

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES**

**April 10, 2024**

**Members Present for In-Person Quorum:** Judy Ackley, Rebecca Curley, LaMar Frederick, Bob King, Molly Welch Marahar, Rebecca Pasko, Mary Serio, Holly Terrill

**Members Not Present For In-Person Quorum:** Patrick Bridge, Mary Pizzimenti, Alfreda Rooks, Annie Somerville, Ralph Tillotson

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Connie Conklin, Stacy Pijanowski, Lisa Graham, Trish Cortes

**Guests Present:** Derek Miler

- I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair Bob King.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by M. Welch Marahar, supported by H. Terrill, to approve the agenda**  
**Motion carried**
- IV. Consideration to Approve the Minutes of the February 14, 2024 Meeting and Waive the Reading Thereof  
**Motion by M. Welch Marahar, supported by M. Serio, to approve the minutes of the 02/14/2024 meeting and waive the reading thereof**  
**Motion carried**
- V. Audience Participation  
None
- VI. Guest Presentation
  - a. FY2023 Financial Audit Presentation – Roslund, Prestage & Co.
    - The annual audit results summary was presented by Derek Miller.
    - Per D. Miller, there were no issues or concerns found.
    - The line item for the Board Per Diem may be miscoded. M. Berg will research and correct as needed.
- VII. Old Business
  - a. Board Information: Finance Report through February 29, 2024
    - M. Berg presented.
  - b. Board Information: CEO Performance Review
    - The CEO Performance Review Committee met before the board meeting.
    - M. Serio provided an overview of the responses to each question.

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

- The committee would like the board to consider a better structure for the goals in order to reflect what James is doing.
- New CEO goals will be presented at the June board meeting.

VIII. New Business

a. Board Action: FY2018-19 Deficit Resolution

**Motion by M. Welch Marahar, supported by M. Serio, to approve the utilization of \$2,376,421 of FY2020 and FY2021 Performance Based Incentive Pool (PBIP) funding to utilize towards deficit repayment as originally reported prior to the MDHHS one-time exception approval**

**Motion carried**

Roll Call Vote

Yes: Ackley, Curley, Frederick, King, Welch Marahar, Pasko, Serio, Terrill,

No:

Not present for in-person vote: Bridge, Pizzimenti, Rooks, Somerville, Tillotson

b. Board Action: Proposed FY2024 Budget Revision

**Motion by M. Welch Marahar, supported by L. Frederick, to approve the included revisions to the FY2024 CMHPSM operating budget**

**Motion carried**

Roll Call Vote

Yes: Ackley, Curley, Frederick, King, Welch Marahar, Pasko, Serio, Terrill,

No:

Not present for in-person vote: Bridge, Pizzimenti, Rooks, Somerville, Tillotson

c. Board Review: Annual Bylaws and Board Governance Review

- There were no updates to the policies that were recommended for renewal (agenda items i – vii) and no action was needed by the board.

**Recommend Renewal**

- Board Governance Manual
- CMHPSM Organizational Bylaws
- CMHPSM CEO Authority – Employee Position Control and Compensation
- CMHPSM CEO General Scope of Authority
- Conflict of Interest Policy
- Investing
- Procurement

**Recommend Potential Updates / Further Review in June 2024**

- Financial Stability & Risk Reserve Management
- (Internal Procedure to Governance Policy) Business Expense Reimbursement

IX. Reports to the CMHPSM Board

a. Board Information: FY2024-26 Strategic Plan Report

- J. Colaianne provided an update on the Strategic Plan.

b. Board Information: SUD Oversight Policy Board

- The most recent OPB meeting was in February.
- Some of meeting actions:
  - PA2 mini grant awarded
  - OPB discussed the RFP release, which happened this week.
  - 2 policies were approved.
  - The It Is Possible campaign was reviewed.

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- c. Board Information: CEO Report to the Board
  - J. Colaianne’s written report includes updates from staff, regional and state levels. Please see the report in the board packet for details.

### **Monroe Update**

- L. Graham provided an overview of Monroe’s \$3.6 million total deficit for FY23. Inpatient hospitalization and specialized residential were the 2 high cost services. L. Graham indicated that she had reported a \$2 million deficit in the fall of 2023, and the final FY2023 deficit amount was calculated at the end of February 2024 and reported to ROC and the PIHP. Monroe is currently showing a Medicaid surplus for FY2024, and L. Graham is confident that the surplus will continue.
- The Incurred But Not Reported (IBNR) report was not included in forecasting before but is now built into Monroe’s financial monitoring process.
- J. Ackley expressed concern with how long it took for Monroe to realize they were going into this deficit.
- L. Graham believes they have the processes in place now to identify any issues sooner.
- B. King questioned the confidence level of the PIHP CEO in the financial status of Monroe for FY2024.
- J. Colaianne provided some additional information on processes related to CMH financial status reporting and that the Regional Financial Stability & Risk Reserve policy will be under review prior to the June board of directors meeting.
- M. Serio asked for clarification on the length of the financial consultant contract in Monroe.
- L. Graham advised that she would like to eventually hire her own CFO, but it’s very difficult to find the talent. She and the board will continue to evaluate on an annual basis. Currently, there is a 5-year contract with Rehman Robson for CFO service, but there is an early exit clause if Monroe decides to hire a CFO.

### X. Adjournment

#### **Motion by M. Welch Marahar, supported by J. Ackley, to adjourn the meeting** **Motion carried**

- The meeting was adjourned at 7:19 p.m.

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Rebecca Pasko, CMHPSM Board Secretary

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