

# OVERSIGHT POLICY BOARD

## Regular Board Meeting

Patrick Barrie Conference Room

3005 Boardwalk Drive, Suite 200

Ann Arbor, MI

Thursday, February 27, 2024

9:30 a.m. – 11:30 a.m.



### To join by telephone:

1-616-272-5542

Phone ID: 536 059 203#

### To join by computer via Teams:

[Click here to join the meeting](#)

Meeting ID: 254 431 969 979, Passcode: w9xfsJ

## Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda (**Board Action**) – 2 minutes
4. Approval of September 26, 2024, OPB Minutes {Att. #1} (**Board Action**) – 5 minutes
5. Audience Participation – 3 minutes per person
6. Old Business
  - a. Finance Report {Att. #2} – (Discussion) – 10 minutes
  - b. Conflict of Interest Statements {Att. #3} – (Discussion) – 5 minutes
7. New Business
  - a. FY25 Healing and Recovery Funds {Att. #4} (Discussion) – 20 minutes
  - b. By Laws Review {Att. #5} (Discussion) – 20 minutes
  - c. Regional/County Marijuana Tax Funds {Att. #6} (Discussion) – 20 minutes
8. Report from Regional Board {Att. #7} (Feb. Meeting Cancelled) – 5 minutes
9. SUS Director Updates (Discussion) – 15 minutes
  - a. CEO Update {Att. #8}
  - b. Staffing
  - c. SUD Health Homes
  - d. AACTC/Washtenaw County Jail Based MAT/MOUD
  - e. FY24 Year End Update {Att. #9}
10. Adjournment (**Board Action**)

**Next meeting: April 24, 2025**

**Location: 3005 Boardwalk, Suite 200; Patrick Barrie Room**

### VISION

*"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."*

## Oversight Policy Board Minutes

September 26, 2024

Patrick Barrie Conference Room  
3005 Boardwalk Drive, Suite 200  
Ann Arbor, MI 48108

Members Present: Mark Cochran, Jamie Dean, Amy Fullerton, Annette Gontarski, Molly Welch Marahar, Dave Oblak, David Stimpson, Monique Uzelac, Tom Waldecker

Members Absent: Ricky Jefferson, Matthew Literski, Dave O'Dell, Frank Sample, Ralph Tillotson

Guests: Jonathan Laye

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Matt Berg, Michelle Sucharski, CJ Witherow, Danielle Brunk, Joelen Kersten, Jane Goerge, Jackie Bradley (Lenawee)

Board Chair A. Gontarski called the meeting to order at 9:32 a.m.

1. Introductions
2. Approval of the Agenda  
**Motion by D. Stimpson, supported by M. Welch Marahar, to approve the agenda**  
**Motion passed**
3. Approval of the August 22, 2024 Oversight Policy Board minutes  
**Motion by J. Dean, supported by M. Welch Marahar, to approve the August 22, 2024 OPB minutes**  
**Motion passed**

Audience Participation  
None

1. Old Business
  - a. Finance Report through July  
M. Berg presented.
2. New Business
  - a. FY25 Officer Elections for October  
Chair  
**Motion by D. Stimpson, supported by M. Welch Marahar, to elect A. Gontarski for the OPB Chair position for FY25**  
  
**Motion by A. Gontarski, supported by D. Stimpson, to elect M. Cochran for the OPB Chair position for FY25**  
  
**Motion by T. Waldecker, supported by M. Cochran, to close the nominations for OPB Chair**  
**Motion passed**

Roll Call Vote for OPB Chair

For M. Cochran: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

For A. Gontarski:

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

**Motion to elect M. Cochran for the OPB Chair position for FY25 passed**

Vice-Chair

**Motion by M. Cochran, supported by D. Stimpson, to elect A. Gontarski for the OPB Vice-Chair position**

**Motion passed**

Roll Call Vote for OPB Vice-Chair

For A. Gontarski: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

Secretary

- M. Welch Marahar has served as the OPB Secretary for 3 terms. Per the OPB Bylaws, a new Secretary must be appointed.

**Motion by A. Fullerton, supported by A. Gontarski, to elect D. Stimpson for the OPB Secretary position**

**Motion passed**

Roll Call Vote for OPB Secretary

For D. Stimpson: M. Cochran, J. Dean, A. Fullerton, A. Gontarski, M Welch Marahar, D. Oblak, D. Stimpson, M. Uzelac, T. Waldecker, A. Gontarski, M. Welch Marahar, D. Oblak, D. O'Dell, M. Uzelac

Not present for in-person vote: R. Jefferson, M. Leterski, D. O'Dell, F. Sample, R. Tillotson

b. FY25 OPB Meeting Schedule

**Motion by M. Welch Marahar, supported by M. Uzelac, to approve the FY2025 OPB meeting schedule, including the December 12, 2024 meeting date**

**Motion passed**

c. FY25 OPB Member Roster

- M. Welch Marahar would like to revisit the bylaws regarding attendance and how to address any member attendance concerns.

d. Updated Policies

- Welcoming Policy
- SUS Media Campaign Policy
- Women's Specialty Services
- Individual Treatment Planning

v. SUD Sentinel Event Policy

**Motion by M. Welch Marahar, supported by M. Cochran, to approve the 5 updated policies listed above as presented**

**Motion passed**

e. New Fee For Service

- The change to fee-for-service will be for recovery support services and case management services for contracted SUD providers previously receiving staffing grants for these services
- Opioid Health Homes are changing to SUD Health Homes, and will now be open to those with alcohol, opioid and stimulant use disorders.

3. Report from Regional Board

- At the September Regional Board meeting, the board approved FY25 budget, including a cost of living increase for staff. The board also approved the employee handbook and appointed its slate of officers for FY25. In addition, the board received an update on the FY18/19 deficit.

4. SUS Director Updates

a. CEO Update

- See the Report from Regional Board section.

b. Staffing Update

- 2 positions open: Grants/Program Coordinator, SUD Care Navigator.

5. Adjournment (**Board Action**)

**Motion by M. Welch Marahar, supported by M. Cochran, to adjourn the meeting**

**Motion passed**

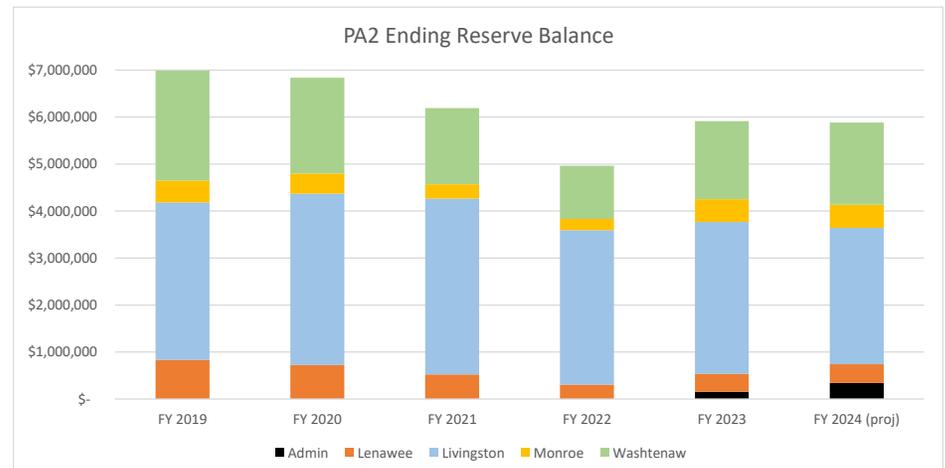
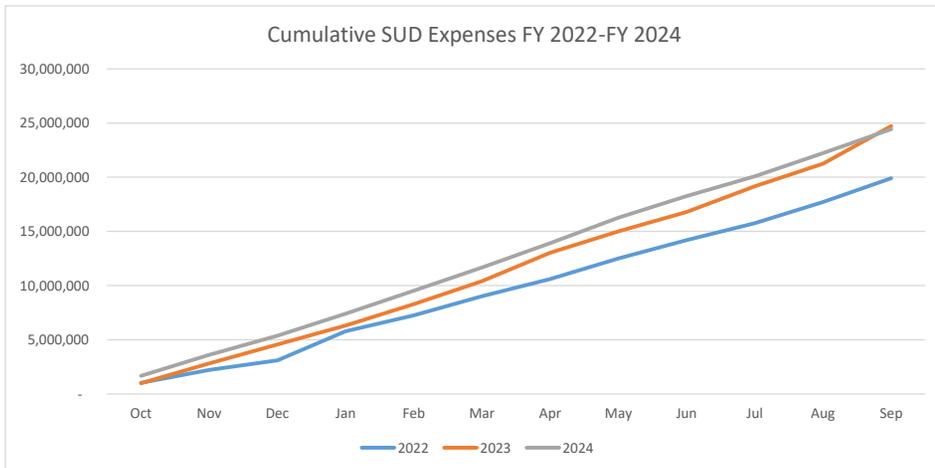
- The meeting was adjourned at 10:24 am.

**\*Next meeting: October 24, 2024**

**Location: 3005 Boardwalk, Suite 200; Patrick Barrie Room**

**Community Mental Health Partnership Of Southeast Michigan  
SUS SUMMARY OF REVENUE AND EXPENSE BY FUND  
December 2024 FYTD**

Summary Of Revenue & Expense	Funding Source					Total Funding Sources	FY 2024 PA2 Budget	PA2 YTD Activity	Remaining
	Medicaid	Healthy Michigan	All Grants	OHH	PA2				
<b>Revenues</b>									
Investment Earnings					3	\$ 3		3	19,997
Funding From MDHHS	1,164,727	2,593,333	2,252,940	134,129		\$ 6,145,128			
PA2/COBO Tax Funding Current Year						\$ -			
Lenawee						\$ -	153,891		153,891
Livingston						\$ -	468,062		468,062
Monroe						\$ -	348,410		348,410
Washtenaw						\$ -	854,337		854,337
PA2/COBO Reserve Utilization					298,253	\$ 298,253	507,637	298,253	209,384
Other (lapse to state)			-	8,646	-	\$ 8,646		-	
<b>Total Revenues</b>	<b>\$ 1,164,727</b>	<b>\$ 2,593,333</b>	<b>\$ 2,252,940</b>	<b>\$ 142,775</b>	<b>\$ 298,256</b>	<b>\$ 6,452,031</b>	<b>2,352,337</b>	<b>\$ 298,256</b>	<b>2,054,081</b>
<b>Expenses</b>									
<u>Funding for County SUD Programs</u>									
CMHPSM			225,804	120,131		<b>345,935</b>			
Lenawee	115,682	303,613	236,932			<b>656,227</b>	121,474		121,474
Livingston	65,009	218,941	171,031		122,109	<b>577,089</b>	1,105,906	122,109	983,797
Monroe	249,635	526,578	661,132		24,307	<b>1,461,651</b>	256,367	24,307	232,060
Washtenaw	389,717	907,412	865,178		151,840	<b>2,314,147</b>	868,590	151,840	716,750
Total SUD Expenses	\$ 820,043	\$ 1,956,543	\$ 2,160,077	\$ 120,131	\$ 298,256	\$ 5,355,050	\$ 2,352,337	\$ 298,256	2,054,081
Administrative Cost Allocation	64,488	119,763	92,863	22,644	-	\$ 299,757			
<b>Total Expenses</b>	<b>884,530</b>	<b>2,076,306</b>	<b>\$ 2,252,940</b>	<b>\$ 142,775</b>	<b>\$ 298,256</b>	<b>\$ 5,654,807</b>	<b>\$ 2,352,337</b>	<b>\$ 298,256</b>	<b>2,054,081</b>
<b>Revenues Over/(Under) Expenses</b>	<b>280,196</b>	<b>517,027</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 797,223</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>



## COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN

### EXHIBIT A: FINANCIAL INTEREST DISCLOSURE STATEMENT

#### Definitions

**Compensation.** Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

**Covered Person.** A “Covered Person” refers to all persons covered by this policy and includes:

- Members of the CMHPSM’s Board (Directors)
- Members of the CMHPSM’s Oversight Policy Board
- Officers of CMHPSM
- Individuals to whom the board delegated authority
- Employees, agents, or contractors of CMHPSM who have responsibilities or influence over CMHPSM similar to that of officers, directors, or trustees; or who have or share the authority to control \$100 or more of CMHPSM’s expenditures, operating budget, or compensation for employees.

**Conflict of interest.** A conflict of interest refers to a situation where a Covered Person has a real or seeming incompatibility between one’s financial or personal private interests and the interest of the CMHPSM. This type of situation arises when a Covered person; the Covered Person’s Family member; or the organization that the Covered Person serves as an officer, director, trustee, or employee, has a financial or personal interest in the entity in which the Covered Person participates or proposes to participate in a transaction, arrangement, proceeding or other matter.

**Family Member** means a spouse, parent, children (natural or adopted), sibling (whole or half-blood), father-in-law, mother-in-law, grandchildren, great-grandchildren, and spouses of siblings, children, grandchildren, great grandchildren, and all step family members, wherever they reside, and any person(s) sharing the same living quarters in an intimate, personal relationship that could affect business decisions of the Covered Person in a manner that conflicts with this Policy.

**Financial Interest.** A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

A. An ownership or investment interest in, or serves in a governance or management capacity for, any entity with which CMHPSM has a transaction or arrangement;

B. A compensation arrangement with CMHPSM or with any entity or individual with which CMHPSM is negotiating a transaction or arrangement; or

C. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which CMHPSM is negotiating a transaction or arrangement;

D. A financial interest is not necessarily a conflict of interest. Under Article III, section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.



No Disclosures

If I have not disclosed any information above, it is because I am not aware that I or any of my Family Members has a Financial Interest at this time.

[  ] Check this box if you have no disclosures and proceed to signature section

**Affirmation of Conflict of Interest Policy**

By my signature below, I agree that I:

Have received a copy of the CMHPSM’s Conflict of Interest Policy;

Have read and understand the CMHPSM’s Conflict of Interest Policy;

Understand that I am a Covered Person under the Conflict of Interest Policy;

Agree to comply with the CMHPSM’s Conflict of Interest Policy;

Have disclosed below all Financial Interests which I may have; and

Will update the information I have provided on this Statement in the event that the information changes and/or a new Financial Interest arises.

I certify that the above information is accurate and complete to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Title/Position with Entity

**Please return this form, signed and dated, to the CMHPSM’s Chief Executive Officer or Regional Coordinator. If completing the SignNow electronic version it will be automatically returned to the CMHPSM.**

## **2025 Healing and Recovery Regional Appropriations – MDHHS and PIHP Contract**

### **Support Infrastructure and Inventory:**

Appropriations are one-time but comprise several years of settlement payments. Therefore, priority should be given to investments that produce benefits extending beyond the 2025 fiscal year. These investments should facilitate support and service delivery. Considerations for infrastructure support include:

- Real estate purchases, mortgage payments, and improvements for syringe service programs, recovery community organizations, recovery community centers, and recovery residences.
- Infrastructure improvements for treatment providers.
- Vehicle purchases for community-based organizations and providers.
- Anticipatory harm reduction supplies (safer use, wound care, communicable disease testing, and drug checking supplies).
- Advanced mass spectrometry analysis equipment (FTIR) for harm reduction programs.
- Narcan distribution boxes.

### **Community Engagement and Planning Activities:**

Regional entities must collaborate with local governments to support community engagement and planning activities, such as those provided by the Technical Assistance Collaborative (TAC). County, municipal, and township governments should be encouraged to engage with their communities and neighboring subdivisions but should be considered autonomous entities that may or may not support regional approaches. Support should be provided rather than prescribed and may include:

- Providing cash incentives (equity) for participation in surveys, focus groups, planning meetings, and other engagement and planning efforts for community members with lived/living experience.
- Providing data and financial information on other PIHP SUD programs.
- Providing Matching/supplemental funds for local government initiatives.
- Providing staff, technical, and facilitation support to local planning groups.
- Providing communication support for the recruitment of planning committee members and subject matter experts, communicating funding opportunities, and communicating spend plans and reports.

### **Other Contract Component Considerations:**

- PIHPs are required to meet quarterly with MDHHS to coordinate settlement investment efforts.
- Appropriated Healing and Recovery funds are not allowed to supplant other funding.

- PIHPs must follow all MDHHS interpretations of policy impacting the certification and employment of SUD workforce, billing for services, use of restricted funds, and prescribing and administration of medications related to SUD.
- PIHPs are required to submit regular (quarterly) reports on program progress and service delivery data and participate in a formal program evaluation/revision/amendment process with MDHHS.
- PIHPs must prioritize coordination with the TAC and local government associations to review work that has already occurred and utilize these organizations as resources in planning and implementation.
- PIHPs are required to establish clear performance metrics and outcomes for all funded initiatives to ensure accountability and measure success.
- PIHPs are required to develop and implement a sustainability plan for funded programs to ensure long-term benefits beyond the appropriations period.
- PIHPs are required to facilitate regular stakeholder meetings, including community members, providers, and local governments, to discuss progress, challenges, and opportunities for collaboration.
- PIHPs are required to implement a transparent reporting system accessible to the public to enhance accountability and community trust.
- PIHPs are encouraged to support innovative pilot programs that address emerging needs and that can be scaled up based on successful outcomes.
- Contract will be separate because of need to track these funds.

Submission					
	Organization:	Provider Type:	Counties Served:	Total Cost of Proposed Project(s):	Request:
1	Ann Arbor Treatment Center	OTP	Lenawee, Livingston, Monroe, Washtenaw	\$ 80,903.00	MAT Dispensing Unit, desktop computer, monitor, dispensing system and components, case manager, mileage, office supplies and equipment, cell phones, harm reduction supplies, outreach materials, indirect costs
2	Avalon Housing	Permanent Supportive Housing	Washtenaw	\$ 100,000.00	Large van with wheelchair lift, vehicle registration, insurance, minor modifications
3	Catholic Charities of Southeast Michigan	SUD Treatment	Monroe	\$ 30,788.00	11 desktop computers with 3-year protection plan, 11 laptop computers with 4-year protection plan, 11 desktop phones, group supplies for clinicians
4	Catholic Charities of Southeast Michigan	SUD Treatment	Monroe	\$ 118,000.00	ADA van, doc fee, registration, title, license fee, insurance, fuel, routine maintenance, federally approved indirect cost/administration
5	Dawn Farm	SUD Treatment; Recovery Housing	Lenawee, Livingston, Monroe, Washtenaw	\$ 120,094.40	Residential Treatment Center: Siding, window replacement; Spera Recovery Center: exterior paint; Chapin Street Transitional Housing: kitchen remodel
6	Dawn Farm	SUD Treatment; Recovery Housing	Lenawee, Livingston, Monroe, Washtenaw	\$ 162,804.96	Mortgage payments on three existing mortgages
7	Home of New Vision	SUD Treatment; Engagement Center	Washtenaw	\$ 123,750.00	Repaving parking lots, new roof for engagement center, two vans, part-time recovery coach transporter, part-time transportation coordinator
8	Key Development Center	SUD Treatment	Livingston	\$ 11,600.00	Security system, EMR ASAM continuum, computers and monitors, 2 kiosks for check in, 2 smartboards
9	Lenawee CMHA	Engagement Center	Lenawee	\$ 3,038.00	Upgrade engagement center secure access system, two laptop computers
10	Livingston County Catholic Charities	SUD Treatment	Livingston	\$ 193,694.56	Technology platform Greenspace, renovations and improvements to BH offices
11	Monroe County Community College	Collegiate Recovery Program	Monroe	\$ 250,000.00	Funding for Monroe County Community College to distribute to organizations to provide housing for individuals in recovery
12	Recovery Advocacy Warriors	Recovery Community Organization	Monroe	\$ 2,430.00	Commercial coffee pot, desktop computer, two tables, water cooler, window decals, full-size refrigerator
13	Recovery Advocates in Livingston, Inc.	Recovery Community Organization	Livingston	\$ 408,557.00	Mortgage/House, furniture, older adult info packet and training session.
14	Salvation Army Harbor Light	SUD Treatment	Monroe	\$ 67,444.71	Laptop computers, Ford Transit Cargo Van
15	Women Empowering Women	Recovery Housing	Monroe	\$ 41,000.00	Van
16	Workit Health	SUD Treatment	Lenawee, Livingston, Monroe, Washtenaw	\$ 176,283.00	Goal and substance use tracker, gamification to improve engagement and retention
17	CMHPSM Indirect	PIHP		\$ 130,435.00	
				\$ 2,020,822.63	

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
(CMHPSM) REGION 6  
SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD  
BY-LAWS**

**ARTICLE I – Name**

Pursuant to Section 287 (5) of Public Act 500 of 2012 states, “A department-designated community mental health entity [PIHP/Regional Entity] shall establish a substance use disorder oversight policy board for Lenawee, Livingston, Monroe and Washtenaw counties. This **BOARD** shall be named the **REGION 6 SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD** hereafter referenced as the **OVERSIGHT POLICY BOARD (OPB)**).

**ARTICLE II – Objectives of the OPB**

To assist the CMHPSM Regional Board by:

- A. Providing an opportunity for individuals within the applicant’s service delivery area to comment upon the issuance of a substance use disorders services license.
- B. Assisting in the development of a comprehensive substance use disorders service delivery plan.
- C. Providing review and recommendations to the CMHPSM Regional Board of the progress and effectiveness of services delivered in accordance with the plan.
- D. Assuring that a mechanism exists for community input on substance use disorders needs and services throughout the region.
- E. Approving of any local funds for treatment or prevention of substance use disorders within CMHPSM budgets.
- F. Advising and making recommendations regarding CMHPSM budgets for substance use disorder treatment or prevention using other nonlocal funding sources.
- G. Advising and making recommendations regarding CMHPSM contracts with substance use disorder treatment or prevention providers.
- H. Providing such other assistance to the CMHPSM as necessary.

### **ARTICLE III – Membership of the OPB**

- A. The OPB shall be made up of a maximum of SIXTEEN (16) representatives, four (4) appointed from each member county.
1. Two (2) representatives from each county shall be appointed by their respective County Board of Commissioners.
  2. Two (2) representatives from each county shall be appointed by the CMHPSM Regional Board with recommendations from each respective Community Mental Health Board.
  3. Each county must have at least one member representing the recovery community, or a person with lived experience.
  4. Employees of agencies contracted to the CMHPSM shall not be members of the OPB.
  5. Appointed members / community representatives shall reside within the county represented.
- B. Length of Full Term:
1. Oversight Policy Board member terms shall last for three years when serving a full term.
  2. Full terms shall be staggered to ensure that no more than one-third of OPB members turn over each year.
  3. All reappointments to full terms shall last for three years.
- C. Vacancies during Term of Office:
1. All vacancies shall be filled by the respective appointing bodies.
  2. All vacancies shall be filled only until expiration of the term.
- D. Attendance:
1. Meeting attendance may be face to face or through electronic participation via phone or video conference as provided in Article IV(F).
  2. Conference call participation must be arranged prior to the meeting.
  3. An OPB member may be removed for lack of attendance. It is expected that members miss no more than three meetings per year in a twelve-month period, and no more than three consecutive meetings.

4. In the absence of a written resignation, three (3) consecutive absences from regularly scheduled meetings or four (4) absences within a twelve (12) month period would require a removal review by the OPB.

E. Removal and Resignation:

1. A member must resign in writing to the appointing body and to the CMHPSM Board.
2. Removal reviews related to attendance, conduct or any other matters would be initiated and facilitated by the Chairperson and would be conducted at an OPB meeting.
3. A vote of three-fourths (3/4) of the OPB in attendance at the meeting during the removal review is required for recommendation of removal to the respective appointing board of that member.
4. After an OPB member is removed, an appointment of a new member shall be made by the respective appointing board.

#### **ARTICLE IV – Meetings**

- A. Regular meetings shall be scheduled at least six times per year, and meet at minimum once each quarter every year. All meetings will be held at CMHPSM offices unless otherwise notified in compliance with the Open Meetings Act.
- B. Written and/or electronic notification and agenda shall be made at least one week in advance of all regularly scheduled meetings.
- C. Special meetings may be called by the Chairperson or Acting Chairperson of the OPB or by four (4) members of the OPB.
- D. OPB members must receive prior notification, in writing and/or electronically, of special meetings, pursuant to the Open Meetings Act.
- E. When the OPB has full membership, a quorum is achieved when eight (8) active members are present at a meeting, with at minimum one (1) representative from each county.
  1. In the case of a less than full membership, 50% of the active members present at a meeting, with one (1) representative from each county will constitute a quorum.

2. Pursuant to Public Act 228 of 2020, the OPB may hold wholly or partially electronic meetings by telephonic or video conferencing while in compliance with the requirements stated within the Open Meetings Act.
- F. OPB members shall be entitled to one vote each. If a member abstains, a reason shall be stated to be reflected in the meeting minutes.
  - G. Motions shall be passed by a majority vote of those present in person AND via Electronic methods/Telephone when allowable per the Open Meetings Act.
  - H. All regular and special meetings are open to the public, pursuant to the Open Meetings Act. Minutes will be made available.

**ARTICLE V - Conflict Of Interest Policy. And Compliance with Laws**

- A. The OBP shall adhere to the CMHPSM conflict of interest policy which shall require, among other things, the disclosure to the full board any actual or potential conflicts of interest by any board members. All board members will annually disclose any conflicts of interest while serving on the board per the CMHPSM policy.
- B. Employees of agencies contracted to the CMHPSM shall not be members of the OPB.
- C. OPB members shall fully comply with all applicable laws, regulations and rules applicable to its operation.

**ARTICLE VI – Officers**

- A. The Chairperson, Vice-Chairperson, and Secretary shall be elected by the OPB. Elections shall be held annually in October. The CMHPSM CFO will act as Treasurer for the OPB if needed.
- B. Duties and Responsibilities:
  1. The Chairperson shall:
    - a. Call meetings.
    - b. Preside over meetings.
    - c. Appoint special committees as deemed necessary.
    - d. Serve ex-officio on all committees with the right to vote.
    - e. Make appointments as necessary.
    - f. Ensure compliance to the by-laws
  2. The Vice-Chairperson shall, in the absence of the Chairperson, assume the duties of the Chairperson.
  3. The Secretary shall:
    - a) Assure that minutes are kept and distributed
    - b) Keep attendance of members at meetings.

- c) Assume the responsibilities and duties of the Chairperson in the absences of the Chairperson and Vice-Chairperson
1. Only one individual appointed by each county may serve as an officer. The OPB officers shall serve one-year terms or serve until such time as their successors are duly elected. Officers shall not serve more than 3 consecutive terms. To ensure that the Chairpersonship rotates, upon the completion of a third term serving as Chairperson, a new Chairperson shall be an individual affiliated with another county.
2. In the event of the death, resignation, removal, or other inability to serve of any officer, the Board shall elect a successor who shall serve until the expiration of the normal term of such officer or until his or her successor has been elected.

#### **ARTICLE VII – Amendments**

- A. The By-laws changes may be proposed by a majority vote of the total membership of the OPB with a quorum present which includes at least one (1) member from each county, provided that such notice of proposed amendments is made available in writing and/or electronically to members at least two weeks in advance.
- B. Amendments shall not become effective until they have been reviewed and approved by the governing board of the Community Mental Health Partnership of Southeast Michigan.
- C. Notification of By-law amendments shall be sent to the Board of Commissioners in each county.

#### **ARTICLE VIII – COMMITTEES**

- A. The Board may establish and define the responsibilities of such committees from time to time as it shall deem appropriate to fulfill the purposes set forth in Article II. The Chairperson shall, in consultation with the Board, select the membership of any committee formed.
- B. Committee membership may include individuals other than OPB Members, but each Committee must have a least one OPB member appointed to it.
- C. When a committee meeting meets the standards of an “open meeting” as prescribed within Michigan’s Open Meetings Act, all Open Meetings Act requirements must be followed.

ARTICLE IX – FINANCIAL POLICIES

- A. The Substance Use Services Director shall be authorized, along with approval from the CEO, to approve expenditures of PA2 funds for amounts up to \$2,000 prior to OPB approval.

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ARTICLE X

- A. For all items not otherwise covered in the By-Laws, Roberts Rules of Order shall apply.

REVISED AND RE-ADOPTED BY THE CMHPSM BOARD ON: TBD  
ORIGINALLY ADOPTED BY THE CMHPSM ON: September 14, 2016

Oversight Policy Board  
Meeting Attendance Tracking

Key:	<span style="background-color: #90EE90; border: 1px solid black; display: inline-block; width: 20px; height: 20px;"></span> P Present	<span style="background-color: #FFB6C1; border: 1px solid black; display: inline-block; width: 20px; height: 20px;"></span> A Absent from quorum	<span style="background-color: #FFD700; border: 1px solid black; display: inline-block; width: 20px; height: 20px;"></span> C Meeting cancelled	<span style="background-color: #4682B4; border: 1px solid black; display: inline-block; width: 20px; height: 20px;"></span> N Not Member for this Meeting
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FY2025																
Meeting Date	Lenawee				Livingston				Monroe				Washtenaw			
	Fullerton Lenawee	Stimpson Lenawee	Tillotson Lenawee	Lenawee Open	Gontarski Livingston	Literski Livingston	Sample Livingston	Livingston Open	Cochran Monroe	Dean Monroe	O'Dell Monroe	Waldecker Monroe	Laye Washtenaw	Welch Mararah Washtenaw	Oblak Washtenaw	Uzelac Washtenaw
10/24/2024	C	C	C		C	C	C		C	C	C	C	N	C	C	C
12/12/2024	C	C	C		C	C	C		C	C	C	C	C	C	C	C
2/27/2025																
4/24/2025																
6/26/2025																
8/28/2025																
9/25/2025																

<b>FY25 Meeting Cancellations</b>	
10/24/2024	Cancelled
12/12/2024	No quorum

FY2024																
Meeting Date	Lenawee				Livingston				Monroe				Washtenaw			
	Fullerton	Stimpson	Tillotson	Open	Gontarski	Literski	Sample	Open	Cochran	Dean	O'Dell	Waldecker	Jefferson	Welch Mararah	Oblak	Uzelac
10/26/2023	C	C	C		C	N	N		C	C	C	C	C	C	C	C
12/14/2023	P	P	P		P	N	N		A	P	A	P	A	P	P	A
2/22/2024	A	P	P		A	N	A		P	P	P	P	A	A	P	P
4/25/2024	P	A	A		P	N	A		P	A	P	P	A	P	P	P
6/27/2024	C	C	C		C	C	C		C	C	C	C	C	C	C	C
8/22/2024	A	P	A		P	A	A		P	P	P	P	A	P	P	P
9/26/2024	P	P	A		P	A	A		P	P	A	P	A	P	P	P

**Adult-Use Marijuana Payments  
Based on Marijuana Revenues Collect in Fiscal Year 2023  
February 2024**

**Amount Available Per Marijuana Retail Store/Microbusiness** **\$ 59,086.35**

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses</u> <sup>(1)</sup>	<u>City, Village, Township Distributions</u> <sup>(2)</sup>	<u>County Distributions</u> <sup>(2)</sup>
46-3010	Addison	Village	Lenawee	2	118,172.70	
46-2010	Adrian	City	Lenawee	11	649,949.85	
01-0000	Alcona	County	Alcona	2		118,172.70
02-0000	Alger	County	Alger	3		177,259.05
03-2010	Allegan	City	Allegan	4	236,345.40	
03-0000	Allegan	County	Allegan	12		709,036.20
29-2010	Alma	City	Gratiot	1	59,086.35	
80-1010	Almena	Township	Van Buren	1	59,086.35	
04-2010	Alpena	City	Alpena	3	177,259.05	
04-0000	Alpena	County	Alpena	4		236,345.40
81-2010	Ann Arbor	City	Washtenaw	26	1,536,245.10	
05-0000	Antrim	County	Antrim	4		236,345.40
29-1010	Arcada	Township	Gratiot	1	59,086.35	
06-0000	Arenac	County	Arenac	4		236,345.40
06-1030	Au Gres	Township	Arenac	2	118,172.70	
35-1020	Ausable	Township	Iosco	1	59,086.35	
35-1030	Baldwin	Township	Iosco	4	236,345.40	
08-1020	Baltimore	Township	Barry	1	59,086.35	
09-1010	Bangor	Township	Bay	15	886,295.25	
80-2010	Bangor	City	Van Buren	2	118,172.70	
08-0000	Barry	County	Barry	4		236,345.40
19-1010	Bath	Township	Clinton	1	59,086.35	
13-2020	Battle Creek	City	Calhoun	15	886,295.25	
09-0000	Bay	County	Bay	32		1,890,763.20
09-2020	Bay City	City	Bay	16	945,381.60	
13-1040	Bedford	Township	Calhoun	1	59,086.35	
82-2020	Belleville	City	Wayne	1	59,086.35	
11-2010	Benton Harbor	City	Berrien	4	236,345.40	
10-0000	Benzie	County	Benzie	4		236,345.40
10-1020	Benzonia	Township	Benzie	4	236,345.40	
63-2010	Berkley	City	Oakland	2	118,172.70	
11-0000	Berrien	County	Berrien	19		1,122,640.65
68-1010	Big Creek	Township	Oscoda	1	59,086.35	
62-1040	Big Prairie	Township	Newaygo	1	59,086.35	
54-2010	Big Rapids	City	Mecosta	15	886,295.25	
73-1020	Birch Run	Township	Saginaw	2	118,172.70	
12-0000	Branch	County	Branch	14		827,208.90
29-3020	Breckenridge	Village	Gratiot	1	59,086.35	
80-3020	Breedsville	Village	Van Buren	1	59,086.35	
60-1030	Briley	Township	Montmorency	1	59,086.35	
38-3010	Brooklyn	Village	Jackson	1	59,086.35	
11-2030	Buchanan	City	Berrien	6	354,518.10	
73-1070	Buena Vista	Township	Saginaw	1	59,086.35	
25-2005	Burton	City	Genesee	10	590,863.50	
83-2010	Cadillac	City	Wexford	2	118,172.70	

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**February 2024**

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<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses</u> <sup>(1)</sup>	<u>City, Village, Township Distributions</u> <sup>(2)</sup>	<u>County Distributions</u> <sup>(2)</sup>
13-0000	Calhoun	County	Calhoun	31		1,831,676.85
30-3020	Camden	Village	Hillsdale	4	236,345.40	
79-2005	Caro	City	Tuscola	2	118,172.70	
14-0000	Cass	County	Cass	7		413,604.45
14-3010	Cassopolis	Village	Cass	2	118,172.70	
41-2010	Cedar Springs	City	Kent	6	354,518.10	
50-2010	Center Line	City	Macomb	10	590,863.50	
05-3020	Central Lake	Village	Antrim	1	59,086.35	
16-0000	Cheboygan	County	Cheboygan	5		295,431.75
16-2010	Cheboygan	City	Cheboygan	3	177,259.05	
73-3020	Chesaning	Village	Saginaw	2	118,172.70	
17-0000	Chippewa	County	Chippewa	5		295,431.75
18-0000	Clare	County	Clare	1		59,086.35
19-0000	Clinton	County	Clinton	1		59,086.35
12-2020	Coldwater	City	Branch	11	649,949.85	
56-2010	Coleman	City	Midland	1	59,086.35	
75-3040	Constantine	Village	St Joseph	4	236,345.40	
78-2010	Corunna	City	Shiawassee	4	236,345.40	
20-0000	Crawford	County	Crawford	2		118,172.70
70-1040	Crockery	Township	Ottawa	2	118,172.70	
59-1050	Crystal	Township	Montcalm	2	118,172.70	
36-2020	Crystal Falls	City	Iron	2	118,172.70	
61-1040	Dalton	Township	Muskegon	1	59,086.35	
25-2020	Davison	City	Genesee	1	59,086.35	
80-3030	Decatur	Village	Van Buren	2	118,172.70	
21-0000	Delta	County	Delta	3		177,259.05
72-1030	Denton	Township	Roscommon	2	118,172.70	
17-3010	Detour	Village	Chippewa	1	59,086.35	
82-2050	Detroit	City	Wayne	33	1,949,849.55	
22-0000	Dickinson	County	Dickinson	3		177,259.05
03-2015	Douglas Village	City	Allegan	2	118,172.70	
14-2010	Dowagiac	City	Cass	1	59,086.35	
33-2010	East Lansing	City	Ingham	4	236,345.40	
34-1050	Easton	Township	Ionia	1	59,086.35	
59-3010	Edmore	Village	Montcalm	2	118,172.70	
14-3020	Edwardsburg	Village	Cass	2	118,172.70	
61-1050	Egelston	Township	Muskegon	2	118,172.70	
13-1100	Emmett	Township	Calhoun	13	768,122.55	
21-2010	Escanaba	City	Delta	2	118,172.70	
67-2010	Evart	City	Osceola	1	59,086.35	
03-2020	Fennville	City	Allegan	2	118,172.70	
63-2060	Ferndale	City	Oakland	6	354,518.10	
28-1040	Fife Lake	Township	Grand Traverse	1	59,086.35	
25-2040	Flint	City	Genesee	9	531,777.15	
52-1050	Forsyth	Township	Marquette	1	59,086.35	

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**February 2024**

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<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>Municipality County</u>	<u>Number of Licenses</u> <sup>(1)</sup>	<u>City, Village, Township Distributions</u> <sup>(2)</sup>	<u>County Distributions</u> <sup>(2)</sup>
20-1020	Frederic	Township	Crawford	2	118,172.70	
69-2010	Gaylord	City	Otsego	9	531,777.15	
25-0000	Genesee	County	Genesee	29		1,713,504.15
26-0000	Gladwin	County	Gladwin	1		59,086.35
27-0000	Gogebic	County	Gogebic	2		118,172.70
70-2030	Grand Haven	City	Ottawa	1	59,086.35	
41-2030	Grand Rapids	City	Kent	23	1,358,986.05	
28-0000	Grand Traverse	County	Grand Traverse	15		886,295.25
62-2015	Grant	City	Newaygo	1	59,086.35	
29-0000	Gratiot	County	Gratiot	3		177,259.05
28-1070	Green Lake	Township	Grand Traverse	2	118,172.70	
82-2140	Hamtramck	City	Wayne	4	236,345.40	
18-2020	Harrison	City	Clare	1	59,086.35	
01-2010	Harrisville	City	Alcona	2	118,172.70	
80-2030	Hartford	City	Van Buren	1	59,086.35	
26-1110	Hay	Township	Gladwin	1	59,086.35	
63-2070	Hazel Park	City	Oakland	10	590,863.50	
30-0000	Hillsdale	County	Hillsdale	8		472,690.80
63-3050	Holly	Village	Oakland	1	59,086.35	
31-0000	Houghton	County	Houghton	5		295,431.75
31-2020	Houghton	City	Houghton	3	177,259.05	
33-0000	Ingham	County	Ingham	30		1,772,590.50
82-2170	Inkster	City	Wayne	6	354,518.10	
34-0000	Ionia	County	Ionia	4		236,345.40
34-2020	Ionia	City	Ionia	2	118,172.70	
35-0000	Iosco	County	Iosco	7		413,604.45
36-0000	Iron	County	Iron	5		295,431.75
22-2010	Iron Mountain	City	Dickinson	2	118,172.70	
36-2040	Iron River	City	Iron	2	118,172.70	
27-2020	Ironwood	City	Gogebic	2	118,172.70	
37-0000	Isabella	County	Isabella	6		354,518.10
52-2010	Ishpeming	City	Marquette	2	118,172.70	
38-0000	Jackson	County	Jackson	15		886,295.25
38-2010	Jackson	City	Jackson	2	118,172.70	
30-1080	Jefferson	Township	Hillsdale	1	59,086.35	
39-0000	Kalamazoo	County	Kalamazoo	32		1,890,763.20
39-1070	Kalamazoo	Township	Kalamazoo	4	236,345.40	
39-2020	Kalamazoo	City	Kalamazoo	18	1,063,554.30	
40-0000	Kalkaska	County	Kalkaska	7		413,604.45
40-3010	Kalkaska	Village	Kalkaska	7	413,604.45	
41-0000	Kent	County	Kent	38		2,245,281.30
78-2030	Laingsburg	City	Shiawassee	1	59,086.35	
43-0000	Lake	County	Lake	1		59,086.35
63-3070	Lake Orion	Village	Oakland	1	59,086.35	
33-2020	Lansing	City	Ingham	24	1,418,072.40	

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44-0000	Lapeer	County	Lapeer	6		354,518.10
44-2020	Lapeer	City	Lapeer	6	354,518.10	
80-3040	Lawrence	Village	Van Buren	2	118,172.70	
45-0000	Leelanau	County	Leelanau	1		59,086.35
46-0000	Lenawee	County	Lenawee	18		1,063,554.30
38-1070	Leoni	Township	Jackson	10	590,863.50	
33-2030	Leslie	City	Ingham	1	59,086.35	
06-1060	Lincoln	Township	Arenac	1	59,086.35	
82-2180	Lincoln Park	City	Wayne	2	118,172.70	
41-2060	Lowell	City	Kent	8	472,690.80	
58-2010	Luna Pier	City	Monroe	1	59,086.35	
49-0000	Mackinac	County	Mackinac	1		59,086.35
50-0000	Macomb	County	Macomb	19		1,122,640.65
63-2110	Madison Heights	City	Oakland	2	118,172.70	
05-3050	Mancelona	Village	Antrim	3	177,259.05	
51-0000	Manistee	County	Manistee	5		295,431.75
51-2010	Manistee	City	Manistee	5	295,431.75	
14-1050	Marcellus	Township	Cass	1	59,086.35	
14-3030	Marcellus	Village	Cass	1	59,086.35	
52-0000	Marquette	County	Marquette	15		886,295.25
52-1080	Marquette	Township	Marquette	2	118,172.70	
52-2020	Marquette	City	Marquette	5	295,431.75	
36-1060	Mastodon	Township	Iron	1	59,086.35	
54-0000	Mecosta	County	Mecosta	15		886,295.25
74-2040	Memphis	City	St Clair	2	118,172.70	
55-0000	Menominee	County	Menominee	5		295,431.75
55-2010	Menominee	City	Menominee	5	295,431.75	
08-3020	Middleville	Village	Barry	2	118,172.70	
56-0000	Midland	County	Midland	1		59,086.35
58-0000	Monroe	County	Monroe	18		1,063,554.30
58-1120	Monroe	Township	Monroe	16	945,381.60	
59-0000	Montcalm	County	Montcalm	7		413,604.45
60-0000	Montmorency	County	Montmorency	1		59,086.35
46-2030	Morenci	City	Lenawee	5	295,431.75	
50-2050	Mount Clemens	City	Macomb	2	118,172.70	
37-2010	Mount Pleasant	City	Isabella	5	295,431.75	
25-1140	Mt Morris	Township	Genesee	3	177,259.05	
25-2070	Mt Morris	City	Genesee	1	59,086.35	
77-1060	Mueller	Township	Schoolcraft	1	59,086.35	
02-2010	Munising	City	Alger	3	177,259.05	
61-0000	Muskegon	County	Muskegon	26		1,536,245.10
61-1120	Muskegon	Township	Muskegon	7	413,604.45	
61-2020	Muskegon	City	Muskegon	11	649,949.85	
61-2030	Muskegon Heights	City	Muskegon	3	177,259.05	
21-1130	Nahma	Township	Delta	1	59,086.35	

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52-1100	Negaunee	Township	Marquette	2	118,172.70	
50-2060	New Baltimore	City	Macomb	3	177,259.05	
62-0000	Newaygo	County	Newaygo	4		236,345.40
49-1090	Newton	Township	Mackinac	1	59,086.35	
11-2060	Niles	City	Berrien	6	354,518.10	
81-1100	Northfield	Township	Washtenaw	3	177,259.05	
45-3020	Northport	Village	Leelanau	1	59,086.35	
22-2030	Norway	City	Dickinson	1	59,086.35	
16-1150	Nunda	Township	Cheboygan	1	59,086.35	
63-0000	Oakland	County	Oakland	37		2,186,194.95
64-0000	Oceana	County	Oceana	1		59,086.35
65-0000	Ogemaw	County	Ogemaw	1		59,086.35
71-2010	Onaway	City	Presque Isle	1	59,086.35	
63-1150	Orion	Township	Oakland	1	59,086.35	
67-0000	Osceola	County	Osceola	1		59,086.35
35-1060	Oscoda	Township	Iosco	2	118,172.70	
68-0000	Oscoda	County	Oscoda	1		59,086.35
69-0000	Otsego	County	Otsego	9		531,777.15
70-0000	Ottawa	County	Ottawa	3		177,259.05
78-2040	Owosso	City	Shiawassee	4	236,345.40	
63-3110	Oxford	Village	Oakland	4	236,345.40	
38-1110	Parma	Township	Jackson	1	59,086.35	
80-1140	Paw Paw	Township	Van Buren	3	177,259.05	
58-2040	Petersburg	City	Monroe	1	59,086.35	
09-1120	Pinconning	Township	Bay	1	59,086.35	
81-1110	Pittsfield	Township	Washtenaw	1	59,086.35	
43-1110	Pleasant Plains	Township	Lake	1	59,086.35	
63-2160	Pleasant Ridge	City	Oakland	1	59,086.35	
31-1100	Portage	Township	Houghton	1	59,086.35	
39-2040	Portage	City	Kalamazoo	10	590,863.50	
80-1160	Porter	Township	Van Buren	1	59,086.35	
71-0000	Presque Isle	County	Presque Isle	2		118,172.70
38-1120	Pulaski	Township	Jackson	1	59,086.35	
12-3010	Quincy	Village	Branch	3	177,259.05	
30-2030	Reading	City	Hillsdale	3	177,259.05	
52-1120	Republic	Township	Marquette	1	59,086.35	
82-2230	River Rouge	City	Wayne	8	472,690.80	
71-1140	Rogers	Township	Presque Isle	1	59,086.35	
50-3040	Romeo	Village	Macomb	2	118,172.70	
72-0000	Roscommon	County	Roscommon	2		118,172.70
63-2190	Royal Oak	City	Oakland	1	59,086.35	
08-1130	Rutland	Township	Barry	1	59,086.35	
73-0000	Saginaw	County	Saginaw	14		827,208.90
73-2020	Saginaw	City	Saginaw	8	472,690.80	
81-2030	Saline	City	Washtenaw	2	118,172.70	

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<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses</u> <sup>(1)</sup>	<u>City, Village, Township Distributions</u> <sup>(2)</sup>	<u>County Distributions</u> <sup>(2)</sup>
04-1060	Sanborn	Township	Alpena	1	59,086.35	
41-3040	Sand Lake	Village	Kent	1	59,086.35	
52-1140	Sands	Township	Marquette	2	118,172.70	
34-3070	Saranac	Village	Ionia	1	59,086.35	
03-1200	Saugatuck	Township	Allegan	2	118,172.70	
17-2010	Sault Ste Marie	City	Chippewa	4	236,345.40	
77-0000	Schoolcraft	County	Schoolcraft	1		59,086.35
78-0000	Shiawassee	County	Shiawassee	9		531,777.15
63-2200	Southfield	City	Oakland	2	118,172.70	
73-1220	Spaulding	Township	Saginaw	1	59,086.35	
13-2040	Springfield	City	Calhoun	1	59,086.35	
74-0000	St Clair	County	St Clair	2		118,172.70
75-0000	St Joseph	County	St Joseph	17		1,004,467.95
59-2030	Stanton	City	Montcalm	3	177,259.05	
75-2010	Sturgis	City	St Joseph	7	413,604.45	
13-3040	Tekonsha	Village	Calhoun	1	59,086.35	
25-1170	Thetford	Township	Genesee	5	295,431.75	
11-3090	Three Oaks	Village	Berrien	1	59,086.35	
75-2020	Three Rivers	City	St Joseph	6	354,518.10	
31-1140	Torch Lake	Township	Houghton	1	59,086.35	
28-2010	Traverse City	City	Grand Traverse	12	709,036.20	
06-1110	Turner	Township	Arenac	1	59,086.35	
79-0000	Tuscola	County	Tuscola	8		472,690.80
50-2110	Utica	City	Macomb	2	118,172.70	
80-0000	Van Buren	County	Van Buren	13		768,122.55
79-1200	Vassar	Township	Tuscola	2	118,172.70	
79-2010	Vassar	City	Tuscola	4	236,345.40	
63-2240	Walled Lake	City	Oakland	3	177,259.05	
81-0000	Washtenaw	County	Washtenaw	45		2,658,885.75
63-1220	Waterford	Township	Oakland	3	177,259.05	
11-1210	Watervliet	Township	Berrien	2	118,172.70	
03-2060	Wayland	City	Allegan	2	118,172.70	
82-0000	Wayne	County	Wayne	59		3,486,094.65
82-2300	Wayne	City	Wayne	4	236,345.40	
64-1160	Weare	Township	Oceana	1	59,086.35	
33-3030	Webberville	Village	Ingham	1	59,086.35	
65-1140	West Branch	Township	Ogemaw	1	59,086.35	
82-2310	Westland	City	Wayne	1	59,086.35	
83-0000	Wexford	County	Wexford	2		118,172.70
62-2030	White Cloud	City	Newaygo	2	118,172.70	
61-2070	Whitehall	City	Muskegon	2	118,172.70	
37-1160	Wise	Township	Isabella	1	59,086.35	
16-3020	Wolverine	Village	Cheboygan	1	59,086.35	
81-2040	Ypsilanti	City	Washtenaw	13	768,122.55	
<b>Total</b>					<b>\$ 43,546,639.95</b>	<b>\$ 43,546,639.95</b>

**Adult-Use Marijuana Payments**  
**Based on Marijuana Revenues Collect in Fiscal Year 2023**  
**February 2024**

Amount Available Per Marijuana Retail Store/Microbusiness \$ 59,086.35

<u>Municipality Number</u>	<u>Municipality Name</u>	<u>Municipality Type</u>	<u>County</u>	<u>Number of Licenses</u> <sup>(1)</sup>	<u>City, Village, Township Distributions</u> <sup>(2)</sup>	<u>County Distributions</u> <sup>(2)</sup>
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**Totals by Municipality Type**

<u>Municipality Type</u>	<u>Number of Municipalities</u>	<u>Number of Licenses</u>	<u>Total Amount Paid</u>
City	99	518	\$ 30,606,729.30
Village	30	58	3,427,008.30
Township	69	161	9,512,902.35
Total Cities, Villages and Townships	198	737	43,546,639.95
County	71	737	43,546,639.95
<b>Total Adult Use Marijuana Distributions</b>			<b><u><u>\$ 87,093,279.90</u></u></b>

(1) Number of Marijuana Retail Stores or Marijuana Microbusinesses located and licensed in the municipality as of 9/30/2023. Tribal Governments do not qualify for distributions under MCL 333.27964 as of 9/30/2023.

(2) Payments based on Michigan Regulation and Taxation of Marihuana Act, Section 14 (4)(a) and (4)(b) (MCL 333.27964).

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
December 11, 2024**

**Members Present for In-Person Quorum:** Judy Ackley, Rebecca Curley, LaMar Frederick, Bob King, Rebecca Pasko, Alfreda Rooks, Mary Serio, Holly Terrill

**Members Not Present For In-Person Quorum:** Patrick Bridge, Molly Welch Marahar, Mary Pizzimenti, Annie Somerville, Ralph Tillotson

**Staff Present:** Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Lisa Graham, Trish Cortes, CJ Witherow, Michelle Sucharski, Connie Conklin, Kathryn Szewczuk

**Guests Present:** Attorneys Greg Moore (phone) and Chris Ryan from Taft Law

- I. Call to Order  
Meeting called to order a 6:02 p.m. by Board Chair Bob King.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by R. Curley, supported by A. Rooks, to approve the agenda**  
**Motion passed unanimously**
  - Agenda addition: new item VII – Closed Session Action Request
- IV. Consideration to Approve the Minutes of the October 9, 2024 Meeting and Waive the Reading Thereof  
**Motion by J. Ackley, supported by R. Pasko, to approve the minutes of the 10/9/2024 meeting and waive the reading thereof**  
**Motion passed unanimously**
- V. Consideration to Approve the Minutes of the October 30, 2024 Meeting and Waive the Reading Thereof  
**Motion by M. Serio, supported by H. Terrill, to approve the minutes of the 10/30/2024 meeting and waive the reading thereof**  
**Motion passed unanimously**
- VI. Audience Participation  
None
- VII. Revised: Closed Session  
**Motion by R. Pasko, supported by H. Terrill, to move the CMHPSM Board meet in closed session under section 8(1)(e) of the Open Meetings Act, to consult with our attorneys related to the following legal actions:**
  - The Northcare Network Mental Health Care Entity, Northern Michigan Regional Entity and Region 10 PIHP v. State of Michigan, 24- -MZ, Michigan Court of Claims
  - The Waskul et al v. Washtenaw County Community Mental Health et al, Case Number 2:16-cv-10936-PDB-EAS, Eastern District of Michigan**Motion passed unanimously**

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

Roll Call Vote

Yes: J. Ackley, R. Curley, L. Frederick, B. King, R. Pasko, A. Rooks, M. Serio, H. Terrill

No:

Not present for in-person vote: P. Bridge, M. Welch Marahar, M. Pizzimenti, A. Somerville, R. Tillotson

- The meeting entered into closed session at 6:06 p.m.
- After returning to open session at 6:53 p.m.:

**Motion by M. Serio, supported by A. Rooks, for the CMHPSM to join the Northcare Network Mental Health Care Entity, Northern Michigan Regional Entity and Region 10 PIHP lawsuit v. State of Michigan, 24- -MZ, Michigan Court of Claims**

**Motion passed unanimously**

Roll Call Vote

Yes: J. Ackley, R. Curley, L. Frederick, B. King, R. Pasko, A. Rooks, M. Serio, H. Terrill

No:

Not present for in-person vote: P. Bridge, M. Welch Marahar, M. Pizzimenti, A. Somerville, R. Tillotson

VIII. Old Business

a. Information: FY2024 Finance Report September 2024  
M. Berg presented.

b. Information: CEO Contract Committee Update

- The committee met this evening and would like the board to treat the CEO with the same consideration as the rest of the staff regarding the cost of living adjustment (COLA).
- The committee recommended a 3% COLA increase effective 1/1/25, and a 3% COLA effective 1/1/26, to be amended in the CEO contract.

**Motion by J. Ackley, supported by A. Rooks, to authorize Board Chair B. King to sign an amended CEO contract to include a 3% COLA effective 1/1/25 and another 3% COLA effective 1/1/26, with legal review prior to signing**

**Motion passed unanimously**

Roll Call Vote

Yes: J. Ackley, R. Curley, L. Frederick, B. King, R. Pasko, A. Rooks, M. Serio, H. Terrill

No:

Not present for in-person vote: P. Bridge, M. Welch Marahar, M. Pizzimenti, A. Somerville, R. Tillotson

IX. New Business

a. Board Action: FY2025 QAPIP Plan

**Motion by R. Curley, supported by H. Terrill, to approve the annual plan for quality assessment and improvement plan activities during FY2025**  
**Motion passed unanimously**

b. Board Action: Proclamations for Joelen Kersten (10-yr) and James Colaianne

**Motion by L. Frederick, supported by R. Curley, to approve the issuance of the formal proclamation acknowledging the 10 years of service by Joelen Kersten to the PIHP region as a CMHPSM employee, signed by all CMHPSM Board members.**  
**Motion passed unanimously**

**Motion by L. Frederick, supported by R. Curley, to approve the issuance of the formal proclamation acknowledging the 10 years of service by James Colaianne to the PIHP region as a CMHPSM employee, signed by all CMHPSM Board members.**  
**Motion passed unanimously**

CMHPSM Mission Statement

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

- c. Board Action: Contracts  
**Motion by L. Frederick, supported by H. Terrill, to authorize the CEO to execute the contracts/amendments as presented**  
**Motion passed unanimously**

X. Reports to the CMHPSM Board

- a. Information: CEO Report to the Board  
For FY18-19, all payments between the PIHP and the CMHs are complete. FY18-22 are now closed.  
FY25 contract: Region 6 will join the other 3 PIHPs in the lawsuit versus the state.  
The 2025 benefits enrollment period for staff is this week.  
The PIHP Directors met with the state this month. There was no update on conflict free access and planning; the state says a plan is coming.  
J. Colaianne will continue to send out the lame duck notifications to the board.

XI. Adjournment

- Motion by A. Rooks, supported by J. Ackley, to adjourn the meeting**  
**Motion carried**

- The meeting was adjourned at 7:39 p.m.

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Rebecca Pasko, CMHPSM Board Secretary



# **CEO Report**

## **Community Mental Health Partnership of Southeast Michigan**

**Submitted to the CMHPSM Board of Directors**  
**February 5, 2025 for its February 12, 2025 Meeting**

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### *CMHPSM Update*

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- Since the last report, an all staff meetings was conducted on January 13, 2025 as we cancelled our December 23<sup>rd</sup> meeting and January 26, 2025 meetings.
- A verbal update on our FY2025 contract status will be provided at the December Board meeting.
- The CMHPSM is working on implementing a new group email service that will allow us to more efficiently communicate as a region and communicate with groups of external contacts.
- The CMHPSM leadership team continues to meet on a weekly basis on Tuesday mornings. We have expanded the first meeting of each month to include the three additional staff that supervise staff at the CMHPSM. These leadership/manager meetings will allow the CMHPSM to ensure standardization of human resource efforts related to the supervision of CMHPSM staff.

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### *CMHPSM Staffing Update*

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- The CMHPSM currently has one open position, we are actively recruiting for the Operations Assistant position.
- More information and links to job descriptions and application information can be found here: <https://www.cmhpsm.org/interested-in-employment>

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### *Regional Update*

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- Our regional committees continue to meet using remote meeting technology and expect we will continue to do so until that option is no longer feasible.
- The Regional Operations Committee continues to schedule to meet on a weekly basis.
- We are wrapping up the regional administrative/finance software upgrade project. All four CMHSPs and the PIHP will be on separate installs of the same software platform to manage financial and general ledger activity. Previously three of our entities were on the same Microsoft platform with a fixed life cycle which is expiring and the other two partners were on separate software solutions.

- We have received preliminary information that the statewide Hospital Rate Adjuster payment rates will increase in FY2025 if/when CMS approves of the new rates. The additional daily HRA rate for FY2025 is proposed at \$728/day, in FY2024 the rate was \$622. The FY2024 and FY2025 rates reflect substantial increases from prior years, the rate in FY2023 was \$308/day. All of these payments are passed through retroactively from the CMHPSM per MDHHS payment guidance. HRA payments reimburse hospitals beyond our CMHSP negotiated inpatient hospitalization daily rates.

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### *Statewide Update*

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- The monthly PIHP statewide CEO meeting was canceled for January and we are meeting on February 11, 2025.
- The monthly PIHP CEO/MDHHS behavioral health leadership staff meeting is being revised by MDHHS BPHASA. Our January meeting was held on January 9, 2025. We have received notice that this meeting will transition to an every other month cadence moving forward. I provide a summary of those meetings to our regional CMHSP directors at our Regional Operations Committee meetings.
- The PIHP/MDHHS contracts negotiation and operation meeting will move from once every two months to every month in the near future.

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### *Legislative Updates*

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- Lame duck reports from the Community Mental Health Association of Michigan legislative director were distributed by email over the last couple months.
- A number of bills that were passed at the end of a marathon session have yet to be delivered to the Governor. It was recently reported that a lawsuit has been filed by the Senate against the House of Representatives to force delivery of those bills to the Governor. One bill, HB6058 would alter the PA152 medical insurance cost caps for public employers in Michigan. The CMHPSM and our partner CMHSPs must follow PA152 requirements related to employer costs for employee medical insurance. Our medical plan cost increased substantially this year and we will be increasing the co-premium to be paid by staff if HB6058 isn't eventually signed into law by the Governor.

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*Future Updates*

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- We are planning to cover the following items at our upcoming CMHPSM Regional Board of Directors meetings:

**No scheduled March 2025 meeting.**

**April 9, 2025**

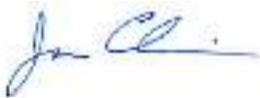
- Strategic Plan Outcomes Status report
- Potential Budget Revision
- Board Governance Policies, Manual and Bylaws

**June 11, 2025**

**August 13, 2025**

**September 17, 2025**

Respectfully Submitted,



James Colaianne, MPA



**COMMUNITY MENTAL  
HEALTH PARTNERSHIP**  
of **Southeast Michigan**

**FY24  
SUBSTANCE  
USE  
SERVICES  
YEAR-END  
OVERVIEW**

OPB Meeting  
December 12, 2024

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**SUBSTANCE USE SERVICES TEAM**

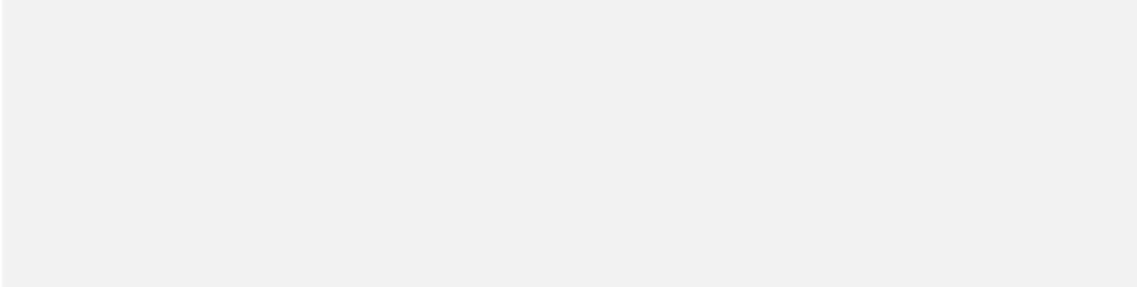
- Introductions  
**MEET OUR TEAM!**




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# STATE OPIOID RESPONSE (SOR)

ALYSSA TUMOLO, SUBSTANCE USE SERVICES PROGRAM COORDINATOR  
MAUREEN BOWLER, SUBSTANCE USE SERVICES PROGRAM COORDINATOR



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## FY24: STATE OPIOID RESPONSE (SOR 3) GRANT

**The purpose of the Michigan SOR 3 project was to:**

1. Increase access to MOUD using the three FDA approved medications
2. Reduce unmet treatment needs
3. Reduce overdose related deaths through the provision of prevention, treatment, harm reduction, and recovery activities for OUD and StUD
4. Improve quality of treatment for StUD and OUD



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## FY24: STATE OPIOID RESPONSE (SOR 3) GRANT

### 14 Providers

- CCSEM
- Dawn Farm
- EMU
- Home of New Vision
- Lenawee CMHA
- Livingston CMH
- Marie's House of Serenity
- Monroe CMHA
- RAW
- Therapeutics
- Unified HHB
- U of M
- WEW Paula's House
- Workit Health

### 27 Programs

- Evidence-Based Prevention (EBP)
- Overdose Education and Naloxone Distribution (OEND)
- Peer Outreach and Linkage
- Jail-Based MAT
- OUD/StUD Treatment
- OUD/StUD Recovery
- Recovery Housing

### \$3.2M in Funding

- EBP- \$251,592
- OEND-\$221,469
- Peer Outreach and Linkage-\$730,000
- Jail-Based MAT- \$725,000
- OUD/StUD Treatment- \$192,740
- OUD/StUD Recovery- \$742,851
- Recovery Housing-\$185,200
- Admin- \$152,442



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## FY24 SOR 3 EVIDENCE-BASED PREVENTION PROGRAMMING

Engage@EMU

### Botvin LifeSkills

- 73 MS aged youth participated in the program
- 80% demonstrated sufficient knowledge of ATOD facts and related health risks and consequences

Engage@EMU

### Prime For Life

- 200 participants during FY24
- 91% demonstrated the knowledge that anyone can develop Alcohol Use Disorder (AUD) if they make enough high-risk choices; showing the progress made towards breaking down stigma

WEW: Paula's House

### Celebrating Families

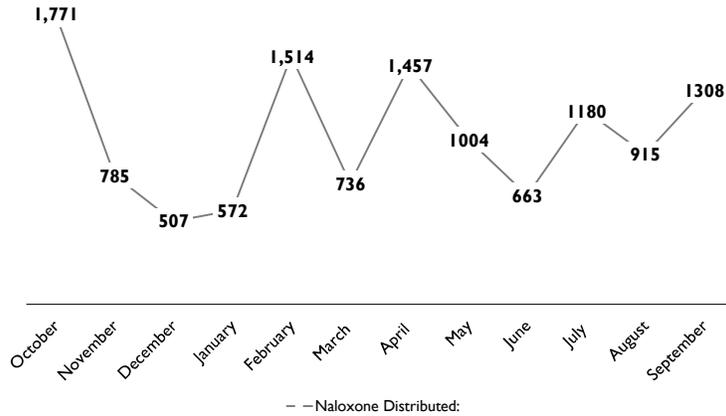
- 18 participants during FY24
- After attending the program, participants were able to recognize the effect of drugs and alcohol on the family as a whole, learned to set safe boundaries, and were able to recognize that all emotions and feelings are ok.



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### FY24 SOR 3 OVERDOSE EDUCATION AND NALOXONE DISTRIBUTION



# 12,412

Naloxone Distributed in FY24



— Naloxone Distributed:

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### FY24: SOR 3 PROGRAM HIGHLIGHTS

## 502

unique individuals participated in in-jail, MAT-supportive engagement groups through Lenawee CMHA.

## 907

community members were reached through Recovery Advocacy Warriors RCO program.

## 100%

of individuals receiving MOUD had a re-entry plan through Monroe CMHA.

## 30

individuals received OUD/StUD treatment through Workit Health during quarter 4.

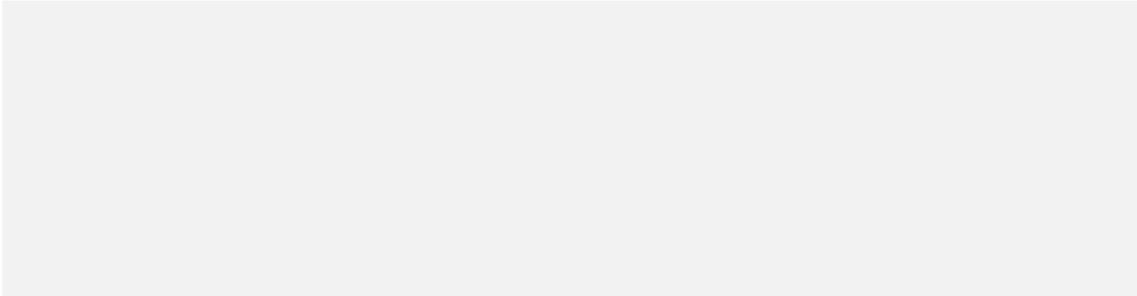


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# PA2: STRATEGIC INITIATIVES

DANIELLE L. BRUNK, LBSW, CADC  
SUBSTANCE USE SERVICES PROGRAM COORDINATOR



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## FY24: PA2 STRATEGIC INITIATIVES

### 8 Providers

- Avalon Housing
- Catholic Charities of SE Michigan
- Home of New Vision
- Lenawee CMHA
- Livingston CMHA
- Ozone House
- Recovery Advocates In Livingston (RAIL)
- Unified HIV Health and Beyond (UHHB)

### 12 Programs

- Community Outreach and Harm Reduction
- Harm Reduction & Integrated Care
- Engagement Center (EC)
- Epidemiology
- The Engagement Program (Youth Outreach)
- Recovery Support Services (RSS)
- Project ASSERT
- Recovery Community Organization (RCO)
- Recovery Housing

### \$1.8M in Funding

- Community Outreach and Harm Reduction- \$200,000
- Harm Reduction & Integrated Care- \$172,800
- EC- \$857,072
- Epidemiology- \$35,000
- Youth Outreach- \$105,514
- RSS- \$150,000
- Project ASSERT- \$92,858
- RCO- \$179,506
- Recovery Housing- \$68,603



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### FY24 PA2 SAMPLE PROGRAM OUTCOMES:

**Avalon Housing**      **Harm Reduction & Integrated Care-** 398 individuals received care services through Packard Health; 32 individuals received behavioral health therapy; 31 individuals enrolled as new patients with Packard Health

**Catholic Charities of Southeast Michigan**      **Engagement Center-** Completed 933 admissions for the entire year

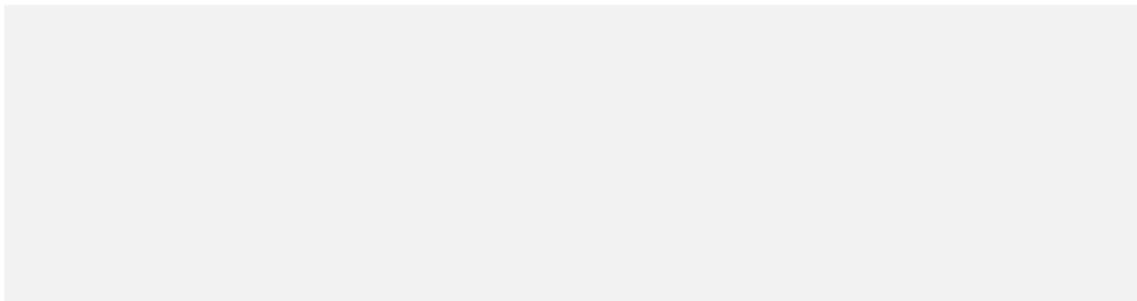
**Home of New Vision**      **Engagement Center-** 881 individuals received a referral to treatment or warm handoff to a recovery services provider  
**Recovery Support Services-** 178 individuals met with a case manager or recovery coach within their first 10 days of services

**Lenawee CMH**      **Engagement Center-** Completed 391 admissions for the entire year



## AMERICAN RESCUE PLAN ACT (ARPA)

DANIELLE L. BRUNK, LBSW, CADDC  
SUBSTANCE USE SERVICES PROGRAM COORDINATOR



## FY24: ARPA

9 Providers	15 Programs	\$1.4M in Funding
<ul style="list-style-type: none"> <li>• Avalon Housing</li> <li>• Catholic Charities of SE Michigan</li> <li>• Dawn Farm</li> <li>• Harm Reduction MI</li> <li>• Home of New Vision</li> <li>• Lenawee CMHA</li> <li>• MCOP</li> <li>• Mexiquences en MI</li> <li>• The Corner</li> <li>• Ty's House</li> </ul>	<ul style="list-style-type: none"> <li>•Anchor Institution</li> <li>•Engagement Center (EC)</li> <li>•Substance Use Disorder Health Home Pilot (SUD HH Pilot)</li> <li>•Opioid Health Home (OHH)</li> <li>•Recovery Court Peer</li> <li>•Recovery Support Services (RSS)</li> <li>•Recovery Community Organization (RCO)</li> <li>•Recovery Housing</li> <li>•Recovery Overdose Outreach Team (ROOT)</li> <li>•Youth Community Center</li> <li>•Youth Sober Events</li> </ul>	<ul style="list-style-type: none"> <li>• Anchor Institution-\$85,000</li> <li>• EC-\$292,832</li> <li>• SUD HH-\$75,000</li> <li>• OHH-\$87,500</li> <li>• Recovery Court Peer-\$40,313</li> <li>• RSS- \$150,000</li> <li>• RCO-\$31,750</li> <li>• Recovery Housing-\$93,880</li> <li>• ROOT-\$83,500</li> <li>• Youth Community Center-\$350,000</li> <li>• Youth Sober Events-\$25,000</li> </ul>


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## FY24 ARPA SAMPLE PROGRAM OUTCOMES:

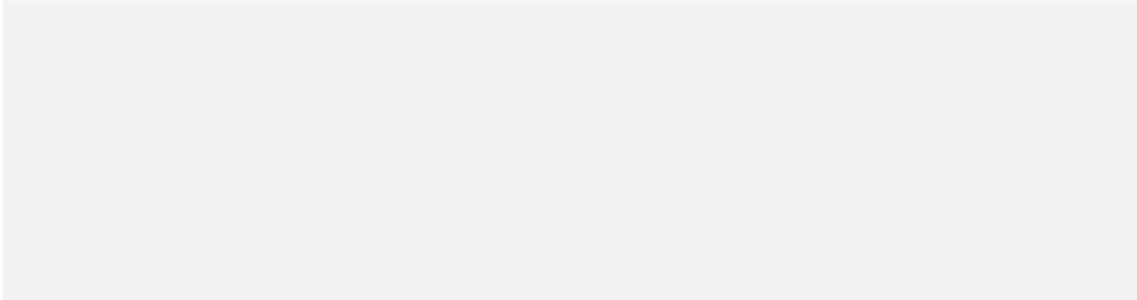
Harm Reduction MI	<b>Anchor Institution-</b> Exceeded yearly goal of providing substance use and/or mental health resources, referrals and support to 250 African American/Black individuals in the Ypsilanti area.
MCOP (Monroe County Opportunity Program)	<b>Youth Community Center-</b> 226 participants reported an increased knowledge/life skills.
The Corner Health Center	<b>Youth Sober Events-</b> This program began during Quarter 3; exceeded yearly goal to hold four different sober events; exceeded yearly goal of conducting youth outreach to 250 youth.
Women Empowering Women	<b>Recovery Housing-</b> Served 15 women with this funding; 15 of these individuals built a foundation in the recovery community, established recovery focused contacts, and obtained tools to maintain basic living needs.


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# COVID BLOCK GRANT

DANIELLE L. BRUNK, LBSW, CADC  
SUBSTANCE USE SERVICES PROGRAM COORDINATOR



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## FY24: COVID BG

### 6 Providers

- Avalon Housing
- Catholic Charities of SE Michigan
- Dawn Farm
- Home of New Vision
- Lenawee CMHA
- Ty's House

### 10 Programs

- Engagement Center (EC)
- Substance Use Disorder Health Home Pilot (SUD HH Pilot)
- Opioid Health Home (OHH)
- Recovery Court Peer
- Recovery Support Services (RSS)
- Recovery Community Organization (RCO)
- Recovery Housing
- Recovery Overdose Outreach Team (ROOT)

### \$900,000 in Funding

- EC-\$403,652
- SUD HH-\$75,000
- OHH-\$175,000
- Recovery Court Peer-\$40,313
- RSS- \$75,000
- RCO-\$31,750
- Recovery Housing-\$35,000
- ROOT-\$83,500



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*"I am the youngest of 11 Children and A child alcoholic and Drug addict. I first experience with substances as early as 5yrs old. It was learned behaviors passed down from older siblings as my Father was a recovering alcoholic as well. My story is very powerful and may have a hopeful and positive impact on another alcoholic/drug addict and their families. Grief is a Big part of my story all the way up until 6 months ago when my son died from alcohol and it's lifestyle. Because of being sober a year and the help& support of many people in AA I'm almost a year sober - Today I Choose life and the promises of the program are coming true for me today. Today life is meaningful and I have A Purpose."*



**-Pepita, Washtenaw County**

**FY24 COVID BG MEDIA CAMPAIGN**

It Is Possible Recovery Harm Reduction Campaign

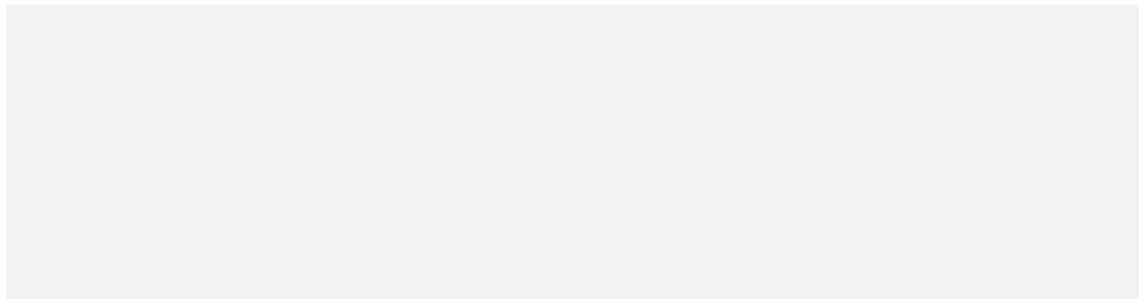


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## COVID BG AND ARPA PREVENTION

DANIELLE L. BRUNK, LBSW, CADC  
 SUBSTANCE USE SERVICES PROGRAM COORDINATOR



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## FY24: COVID BG PREVENTION

4 Providers	4 Programs	\$242,000 in Funding
<ul style="list-style-type: none"> <li>• Monroe Public Schools</li> <li>• Ozone House</li> <li>• United Way of Monroe/Lenawee Counties</li> <li>• Washtenaw County Health Department</li> </ul>	<ul style="list-style-type: none"> <li>• Media Campaign</li> <li>• Prevention Coalition</li> <li>• Project SUCCESS</li> <li>• The Engagement Program (Youth Outreach)</li> </ul>	<ul style="list-style-type: none"> <li>• Media Campaign-\$74,500</li> <li>• Prevention Coalition-\$42,500</li> <li>• Project SUCCESS-\$75,000</li> <li>• Youth Outreach-\$50,000</li> </ul>


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## FY24: ARPA PREVENTION

5 Providers	5 Programs	\$261,733 in Funding
<ul style="list-style-type: none"> <li>• Jefferson Schools</li> <li>• Monroe Public Schools</li> <li>• Ozone House</li> <li>• United Way of Lenawee/Monroe</li> <li>• Washtenaw Intermediate School District</li> </ul>	<ul style="list-style-type: none"> <li>•Prevention Coalition</li> <li>•Project SUCCESS</li> <li>•Student Assistance Program (SAP) Catch My Breath</li> <li>•The Engagement Program (Youth Outreach)</li> <li>•Strategic Prevention Framework (SPF) Assessment &amp; Capacity</li> </ul>	<ul style="list-style-type: none"> <li>•Catch My Breath-\$50,000</li> <li>•Prevention Coalition-\$14,000</li> <li>•Project SUCCESS-\$75,000</li> <li>•SPF-\$72,733</li> <li>•Youth Outreach-\$50,000</li> </ul>


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## TRAININGS



### Sample Health Disparities Trainings Promoted Across Region

- United Way Equity Training
- Utilizing Culturally Responsive and Racially Equitable Engagement and Evaluation
- Ethics: Cultural Awareness, Implicit Biases and Social Diversity
- Advancing Equity Through Quality Improvement
- Implicit Bias: Beyond the Basics
- Understanding Sexual Orientation & Gender Identity (SOGI): What Your Clients Wish You Understood During Treatment



### CMHPSM Provided Trainings:

- Vicarious Trauma
- CCAR (Peer Certification)
- Trans 101 Training

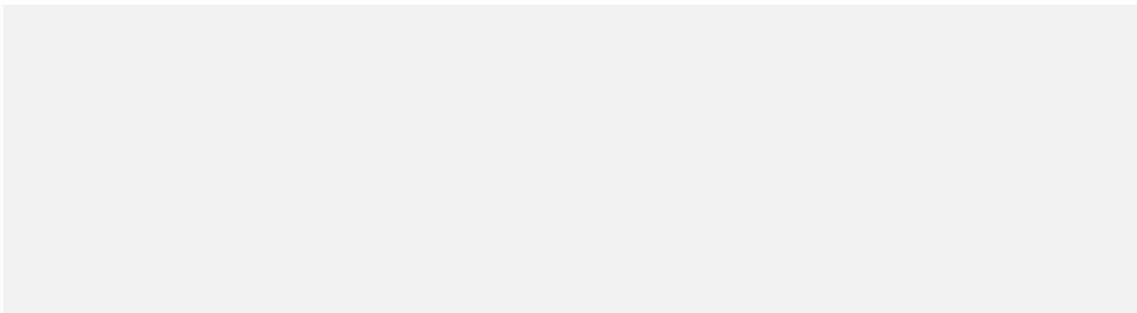


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## PREVENTION

JANE S. GOERGE, MA, CPC-R  
 PREVENTION COORDINATOR



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# PREVENTION

## CMHPSM PRIORITY AREAS:

- (1) Reduce childhood and underage drinking
- (2) Reduce prescription and over-the-counter substance abuse/misuse
- (3) Reduce youth access to tobacco and nicotine
- (4) Reduce illicit substance use

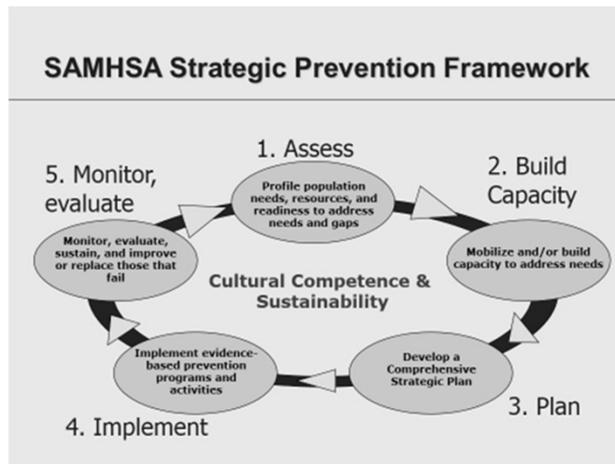


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## CMHPSM PREVENTION MODALITY

Prevention providers utilize the Strategic Prevention Framework (SPF) to guide decisions and create an **Evidence-Based Implementation & Evaluation Plan**.



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## PREVENTION PROGRAMS (BG & PA2)

**Catholic Charities of Southeast Michigan**

- Student Prevention Leadership Teams

**Catholic Social Services of Washtenaw County**

- Get Connected & CAGE Screenings

**Eastern Michigan University**

- Prevention Theatre Collective

**Livingston County Catholic Social Services**

- Curriculum-Based Support Groups
- Communities Mobilizing for Change on Alcohol
- Project SUCCESS
- Youth-Led Prevention

**Monroe County Intermediate School District**

- Nurturing Parenting Program/Parents as Teachers

**St. Joseph Mercy Hospital – Chelsea**

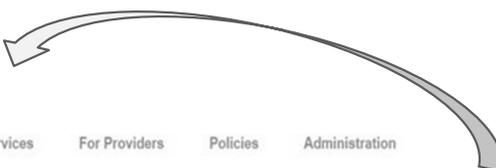
- Project SUCCESS – Chelsea
- Project SUCCESS – Lincoln
- Project SUCCESS – Manchester



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## PREVENTION PROGRAM HIGHLIGHTS





Programs / Services

For Providers

Policies

Administration

Substance Use Prevention

Prevention programs address one or more of the following CMHPSM priority areas:

- Reduce childhood and underage drinking
- Reduce prescription and over the counter drug abuse/misuse
- Reduce youth access to tobacco and nicotine
- Reduce illicit drug use

Page Resources

- FY2020-21 Program Briefs
- FY2021-22 Program Briefs
- Nicotine & Tobacco Prevention
- Overview

**Program Briefs**  
**Infographic Highlights**



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## MICHIGAN PARTNERSHIP TO ADVANCE COALITIONS

NICOLEADELMAN, MPH  
SUBSTANCE USE SERVICES DIRECTOR



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### MICHIGAN PARTNERSHIP TO ADVANCE COALITIONS (MI-PAC)

FY24 was Project Year 2 of the MDHHS Partnerships For Success (PFS) Grant to support the work of select regions and coalitions across the state. Region 6 has created a Regional Collaborative where we come together quarterly to work on Health Disparities so the coalitions in our region can learn from each other. The next step in the process is for the coalitions to develop **Disparity Impact Statements and sustainability plans** during Project Year 3.

*Disparity Impact Statement (DIS)-is a data driven, quality improvement approach to advance equity using grant programs. This helps grantees identify underserved populations at risk of experiencing behavioral health disparities.*



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## MICHIGAN PARTNERSHIP TO ADVANCE COALITIONS (MI-PAC)

### Participating Coalitions Include:

Lenawee Substance Abuse Prevention Coalition

Livingston County Community Alliance

Monroe County Substance Abuse Coalition

Washtenaw Prevention Coalition



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## GAMBLING DISORDER PREVENTION

MAUREEN BOWLER, MPA

SUBSTANCE USE SERVICES PROGRAM COORDINATOR



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## FY24: GAMBLING PREVENTION

### **Michigan Gambling Disorder Prevention Project Objectives**

- 1) Increase provider knowledge of gambling disorder
- 2) Implement SPF to identify local needs, build capacity, and plan, implement, and evaluate a strategic plan, specific to gambling disorder prevention
- 3) Screen for gambling disorder during SUD treatment admissions



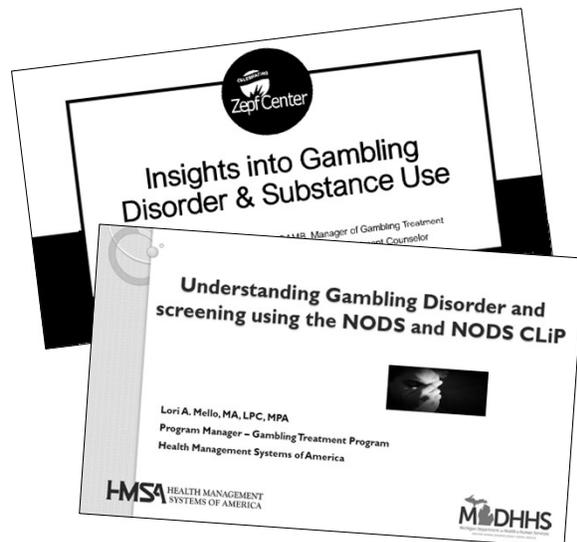
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## FY24: GAMBLING PREVENTION

### **Gambling Initiatives**

- NODS Screening
- Media Campaign
- Website Landing Page
- Training Sessions
- Workgroup



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## FY24: GAMBLING PREVENTION

### NODS CLiP

- 3 question brief screen that is shown to be most helpful in identifying problem gambling behaviors or tendencies in individuals
- NODS CLiP is meant to be utilized as a part of all SUD intake assessments
- **GOAL:** 85% of SUD assessments will include a completed NODS CLiP

#### NODS CLiP Compliance Rate

Q1 – 96.1%  
 Q2 – 97.8%  
 Q3 – 95.4%  
 Q4 – 97.7%

#### Positive Screening Rate

Q1 – 5 of 391  
 Q2 – 8 of 446  
 Q3 – 6 of 425  
 Q4 – 5 of 476

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## FY24: GAMBLING PREVENTION

### Trainings & Workshops

- *Understanding Gambling Disorder and Screening Using the NODS CLiP*
- *Insights into Gambling Disorder & Substance Use*
- *Understanding Gambling-Motivated Crime*
- *The Hidden Battle; A Silent Struggle: Gambling Disorder Among Military Service Members and Veterans*



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## VETERANS NAVIGATOR PROGRAM

ERIKA BEHM, VETERAN NAVIGATOR

BOB BULL, VETERAN PEER SUPPORT SPECIALIST



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## VETERANS NAVIGATOR PROGRAM

*Serving Veterans and Military Families in Livingston, Lenawee, Monroe and Washtenaw Counties since September 11, 2017*

The Veterans Navigator program was created to assist veterans and military families of all eras and discharge types. They work to connect veterans and their families to federal, state, and local resources to ease issues regarding mental health, substance use, housing, and other common challenges that impact veterans to support healthier lifestyles and provide support.



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## VETERANS NAVIGATOR INITIATIVES

Meeting veterans and their families 'where they are' by:

- Hosting monthly breakfasts and lunches with follow ups, updates, and Q & A
- Tailgate table at every home U of M gate (prime location!)
- Sock drive for veterans at the VAMC in Ann Arbor
- Military Cultural training for all CMH's and interested providers
- Increased awareness of 988 Suicide and Crisis Lifeline
- 631 new, unique contacts with veterans in 2024



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## VETERANS NAVIGATOR MEDIA CAMPAIGN



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## CMHPSM TREATMENT

JOELEN KERSTEN, LMSW, CAADC, CCS  
CLINICAL TREATMENT COORDINATOR

JON HUHN, LMSW, CAADC  
SUD CARE NAVIGATOR

KATE HENDRICKS, LMSW, CAADC  
UTILIZATION AND TREATMENT SPECIALIST

AMINDA DAVIS, LLMSW, CAADC  
SUD CARE NAVIGATOR



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## AMERICAN SOCIETY OF ADDICTION MEDICINE (ASAM) LEVELS OF CARE- 3<sup>RD</sup> EDITION

- Opioid Treatment Program (OTP)- Daily or several times weekly opioid medications; services include doctor visits, groups and individual counseling; could also include Ambulatory Withdrawal Management Levels 1 & 2
- ASAM Level 1 Outpatient- Less than 9 hours of services per week
- ASAM Level 2.1 Intensive Outpatient- 9-19 hours of services per week
- ASAM Level 2.5 Partial Hospitalization- 20+ hours of services per week (New level to our region in FY24)
- Withdrawal Management Level 3.2- Clinically Managed Residential Withdrawal Management "Social Detoxification"- Moderate withdrawal symptoms requiring 24-hour support; no medical staff onsite
- Withdrawal Management Level 3.7- Medically Monitored Residential Withdrawal Management " Sub-Acute Detoxification"- Severe withdrawal symptoms requiring 24-hour nursing care; physician on call and can visit as needed
- ASAM Level 3.1 Residential- 24-hour structure with available personnel; 5 hours each of clinical service and basic/life skills service per week
- ASAM Level 3.5 Residential- 24-hour care with trained counselors; 20 hours each of clinical service and basic/life skills service per week
- ASAM Level 3.7 Residential- 24-hour nursing care with physician availability; clinical staff onsite at least 16 hours per day; 20 hours each of clinical service and basic/life skills service per week



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## SUD TREATMENT PROVIDERS

### Opioid Treatment Program- OTP

- Ann Arbor Comprehensive Treatment Center (Ann Arbor)
- Passion of Mind (Monroe)
- Therapeutics (Ann Arbor, Walled Lake, Monroe)
- Community Medical Services (Dearborn Heights)

### Level I Outpatient

- Salvation Army Harbor Light (Monroe)
- Catholic Charities of Southeast Michigan (Monroe)
- Trinity Addiction Recovery Services (Ann Arbor)
- Hegira Health (Westland, Livonia)
- Bear River (Gaylord, Boyne Falls)
- Dawn Farm (Ann Arbor)
- Home of New Vision (Ann Arbor)
- Catholic Charities of Livingston Co (Howell)
- Key Development (Brighton)
- Parkside Family Counseling (Adrian)
- Catholic Charities of Lenawee, Jackson, Hillsdale (Adrian)



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## SUD TREATMENT PROVIDERS

### Level 2.1 Intensive Outpatient

- Salvation Army Harbor Light (Monroe)
- Trinity Addiction Recovery Services (Ann Arbor)
- Personalized Nursing Light House (Plymouth, Canton)
- Hegira (Livonia)

### Level 2.5 Partial Hospitalization (New FY24)

- Personalized Nursing Light House (Plymouth)

### Level 3.2 Residential Withdrawal Management

- Dawn Farm (Ann Arbor)

### Level 3.7 Residential Withdrawal Management

- Salvation Army Harbor Light (Monroe)
- Hegira Oakdale (Canton)
- Sacred Heart (Richmond)
- Personalized Nursing Light House (Dearborn Heights, Madison Heights)



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## SUD TREATMENT PROVIDERS

### Level 3.1 Residential

- Dawn Farm (Ann Arbor)
- Kalamazoo Probation Enhancement Program (KPEP) (Kalamazoo)
- Bear River (Boyer Falls)
- Salvation Army Harbor Light (Monroe)

### Level 3.7 Residential

- Hegira- Oakdale (Canton)
- Personalized Nursing Light House (Dearborn Heights, Madison Heights)
- Bear River (Boyer Falls)

### Level 3.5 Residential

- Salvation Army Harbor Light (Monroe)
- Dawn Farm (Ann Arbor)
- Home of New Vision (Ann Arbor)
- Personalized Nursing Light House (Dearborn Heights, Madison Heights)
- Sacred Heart (Richmond)
- Hegira Oakdale (Canton)
- Bear River (Gaylord, Boyer Falls)
- Kalamazoo Probation Enhancement Program (KPEP) (Kalamazoo)



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## FY24 REGION 6 SUD TREATMENT NEW ADMISSIONS

- **OTP-** 279 (FY23 291)
- **ASAM Level I Outpatient-** 1,171 (FY23 1,169)
- **ASAM Level 2.1 Intensive Outpatient-** 138 (FY23 116)
- **ASAM Levels 3.2 & 3.7 Withdrawal Management-** 695 (FY23 789)
- **ASAM Levels 3.1, 3.5 & 3.7 Residential-** 1,522 (FY23 1,572)



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## PRIORITY POPULATIONS

### SUD CARE NAVIGATORS

- ASSIST CONSUMERS AND PROVIDERS BRIDGE THE GAP BETWEEN SCREENING AND ADMISSION FOR PRIORITY POPULATIONS
  - PREGNANT AND IDU INDIVIDUALS
  - PREGNANT INDIVIDUALS
  - IDU INDIVIDUALS
  - INDIVIDUALS WITH CPS INVOLVEMENT/RISK OF LOSING CHILDREN
  - MDOC-REFERRED INDIVIDUALS

### NUMBERS OF INDIVIDUALS SERVED

- FY24 Q1- 199
- FY24 Q2- 163
- FY24 Q3- 201
- FY24 Q4- 191
- Overall, providers have shared positive feedback regarding the care navigator process, and comments from consumers note they feel more empowered and supported during the intake process.

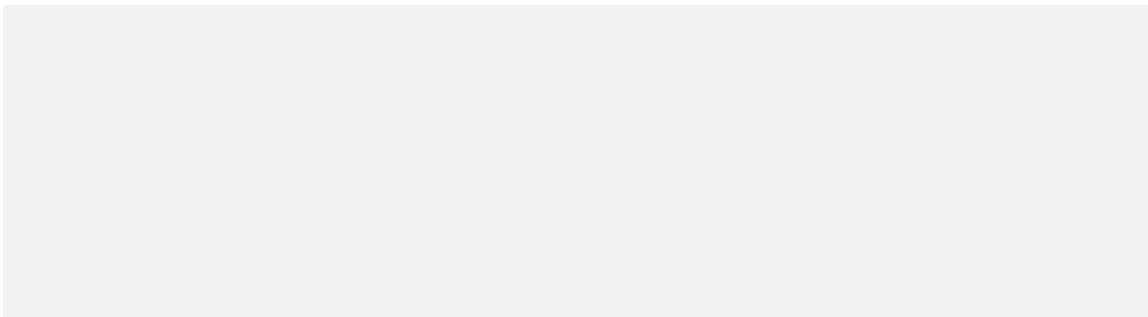


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## OPIOID HEALTH HOMES

ELIZABETH STANKOV, OPIOID HEALTH HOME (OHH) COORDINATOR



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# OPIOID HEALTH HOMES: FY24

## PROGRAM OVERVIEW

**5 Health Home Providers (HHPs)** serving Lenawee, Livingston, Monroe and Washtenaw counties  
Opioid Health Homes (OHH) are designed for **care coordination services** for individuals with Medicaid who have a diagnosed Opioid Use Disorder (OUD).

Through additional funding, we were able to serve non-Medicaid eligible individuals through COVID and ARPA **Block Grant** funds

- **Six core services:**
  - Comprehensive Care Management
  - Care Coordination
  - Health Promotion
  - Comprehensive Transitional Care
  - Individual and Family Support (including authorized representative(s))
  - Referral to Community and Social Support Services



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## OPIOID HEALTH HOMES

465 unique, actively enrolled individuals in FY24

- 60 Block Grant enrollees
- 405 traditional OHH enrollees

333 beneficiaries enrolled at one time in July 2024 (highest enrollment in a single month)

218 new enrollments in FY24

2,578 encounters from all fund sources in FY24

OHH allows one payment per beneficiary per month. However, enrolled beneficiaries may be seen as many times as needed in any given month.



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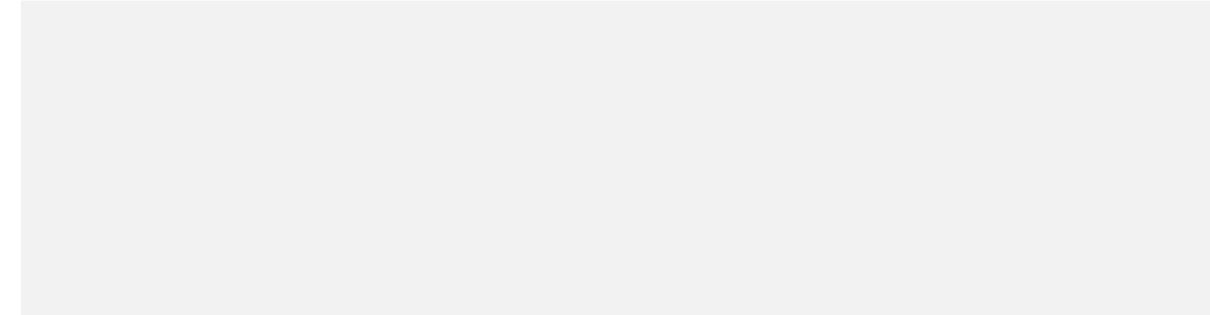
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## CMHPSM HEALTH EQUITY TEAM

KATE HENDRICKS, LMSW, CAADC

UTILIZATION MANAGEMENT SPECIALIST



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## CMHPSM HEALTH EQUITY TEAM



### What We Do:

- **Policy Updates**
  - Inclusive and Equitable Language
- **Use the Strategic Plan to guide our Health Equity work**

The Strategic Plan is the framework that informs our overall Substance Use Services Team and outlines the strategies for our region over the next 3 years

- Encourage and send out information to providers to attend trainings specific to **Diversity, Equity and Inclusion.**



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## CMHPSM HEALTH EQUITY TEAM

**Charge-**The purpose of HET is to help identify health disparities and inequities related to the CMHPSM SUS Team across Region 6. This includes anywhere health disparities may be found such as service provisions, policies, and language.



**Goals for FY25:**

- Use updated data to create regional goals
- Offer training for providers on data resources to develop their own goals
- Review employee handbook and other SUS policies and procedures for inclusive and equitable language and actions



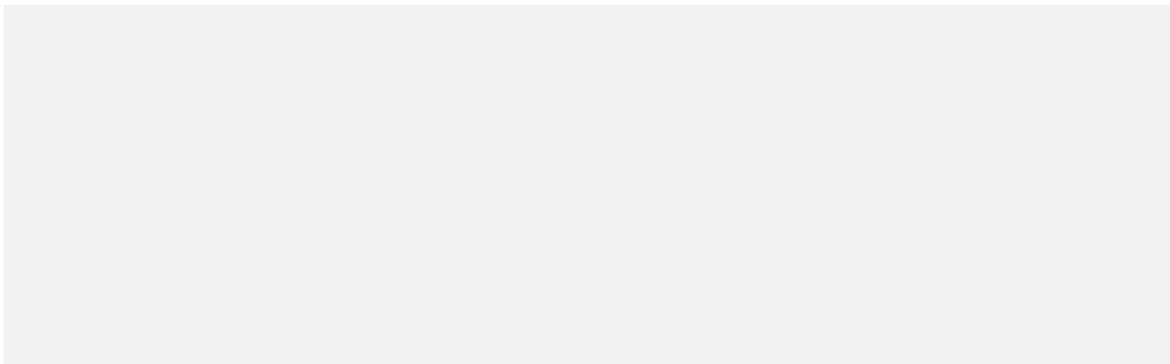
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## RECOVERY FRIENDLY WORKPLACE

NICOLE ADELMAN, MPH

SUBSTANCE USE SERVICES DIRECTOR



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## RECOVERY FRIENDLY WORKPLACE

### ***CMHPSM is a recovery friendly workplace\*.***

CMHPSM supports our team and the communities we serve by recognizing recovery from substance use disorder (SUD) as a strength. We work intentionally with people in recovery and those otherwise impacted by substance use. CMHPSM encourages and maintains a healthy and safe environment and culture where employers, employees, and communities work collaboratively to create positive change; continually enhance policies and practices; educate the organization; and eliminate barriers for current and prospective employees impacted by substance use.

*\*In process to have official MDHHS designation.*



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#### **Initial Required Components**

- Submit letter of interest to learn more about the Recovery Friendly Workplace (RFW) initiative.
- Ensure senior management and human resources personnel receive official RFW orientation.
- Make a written declaration to employees stating workplace's commitment to RFW principles and its participation in this initiative.

SAMPLE: "ABC Company is committed to creating a healthy, safe, and stigma-free work environment through our participation in the Recovery Friendly Workplace (RFW) Initiative. RFW encourages environments where employers, employees, and communities can collaborate to create positive change and eliminate barriers for those impacted by addiction. In order to achieve a high level of employee health, safety, and productivity, we will be going through a series of trainings to be equip to provide resources and support."

#### **Additional Required Components (to be completed within one year)**

- Complete the following trainings:
  - Understanding SUD/ODU, Stigma, Recovery and Workplace Wellness
  - Accessing Resources and Linking to Your Community
  - Training for Management/Human Resources: Navigating SUD/ODU Concerns and Building a Supportive Workplace
- Ensure all staff have received education on company's alcohol, tobacco, and other drug policies.
- Ensure all staff receive annual training, education, and appropriate resources on substance misuse, behavioral health, and addiction.
- Establish connection with local recovery support organizations as a resource for employees.
- Complete and submit RFW checklist and designation application.
- Receive RFW Designation by Michigan Department of Health and Human Services (MDHHS).

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**COMMUNITY MENTAL  
HEALTH PARTNERSHIP**  
of **Southeast Michigan**

**SUBSTANCE USE  
SERVICES  
STRATEGIC PLAN**

FY24 Implementation

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## FY24 Quarter 2

January 1- March 31, 2024

CMHPSM will create a formalized process for ongoing review of regional needs and process for publishing identified needs for discussion at regional meetings.

**Prepare RFP Process**

CMHPSM SUS Team reviewed Strategic Plan data and priorities.

Utilizing data from the CMHPSM Strategic Plan, CMHPSM SUS Team developed RFPs for Prevention, Coalitions and Strategic Initiatives.

Responsible Party: SUS Team, Operations Team

**Release RFP**

CMHPSM created a process to release the RFPs and a Bidder's Conference at the beginning of Q3.

CMHPSM created a process for scoring and recommending RFPs for OPB and RB approval.

Responsible Party: SUS Team, OPB, ROC, Leadership Team



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# FY24 Quarter 2-3

January 1- June 30, 2024

Understand and address health disparities in access to and provision of services.

## Analyze Data

Health Equity Team now meets monthly to determine how to address health disparities.

Responsible Party: SUS Team

## Create Processes

CMHPSM created a formalized process for addressing regional health disparities.

CMHPSM created process for reviewing internal policies and processes for inclusive language.

Responsible Party: SUS Team, OPB, ROC, Region 6 Providers



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# FY24 Quarter 4

July 1- September 30, 2024

CMHPSM will create a formalized process for ongoing review of regional needs and process for publishing identified needs for discussion at regional meetings.

## Review Data

CMHPSM reviewed reports of regional data.

Responsible Party: SUS Team

## Fill Gaps

Opportunities were identified to fill gaps in services with existing financial resources through active procurement process.

Responsible Party: SUS Team, OPB, Regional Board



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**FY25**  
*Moving Forward*

Understand and address health disparities in access to and provision of services.

**Regional Goals**  
Create regional health disparity focused goals, driven by data.

**TA & Training**  
Provide technical assistance, training opportunities, and goal setting requirements to providers for them to address health disparities.

**Monitor and Track**  
Create a process to monitor and track funded providers health disparity focused goals.

 COMMUNITY MENTAL HEALTH PARTNERSHIP  
Southeast Michigan

*Responsible Party: SUS Health Equity Team*

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**FY25**  
*Moving Forward*

Increase in access to recovery services, promote life enhancing recovery and wellness for individuals and families.

**Awareness Campaign**  
CMHPSM ensures community is aware of services available and how to access them.

**Evaluation**  
CMHPSM will create a process to identify and evaluate current barriers to Access System.

*Responsible Party: SUS Health Equity Team, ROC, OPB, Regional Board*

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Thank you!

