

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
September 11, 2024**

**Members Present for In-Person Quorum:** Judy Ackley, Patrick Bridge, Rebecca Curley, LaMar Frederick, Bob King, Molly Welch Marahar, Rebecca Pasko, Mary Pizzimenti, Mary Serio, Holly Terrill,

**Members Not Present For In-Person Quorum:** Alfreda Rooks, Annie Somerville (phone), Ralph Tillotson

**Staff Present:** Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Lisa Graham, Trish Cortes, CJ Witherow, Michelle Sucharski, Connie Conklin, Kathryn Szewczuk

**Guests Present:**

- I. Call to Order  
Meeting called to order at 6:01 p.m. by Board Chair Bob King.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by M. Welch Marahar, supported by M. Serio, to approve the agenda**  
**Motion passed**
- IV. Consideration to Approve the Minutes of the August 14, 2024 Meeting and Waive the Reading Thereof  
**Motion by R. Pasko, supported by M. Welch Marahar, to approve the minutes of the 08/14/2024 meeting and waive the reading thereof**  
**Motion passed**
- V. Audience Participation  
None
- VI. Old Business
  - a. Information: FY2024 Finance Report through July 31, 2024
    - M. Berg presented. Discussion followed.
  - b. Information: Board Conflict of Interest Forms
    - Almost all board members have completed their conflict of interest forms. S. Weary will follow up with the last board member.
- VII. New Business
  - a. Board Action: FY2025 Annual Budget
    - J. Colaianne presented.
    - The Board discussed different options for the cost of living adjustment (COLA), above the proposed 3%, including a higher COLA for the lowest tier on the pay scale.  
**Motion by L. Frederick, supported by R. Pasko, adopt the proposed FY2025 annual budget, to include the updated cost of living adjustments of 6% for Tier A positions,**

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

**and 5% for Tiers B - E positions, as well as the 2% retirement employer match increase**

**Motion passed**

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, L. Frederick, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, M. Serio, H. Terrill

No:

Not present for in-person vote: A. Rooks, A. Somerville, R. Tillotson

- b. Board Action: Authorization for CEO to Execute FY2025 Contracts  
**Motion by M. Serio, supported by M. Pizzimenti, to authorize the CMHPSM CEO to sign the FY2025 contracts as presented**  
**Motion passed**
- c. Board Action: Authorization for CEO to Execute FY2025 MDHHS/PIHP Contract  
**Motion by L. Frederick, supported by R. Curley, to authorize the CMHPSM CEO to strike three proposed clauses from the FY2025 MDHHS/PIHP prior to partially executing on behalf of the CMHPSM**  
**Motion passed**
- J. Colaianne will send the the finalized draft with the struck changes to the Board.
- d. Board Action: September 2025 Regional Board Meeting Potential Reschedule  
**Motion by R. Curley, supported by R. Pasko, to approve the revised FY2025 Regional Board meeting schedule which moves the September 10, 2025 meeting to September 17, 2025**  
**Motion passed**
- The changed meeting date will allow for more budget preparation time to account for MDHHS capitation rate information delays.
- e. Board Action: SUS Program Coordinator Position Reclassification  
**Motion by M. Pizzimenti, supported by R. Pasko, to approve the reclassification of positions #G123 and G124 Grant Coordinator (Tier B) to Program Coordinator (Tier C) effective September 30, 2024**  
**Motion passed**
- f. Board Action: Financial Stability & Risk Reserve Management Policy  
**Motion by M. Serios, supported by H. Terrill, to approve the updated Financial Stability & Risk Reserve Management Board Governance Policy**  
**Motion passed**
- The policy typographical error will be corrected in the finalized version.
- g. Board Action: FY2025 Employee Handbook  
**Motion by L. Frederick, supported by M. Serio, to approved the CMHPSM employee handbook with the included revisions**  
**Motion passed**
- h. Board Action: Board Office Election Chair or Committee Appointment  
**Motion by R. Curley, supported by M. Pizzimenti, to install the current slate of Board officers for FY2025**  
**Motion passed**  
FY2025 CMHPSM Regional Board Officers:

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

Chair: Bob King  
Vice-Chair: Judy Ackley  
Secretary: Rebecca Pasko

VIII. Reports to the CMHPSM Board

a. Information: SUD Oversight Policy Board (OPB)

- The OPB's focus at its August meeting was the FY2025 PA2 funding recommendations to the Regional Board.

b. Information: CEO Report to the Board

- There was an all-staff retreat on August 26, 2024, which focused on the organization's mission, vision and values, and a potential rebrand for the organization.
- Katie Rasmussen joined the organization in August as the new Compliance Manager.
- J. Colaianne's written report includes additional updates from staff, regional and state levels. Please see the report in the board packet for details.

IX. Adjournment

**Motion by M. Serio, supported by M. Pizzimenti, to adjourn the meeting  
Motion passed**

- The meeting was adjourned at 7:27 p.m.

---

Rebecca Pasko, CMHPSM Board Secretary

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***