

# COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN REGULAR BOARD MEETING MINUTES

March 9, 2022



**Members Present:** Judy Ackley, Susan Fortney, Roxanne Garber, Sandra Libstorff, Bob King (remote), Molly Welch Marahar, Mary Serio, Holly Terrill, Ralph Tillotson

**Members Absent:** Randy Richardville, Katie Scott, Sharon Slaton

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, CJ Witherow, Matt Berg, Lisa Jennings, Nicole Phelps, Nicole Adelman, Connie Conklin, Michelle Sucharski

## Guests Present:

### I. Call to Order

Meeting called to order at 6:00 p.m. by Board Vice-Chair J. Ackley.

### II. Roll Call

- Quorum confirmed.

### III. Consideration to Adopt the Agenda as Presented

**Motion by H. Terrill, supported by M. Serio, to approve the agenda**

**Motion carried**

### IV. Consideration to Approve the Minutes of the 11-10-2021 and the 2-9-2022 Regular Meetings and Waive the Reading Thereof

**Motion by R. Garber, supported by S. Fortney, to approve the minutes of 11-10-21 and the 2-9-22 regular meetings and waive the reading thereof**

**Motion carried**

### V. Audience Participation

None

### VI. Old Business

a. Board Review – February Finance Report – FY2022 as of January 31<sup>st</sup>

- M. Berg presented.
- J. Colaianne and M. Berg shared the proposed revised FY18, 19 and 20 ISF status report and the FY21 FSR that submitted to the state.

### VII. New Business

a. Board Action – Proclamation for Greg Adams

**Motion by M. Welch Marahar, supported by R. Garber, to approve the CMHPSM Board Chair to sign a formal proclamation acknowledging the four years of service by Greg Adams to the PIHP region as a CMHPSM Regional Board member**

**Motion carried**

- Proclamation will be sent to Greg's parents and fiancée.

#### CMHPSM Mission Statement

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

- b. Board Action – FY2022 Budget Revision  
**Motion by R. Garber, supported by M. Welch Marahar, to approve the FY2022 budget revision as presented**  
**Motion carried**
- c. Board Action – FY2022 Q1 Provider Rate Adjuster Revenue  
**Motion by M. Welch Marahar, supported by M. Serio, to approve the recommended funding to be allocated to the CMHSPs to assist the regional provider network in delivering essential face-to-face services**  
**Motion carried**  
Roll Call Vote  
Yes: Ackley, Fortney, Garber, Libstorff, Welch Marahar, Serio, Terrill, Tillotson  
No:  
Non-voting: King  
Absent: Richardville, Scott, Slaton
- d. Board Action – FY2021 QAPIP Evaluation Summary  
**Motion by R. Garber, supported by R. Tillotson, to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP) for FY2021**  
**Motion carried**
- e. Board Action – FY2022 QAPIP Plan Summary  
**Motion by R. Garber, supported by M. Welch Marahar, to approve the annual plan for quality assessment and improvement activities during the fiscal year 2022**  
**Motion carried**
- f. Board Action – Contracts  
**Motion by R. Tillotson, supported by M. Welch Marahar, to authorize the CEO to execute the presented contracts/amendments**  
**Motion carried**
- g. Board Action – SIS Position Request  
**Motion by M. Welch Marahar, supported by R. Garber, to approve the creation of an additional Supports Intensity Scale (SIS) Assessor position**  
**Motion carried**
- h. Board Action – Operations Specialist  
**Motion by R. Tillotson, supported by R. Garber, to approve the creation of one full-time Operations Specialist position**  
**Motion carried**
- i. Board Information – CEO Review Committee Update
- Committee Chair M. Serio provided the plan for the upcoming CEO evaluation:
    - All board members and the 4 CMH directors to complete the SWOT form by the end of March and return it to either M. Serio or S. Weary. The committee will compile and review the responses and develop a work plan in conjunction with CEO J. Colaianne.

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VIII. Reports to the CMHPSM Board

a. OPB Meeting Update

- M. Welch Marahar reported that OPB spent time discussing how Washtenaw residents will access services in light of the core provider model change. The OPB also received presentations from staff about the SUD dashboard and naloxone distribution.

b. CEO Report

- Staff will begin to return to the office on March 28. The Leadership team is currently reworking office assignments and refining the remote work policy.
- The Shirkey bill did not go for a vote in the senate yet. J. Colaianne will provide some talking points/literature for the board members to share with their communities.
- J. Colaianne advised of the reorganization at the state level, which included the creation of a bureau of children's services and BHDDA's move to the Department of Behavioral and Physical Health and Aging Services Administration. Prevention services was moved to a different administration (Bureau of Health and Wellness under the Division of Chronic Disease).

IX. Adjournment

**Motion by M. Welch Marahar, supported by R. Garber, to adjourn the meeting**

**Motion carried**

Meeting adjourned at 7:32 p.m.

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Sandra Libstorff, CMHPSM Board Secretary

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