

LENAWEE-LIVINGSTON-MONROE-WASHTENAW

OVERSIGHT POLICY BOARD

VISION

"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."

AGENDA

May 25, 2017

**705 N. Zeeb Road, Ann Arbor
Patrick Barrie Conference Room
9:30 a.m. – 11:30 a.m.**

1. ***Introductions & Welcome New Board Members***– 5 minutes
2. Approval of Agenda (Board Action) – 2 minutes
3. Approval of 3-23-2017 OPB Minutes {Att. #1} (Board Action) – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business
 - a. Finance Report – 15 minutes {Att. #2}
6. New Business – 45 minutes
 - a. State RFI Report. Att. {#3}
 - b. Core Provider Discussion
 - c. RFP Review Submission Documents {Att. #4}
(Due to submission deadline on May 22, actual list is not available at this time. Att. #4 is the Bidders conference sign in sheet. Will have full submission information at the meeting.)
 - Prevention services and DYTUR
 - Treatment – Network Provider
 - Specialty Services (PA2) New and Innovative services
7. Report from Regional Board (Discussion) – 5 minutes
 - a. Review PA2 policy update; discuss funding strategy {Att. #5}
8. SUD Director Updates (Discussion) – 5 minutes
 - a. Unite to Face Addiction Event support
 - b. STR Grant Information
 - c. Other Issues

Next meeting: Thursday, June 22, 2017

Parking Lot:

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD
Summary of March 23, 2017 meeting
705 N. Zeeb Road
Ann Arbor, MI 48103**

Members Present: David Oblak, Kim Comerzan, Dianne McCormick, Mark Cochran, William Green, Tom Waldecker, Dave O'Dell, Ralph Tillotson, John Lapham, Amy Fullerton, Blake LaFuente, John Lapham, Susan Webb

Members Absent: Charles Coleman

Guests:

Staff Present: Stephannie Weary, Marci Scalera, Suzanne Stolz, Jane Goerge, Katie Postmus, Mariah Lucier-Canejo, Joelen Kersten Anne Marshall (by phone)

OPB Chair D. Oblak called the meeting to order at 9:33 a.m.

1. Introductions
2. Approval of the agenda

**Motion by M. Cochran, supported by J. Lapham, to approve the agenda
Motion carried**

3. Approval of February 23, 2017 minutes

**Motion by A. Fullerton, supported by D. McCormick, to approve the February 23, 2017 OPB minutes
Motion carried**

4. Audience Participation

) None

5. Old Business

- a. March Finance Report

) S. Stolz presented the March finance report. Discussion followed.

6. New Business

- a. Funding Requests

1. EMU Program Expansion Saline High School {Att. #3}

) K. Postmus provided an overview of the program and the funding request.

**Motion by T. Waldecker, supported by M. Cochran, to approve the funding for Saline High School Youth Driven Prevention Leadership Team, a pilot substance use disorder prevention program provided by Eastern Michigan University – Engage @ EMU, Office of Academic Service Learning
Motion carried**

2. Real Leadership Statewide Training {Att. #4}
) M. Scalera presented the request for funding.

Motion by M. Cochran, supported by J. Lapham, to approve funding for Recovery Community Services Project Leadership academy in the amount of \$2000 PA2 funds
Motion carried

3. CCAR Recovery Coach Training {Att. #5, 5a}
) M. Scalera presented the request for funding.

Motion by D. McCormick, supported by T. Waldecker, to approve funding for the Regional Recovery Coach Academy – (CCAR certification training)
Individual in recovery can attend without needing to work for an agency
Motion carried

4. Unified Services Overdose Prevention Services & Training {Att. #6}
) M. Scalera presented the request for funding.

Motion by J. Lapham, supported by W. Green, to approve funding to expand outreach, overdose prevention, training and harm reduction activities through distribution of Narcan in the community
Motion carried

5. Lenawee Consultant {Att. #7}
) M. Scalera presented the request for funding.

Motion by R. Tillotson, supported by M. Cochran, to approve Lenawee County PA2 Funding for April Demers, Consultant (prevention and community development)
Motion carried

b. RFP

1. Prevention – Prevention services and DYTUR (RFQ) {Att. #8}
) M. Scalera provided an overview of the RFP and its process, timeline.
) J. Goerge and K. Postmus gave an overview of the Prevention RFP and RFQ.
) Readers are needed for the RFP.
) K. Comerzan volunteered to be a reader.

7. Report from Regional Board
) There was no March Regional Board meeting.

8. SUD Director Report
) The state released RFIs for grants, 4 categories of services. Each grant is for \$250K for a 2-year period. The grants are focused on opiate efforts.

Adjourn

Motion by J. Lapham, supported by M. Cochran, to adjourn the meeting
Motion carried

) Adjourned at 11:07

Community Mental Health Partnership Of Southeast Michigan
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND
 March 2017 FYTD

Summary Of Revenue & Expense	Funding Source					Total Funding Sources
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD-COBO/PA2	Other	
Revenues						
Funding From MDCH	\$ 651,389	\$ 1,594,765	\$ 1,847,025		\$ -	\$ 4,093,179
PA2/COBO Tax Funding	\$ -	\$ -	\$ -	\$ 508,703	\$ -	\$ 508,703
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	<u>\$ 651,389</u>	<u>\$ 1,594,765</u>	<u>\$ 1,847,025</u>	<u>\$ 508,703</u>	<u>\$ -</u>	<u>\$ 4,601,882</u>
Expenses						
<u>Funding for County SUD Programs</u>						
Lenawee	\$ 139,654	\$ 282,352	\$ 137,307	\$ 31,413	\$ -	\$ 590,727
Livingston	\$ 102,774	\$ 189,726	\$ 384,291	\$ 86,371	\$ -	\$ 763,162
Monroe	\$ 86,484	\$ 162,984	\$ 400,208	\$ 75,573	\$ -	\$ 725,249
Washtenaw	\$ 392,878	\$ 761,320	\$ 1,130,817	\$ 240,737	\$ -	\$ 2,525,752
Total SUD Expenses	<u>\$ 721,789</u>	<u>\$ 1,396,382</u>	<u>\$ 2,052,624</u>	<u>\$ 434,095</u>	<u>\$ -</u>	<u>\$ 4,604,890</u>
<u>Other Operating Costs</u>						
SUD Use Tax	\$ 38,953	\$ 95,367	\$ -	\$ -	\$ -	\$ 134,320
SUD HICA Claims Tax	\$ 4,885	\$ 11,961	\$ -	\$ -	\$ -	\$ 16,846
Total Operating Costs	<u>\$ 43,838</u>	<u>\$ 107,328</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 151,166</u>
Administrative Cost Allocation	<u>\$ 51,095</u>	<u>\$ 98,825</u>	<u>\$ 184,686</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 334,606</u>
Total Expenses	<u>\$ 816,722</u>	<u>\$ 1,602,536</u>	<u>\$ 2,237,310</u>	<u>\$ 434,095</u>	<u>\$ -</u>	<u>\$ 5,090,663</u>
Revenues Over/(Under) Expenses	\$ (165,333)	\$ (7,771)	\$ (390,285)	\$ 74,608	\$ -	\$ (488,780)

PA2 by County	Revenues	Revenues Over/(Under) Expenses
	Lenawee	\$ 33,953
Livingston	\$ 102,742	\$ 16,371
Monroe	\$ 74,027	\$ (1,546)
Washtenaw	\$ 297,981	\$ 57,244
Totals	<u>\$ 508,703</u>	<u>\$ 74,608</u>

Unallocated PA2	
Lenawee	\$ 1,078,205
Livingston	\$ 2,743,170
Monroe	\$ 708,058
Washtenaw	\$ 2,663,366
Total	<u>\$ 7,192,799</u>

NAME	AGENCY	EMAIL	PHONE NUMBER
Connie Conklin	Livingston CMH	cconklin@cmhliv.org	517-548-0081
Mark T. Robinson	Livingston County Catholic Charities	mark@livingstoncatholiccharities.org	517-45-5944
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STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

May 5, 2017

Jane Terwilliger, Director
Region 6 CMH Partnership of Southeast Michigan
705 North Zeeb Road
Ann Arbor, MI 48103

Dear Ms. Terwilliger:

This is provide feedback to your submission of applications in response to our recent Request for Information regarding strategic initiatives funded by the Substance Abuse Prevention and Treatment Block Grant.

We are pleased to announce that your applications in response to the following Request for Information (RFI) focus areas have been approved:

RFI#1: Prescription Drug and Opioid Overdose Prevention

- Amount Awarded - \$250,000

RFI#2: Opioid Overdose Recovery

- Amount Awarded - \$250,000

RFI#3: Innovative Strategies for Enhancing Treatment Services for Pregnant Women

- Amount Awarded - \$125,000

RFI#4: Drug Court Recovery Support Program

- Amount Awarded – \$246,000

An allotment letter is forthcoming.

If you have any questions regarding this communication, please let me know at ScottL11@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry P. Scott".

Larry P. Scott, Acting Director
Office of Recovery Oriented Systems of Care

c: Thomas Renwick
John Duvendeck

Community Mental Health Partnership of Southeast Michigan/PIHP	Policy and Procedure
Department: Substance Use Disorder services Author: Marci Scalera	PA 2 Procurement Policy Local Policy Number (if used)
Approval Date November 13, 2014 by Oversight Policy Board	Implementation Date November 14, 2014

I. PURPOSE

To establish a process for obtaining services related to substance use disorder (SUD) prevention and treatment on behalf of the SUD Oversight Policy Board using PA 2 funds.

II. REVISION HISTORY

DATE	REV. NO.	MODIFICATION
<u>March 2017</u>	<u>1</u>	<u>Update language</u>

III. APPLICATION

This policy applies to members of the CMHPSM SUD Oversight Policy Board, CMHPSM staff; potential providers and vendors of goods and services that support the provision of SUD services within the four-county region (Lenawee, Livingston, Monroe and Washtenaw Counties).

IV. POLICY

Use of PA2 funds within the CMHPSM region shall be authorized by the SUD Oversight Policy Board utilizing the standards outlined in this policy.

V. DEFINITIONS

PA2 Funds: If the sum of a county's operating property tax levy for the ensuing fiscal year plus the county's distribution to be received pursuant to section 10 of the state convention facility development act exceeds the product of the county's state equalized value for the ensuing fiscal year times the greater of the county's base tax rate or prior years' operating millage rate, then an amount equal to the lesser of 50% of the excess of 50% of the state convention facility development act distribution shall be used for substance treatment programs within the county. The proceeds received by the taxing unit shall be distributed to the coordinating agency designated for that county pursuant to section 6226 of Act No. 368 of the Public Acts of 1978, being section 333.6226 of the Michigan Compiled Laws, to be used for substance abuse prevention and treatment programs in the county from which the proceeds originated.

Competitive Procurement: Methods utilized by a funder to assure quality, transparency, efficiency, cost-effectiveness and competitive fairness when awarding funding related to a single entity or limited group of entities. Examples of competitive procurement include:

requests for proposals (RFPs), requests for information (RFIs), requests for quotes (RFQs) or bids. The particular method utilized is based upon the nature of the good, service or work being requested by the PIHP.

VI. STANDARDS

- A. PIHP region wide allocated PA2 funds may be expended locally in one of the partner counties or regionally across the partner counties by the PIHP for the following purposes:
1. Supplemental support for services provided by the SUD Treatment service provider network (ROSC Core Providers, SUD Treatment sub-contractors, other SUD service providers) or evidence based practices provided by the Substance Abuse Prevention provider network.
 2. Support for new programming and pilots that are community and recovery focused.
 3. Training for local or regional initiatives that include enhancement of skills and knowledge base for staff and/or community.
 4. Small, targeted efforts for specific SUD related initiatives or events, such as overdose prevention; local coalition building and activities; etc.
 5. Other substance use disorder treatment, recovery or substance abuse prevention initiatives approved by the SUD Oversight Policy Board.
- B. PA2 funding may be expended by the PIHP to supplement service budgets within the regional SUD Treatment and/or Substance Abuse Prevention provider networks without prior approval from the SUD Oversight Policy Board. Funding shall be identified and an accounting of such expenditures must be reported to the SUD Oversight Policy Board.
- C. PA2 funding requests from all entities for new programming, program pilots, local or regional initiatives, or any other SUD treatment or prevention programs shall follow these guidelines:
1. Entities or individuals requesting PA2 funding from the PIHP must utilize the CMHPSM Request for PA2 funding application.
 - a. Requests by entities for PA2 funding of less than \$1,000.00 may be approved by the Managing-Executive Director or the Director of Clinical and SUD Service. Any such funding shall be identified and an accounting of such expenditures must be reported to the SUD Oversight Policy Board.
 - b. Requests by entities for PA2 funding of more than \$1,000.01 must be approved by the SUD Oversight Policy Board.
- D. If the PIHP identifies a SUD Treatment or SA Prevention initiative, with funding which will exceed \$10,000.00, a competitive procurement method will be utilized, unless a waiver is granted by the PIHP Managing-Executive Director.
1. The PIHP will issue an RFP, RFI or RFQ to determine the recommended awardee or awardees and/or the relevant funding amount or amounts.
 2. A waiver of the competitive procurement method may be granted by the PIHP Managing-Executive Director for one of the following reasons:
 - a. The item or service is available only from a single source
 - b. There is a public exigency or emergency, and the urgency for obtaining the item or service does not permit competitive procurement
 - c. The item or service is of limited quantity or duration;
 - d. The item or service is unique;

- e. Pilot projects where efficacy and effectiveness are still being evaluated
 - f. A critical volume of services is necessary to provide the required service at the specified price;
 - g. Continuity of care or continuation of existing service programming.
3. The SUD Oversight Policy Board must approve of any and all funding in which the PIHP Managing Director has granted a waiver for competitive procurement.

E. PA2 funds **must not** be expended on PIHP ~~“Coordinating Agency”~~ administrative expenses.

F. PA2 funds shall be expended on programs and services within the county of origin, unless the SUD Oversight Policy Board determines to combine any PA2 funding to support a region wide initiative.

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VII. EXHIBITS

None

VIII. REFERENCES

Reference:	Check if applies:	Standard Numbers:
42 CFR Parts 400 et al. (Balanced Budget Act)	x	
45 CFR Parts 160 & 164 (HIPAA)		
42 CFR Part 2 (Substance Abuse)		
Michigan Mental Health Code Act 258 of 1974		
The Joint Commission - Behavioral Health Standards		
Michigan Department of Community Health (MDCH) Medicaid Contract		
MDCH PIHP Contract		
Michigan Medicaid Provider Manual		
PIHP Policy Review Schedule	X	
Policy Tracking Form		