

LENAWEE-LIVINGSTON-MONROE-WASHTENAW

OVERSIGHT POLICY BOARD

VISION

"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."

AGENDA

June 27, 2019

705 N. Zeeb Road, Ann Arbor

Patrick Barrie Conference Room

9:30 a.m. – 11:30 a.m.

1. **Introductions & Welcome Board Members**– 5 minutes
2. Approval of Agenda (Board Action) – 2 minutes
3. Approval of May 23, 2019 OPB Minutes {Att. #1} (Board Action) – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business –
 - a. Finance Report {Att. #2} – 15 minutes
 - b. Prevention RFP summary {Att. #3} – (Discussion) 10 minutes
 - c. GAIN incentive reimbursement status {Att. #4} – (Discussion) – 10 minutes
6. New Business – 35 minutes
 - a. Sustaining Innovative Strategies {Att. #5} **Action Item** – 10 minutes
7. Report from Regional Board (Discussion) {Att. #6} – 15 minutes
8. SUD Director Updates (Discussion) – 10 minutes
 - a. Nicole Adelman
 - b. MDOC

Next meeting: August 22, 2019

Parking Lot:

Appointments to OPB

Officer Elections

Regional Board Representation

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD
May 23, 2019 meeting
705 N. Zeeb Road
Ann Arbor, MI 48103**

Members Present: Mark Cochran, Kim Comerzan, William Green, John Lapham, David Oblak, Dave O'Dell, Tom Waldecker, Monique Uzelac

Members Absent: Charles Coleman, Amy Fullerton, Dianne McCormick, Ralph Tillotson

Guests:

Staff Present: Stephannie Weary, Marci Scalera, Suzanne Stolz, Nicole Adelman, Amy Johnston, Dana Darrow, Jane Goerge, Katie Postmus

D. Oblak called the meeting to order at 9:35 a.m.

1. Introductions
2. Approval of the agenda

**Motion by T. Waldecker, supported by M. Cochran, to approve the agenda
Motion carried**

3. Approval of April 25, 2019 Oversight Policy Board minutes

**Motion by W. Green, supported by T. Waldecker, to approve the April 25, 2019
Oversight Policy Board minutes
Motion carried**

4. Audience Participation
) None

5. Old Business
 - a. Finance Report
) S. Stolz presented. Discussion followed.

6. New Business
 - a. Prevention RFQ and updates
Monroe County – Request for Quotes
 -) CMHPSM is requesting quotes from bidders for sustaining the Monroe County Substance Abuse Coalition (MCSAC) to ultimately reduce substance abuse and the associated consequences in Monroe County.
 -) OPB reviewed timeline of the RFQ process.
 -) Previous funding has termed out.
 -) The RFQ will come to OPB next month for review.
 -) K. Comerzan requested that the RFQ be sent to OPB for review at least 1 week before the meeting.

Lenawee County – Prevention Changes

-) Lenawee CMHA will let the SUD prevention service contract expire at the end of this fiscal year. CMHPSM will consult with other potential Lenawee providers regarding the ability to continue with prevention programming efforts.

Regional – Prevention Services for Emerging Needs

-) CMHPSM is considering putting together a mini grant for a speakers' bureau. If approved by OPB, staff will develop a specific mini-grant application that will include presentation criteria requirements and acceptable reimbursement rate for applicants.
 -) K. Postmus proposed coming up with a form and rate structure. OPB agreed. Form and rate structure will come back to OPB for review and approval.
- b. Mini Grant Request and Running Total
-) Washtenaw Recovery Advocacy Project and Home of New Vision has requested \$1,000 for the Annual Recovery Walk for Awareness, which takes place on June 8, 2019. Approved under the SUD Director's authority.
 -) There is also a Recovery Walk in Monroe on June 15, 2019, from 12-4.

Update from state:

-) Innovative Strategies: the 4 programs will end this year. M. Scalera will do an assessment of the costs to determine if those services should be rolled into our service array and funding, or if the services should be discontinued. M. Scalera will then bring a proposed plan to OPB for review.
 -) The state did say they may offer another RFI that may help allow continued funding.
- c. GAIN Incentive Reimbursement Proposal
-) The state has mandated the use of the GAIN tool.
 -) M. Scalera proposed funding to reimburse trainers and clinicians at regional providers. Without this reimbursement, there will be a loss of revenue for providers.
 -) T. Waldecker noted that if providers get CEUs from training they should be required to pay for part of it. Shared costing would be more reasonable.
 -) OPB requested that M. Scalera come back with a shared cost model for this proposal.
 -) M. Scalera will also bring Mid State's policy on this reimbursement for review and comparison.
- d. Billing Form from Region 5 for GAIN Reimbursement
-) M. Scalera included Region 5's GAIN Reimbursement form in the OPB packet for OPB's review.

7. Report from Regional Board

-) S. Stolz advised that audited financials were submitted late because of the pending administrative hearing.
-) The region is facing a \$10 million-dollar deficit. 2 regions are currently in this position, 2 potentially next year.
-) The Regional Board appointed a CEO search committee.
-) The PIHP has hired a CIO, Regional Administrative Assistant and Finance Assistant.
-) The only position left to fill is the Clinical and SUD Services Director. Interviews have begun, with 4 candidates.

8. SUD Director Updates

SOR supplement grant approved – Total of \$588,240

-) The supplemental grant will be for expansion of existing SOR programs, plus some funding to do a media campaign, which will be done in conjunction with public health departments.

9. Adjourn

**Motion by T. Waldecker, supported by J. Lapham, to adjourn the meeting
Motion carried**

) Meeting adjourned at 10:50 a.m.

Summary Of Revenue & Expense	Funding Source							Total Funding Sources
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD - SOR	SUD - STR	Gambling Prev	SUD-COBO/PA2	
Revenues								
Funding From MDCH	1,408,983	2,583,980	3,536,800	128,559	288,742	48,116		\$ 7,995,179
PA2/COBO Tax Funding Current Year	-	-	-	-	-	-	1,085,034	\$ 1,085,034
PA2/COBO Reserve Utilization	-	-	-	-	-	-	912,585	\$ 912,585
Other	-	-	-	-	-	-	-	\$ -
Total Revenues	\$ 1,408,983	\$ 2,583,980	\$ 3,536,800	\$ 128,559	\$ 288,742	\$ 48,116	\$ 1,997,620	\$ 9,992,799
Expenses								
<u>Funding for County SUD Programs</u>								
CMHPSM				128,559	273,949	45,651		448,159
Lenawee	266,277	513,535	304,667				150,176	1,234,654
Livingston	175,519	324,036	476,167				241,948	1,217,670
Monroe	178,769	372,808	481,204				156,949	1,189,729
Washtenaw	669,838	1,515,861	940,000				592,367	3,718,066
Total SUD Expenses	\$ 1,290,403	\$ 2,726,238	\$ 2,202,038	\$ 128,559	\$ 273,949	\$ 45,651	\$ 1,141,440	\$ 7,808,278
Administrative Cost Allocation	71,157	150,337	153,578		14,793	2,465	-	\$ 392,331
Total Expenses	\$ 1,361,559	\$ 2,876,576	\$ 2,355,616	\$ 128,559	\$ 288,742	\$ 48,116	\$ 1,141,440	\$ 8,200,609
Revenues Over/(Under) Expenses	\$ 47,424	\$ (292,596)	\$ 1,181,184	\$ -	\$ -	\$ -	\$ 856,179	\$ 1,792,190

Current fiscal year utilization of PA2			Revenues Over/(Under) Expenses
PA2 by County	Revenues	Expenditures	
Lenawee	160,132	150,176	9,957
Livingston	482,291	241,948	240,343
Monroe	352,984	156,949	196,035
Washtenaw	1,002,212	592,367	409,845
Totals	\$ 1,997,620	\$ 1,141,440	\$ 856,179

Unallocated PA2	FY 19 Beginning Balance	FY19 Projected Utilization	FY20 Projected Utilization	FY20 Projected Ending Balance
Lenawee	924,325	(222,723)	(222,723)	478,878
Livingston	3,039,734	(613,133)	(613,133)	1,813,468
Monroe	522,226	(164,037)	(164,037)	194,152
Washtenaw	2,730,440	(598,506)	(598,506)	1,533,429
Total	\$ 7,216,725	\$ (1,598,399)	\$ (1,598,399)	\$ 4,019,927

Board Meeting Date: June 27, 2019

Action Requested:

Review and discuss RFP #2019A. (Note: The actual RFP will not be released prior to the OPB meeting due to the procurement requirements).

Background:

Based on procurement requirements, it is necessary to issue a competitive RFP for funding for the Monroe Substance Abuse Coalition. Necessary information to be gathered in the process moved this to an RFP versus an RFQ.

Connection to PIHP/MDCH Contract, Regional Strategic Plan or Shared Governance Model:

Meets regulatory requirements

Recommendation:

Discussion

REQUEST FOR PROPOSALS

CMHPSM RFP #2019A

RFP INTRODUCTION

The Community Mental Health Partnership of Southeast Michigan (CMHPSM) is requesting proposals from bidders for sustaining the Monroe County Substance Abuse Coalition (MCSAC) to ultimately reduce substance abuse and the associated consequences in Monroe County. Bidders must demonstrate the implementation of the Substance Abuse and Mental Health Services Administration's (SAMHSA) **Strategic Prevention Framework (SPF)** for developing coalition plans that lead to community-level change.

CMHPSM PRIORITY AREAS

All proposals must focus on one or more of the following priority areas: **reducing childhood and underage drinking; reducing prescription and over the counter drug abuse/misuse; reducing youth access to tobacco; and reducing illicit drug use.** However, organizations may identify another substance use disorder problem as a focus area. If so, they must include epidemiological evidence of the issue in a specific community.

TIMELINE FOR CMHPSM RFP#2019A

RFP to Oversight Policy Board for Review	June 27, 2019
RFP Released	July 1, 2019
Bid Submission Deadline	August 1, 2019 3:00 PM
Reviews Begin	August 2, 2019
Award Recommendations to Oversight Policy Board	August 22, 2019
Contracts/Awards to CMHPSM Regional Board	September 11, 2019
Award Notifications	September 16, 2019
Contracts Issued to Awarded Organizations	Prior to October 1, 2019

MICHIGAN'S PRE-PAID INPATIENT HEALTH PLANS

- NorthCare Network
 - Northern Michigan Regional Entity
 - Lakeshore Regional Entity
 - Southwest Michigan Behavioral Health
 - Mid-State Health Network
 - CMH Partnership of Southeast Michigan
 - Detroit Wayne Mental Health Authority
 - Oakland County CMH Authority
 - Macomb County Mental Health Services
 - Region 10 PIHP
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June 13, 2019

Mr. Larry Scott
 Director, Office of Recovery Oriented Systems of Care
 Michigan Department of Health and Human Services
 Behavioral Health and Developmental Disabilities Administration
 320 South Walnut
 Lansing, MI 48933
Scottl11@michigan.gov

Dear Director Scott,

This letter is being sent on behalf of Michigan's ten Pre-Paid Inpatient Health Plans (PIHPs). Related communications to/from your office are dated January 15, 2019 and February 4, 2019 respectively. In brief review, our January 15, 2019 letter described and presented PIHP costs related to the training of provider-level clinical staff across the State and raised the concern of the informality with which policy positions are communicated. The reply of your office dated February 4, 2019 clarified the Department's position on several items and invited a response.

Please find attached to this letter a revised request for financial support for the PIHP anticipated costs for training the statewide workforce associated with the decision to implement the GAIN statewide. We envision the funds needed for training would indeed decline over time as the state's SUD provider workforce becomes trained, but it wouldn't be a one-time cost since turnover is high in the SUD workforce and we expect ongoing trainings will be needed for as long as the GAIN is our required SUD assessment.

The training cost estimate was developed by all 10 PIHP CFO's, who worked together to determine a universal compensation rate for providers informed by a thorough analysis of a clinician's time to become fully trained and certified to administer the GAIN and to cover time lost for the clinician's time available for direct service reimbursement. The attached spreadsheet outlines the cost per region to compensate providers. The PIHPs request additional funding to fulfill the required training across the entire state, using the agreed upon rates.

MICHIGAN'S PRE-PAID INPATIENT HEALTH PLANS

- NorthCare Network
 - Northern Michigan Regional Entity
 - Lakeshore Regional Entity
 - Southwest Michigan Behavioral Health
 - Mid-State Health Network
 - CMH Partnership of Southeast Michigan
 - Detroit Wayne Mental Health Authority
 - Oakland County CMH Authority
 - Macomb County Mental Health Services
 - Region 10 PIHP
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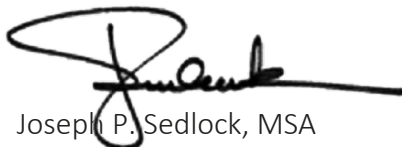
We remain concerned about some of the positions taken by MDHHS relative to local trainer reimbursement, use of the GAIN at the withdrawal management level of care, and several other areas. We request that we meet to discuss our funding request and these policy matters. PIHPs have identified the following representatives to meet with you and your staff and Jeff Wieferich:

- Christina Nicholas
- Dani Meier
- Jim Johnson
- Joe Sedlock

Please let me know if you are in agreement with such a meeting and we can take the necessary steps to establish a meeting date/time.

Thank you for your consideration.

Respectfully sent on behalf of Michigan's Ten Pre-Paid Inpatient Health Plan
Chief Executive Officers and Substance Abuse Prevention and Treatment Directors



Joseph P. Sedlock, MSA
Chairperson, PIHP CEO Group
Chief Executive Officer,
Mid-State Health Network

C: PIHP CEOs
PIHP SAPT Directors
Jeff Wieferich

GAIN Training Cost Calculator

	Clinician	Trainer
Hourly Rate	\$ 75	\$ 125
Estimated Hours	21 *	671 **
	<u>\$ 1,575</u>	<u>\$ 83,875</u>

Regional Cost Calculator	NorthCare	NMRE	LRE	SWMBH	MSHN	CMHPSE	DWMHA	OCHN	Macomb	R10	Total
Cost per trainer	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875	\$ 83,875
# of Trainers (35:1) ***	1	5	5	5	8	3	8	5	3	10	53
	<u>\$ 83,875</u>	<u>\$ 419,375</u>	<u>\$ 419,375</u>	<u>\$ 419,375</u>	<u>\$ 671,000</u>	<u>\$ 251,625</u>	<u>\$ 671,000</u>	<u>\$ 419,375</u>	<u>\$ 251,625</u>	<u>\$ 838,750</u>	<u>\$ 4,445,375</u>
Cost per Clinician	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575
# of Clinicians	35	149	160	170	250	80	250	150	91	76	1,411
	<u>\$ 55,125</u>	<u>\$ 234,675</u>	<u>\$ 252,000</u>	<u>\$ 267,750</u>	<u>\$ 393,750</u>	<u>\$ 126,000</u>	<u>\$ 393,750</u>	<u>\$ 236,250</u>	<u>\$ 143,325</u>	<u>\$ 119,700</u>	<u>\$ 2,222,325</u>
Grand Total	<u>\$ 139,000</u>	<u>\$ 654,050</u>	<u>\$ 671,375</u>	<u>\$ 687,125</u>	<u>\$ 1,064,750</u>	<u>\$ 377,625</u>	<u>\$ 1,064,750</u>	<u>\$ 655,625</u>	<u>\$ 394,950</u>	<u>\$ 958,450</u>	<u>\$ 6,667,700</u>

Clinician Hours Calculation *

Web Training	8
In Person Training	8
Feedback Sessions	2
Monthly Phone Coaching	3
Total	<u>21</u>

Trainer Hours Calculation **

2 Day In-Person Workshop Administrator Training	16
Certification	2
LT Webinar by CHS	1
Local Trainer Certification	8
Monthly phone coaching w. Chestnut	6
Full day Training of Clinicians (8 hours per training covering 35 clinicians)	8
Review 2-4 assessments per clinician (35 clinicians @ 9hrs each)	315
2-4 feedback sessions per clinician (35 clinicians @ 6 hrs each)	210
Supporting Monthly Phone Coaching Calls (35 Clinicians @ 3 hrs each)	105
	<u>671</u>

Trainer Limits ***

The number of trainers represents an approximate number of trainers needed. It is understood that the state has indicated a limit of 5 trainers per region...this does not make a lot of sense when comparing region needs; however it appears that this would need to be addressed at the CEO/MDHHS level.

CMHPSM SUD OVERSIGHT POLICY BOARD**ACTION REQUEST****Board Meeting Date:** June 27, 2019**Action Requested:**

Approval to sustain innovative strategies programs for FY 2020 with PA2 funding if needed.

Background: Innovative Strategies grant programs were developed through a grant from MDHHS in FY17, that is in the final carry forward year. The programs have demonstrated a positive outcomes and impact on the community. As 2020 will be the final cycle year for services under our PA2 Special initiatives RFP, any future funding of these program should be incorporated into the next RFP cycle. Additionally, staff has requested the state to consider continuing funding any or all of these programs through the block grant allocation. Should that occur, any PA2 funds would remain in the unallocated pool at the PIHP.

Dawn Inc	Drug Court Peer Recovery Coach 14b District Court	10/1/19 – 9/30/20	\$ 41,888
Lenawee CMH	Drug Court Peer Recovery Coach Lenawee County Circuit Court	10/1/19 – 9/30/20	\$ 26,498
Salvation Army Harbor Light	Drug Court Recovery Coaches Monroe Circuit Court	10/1/19 – 9/30/20	\$ 54,600
University of Michigan	Gina Dahlem, PhD RN Narcan Consultant/Trainer – Provide training, consult on policy, data analysis...	10/1/19 – 9/30/20	\$ 62,909
Washtenaw County	ROOT Team	10/1/19 – 9/30/20	\$ 47,187
Home of New Vision	ROOT Team	10/1/19 – 9/30/20	\$ 76,847
Home of New Vision	Enhancing Pregnant Women Opiate Team	10/1/19 – 9/30/20	\$ 115,619
	TOTAL ALLOCATION		\$425,548

Connection to PIHP/MDCH Contract, Regional Strategic Plan or Shared Governance Model:

Sustain viable programs in the region

Recommendation:

Motion to approve continuation funding in FY 2020 (one year) from PA2 funds for innovative strategies programs, contingent upon discontinued funds from MDHHS.

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
June 12, 2019**



Members Present: Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Charles Londo, Sharon Slaton, Caroline Richardson

Members Absent: Charles Coleman, Sandra Libstorff, Gary McIntosh, Katie Scott, Ralph Tillotson

Staff Present: Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Suzanne Stolz, Connie Conklin, Marci Scalera, Mike Harding, Christina Biddle, Erika Behm

Others Present: Lori Lutomski, Derek Miller

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair C. Londo.

II. Roll Call
J A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Garber, supported by S. Fortney, to approve the agenda as amended
Motion carried**

J Financial Audit Update moved to section V, letter a.

IV. Consideration to Approve the Minutes of the May 8, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by G. Adams, to approve the minutes of May 8, 2019
Regular Meeting and waive the reading thereof
Motion carried**

V. Audience Participation
J None
a. Audit Report
J Derek Miller presented. Discussion followed.

VI. Old Business
a. June Finance Report
S. Stolz presented. Discussion followed.
b. CEO Search Committee Update
J G. Adams was elected chair of the committee.
J Monroe CMH will provide the job application.
J Lenawee CMH will manage the job posting process.
J The committee reviewed the job description.

-) The committee will discuss the scoring process at the next committee meeting.
-) C. Londo will take minutes for the committee meetings.

VII. New Business

- a. Veterans Navigator Update
 -) M. Scalera presented overview of Veterans Navigator program.
- b. Regional Communications to Legislators
 -) J. Colaianne presented the idea of drafting a communication from the region to legislators regarding the budget deficit.
 -) He will bring a draft to the board in July. Any comments or feedback should go to J. Colaianne or the CMH directors.

VIII. Reports to the CMHPSM Board

- a. CEO Report to the Board
 -) See CEO written report in packet for details.
- b. Employee Engagement Survey
 -) J. Colaianne provided a summary of questions. The survey will take place every June.
- c. Report from the SUD Oversight Policy Board
 -) M. Scalera provided an overview of discussions and decisions happening at OPB and in SUD.
- d. Office relocation plan.
 -) J. Colaianne provided an update, accompanied by a timeline.
- e. Administrative Hearing Update (closed session)

Motion by R. Garber, supported by B. King, to enter into closed session
Motion carried

-) The Regional Board meeting went into closed session at 7:20 p.m. to discuss the administrative hearing.

Motion by B. King, supported by S. Slaton, to go back into open session
Motion carried

-) The Regional Board meeting went back into open session at 7:36 p.m.

IX. Adjournment

Motion by S. Fortney, supported by R. Garber, to adjourn the meeting
Motion carried

-) Meeting adjourned at 7:38 p.m.

Judy Ackley, CMHPSM Board Secretary