

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
May 8, 2019**



**Members Present:** Judy Ackley, Greg Adams, Charles Coleman, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Charles Londo, Sharon Slaton, Caroline Richardson, Katie Scott, Ralph Tillotson, Gary McIntosh

**Members Absent:**

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Suzanne Stolz, Trish Cortes, Connie Conklin, Marci Scalera

**Others Present:** Lori Lutomski

I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair C. Londo.

II. Roll Call  
• A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by S. Slaton, to approve the agenda as amended  
Motion carried**

Addition to New Business on the agenda:

- Roll of the Board Chair, as requested by G. Adams

IV. Consideration to Approve the Minutes of the March 13, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by S. Slaton, supported by R. Garber, to approve the minutes of March 13, 2019 Regular Meeting and waive the reading thereof  
Motion carried**

V. Audience Participation  
None

VI. Old Business  
a. May Finance Report  
S. Stolz presented. Discussion followed.  
b. Board Action  
Consideration to authorize Board Chair to execute the Employment Separation Agreement for former CEO Jane Terwilliger

**Motion by R. Garber, supported by C. Coleman, to authorize Board Chair to execute the Employment Separation Agreement for former CEO Jane Terwilliger  
Motion carried**

Ackley	Yes	Londo	Yes
Adams	Yes	McIntosh	Yes
Coleman	Yes	Richardson	Yes
Fortney	Yes	Scott	Yes
Garber	Yes	Slaton	Yes
King	Yes	Tillotson	Yes
Libstorff	Yes		

c. Board Action

Consideration to Approve the agreement with James and authorize Board Chair to execute Interim CEO Contract

**Motion by R. Tillotson, supported by R. Garber, to approve the agreement with James and authorize Board Chair to execute Interim CEO Contract**

**Motion carried**

Ackley	Yes	Londo	Yes
Adams	Yes	McIntosh	Yes
Coleman	Yes	Richardson	Yes
Fortney	Yes	Scott	Yes
Garber	Yes	Slaton	Yes
King	Yes	Tillotson	Yes
Libstorff	Yes		

d. Role of the Regional Board Chair

- The board discussed the role of the board chair, and the role of the board as whole.
- The board will consider standing subcommittees to monitor areas including finance, annual employee engagement, and the annual CEO evaluation.

VII. New Business

a. CEO Search Committee

- Members:
  - S. Fortney
  - B. King
  - G. Adams
  - R. Garber
  - The 4 CMH directors
- C. Londo will serve as an ex officio member of the committee.

**Motion by K. Scott, supported by C. Coleman, to appoint the CEO Search Committee as listed above**

**Motion carried**

Ackley	Yes	Londo	Yes
Adams	Yes	McIntosh	Abstained
Coleman	Yes	Richardson	Yes
Fortney	Yes	Scott	Yes
Garber	Yes	Slaton	No
King	Yes	Tillotson	Yes
Libstorff	Yes		

b. Board Action

Consideration to approve the Home of New Vision contract amendment as presented

**Motion by C. Coleman, supported by J. Ackley, to approve the Home of New Vision contract amendment as presented**

**Motion carried**

Ackley	Yes	Londo	Yes
Adams	Yes	McIntosh	Yes
Coleman	Yes	Richardson	Yes
Fortney	Yes	Scott	Yes
Garber	Yes	Slaton	Yes
King	Yes	Tillotson	Yes
Libstorff	Yes		

c. MPDS Survey Reimbursements – for information only

- J. Colaianne presented for board review.

VIII. PIHP CEO Report to the Board

**CEO Report to the Board**

- J. Colaianne submitted a written report to the board.

**Report from the SUD Oversight Policy Board (OPB)**

- OPB minutes were included in the meeting packet for board information.

IX. Adjournment

**Motion by K. Scott, supported by R. Garber, to adjourn the meeting**

**Motion carried**

Attachment #1 – June 2019

- Meeting adjourned at 8:00 p.m.
- Veteran's Navigator update at June board meeting.



Judy Ackley, CMHPSM Board Secretary