

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING
705 N. Zeeb Rd, Ann Arbor, MI
Wednesday, July 12, 2017
6:00 PM



Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 6-14-17 Regular Meeting and Waive the Reading Thereof (Board Action) {Attachment #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	15 min
a. July Finance Report {Attachment #2}	
VII. New Business	15 min
a. Board Action Request {Attachment #3}	
Consideration to approve the Home of New Vision contract amendment as presented in the Board Action Request	
VIII. PIHP CEO Report to the Board	15 min
a. Report from the SUD Oversight Policy Board (OPB)	
IX. Adjournment	

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
June 14, 2017**



Members Present: Judy Ackley, Greg Adams, Lisa Berry-Bobovski, Martha Bloom, Charles Coleman, Barb Box, Sandra Libstorff, Charles Londo, Caroline Richardson, Sharon Slaton, Ralph Tillotson

Members Absent: Greg Lane, Kent Martinez Kratz

Staff Present: Connie Conklin, Jane Terwilliger, Kathryn Szewczuk, Stephannie Weary, Marci Scalera, Lisa Jennings, Trish Cortes, Suzanne Stolz, Matt McDaniels, Kristen Ora, Miranda Kharsa

Others Present: Laurie Lutomski

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair Ralph Tillotson

II. Roll Call
J A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by C. Coleman, supported by L. Berry-Bobovski, to approve the agenda
Motion carried**

IV. Consideration to Approve the Minutes of the May 10, 2017 Regular Meeting and Waive the Reading Thereof

**Motion by B. Cox, supported by S. Slaton, to approve the minutes of May 10, 2017
Regular Meeting and waive the reading thereof
Motion carried**

V. Audience Participation
None

VI. Old Business
a. June Finance Report
S. Stolz presented. Discussion followed.
b. Consideration to approve the recommendation of the Ad Hoc CEO Evaluation Committee to accept the CEO Performance Evaluation Timeline and Board Survey

**Motion by L Berry-Bobovski, supported by C. Londo, to approve the recommendation
of the Ad Hoc CEO Evaluation Committee to accept the CEO Performance Evaluation
Timeline and Board Survey
Motion carried**

J L. Berry-Bobovski provided an update from the committee.

VII. New Business

- a. Consideration to approve the 3 new contracts and 5 amendments as presented in the Board Action Request
J J. Terwilliger presented the new and amended contracts. Discussion followed.

Motion by J. Ackley, supported by L. Berry-Bobovski, to approve the 3 new contracts and 5 amendments as presented in the Board Action Request
Motion carried

- b. Consideration to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP) for FY 15/16
J K Ora. presented the annual summary and evaluation of the QAPIP for FY 15/16.

Motion by M. Bloom, supported by S. Slaton, to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP) for FY 15/16
Motion carried

- c. Consideration to approve the Annual Quality Assessment and Performance Improvement Program (QAPIP) Plan for FY 16/17
J K. Ora presented the annual QAPIP plan for FY 16/17.

Motion by L. Berry-Bobovski, supported by J. Ackley, to approve the Annual Quality Assessment and Performance Improvement Program (QAPIP) Plan for FY 16/17
Motion carried

- d. Consideration to approve the creation of the Veterans Care Navigator Position
J J. Terwilliger presented the job description and rationale for the position. Discussion followed.

Motion by L. Berry-Bobovski, supported by B. Cox, to approve the creation of the Veterans Care Navigator Position
Motion carried
C. Londo opposed

VIII. PIHP CEO Report to the Board

- J J. Terwilliger provided an update on events at the state and region.
J C. Coleman provided a report from the OPB.
J This was L. Berry-Bobovski's last meeting. Livingston rotates Regional Board its membership.

IX. Adjournment

Motion by C. Coleman, supported by M. Bloom, to adjourn the meeting
Motion carried

Meeting adjourned at 7:50. p.m.



Financial Highlights For the Period Ending May 31, 2017

Statement of Revenue and Expenses:

1. Revenue

-) Autism Medicaid is under budget due to timing. Autism is payment delayed. Autism Medicaid is being paid fee for service and new codes were implemented in FY17. Projections based on data accumulated through March 31st will be presented in the 2nd budget amend.

2. Expenditures

-) The State of Michigan use tax concluded in December of 2016, the final payment is recorded as expense thus causing a timing difference.
-) Administrative costs are under budget due to vacant positions.

CMHPSM Strategies:

1. CMHPSM will continue coordinate with CMHSP's to review current year budgets and actual expenditures, making amendments as needed.
2. A shared decision model will be utilized to monitor and stabilize budgets and services while projected usage of risk reserves in the current year and subsequent years.
3. CMHPSM will trend traditional Medicaid Eligibles and HMP Enrollees from the most current listing to apply the rates and monitor incoming revenues.
4. CMHPSM is monitoring the HMP overages and is working with the CMHSP's to minimize costs yet providing medically necessary services.

Note:

The fiscal year 2016 audit is being finalized. There was a delay due to one of the cmhsp's audit not being completed.

**Community Mental Health Partnership of Southeast Michigan
Statement of Revenues and Expenditures
For the Period Ending May 31, 2017**

	FY17 Original Budget	YTD Actual	YTD Budget	YTD Actual O/(U) Budget
Operating Revenue				
Medicaid Capitation	\$128,341,084	\$85,619,166	\$85,560,723	\$58,444
Medicaid SUD Capitation	1,302,779	903,216	868,519	34,697
Medicaid Carryforward	5,171,523	3,447,682	3,447,682	-
Healthy Michigan Plan	9,467,330	6,336,328	6,311,554	24,775
Healthy Michigan Plan SUD	3,189,530	2,135,655	2,126,353	9,302
Healthy Michigan Carryforward	1,726,329	1,150,886	1,150,886	-
Autism	1,661,715	632,400	1,107,810	(475,410) a
SUD Community Block Grant	3,694,050	2,462,700	2,462,700	-
Block Grants	73,410	60,234	48,940	11,294
SUD PA2 - Cobo Tax Revenue	1,434,893	947,838	956,595	(8,757)
Local Match	1,577,780	788,890	788,890	-
Other Revenue	253,225	140,142	168,817	(28,675)
Use of Risk Reserve	1,241,349			
Total Revenue	\$157,893,648	\$104,625,137	\$104,999,469	\$(374,332)
Funding For CMHSP Partners				
Lenawee CMHSP	17,898,153	11,870,045	11,932,102	(62,057) a
Livingston CMHSP	24,926,088	16,292,123	16,617,392	(325,269) a
Monroe CMHSP	26,589,319	17,590,530	17,726,213	(135,682) a
Washtenaw CMHSP	67,863,000	45,072,066	45,242,000	(169,934) a
Total Funding For CMHSP Partners	\$ 137,276,560	\$ 90,824,765	\$91,517,707	\$ (692,942)
Funding For SUD Services				
Lenawee County	1,301,705	860,305	\$867,803	(7,498)
Livingston County	1,485,422	1,004,083	990,282	13,801
Monroe County	1,460,581	980,334	973,721	6,613
Washtenaw County	5,283,247	3,538,574	3,522,165	16,409
Total Funding For SUD Services	\$ 9,530,955	\$ 6,383,296	\$6,353,970	\$29,326
Other Contractual Obligations				
Hospital Rate Adjuster	2,207,816	1,401,189	\$1,471,877	(70,688) b
USE and HICA Tax	3,521,089	2,874,753	2,347,393	527,360 c
Local Match	1,577,780	1,183,335	788,890	-
Total Other Costs	\$7,306,685	\$5,459,277	\$4,608,160	\$456,673
CMHPSM Administrative Costs				
Salary & Fringe	2,002,998	1,178,479	1,335,332	(156,853) d
Administrative Contracts	1,334,727	850,472	889,818	(39,346)
Board Expense	14,130	2,915	9,420	(6,505)
All Other Costs	211,890	118,046	141,260	(23,214)
Total Administrative Expense	\$3,563,745	\$2,149,912	\$2,375,830	\$(225,918)
Carry Forward	\$3,139,726		\$2,093,151	\$(2,093,151)
Total Expense	\$160,817,671	\$104,817,250	\$106,948,817	\$(2,526,012)
Revenues over (under) Expenditures		\$(192,113)		

a - Timing difference, Autism benefit receipts delayed, correlates with autism expenditures to the cmhsp's.

b - The Hospital Rate Adjuster is projected by the MACMHB's and determined by MDHHS. A budget amend will be presented if needed. The second quarter payment was lower than projected.

c - USE and HICA Tax is over budget due to USE tax final payment made in 1st quarter. The USE tax concluded in December 2016.

d- Administrative expenses under budget due to vacant positions through the year.

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
Projected Summary by Funding Source
FY 2016/2017

		Current Budget	Projected Use of Funding Source	Over (Under) Final Budget to Actual
M E D I C A I D	Lenawee	16,253,000	14,500,000	(1,753,000)
	Livingston	22,547,500	22,073,376	(474,124)
	Monroe	24,332,600	25,082,600	750,000
	Washtenaw	62,100,000	62,350,170	250,170
	Medicaid Total	125,233,100	124,006,146	(1,226,954)
	H M P	Lenawee	1,500,000	1,700,000
Livingston		1,800,000	2,158,422	358,422
Monroe		2,000,000	2,000,000	-
Washtenaw		5,350,000	7,227,157	1,877,157
HMP Total		10,650,000	13,085,579	2,435,579



Regional Board Action Request – Contracts

Board Meeting Date: July 12, 2017

Action(s) Requested: Approval of the contracts, agreements and/or amendments listed below.

Organization - Background	Term	Funding Amount	Funding Source	Agreement Type
<p>Home of New Vision - Contractor will provide:</p> <ol style="list-style-type: none"> 1. Same day screening and seen in person within 24 hours of being screened for services. 2. Provide clinical counseling, Recovery Peer Support services, clinical case management through the Women’s Specialty Program and, based on clinical need and stage of change, placed into one of three groups: Motivation to Change, Women’s Specialty Treatment Group and Trauma Group. 3. Provide affirmation and emotional support. 4. Provide Peers services and support. 5. Psychiatry services 6. The program services will provide women with supports that remove barriers and connect with resources. Assistance with transportation, daycare for children during appointments, FASD screening, FASD education, document replacement to include birth certificates, state ID, and driver license, housing resources, medical referrals and coordination with OB doctors, and support and advocacy with open DHHS cases, will be provided. 	<p>5/15/2017 – 9/30/2018</p>	<p>Amount not to exceed: \$115,619 / year</p>	<p>State Block Grant RFI Award Funded</p>	<p>Amendment</p>

Recommend: Approval