

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING
705 N. Zeeb Rd, Ann Arbor, MI
Wednesday, March 8, 2017
6:00 PM



Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 2-8-17 Regular Meeting and Waive the Reading Thereof (Board Action) {Attachment #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	20 min
a. February Finance Report {Attachment #2}	
VII. PIHP CEO Report to the Board	15 min
a. Report from the SUD Oversight Policy Board (OPB)	
VIII. Adjournment	



Financial Highlights
For the Period Ending January 31, 2017

Statement of Revenue and Expenses:

1. Revenue

-) Medicaid Carryforward and Healthy Michigan Plan Carryforward are under budget due to recognition at year end for the closing process for financial reporting status.
-) Autism Medicaid is under budget due to timing. Autism is payment delayed. Payments are five months in arrears. Fiscal Year 2016 is being finalized.
-) SUD Block Grant and PA2 revenues are under and over budget respectively due to timing of payments. Expenditures are under due to delayed implementation of programs and over budget do to fall prevention programming. Expenditures correlate with revenues. PA2 Revenue fund distributions had not yet been released for the 1st quarter of FY17 by the State of Michigan at the time this report was prepared.

2. Expenditures

-) SUD Expenditures are under budget and correlate with revenues.
-) Administrative costs are under budget due to vacant positions.

CMHPSM Strategies:

1. CMHPSM will coordinate with CMHSP's to review current year budgets and actual expenditures, making amendments as needed.
2. A shared decision model will be utilized to monitor and update the fiscal year 2017 budget to be presented to the board for approval in the 2nd Quarter.
3. CMHPSM will trend traditional Medicaid Eligibles and HMP Enrollees from the most current listing to apply the rates and monitor incoming revenues.

Note:

Fiscal year 2016 is being finalized. The fiscal year 2016 audit will be presented at the April board meeting.

**Community Mental Health Partnership of Southeast Michigan
Statement of Revenues and Expenditures
For the Period Ending January 31, 2017**

	FY17 Original Budget	YTD Actual	YTD Budget	YTD Actual O/(U) Budget
Operating Revenue				
Medicaid Capitation	\$129,070,670	\$43,095,657	\$43,023,557	\$72,101 a
Medicaid Carryforward	7,763,318	-	2,587,773	(2,587,773) b
Healthy Michigan Plan	12,668,071	4,830,096	4,222,690	607,406 a
Healthy Michigan Carryforward	2,414,927	-	804,976	(804,976) b
Autism	1,661,715	-	553,905	(553,905) c
SUD Community Grant	3,767,460	1,255,820	1,255,820	-
SUD PA2 - Cobo Tax Revenue	1,806,604	361,321	602,201	(240,881)
Local Match	1,577,780	525,927	525,927	-
Other Revenue	253,225	74,895	84,408	(9,513)
Total Revenue	\$160,983,770	\$50,143,716	\$53,661,257	\$(3,517,541)
Funding For CMHSP Partners				
Lenawee CMHSP	17,898,153	4,474,538	4,474,538	- d
Livingston CMHSP	24,926,088	6,231,522	6,231,522	- d
Monroe CMHSP	26,589,319	6,647,330	6,647,330	- d
Washtenaw CMHSP	67,904,980	16,976,245	16,976,245	- d
Total Funding For CMHSP Partners	\$ 137,318,540	\$ 34,329,635	\$34,329,635	\$ -
Funding For SUD Services				
Lenawee County	1,278,823	361,433	\$426,274	(64,842) e
Livingston County	1,614,420	521,790	538,140	(16,350) e
Monroe County	1,506,177	530,066	502,059	28,007 f
Washtenaw County	4,026,893	1,597,493	1,342,298	255,195 f
Total Funding For SUD Services	\$ 8,426,313	\$ 3,010,782	\$2,808,771	\$202,011
Other Contractual Obligations				
Hospital Rate Adjuster	2,207,816	707,530	\$735,939	(28,408)
USE and HICA Tax	4,949,850	1,774,753	1,649,950	124,803 g
Local Match	1,577,780	262,963	525,927	-
Total Other Costs	\$8,735,446	\$2,745,247	\$2,911,815	\$96,396
CMHPSM Administrative Costs				
Salary & Fringe	2,002,998	590,685	\$667,666	(76,981) h
Administrative Contracts	1,143,352	410,010	381,117	28,893
Board Expense	14,260	-	4,753	(4,753)
All Other Costs	203,135	77,649	67,712	9,937
Total Administrative Expense	\$3,363,745	\$1,078,344	\$1,121,248	\$(42,904)
Risk Reserve Provision	\$0		-	-
Contribution to Fund Balance/Carry Forward	\$3,139,726	\$1,046,575	1,046,575	-
Total Expense	\$160,983,770	\$42,210,583	\$42,218,045	\$255,502
Revenues over (under) Expenditures	\$ (0)	\$7,933,133		

a - Eligibles and trending to be reviewed, 2nd quarter budget amends will be presented.

b - Timing difference, recognition will occur at year end corresponding to expenditures and close out with MDHHS.

c - Timing difference, Autism benefit receipts delayed.

d - Funding of partners is on a cash basis, these amount do not reflect the partners projected use of fund sources

e - SUD expenses are under budget, Projects awarded for engagement centers have not been fully implemented.

f - Treatment services over budget, primarily HMP, budgets to be amended in 2nd quarter

g - Timing difference, the State of Michigan use tax will conclude in December of 2016

h - Administrative expenses under budget due to vacant positions through the year.

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
Projected Summary by Funding Source
FY 2016/2017

		Current Budget	Projected Use of Funding Source	Over (Under) Final Budget to Actual
M E D I C A I D	Lenawee	16,253,000	16,253,000	-
	Livingston	22,547,500	22,547,500	-
	Monroe	24,332,600	24,332,600	-
	Washtenaw	59,950,000	59,950,000	-
	Medicaid Total	123,083,100	123,083,100	-
H M P	Lenawee	1,500,000	1,500,000	-
	Livingston	1,800,000	1,800,000	-
	Monroe	2,000,000	2,000,000	-
	Washtenaw	5,200,000	5,200,000	-
	HMP Total	10,500,000	10,500,000	-

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
February 8, 2017



Members Present: Charles Londo, Ralph Tillotson, Sharon Slaton, Lisa Berry-Bobovski, Sandra Libstorff, Barb Cox, Greg Lane, Kent Martinez-Kratz, Judy Ackley

Members Absent: Bob Wilson, Charles Coleman, Martha Bloom

Staff Present: Connie Conklin, Jane Terwilliger, Katherine Szewczuk, Stephannie Weary, Marci Scalera, Lisa Jennings, Trish Cortes, Suzanne Stolz, James Colaianne, Matt McDaniels, Kristen Ora

Others Present:

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair Ralph Tillotson

II. Roll Call
J A quorum of members present was confirmed.
J J. Ackley arrived after roll call, at 6:10.
J G. Lane attended by phone until his arrival in person at 6:35.

III. Consideration to Adopt the Agenda as Presented

Motion by S. Slaton, supported by B. Cox, to approve the agenda
Motion carried

IV. Consideration to Approve the Minutes of the January 11, 2017 Regular Meeting and Waive the Reading Thereof

Motion by L. Berry-Bobovski, supported by S. Slaton, to approve the minutes of January 11, 2017 Regular Meeting and waive the reading thereof
Motion carried

V. Audience Participation
None

VI. Old Business

a. February Finance Report

J S. Stolz presented the report. Discussion followed.
J G. Lane requested a brief memo that outlines the specific challenges with the CHAMPS system, the possible impacts of these challenges, and the state departments that are involved. J. Terwilliger agreed to provide this information.

b. Annual CEO Performance Review Update

J L. Berry-Bobovski provided an update on the CEO evaluation.

Motion by L. Berry-Bobovski, supported by S. Libstorff, to accept CEO J. Terwilliger’s evaluation results for the 2016 objectives, with an overall satisfactory score of 94.4%
Motion carried

-) The CEO Evaluation Committee would like to continue and proposes to put together a revised evaluation system over the next 2 months. The proposed changes will include scoring, an area for comments, and possibly the inclusion of others, in addition to board members.

Motion by S. Slaton, supported by S. Libstorff, to approve the continuation of the CEO Evaluation Committee for the purpose of revising the CEO evaluation process
Motion carried

VII. New Business,

a. Board Action Request

- i. Consideration to approve the amendment to the Hegira contract for SBIRT case manager and peer services at Hope Clinic
- ii. Consideration to approve the amendment to the Home of New Vision Contract for the implementation of a Recovery Community Organization (RCO)
- iii. Consideration to approve the amendment to the Catholic Charities of Southeast Michigan contract for the Enhancement Treatment Services to Pregnant Women program

Motion by J. Ackley, supported by L. Berry-Bobovski to approve all 3 contract amendments listed above (agenda items i, ii, and iii)
Motion carried

Ackley	Y	Libstorff	N
Berry-Bobovski	Y	Londo	Y
Bloom	Absent	Martinez-Kratz	Y
Coleman	Absent	Slaton	Y
Cox	Y	Tillotson	Y
Lane	Y	Wilson	Absent

VIII. PIHP CEO Report to the Board

-) S. Slaton suggested having additional education for board members in such areas as the budget.
-) G. Lane requested more budget education, particularly for the SUD side of the agency.

IX. Adjournment

Motion by G. Lane, supported by K. Martinez-Kratz, to adjourn the meeting

Motion carried

Meeting adjourned at 7:50 p.m.

Barbara Cox, CMHPSM Board Secretary

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