

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD
February 27, 2020 meeting
3005 Boardwalk Dr., Ste. 200
Ann Arbor, MI 48108**

Members Present: Kim Comerzan, Amy Fullerton, John Lapham (phone), David Oblak, Dave O'Dell, Dianne McCormick (phone), Monique Uzelac, Tom Waldecker,

Members Absent: Mark Cochran, William Green, Ricky Jefferson, Ralph Tillotson

Guests:

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Rebecca DuBois, Matt Berg, Jackie Bradley (Lenawee CMH), CJ Witherow, Katie Postmus

Meeting started at 9:45 a.m. There were not enough board members present to constitute a quorum.

1. Introductions
2. Approval of the Agenda
 - The agenda was unable to be approved due to the lack of a quorum of members.
3. Approval of the January 23, 2020 Oversight Policy Board minutes
 - The January 23, 2020 minutes were unable to be approved due to the lack of a quorum of members. The minutes will be resubmitted for approval in March.
4. Audience Participation
 - None
5. Old Business
 - a. Finance Report
 - M. Berg presented December report. The title of the report should indicate December, not November.
 - b. Additional PA2 may be requested to cover STR funding at grant year end (4/30/20): Project ASSERT, MAT Enhancements, Strengthening Families, Naloxone Distribution, and the Opioid Media Campaign are all funded by STR.
6. New Business
 - a. Request for Approval for PA2 Funding for FY19 Livingston County Naloxone Purchase
 - Naloxone distribution is also a SOR grant-funded initiative.
 - Livingston CMH missed submitting an invoice from 2019. Since grant year has closed, the late submission will need to be funded by PA2.
 - This request was unable to be considered for board approval due to the lack of a quorum of members. The request will be resubmitted for approval in March.
 - b. Request for Approval for PA2 Funding for FY20 Regional Trainings
 - The hope is to have new providers and to help existing providers to build capacity. The training cost will not exceed \$10,000.
 - This request was unable to be considered for board approval due to the lack of a quorum of members. At least 1 planned training will be delayed due to the lack of approval today.

- The request will be resubmitted for approval in March.
 - c. Request for Approval for PA2 funding for FY20 Monroe Access Coverage
 - Monroe no longer shares an Access staff with the PIHP. The position and function are completely in-house at Monroe.
 - This request was unable to be considered for board approval due to the lack of a quorum of members. The request will be resubmitted for approval in March.
 - d. Review Membership and Appointment to Regional Board
 - Charles Coleman stepped down from the OPB, which also means he has stepped down from Regional Board position.
 - J. Colaianne will put OPB membership on the next ROC agenda, as all open positions are CMH appointments.
 - People in recovery are needed for the OPB.
 - OPB suggested presenting it as “you’re missing a voice on this board.”
 - T. Waldecker suggested that AI-Anon clubs be approached for possible candidates for membership.
 - The OPB representation to the Regional Board position must be someone in recovery.
7. Report from Regional Board
- J. Colaianne reported that the Region Board had a lot of discussion around the state redesign at the recent meeting.
 - PIHPs have a lot of concern around the SUD aspect, which doesn’t seem to have been fully fleshed out or considered yet in the redesign discussions.
 - PIHP directors are hoping to interject experience and ideas into the plan. The 10 PIHP directors submitted a letter requesting to contribute to the redesign discussion.
8. SUD Director Updates
- a. RFP Process
- OPB reviewed the RFP process/timeline last month. The timeline remains on track. The RFP will be posted on MITN on 4/16. The mandatory bidders’ conference will take place on 4/24. Staff is currently working on refining the RFP to get the best quality services.
 - An RFQ for DYTUR will also be released.
 - The goal is to have all bids back by 5/29. OPB membership may be needed to read the proposals. There is a reader training.
 - Staff is also available to provide technical assistance in the bid process.
 - After prevention RFP, there will be a special initiatives RFP, which will be rebranded as strategic initiatives.
- b. MDOC Update
- Starting 4/1/20, MDHHS will be contracting with all PIHPs to work with probationers and parolees, via SUD providers’ access system. The region is currently working on how to train staff and update EHR.
 - MDOC will kick off the process with a referral for service and a release to access consumer charts.
 - The PIHP will be obligated to report back to MDOC when necessary, such as if someone leaves treatment early.
 - There is an existing provider network to provide services. It’s unclear if the current providers will be able to meet our provider and Medicaid provider requirements.
 - Staff will continue to update OPB.
- c. GAIN Update
- No answer on the GAIN yet (assessment tool being required by the state).
 - OROSC: Request has gone to CMS requesting to select our own assessment tool.

- d. Media Campaigns
 - The Opioid campaign will kick off shortly.
 - Staff is starting to work on a gambling media campaign, targeted to youth and parents.
- e. STR/SOR State Reports
 - N. Adelman shared the reports. Discussion followed.
- f. Acronyms List
 - Staff created and distributed an acronyms list of SUD terms for OPB.
- g. OPB Governance and Meetings
 - J. Colaianne advised that OPB's PA2 policy is due for review. He requested that OPB consider granting a small increase of authority of PA2 spending to either the SUD Director or CEO. This would allow for a little more flexibility, such as when no vote can be taken at OPB to approve a time-sensitive request.
 - K. Comerzan suggested that OPB also reconsider voting via email and telephone, as well as reviewing the bylaws as a whole.
 - T. Waldecker suggested that OPB consider having fewer meetings during the year, which may appeal to potential OPB members.
 - OPB requested that staff come up with some revised bylaws language to start the dialogue re: quorums and other possible updates.
 - A bylaws subcommittee of the OPB will likely be created.

9. Adjournment

- Board Chair D. Oblak dismissed the meeting at 10:37 a.m.

Next meeting: March 26, 2020

Location 3005 Boardwalk, Suite 200; Patrick Barrie Room