

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES**

December 9, 2020

***Meeting held electronically via Zoom**



Members Present: Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Charles Londo, Welch Marahar, Caroline Richardson, Katie Scott, Sharon Slaton, Ralph Tillotson

Members Absent: Gary McIntosh

Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Michelle Sucharski, Jessica Sahutoglu

Others Present: Laurie Lutomski, Kathy Homan, Ricky Jefferson

- I. Call to Order
Meeting called to order at 6:01p.m. by Board Chair S. Slaton.
- II. Roll Call
 - An electronic quorum of members present was confirmed.

Present
Ackley (Cabo San Lucas, Mexico), Adams (Adrian, MI), Fortney (Petersburg, MI), Garber (Brighton, MI), King (Ann Arbor, MI), Libstorff (Monroe, MI), Londo (Dundee, MI), Welch Marahar (Ann Arbor, MI), Richardson (Ann Arbor, MI), Scott (Pittsfield Township, MI), Slaton (Brighton Township, MI), Tillotson (Adrian, MI)

Absent
McIntosh
- III. Consideration to Adopt the Agenda as Presented
Motion by R. Tillotson, supported by B. King, to approve the agenda
Motion carried
Voice vote, no nays
- IV. Consideration to Approve the Minutes of the November 11, 2020 Regular Meeting and Waive the Reading Thereof
Motion by S. Fortney, supported by J. Ackley, to approve the minutes of the November 11, 2020 regular meeting and waive the reading thereof
Motion carried
Voice votes, no nays
- V. Audience Participation
 - CMHPSM employee J. Sahutoglu spoke about the improvements she has seen within the organization.
- VI. Old Business

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

- a. September Finance Report – FY20 as of October 31st
 - M. Berg presented. Discussion followed.

VII. New Business

- a. Budget Revision #1 Board Action Request
 - Motion by M. Welch Marahar, supported by K. Scott, to approve Budget Revision #1**
 - Motion carried**
 - Vote
 - Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Londo, Welch Marahar, Richardson, Scott, Slaton
 - No:
 - Absent*: Garber, McIntosh, Tillotson
 - *Garber and Tillotson were present at the meeting, but their votes were not heard/received.
- b. Contracts Approval Board Action Request
 - Motion by M. Welch Marahar, supported by G. Adams, to authorize the CEO to execute the contracts/amendments as presented**
 - Motion carried**
 - Vote
 - Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Londo, Richardson, Scott, Slaton
 - No:
 - Abstain: Welch Marahar
 - Absent*: Garber, McIntosh, Tillotson
 - *Garber and Tillotson were present at the meeting, but their votes were not heard/received.
 - Board requested to see more detail in future contract amendment board action requests.
- c. Conflict of Interest Board Governance Policy Board Action Request
 - Original motion:
 - Motion by S. Fortney, supported by G. Adams, to approve the attached Regional Board Conflict of Interest Governance Policy**
 - J. Colaianne noted that the existing Conflict of Interest Policy is an internal Operations policy that will be revoked, as it should have been a Board Governance policy. The presented policy will replace it.
 - S. Fortney expressed concern that the Regional Board has been under the jurisdiction of a policy it did not approve, and would like the existing policy to be revoked before passing the new Regional Board Conflict of Interest Governance Policy
 - Friendly amendment:
 - Motion by S. Fortney, supported by G. Adams, to include the revocation of the existing Conflict of Interest Operations policy in the motion to adopt the Regional Board Conflict of Interest Governance Policy**
 - Motion carried**
 - Vote
 - Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Londo, Welch Marahar, Richardson, Scott, Slaton, Tillotson
 - No:
 - Absent*: Garber, McIntosh

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*Garber was present at the meeting, but her vote was not heard/received.

➤ Final motion:

Motion by S. Fortney, supported by G. Adams, to approve the attached Regional Board Conflict of Interest Governance Policy and to revoke the existing Conflict of Interest Operations policy

Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Londo, Welch Marahar, Richardson, Scott, Slaton, Tillotson

No:

Absent*: Garber, McIntosh

*Garber was present at the meeting, but her vote was not heard/received.

d. FY18 Deficit Update Board Information

- J. Colaianne presented.
- The state requested some clarifications, which were submitted this afternoon.

e. FY21 Risk Management Strategy Board Information

- J. Colaianne presented.

VIII. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)

- The majority of the most recent meeting was spent on programmatic cuts due to the reduction in block grant funding.

b. CEO Report to the Board

- Staff continues to work remotely.
- The Substance Use Services Coordinator position has been filled. The position was changed from a Prevention Coordinator position to .5 Prevention and .5 General SUD work.

c. Strategic Metric #10 & 11 Background

- J. Colaianne provided an overview of the 2 strategic metrics.
- M. Sucharski presented on the activities of the Employee Engagement Committee.

IX. Adjournment

Motion by M Welch Marahar, supported by G. Adams, to adjourn the meeting

Motion carried

Voice vote, no nays

- Meeting adjourned at 7:44 p.m.



Judy Ackley, CMHPSM Board Secretary

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