

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
December 11, 2019**



- Members Present:** Greg Adams, Susan Fortney, Roxanne Garber, Gary McIntosh, Sharon Slaton, Caroline Richardson, Ralph Tillotson
- Members Absent:** Judy Ackley, Charles Coleman, Bob King, Sandra Libstorff, Charles Londo, Katie Scott
- Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Connie Conklin, Dana Darrow, Nicole Adelman
- Others Present:** Lori Lutomski, John Lapham

I. Call to Order
Meeting called to order at 6:06 p.m. by Board Chair S. Slaton.

II. Roll Call

- A quorum of members present was confirmed at 6:10, when R. Garber joined the meeting by telephone.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by G. Adams, to approve the agenda
Motion carried**

- Addition to New Business: CEO review.

IV. Consideration to Approve the Minutes of the November 13, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by S. Fortney, supported by G. Adams, to approve the minutes of the November 13, 2019 regular meeting and waive the reading thereof
Motion carried**

V. Audience Participation
None

VI. Old Business

- November Revised Finance Report
 - J. Colaianne presented.
 - This revised report provides a correction to an error with formulas that was in last month's report.
- December Finance Report
 - J. Colaianne presented. Discussion followed.

VII. New Business

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

- a. Consideration to approve the CEO to execute the presented contracts/amendments
Motion by C. Richardson, supported by G. McIntosh, to approve the CEO to execute the presented contracts/amendments
Motion carried
- b. Contracts Executed Within CEO Authority
 - J. Colaianne shared an overview of the FUSE Technology contract that was executed within the CEO's authority.
- c. Proclamations for Five Years of Service at the CMHPSM for Lynda Wood, Katie Postmus, Joelen Kersten (December)

Motion by C. Richardson, supported by S. Fortney, to recognize Lynda Wood, Katie Postmus, and Joelen Kersten for five years of service at the CMHPSM
Motion carried

- d. CEO Review
 - The Board will conduct a 6-month CEO performance evaluation.
 - Board Chair S. Slaton named the following to the CEO Performance Evaluation subcommittee:
 - C. Richardson (Subcommittee Chair)
 - S. Slaton
 - S. Fortney
 - S. Weary will follow up with C. Richardson regarding the tool that was used for the last 360-degree review that was conducted earlier this year.

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)
 - The OPB met last week, combining the November and December OPB meetings. The minutes and finance report will be submitted in the January Regional Board packet.
- b. CEO Report to the Board
 - J. Colaianne provided an overview of the state's proposed system redesign, staffing updates, and more. See the CEO Report in the Regional Board meeting packet for more highlights and details.
- c. Move Update
 - The targeted move dates for CMHPSM are December 12 and December 13. See the CEO Report in the Regional Board meeting packet for more highlights and details.

IX. Adjournment

Motion by R. Tillotson, supported by R. Garber, to adjourn the meeting
Motion carried

Meeting adjourned at 7:05 p.m.

Judy Ackley, CMHPSM Board Secretary

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