

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES**

February 10, 2021

***Meeting held electronically via Zoom software**



Members Present: Judy Ackley (Palmyra, MI), Greg Adams (Adrian, MI), Susan Fortney (Petersburg, MI), Roxanne Garber (Brighton Township, MI), Bob King (Ann Arbor, MI), Sandra Libstorff (Monroe, MI), Molly Welch Marahar (Ann Arbor, MI), Caroline Richardson (Ann Arbor, MI), Sharon Slaton (Brighton Township, MI), Ralph Tillotson (Adrian, MI)
(physical location)

Members Absent: Charles Londo, Gary McIntosh, Katie Scott

Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, CJ Witherow, Matt Berg, Nicole Adelman, Michelle Sucharski, Victor Absil, Dana Darrow, Lisa Jennings

Others Present: Laurie Lutomski, Kathy Homan

- I. Call to Order
Meeting called to order at 6:01 p.m. by Board Chair S. Slaton.
- II. Roll Call
 - An electronic quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

Motion by R. Tillotson, supported by B. King, to approve the agenda

Motion carried

Voice vote, no nays

- IV. Consideration to Approve the Minutes of the January 13, 2021 Regular Meeting and Waive the Reading Thereof

Motion by J. Ackley, supported by S. Fortney, to approve the minutes of the January 13, 2021 regular meeting and waive the reading thereof

Motion carried

Voice vote, no nays

- V. Audience Participation
None
- VI. Old Business
 - a. February Finance Report – FY21 as of December 31st
 - M. Berg presented. Discussion followed.
 - b. CEO Evaluation Committee Update

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

- B. King advised that the 3 committee members (B. King, G. Adams, C. Londo) recommend using a SWOT analysis, a process that has been used successfully for reviewing Washtenaw CCMH's executive director.
- All board members and J. Colaianne would complete the SWOT analysis.
- J. Colaianne will forward the results of his previous interim review for board members to consider during the SWOT analysis.
- Board members should return their completed SWOT analysis to S. Weary within the next 2 weeks, which will be forwarded to the CEO Evaluation Committee.
- The Board will receive results in advance of discussion at the April Regional Board meeting.

VII. New Business

- a. Board Information – CMHPSM Compliance Plan Executive Summary
 - V. Absil presented the FY21 Compliance Plan executive summary.
- b. Board Information – Employee Engagement Survey Summary
 - J. Colaianne presented a summary of the recent employee engagement survey, along with the previous survey's results.
 - The Employee Engagement Committee and organization will once again focus on the lower 5 scoring questions from recent survey as targets for improvement.
- c. Board Action – Jason Newberry 5-Year Anniversary Recognition
 - J. Colaianne shared an overview of Jason's contributions to the region.
Motion by S. Fortney, supported by B. King, to approve the CMHPSM Board Chair to a sign formal proclamation acknowledging the five years of service by Jason Newberry to the PIHP region as a CMHPSM employee
Motion carried
 Voice vote, no nays
- d. Board Action - CMHPSM Salary Scale Adjustment Proposal
 - Original Motion:
Motion by B. King, supported by M. Welch Marahar, to approve the proposed 6% cost of living adjustment to be implemented over a three-year period to be included in future budgets as indicated
 - Friendly Amendment:
Motion by C. Richardson, supported by G. Adams, to amend the above motion to be for 2% for the first year only, and for subsequent cost of living adjustments to be revisited for consideration in the future
Motion carried
Vote
 Yes: Ackley, Adams, King, Libstorff, Welch Marahar, Richardson, Slaton
 No: Fortney, Tillotson
 Absent: Garber*, Londo, McIntosh, Scott
 *Garber was not present for this vote.
 - Final Motion
Motion by B. King, supported by M. Welch Marahar, to approve a 2% cost of living adjustment for the first year only, and for subsequent cost of living adjustments to be revisited for consideration in the future
Motion carried
Vote
 Yes: Ackley, Adams, King, Welch Marahar, Richardson, Slaton
 No: Fortney, Libstorff, Tillotson

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Absent: Garber*, Londo, McIntosh, Scott

*Garber was not present for this vote.

- e. Board Action – Provider Premium Pay Extension

Motion by B. King, supported by J. Ackley, to approve a one-month extension of \$2/hour provider premium pay for services delivered for the month after MDHHS funding expires, currently funding from MDHHS for provider premium pay is set to expire on February 28, 2021

Motion carried

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Garber*, Londo, McIntosh, Scott

*Garber was not present for this vote.

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)

- J. Colaianne provided an overview of discussion at the most recent OPB meeting, including PA2 funding cuts.

- b. CEO Report to the Board

- J. Colaianne provided updates for PIHP, regional and state activities.

IX. Adjournment

Motion by G. Adams, supported by B. King, to adjourn the meeting

Motion carried

Voice vote, no nays.

- Meeting adjourned at 7:52 p.m.

Judy Ackley, CMHPSM Board Secretary

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