

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES**

**August 12, 2020**

**\*Meeting held electronically via Zoom**



**Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Bob King, Sandra Libstorff, Molly Welch Marahar, Sharon Slaton, Ralph Tillotson

**Members Absent:** Roxanne Garber, Charles Londo, Gary McIntosh, Caroline Richardson, Katie Scott

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Dana Darrow, Victor Absil, Rhonda Dornbos

**Others Present:** Laurie Lutomski, Matt Nordfjord, Marci Scalera

- I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair S. Slaton.
- II. Roll Call
  - An electronic quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by S. Fortney, to approve the agenda  
Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

- IV. Consideration to Approve the Minutes of the July 8, 2020 Regular Meeting and Waive the Reading Thereof

**Motion by J. Ackley, supported by G. Adams, to approve the minutes of the July 8, 2020 regular meeting and waive the reading thereof  
Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

- V. Audience Participation  
None
- VI. Open Meetings Act Training
  - Presented by Matt Nordfjord of Cohl, Stoker and Toskey, P.C.

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

- VII. Old Business
- a. August Finance Report – FY20 as of June 30<sup>th</sup>
- M. Berg presented. Discussion followed.

VIII. New Business

- a. Board Action Request  
Consideration to approve the proposed FY2020 Budget Amendment #2 with allocations as presented

**Motion by G. Adams, supported by M. Welch Marahar, to approve the proposed FY2020 Budget Amendment #2 with allocations as presented**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

- b. Board Information  
FY21 Draft Budget Review
- M. Berg provided a preview of the FY21 budget, which will come to the board for approval in September.

- c. Board Information  
QAPIP Review
- C. Witherow presented.

- d. Board Action Request {Att. #5}  
Consideration to approve the CEO to execute the presented contracts and/or amendments

**Motion by G. Adams, supported by B. King, to approve the CEO to execute the presented contracts and/or amendments**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott, Tillotson\*

\*\*missed this vote due to a technical issue with his phone

- e. Board Information  
Review of contracts or amendments executed within the CMHPSM CEO's authority.
- J. Colaianne presented.

- f. Board Action Request  
Consideration to approve the signing of the full CMHPSM FY2021-3 SUD Strategic Plan to MDHHS by the CMHPSM Board Chair and the CMHPSM CEO

**Motion by R. Tillotson, supported by G. Adams, to approve the signing of the full CMHPSM FY2021-3 SUD Strategic Plan to MDHHS by the CMHPSM Board Chair and the CMHPSM CEO**

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**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Welch Marahar, Slaton, Tillotson

No: Libstorff

Absent: Garber, Londo, McIntosh, Richardson, Scott

g. Board Action Request

Consideration to approve the staff recommended revisions to the Board Governance Policy: Procurement

**Motion by S. Fortney, supported by R. Tillotson, to approve the staff recommended revisions to the Board Governance Policy: Procurement**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, King, McIntosh, Richardson, Scott

IX. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)

- J. Colaianne provided highlights of the recent OPB meeting.

b. CEO Report to the Board

- J. Colaianne presented the CEO Report, which included updates from the CMHPSM, Region, and State.

X. Adjournment

**Motion by S. Fortney, supported by M. Welch Marahar, to adjourn the meeting**

**Motion carried**

- Meeting adjourned at 8:05 p.m.

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Judy Ackley, CMHPSM Board Secretary

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