

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING  
Patrick Barrie Room  
705 N. Zeeb Rd, Ann Arbor, MI  
Wednesday, July 10, 2019  
6:00 PM



## Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 6-12-19 Regular Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	30 min
a. July Finance Report {Att. #2}	
b. CEO Search Committee Update	
c. Regional Communication to Legislators	
VII. New Business	0 min
VIII. Reports to the CMHPSM Board	30 min
a. Report from the SUD Oversight Policy Board (OPB) {Att. #3, 3a}	
b. CEO Report to the Board {Att. #4}	
c. CMHPSM Office Relocation Plan {Att. #5}	
IX. Adjournment	

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
June 12, 2019**



**Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Charles Londo, Sharon Slaton, Caroline Richardson

**Members Absent:** Charles Coleman, Sandra Libstorff, Gary McIntosh, Katie Scott, Ralph Tillotson

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Suzanne Stolz, Connie Conklin, Marci Scalera, Mike Harding, Christina Biddle, Erika Behm

**Others Present:** Lori Lutomski, Derek Miller

I. Call to Order  
Meeting called to order at 6:00 p.m. by Board Chair C. Londo.

II. Roll Call  
J A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Garber, supported by S. Fortney, to approve the agenda as amended  
Motion carried**

J Financial Audit Update moved to section V, letter a.

IV. Consideration to Approve the Minutes of the May 8, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by G. Adams, to approve the minutes of May 8, 2019  
Regular Meeting and waive the reading thereof  
Motion carried**

V. Audience Participation  
J None  
a. Audit Report  
J Derek Miller presented. Discussion followed.

VI. Old Business  
a. June Finance Report  
S. Stolz presented. Discussion followed.  
b. CEO Search Committee Update  
J G. Adams was elected chair of the committee.  
J Monroe CMH will provide the job application.  
J Lenawee CMH will manage the job posting process.  
J The committee reviewed the job description.

- ) The committee will discuss the scoring process at the next committee meeting.
- ) C. Londo will take minutes for the committee meetings.

VII. New Business

- a. Veterans Navigator Update
  - ) M. Scalera presented overview of Veterans Navigator program.
- b. Regional Communications to Legislators
  - ) J. Colaianne presented the idea of drafting a communication from the region to legislators regarding the budget deficit.
  - ) He will bring a draft to the board in July. Any comments or feedback should go to J. Colaianne or the CMH directors.

VIII. Reports to the CMHPSM Board

- a. CEO Report to the Board
  - ) See CEO written report in packet for details.
- b. Employee Engagement Survey
  - ) J. Colaianne provided a summary of questions. The survey will take place every June.
- c. Report from the SUD Oversight Policy Board
  - ) M. Scalera provided an overview of discussions and decisions happening at OPB and in SUD.
- d. Office relocation plan.
  - ) J. Colaianne provided an update, accompanied by a timeline.
- e. Administrative Hearing Update (closed session)

**Motion by R. Garber, supported by B. King, to enter into closed session**  
**Motion carried**

- ) The Regional Board meeting went into closed session at 7:20 p.m. to discuss the administrative hearing.

**Motion by B. King, supported by S. Slaton, to go back into open session**  
**Motion carried**

- ) The Regional Board meeting went back into open session at 7:36 p.m.

IX. Adjournment

**Motion by S. Fortney, supported by R. Garber, to adjourn the meeting**  
**Motion carried**

- ) Meeting adjourned at 7:38 p.m.

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Judy Ackley, CMHPSM Board Secretary



**Financial Highlights**  
**Fiscal Year 2019**  
**For the Period Ending May 31, 2019**

Summary of Revenues & Expenses by Fund Source:

1. Cost projections to date by the Affiliate Partners indicate there will not be enough Medicaid Funding to cover FY2019 needs.
2. Cost projections to date by Affiliate Partners indicate there will not be enough Healthy Michigan Plan funding for FY2019.
3. The SUD projections for Medicaid, Healthy Michigan Plan, Block Grant, PA2 funding and projected utilization of PA2 reserves indicates funding will be sufficient to cover FY2019 needs and is consistent with projections and delayed initiatives.

CMHPSM Strategies:

1. CMHPSM will continue to coordinate with the CMHSP's to review current year budgets and actual expenditures.
2. CMHPSM and the CMHSP's will continue revenue advocacy in relation to the FY19 rates and the FY20 rate setting with MDHHS.
3. CMHPSM in collaboration with the Regional Operations Committee is utilizing a shared decision model to monitor and balance FY19 expenditures to revenues including the shared risk corridor.
4. CMHPSM is monitoring the CMHSP expenditure overages. CMHPSM is working with the CMHSP's to ensure medically necessary care is being provided through appropriate utilization of resources in a cost effective and timely manner.
5. CMHPSM will utilize the most current payment data to monitor incoming revenues and to project revenues by trending traditional Medicaid Eligibles and HMP Enrollees.

**Community Mental Health Partnership of Southeast Michigan  
Preliminary Statement of Revenues and Expenditures  
For the Period Ending May 31, 2019**

	2nd Amend FY19 Budget	Budget to date	YTD Actual	YTD Actual O/(U) Budget	Percent Variance Actual to Budget	Projected YTD	Projected O/(U) Budget
<b>Operating Revenue</b>							
Medicaid Capitation SP/B3	87,280,931	58,187,287	60,170,067	1,982,780	3.30%	90,255,101	2,974,170
Medicaid Capitation HSW	43,998,199	29,332,133	28,709,633	(622,500)	-2.17%	43,064,449	(933,750)
Performance Based Incentive Pool	1,499,519	999,679	999,679	-	0.00%	1,499,519	-
Medicaid SUD Capitation	2,427,015	1,618,010	1,607,535	(10,475)	-0.65%	2,411,303	(15,712)
Healthy Michigan Plan	10,204,910	6,803,273	6,794,659	(8,614)	-0.13%	10,191,988	(12,922)
Healthy Michigan Plan SUD	4,427,786	2,951,857	2,942,965	(8,892)	-0.30%	4,414,448	(13,338)
Autism	9,480,753	6,320,502	6,318,557	(1,945)	-0.03%	9,477,836	(2,918)
SUD Community Block Grant	6,860,943	4,573,962	4,573,962	-	0.00%	6,860,943	-
Block Grants	350,000	233,333	263,898	30,565	11.58%	395,847	45,847
SUD PA2 - Cobo Tax Revenue	1,860,059	1,240,039	1,240,039	-	0.00%	1,860,059	-
SUD PA2 - Cobo Tax Use of Reserv	1,564,432	1,042,955	1,042,955	-	0.00%	1,564,432	-
Local Match	1,577,780	1,051,853	1,051,853	-	0.00%	1,577,780	-
Other Revenue	331,920	221,280	168,763	(52,517)	-31.12%	253,144	(78,776)
Anticipated Medicaid Revenue	13,868,008	9,245,339	-	(9,245,339)	-3	13,868,008	-
<b>Total Revenue</b>	<b>\$ 185,732,255</b>	<b>\$ 123,821,503</b>	<b>\$ 115,884,565</b>	<b>\$ (7,936,938)</b>	<b>-6.85%</b>	<b>\$ 187,694,856</b>	<b>\$ 1,962,601</b>
<b>Funding For CMHSP Partners</b>							
Lenawee CMHSP	18,400,108	12,266,739	12,506,043	239,304	1.91%	18,400,108	358,956
Livingston CMHSP	29,238,050	19,492,033	18,872,892	(619,141)	-3.28%	29,238,050	(928,712)
Monroe CMHSP	31,881,500	21,254,333	19,306,648	(1,947,685)	-10.09%	31,881,500	(2,921,528)
Washtenaw CMHSP	78,723,853	52,482,569	46,316,509	(6,166,060)	-13.31%	78,723,853	(9,249,090)
<b>Total Funding For CMHSP Partners</b>	<b>\$ 158,243,511</b>	<b>\$ 105,495,674</b>	<b>\$ 97,002,092</b>	<b>\$ (8,493,582)</b>	<b>-8.76%</b>	<b>\$ 158,243,511</b>	<b>\$ (12,740,374)</b>
<b>Funding For SUD Services</b>							
Lenawee County	2,368,015	1,578,677	1,431,478	(147,199)	-10.28%	2,368,015	-
Livingston County	2,870,825	1,913,883	1,486,600	(427,283)	-28.74%	2,870,825	-
Monroe County	2,669,660	1,779,773	1,444,997	(334,776)	-23.17%	2,669,660	-
Washtenaw County	7,738,563	5,159,042	4,088,846	(1,070,196)	-26.17%	7,738,563	-
<b>Total Funding For SUD Services</b>	<b>\$ 15,647,063</b>	<b>\$ 10,431,375</b>	<b>\$ 8,451,921</b>	<b>\$ (1,979,454)</b>	<b>-23.42%</b>	<b>\$ 15,647,063</b>	<b>\$ -</b>
<b>Other Contractual Obligations</b>							
Hospital Rate Adjuster	2,943,755	1,962,503	2,072,224	109,721	5.29%	2,943,755	-
Insurance Provider Assessment Tax	1,456,827	971,218	1,194,173	222,955	18.67%	1,791,259	334,432
Local Match	1,577,780	1,051,853	1,051,853	-	0.00%	1,577,780	-
<b>Total Other Costs</b>	<b>\$ 5,978,362</b>	<b>\$ 3,985,575</b>	<b>\$ 4,318,250</b>	<b>\$ 332,675</b>	<b>7.70%</b>	<b>\$ 6,312,794</b>	<b>\$ 334,432</b>
<b>CMHPSM Administrative Costs</b>							
Salary & Fringe	2,383,701	1,589,134	1,350,434	(238,700)	-17.68%	2,383,701	-
Administrative Contracts	1,714,002	1,142,668	471,254	(671,414)	-142.47%	1,714,002	-
Board Expense	2,750	1,833	1,919	85	4.46%	2,750	-
All Other Costs	263,347	175,565	177,778	2,214	1.25%	263,347	-
<b>Total Administrative Expense</b>	<b>\$ 4,363,800</b>	<b>\$ 2,909,200</b>	<b>\$ 2,001,386</b>	<b>\$ (907,814)</b>	<b>-45.36%</b>	<b>\$ 4,363,800</b>	<b>\$ -</b>
<b>Risk Reserve Provision</b>	<b>\$ 1,499,519</b>	<b>\$ 999,679</b>	<b>\$ 999,679</b>	<b>-</b>	<b>-</b>	<b>\$ 1,499,519</b>	<b>\$ -</b>
<b>Total Expense</b>	<b>\$ 185,732,255</b>	<b>\$ 123,821,503</b>	<b>\$ 112,773,327</b>	<b>\$ (11,048,176)</b>	<b>-9.80%</b>	<b>\$ 186,066,687</b>	<b>\$ (12,405,942)</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,111,238</b>	<b>\$ 3,111,238</b>		<b>\$ 1,628,169</b>	<b>\$ 14,368,543</b>

**Community Mental Health Partnership of Southeast Michigan**  
**Preliminary Statement of Revenues and Expenditures Notes**  
**For the Period Ending May 31, 2019**

- 1 PMTO and Club House block grant funding is a pass through to CMHSP's. Revenue under budget correlates with administrative contract expenditures under budget.
- 2 Other revenue under budget due to vacant SIS assessor position and contracted assessments. Revenue is based on billings of SIS assessor expenditures. The revenue under budget correlates with administrative contract and administrative wages under budget.
- 3 Anticipated Medicaid Revenue was amended to reflect the funding projected to provide sufficient support to provide all medically necessary services for those Medicaid entitled beneficiaries. Receipt of funding is not known.
- 4 See attached for narratives required by the Financial Stability & Risk Reserve Management Policy of a 5% variance. Actual to date for the CMHSP's is distribution of available funding to date. Please see Distribution Analysis attached.
- 5 SUD Block grant programs and PA2 initiatives are not fully implemented, most specifically State Opioid Response, State Targeted Response, Innovative Strategies and Gambling Prevention.
- 6 Hospital Rate Adjuster (HRA) is over budget due to increase of expenditures based on current data. The HRA is a pass through from MDHHS to the hospitals. This overage correlates with the Medicaid Revenue overage. An amendment to revenues and expenditures will be presented in the next budget amend.
- 7 The Insurance Provider Assessment (IPA) has been invoiced based on fiscal year 2017 enrollments for the 1st quarter of FY2019. Adjustments are anticipated due to higher than expected eligibles. The revenue budgets were increased to reflect these increased eligibles. The IPA expenditure budget will be adjusted as well to reflect the increased eligibles in the next amendment
- 8 Salary and wages under budget due to a vacant positions.
- 9 Administrative contracts under budget due to timing, primarily contract expenditures in relation to the Block Grant Other, SIS assessment, STR, SOR and Gambling Prevention contracts.



**CMHSP Financial Narratives  
Fiscal Year 2019  
For the Period Ending May 31, 2019**

**Monroe**

Monroe CMHA is projected to have \$30,019,807 in Medicaid and Healthy Michigan expenses for FY2019. This is over the revised allocation of \$26,813,843 by \$3,205,964. For Autism, we are projected to have \$1,861,669 in expenses which is over \$186,179 from the revised allocation of \$1,675,490. These projections are based on the past two years actual expenses for contracted services for consumers which were roughly the same amount. Autism is based on the increase of autism consumers and services provided to them.

Monroe is aggressively looking at ways to reduce these costs where necessary. Also, the projection includes a possible increase of new consumers.

**Washtenaw**

Washtenaw is projecting a \$10 million shortfall in Medicaid and Healthy Michigan Plan revenue for fiscal year 2019. Continued pressure points are inpatient hospitalizations, as well as community living supports provided in licensed and un-licensed settings. Capacity constraints within our local community group homes have resulted in out of county high cost placements. Lack of available inpatient beds in our local hospitals has also resulted in out of county inpatient stays which tend to be more costly stays on average. Washtenaw continues to have a robust utilization review process for both inpatient and contracted services. At the request of the Washtenaw County CMH Board, a local taskforce group has been meeting for several months working to address the budgetary challenges and find ways of reducing the deficit without impacting consumer health and safety.

**Community Mental Health Partnership of Southeast Michigan  
Received and Distributed by Fund Source  
FY 18/19**

	October	November	December	January	February	March	April	May	June	July	August	September	YTD
<b>State Plan/B3</b> Receipts	\$ 7,275,309	\$ 7,262,790	\$ 7,209,779	\$ 7,468,416	\$ 8,264,493	\$ 7,183,395	\$ 6,761,281	\$ 8,744,605	\$ -	\$ -	\$ -	\$ -	\$ 60,170,067 *
Distributions													
Lenawee CMHSP	930,624	950,544	943,154	976,938	986,204	1,069,039	998,962	990,570					\$ 7,846,035
Livingston CMHSP	1,255,074	1,281,938	1,271,972	1,317,534	1,330,031	1,441,746	1,345,143	1,335,919					\$ 10,579,358
Monroe CMHSP	1,405,282	1,435,362	1,424,203	1,475,218	1,489,211	1,614,295	1,508,098	1,495,800					\$ 11,847,469
Washtenaw CMHSP	3,084,945	3,150,977	3,126,480	3,238,472	3,269,189	3,543,781	3,280,604	3,283,662					\$ 25,978,109
	\$ 6,675,926	\$ 6,818,821	\$ 6,765,808	\$ 7,008,162	\$ 7,074,635	\$ 7,668,861	\$ 7,132,807	\$ 7,105,952	\$ -	\$ -	\$ -	\$ -	\$ 56,250,971
<b>HSW</b> Receipts	\$ 3,389,214	\$ 3,943,530	\$ 3,662,898	\$ 3,478,019	\$ 3,719,221	\$ 3,508,057	\$ 7,008,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,709,633
Distributions													
Lenawee CMHSP	372,809	381,538	418,047	415,530	398,072	395,729	396,899	386,189					\$ 3,164,812
Livingston CMHSP	588,074	622,174	589,533	627,496	638,929	598,384	612,209	568,234					\$ 4,845,032
Monroe CMHSP	587,361	590,851	665,760	642,598	656,963	597,014	605,069	577,433					\$ 4,923,049
Washtenaw CMHSP	1,787,760	1,965,023	1,943,069	1,998,151	1,966,866	1,858,414	1,964,596	1,809,657					\$ 15,293,536
	\$ 3,336,003	\$ 3,559,586	\$ 3,616,409	\$ 3,683,775	\$ 3,660,830	\$ 3,449,540	\$ 3,578,773	\$ 3,341,512	\$ -	\$ -	\$ -	\$ -	\$ 28,226,429
<b>Autism</b> Receipts	\$ 785,998	\$ 794,195	\$ 789,286	\$ 784,892	\$ 807,013	\$ 788,161	\$ 783,239	\$ 785,774	\$ -	\$ -	\$ -	\$ -	\$ 6,318,557
Distributions													
Lenawee CMHSP	76,646	77,207	76,852	76,430	78,587	76,748	88,256	64,531					\$ 615,257
Livingston CMHSP	281,758	283,821	282,514	280,963	288,893	282,134	280,369	281,288					\$ 2,261,738
Monroe CMHSP	150,276	151,376	150,679	149,852	154,081	150,477	149,535	150,025					\$ 1,206,302
Washtenaw CMHSP	264,742	266,681	265,453	263,995	271,447	265,096	263,438	264,301					\$ 2,125,152
	\$ 773,422	\$ 779,085	\$ 775,498	\$ 771,240	\$ 793,008	\$ 774,455	\$ 781,598	\$ 760,144	\$ -	\$ -	\$ -	\$ -	\$ 6,208,449
<b>HMP</b> Receipts	\$ 855,219	\$ 847,573	\$ 848,057	\$ 861,374	\$ 859,377	\$ 851,849	\$ 839,858	\$ 831,354	\$ -	\$ -	\$ -	\$ -	\$ 6,794,659
Distributions													
Lenawee CMHSP	105,108	110,600	110,477	112,396	112,115	111,147	109,614	108,480					\$ 879,939
Livingston CMHSP	141,753	149,160	148,994	151,582	151,203	149,942	147,830	146,301					\$ 1,186,764
Monroe CMHSP	158,718	167,011	166,826	169,723	169,299	168,919	165,523	163,810					\$ 1,329,828
Washtenaw CMHSP	348,425	366,631	366,224	372,585	371,653	371,227	363,363	359,604					\$ 2,919,712
	\$ 754,004	\$ 793,403	\$ 792,521	\$ 806,286	\$ 804,269	\$ 801,235	\$ 786,330	\$ 778,196	\$ -	\$ -	\$ -	\$ -	\$ 6,316,243
<b>Total Receipts</b>	<b>\$12,305,739</b>	<b>\$12,848,088</b>	<b>\$12,510,019</b>	<b>\$12,784,701</b>	<b>\$13,650,105</b>	<b>\$12,331,461</b>	<b>\$15,393,071</b>	<b>\$10,361,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,992,916</b>
<b>Total Distributions</b>	<b>\$11,539,355</b>	<b>\$11,950,895</b>	<b>\$11,950,235</b>	<b>\$12,269,463</b>	<b>\$12,332,742</b>	<b>\$12,694,090</b>	<b>\$12,279,509</b>	<b>\$11,985,804</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 97,002,092</b>

**Note: Distributions are based on amounts actually received less HRA, taxes and Administration of 1.57%.**

\* February receipts are higher than normal due to the Hospital Rate Adjustor (HRA). HRA was not included in the rates and is being paid in separate lump sum payments. The amounts withheld from partners October through January were disbursed in March.



**Lenawee-Livingston-Monroe-Washtenaw  
Oversight Policy Board  
June 27, 2019 meeting  
705 N. Zeeb Road  
Ann Arbor, MI 48103**

Members Present: Mark Cochran, Charles Coleman, Kim Comerzan, Amy Fullerton, William Green, Ricky Jefferson, Dianne McCormick, David Oblak, Dave O'Dell, Ralph Tillotson, Tom Waldecker

Members Absent: John Lapham, Monique Uzelac

Guests: Rhett Reyes, Kristal Reyes (1<sup>st</sup> Step Referral Services)

Staff Present: Stephannie Weary, Marci Scalera, Suzanne Stolz, Nicole Adelman, Dana Darrow, Jane Goerge, Katie Postmus, James Colaianne, Amy Johnston

OPB Chair D. Oblak called the meeting to order at 9:35 a.m.

1. Introductions & Welcome Board Members
2. Approval of Agenda

**Motion by C. Coleman, supported by T. Waldecker, to approve the agenda as amended**  
**Motion carried**

) Presentation by 1<sup>st</sup> Step Referral Services at 10:00 a.m.

3. Approval of May 23, 2019 OPB Minutes

**Motion by D. McCormick, supported by K. Comerzan, to approve the May 23, 2019 OPB minutes**  
**Motion carried**

4. Audience Participation

5. Old Business

- a. Finance Report

) S. Stolz presented.

- b. Prevention RFP Summary

) Presented RFP is for the Monroe Coalition only, not the full RFP.

) The current 10-year funding for the Coalition is expiring.

) The RFP will be released on Monday, July 1.

) J. Colaianne will field all questions from respondents.

) The following OPB members recused themselves due to their relationships with the Monroe Coalition: M. Cochran, K. Comerzan, and D. O'Dell.

- c. 1<sup>st</sup> Step Referral Services

- ) Kristal Reyes and Rhett Reyes Crystal, owners, provided an overview of the services they offer, including outpatient groups, BPS assessments, driver license restoration services, and more.
- d. GAIN incentive reimbursement status
  - ) This is an ongoing work-in-progress. It's supposed to be implemented by 2020.

6. New Business – 35 minutes

- a. Sustaining Innovative Strategies
  - ) The request is for FY20 continued funding.
  - ) The PIHP would only provide this funding if MDHHS does not continue funding.

**Motion by D. McCormick, supported by W. Green to approve funding to sustain innovative strategies programs for FY 2020 with PA2 funding if needed**  
**Motion carried**

7. Report from Regional Board (Discussion) {Att. #6} – 15 minutes

- ) The Regional Board has started a committee for the permanent CEO search.
- ) Most of the discussion at the recent board meeting surrounded the funding shortage.
- ) The financial compliance audit is due June 30.

8. SUD Director Updates (Discussion) – 10 minutes

- a. Nicole Adelman
  - ) M. Scalera's final official day is July 26.
  - ) N. Adelman and M. Scalera have been working together on transition.
  - ) M. Scalera will still be around to answer questions.
- b. MDOC
  - ) The regions are negotiating the contract with the state for taking on this project, rather than contracting directly with MDOC.
  - ) Implementation is scheduled for by 10/1/19.

9. Adjournment

**Motion by T. Waldecker, supported by C. Coleman, to adjourn the meeting**  
**Motion carried**

**Next meeting: August 22, 2019**

**Parking Lot:**

**Appointments to OPB**

**Officer Elections**

**Regional Board Representation**

Summary Of Revenue & Expense	Funding Source							Total Funding Sources
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD - SOR	SUD - STR	Gambling Prev	SUD-COBO/PA2	
<b>Revenues</b>								
Funding From MDCH	1,408,983	2,583,980	3,536,800	128,559	288,742	48,116		\$ 7,995,179
PA2/COBO Tax Funding Current Year	-	-	-	-	-	-	1,085,034	\$ 1,085,034
PA2/COBO Reserve Utilization	-	-	-	-	-	-	912,585	\$ 912,585
Other	-	-	-	-	-	-	-	\$ -
<b>Total Revenues</b>	<b>\$ 1,408,983</b>	<b>\$ 2,583,980</b>	<b>\$ 3,536,800</b>	<b>\$ 128,559</b>	<b>\$ 288,742</b>	<b>\$ 48,116</b>	<b>\$ 1,997,620</b>	<b>\$ 9,992,799</b>
<b>Expenses</b>								
<u>Funding for County SUD Programs</u>								
CMHPSM				128,559	273,949	45,651		448,159
Lenawee	266,277	513,535	304,667				150,176	1,234,654
Livingston	175,519	324,036	476,167				241,948	1,217,670
Monroe	178,769	372,808	481,204				156,949	1,189,729
Washtenaw	669,838	1,515,861	940,000				592,367	3,718,066
<b>Total SUD Expenses</b>	<b>\$ 1,290,403</b>	<b>\$ 2,726,238</b>	<b>\$ 2,202,038</b>	<b>\$ 128,559</b>	<b>\$ 273,949</b>	<b>\$ 45,651</b>	<b>\$ 1,141,440</b>	<b>\$ 7,808,278</b>
Administrative Cost Allocation	71,157	150,337	153,578		14,793	2,465	-	\$ 392,331
<b>Total Expenses</b>	<b>\$ 1,361,559</b>	<b>\$ 2,876,576</b>	<b>\$ 2,355,616</b>	<b>\$ 128,559</b>	<b>\$ 288,742</b>	<b>\$ 48,116</b>	<b>\$ 1,141,440</b>	<b>\$ 8,200,609</b>
Revenues Over/(Under) Expenses	\$ 47,424	\$ (292,596)	\$ 1,181,184	\$ -	\$ -	\$ -	\$ 856,179	\$ 1,792,190

Current fiscal year utilization of PA2			Revenues Over/(Under) Expenses
PA2 by County	Revenues	Expenditures	
Lenawee	160,132	150,176	9,957
Livingston	482,291	241,948	240,343
Monroe	352,984	156,949	196,035
Washtenaw	1,002,212	592,367	409,845
<b>Totals</b>	<b>\$ 1,997,620</b>	<b>\$ 1,141,440</b>	<b>\$ 856,179</b>

Unallocated PA2	FY 19 Beginning Balance	FY19 Projected Utilization	FY20 Projected Utilization	FY20 Projected Ending Balance
Lenawee	924,325	(222,723)	(222,723)	478,878
Livingston	3,039,734	(613,133)	(613,133)	1,813,468
Monroe	522,226	(164,037)	(164,037)	194,152
Washtenaw	2,730,440	(598,506)	(598,506)	1,533,429
<b>Total</b>	<b>\$ 7,216,725</b>	<b>\$ (1,598,399)</b>	<b>\$ (1,598,399)</b>	<b>\$ 4,019,927</b>



# **CEO's Report**

## **Community Mental Health Partnership of Southeast Michigan**

**Submitted to the CMHPSM Board of Directors**  
**July 3, 2019 for July 10, 2019 Meeting**

**CMHPSM CEO'S REPORT TO  
COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
BOARD OF DIRECTORS**

July 10, 2019

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*CMHPSM Update*

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- J The next CMHPSM all staff meeting is scheduled for July 15, 2019.
- J The second version of the Interim CEO Update was sent out on Monday June 10, 2019, rather than the anticipated Friday June 7, 2019 send out. The next version is scheduled to be sent out July 26.
- J The CMHPSM Relocation workgroup has visited nine potential office locations from the 24 options we obtained from our commercial broker. Of the nine visited locations three were shortlisted for potential letter of intent status. All letters of intent are non-binding and don't subjugate the CMHPSM to any financial or legal commitments. We are scheduled to view two to three more properties July 8. We could potentially add an additional letter of intent based upon the July 8 visits.
- J The CMHPSM will begin to formalize a FY2020 budget and eagerly awaits the proposed rate structure for FY2020.

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*CMHPSM Staffing Update*

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- J The first CMHPSM Employee Engagement Survey response period has ended. It is expected that results will be available in late July, so the Board should be able to review the results at the August or September meeting. We received responses from 19 out of our 23 CMHPSM employees.
- J The CMHPSM has posted the position of Clinical Treatment Coordinator on June 25, 2019 and will be taking applications through July 5, 2019. We expect to have someone in this position as soon as possible. We have been working with one clinical treatment staff person at the CMHPSM since early this year, when an employee went on leave.
- J The CMHPSM has also posted the position of Grants Coordinator, which will backfill the opening created when Nicole Adelman became our Clinical and SUD Director. We will be taking applications from July 2, 2019 through July 26, 2019.
- J Anyone interested in obtaining additional information about open CMHPSM positions should visit our website at: <https://www.cmhpsm.org/interested-in-employment>

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*Regional Update*

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- J The CMHPSM region has applied as a regional group for the CMHAM Practice Transformation Academy. With a faculty of national and local experts in health care finance and contracting, quality improvement, and both payer and provider value-based payment methodologies, the Practice Transformation Academy aims to provide organizations with the tools they need to bring population health management into their organization and prepare for payments and services more closely associated with health care outcomes. The curriculum provides simultaneous attention to quality and cost, allowing organizations to respond to system changes associated with value-based payment arrangements or quality-based contracts with managed care organizations. Lenawee CMH submitted the application on the behalf of all four CMHSPs and the PIHP. We have initially identified a project that would center around the SUD Core Provider service delivery model.

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*Statewide Update*

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- J The 298 pilot initiative was officially delayed, and the communication was sent to Board Members by email.
- J We are still awaiting FY2020 rates, a rate setting meeting has been scheduled for July 22, which updates the information from last month regarding potential draft rates being made available at the end of June (which did not occur). The CMHPSM and the CMHSPs have worked to ensure our encounter, BHTEDS and any supplemental rate setting data is as clean as possible.
- J The PIHP Contract Negotiations process has completed for the initial FY2020 MDHHS/PIHP contract. Negotiations are already under way for the first amendment to that agreement. The partially executed contract is due back to MDHHS by July 31, 2019.
- J Information related to the Lakeshore PIHP situation was emailed to all CMHPSM Board Members. Please direct any questions to myself or your local CMHSP directors.
- J The PIHP CEO meetings were pushed back due to the July 4, 2019, and are scheduled for July 10 & 11.

Respectfully Submitted,



James Colaianne, MPA



# CMHPSM OFFICE RELOCATION PROJECT PLAN

Version: 7/3/2019

◆ Current Week  
   Scheduled  
 X Completed on time or early  
 X Completed late

Current Week					◆																									
Week Start		3-Jun	10-Jun	17-Jun	24-Jun	1-Jul	8-Jul	15-Jul	22-Jul	29-Jul	5-Aug	12-Aug	19-Aug	26-Aug	2-Sep	9-Sep	16-Sep	23-Sep	30-Sep	7-Oct	14-Oct	21-Oct	28-Oct	4-Nov	11-Nov	18-Nov	25-Nov			
Week End		7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep	20-Sep	27-Sep	4-Oct	11-Oct	18-Oct	25-Oct	1-Nov	8-Nov	15-Nov	22-Nov	29-Nov			
	PREPLAN	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24	Week 25	Week 26			
<b>Develop Project Plan Prior to June 3, 2019</b>																														
Staff Review Draft Project Plan	X	X																												
<b>CMHPSM Needs Assessment</b>																														
Inventory all office furniture and equipment																														
Determine Space Needs		X	X																											
<b>Market Research</b>																														
Contact/Assess Commercial Realtors		X																												
Select Commercial Realtor			X																											
Narrow Down General Location (Washtenaw)			X																											
Assess Market & Timing and Availability			X	X																										
<b>CMHPSM Needs vs Market Availability</b>																														
Assess Budget for Lease, Build Out, Service Costs				X	X																									
Review Available Options				X	X																									
Narrow Down Location					X																									
Identify Final Options						X																								
Revise Project Plan Based Upon Options																														
<b>CMHPSM New Office Space Selection</b>																														
New Office Space Selection																														
Revise Project Plan Based on Proposed New Office Space																														
<b>CMHPSM Board Review of Lease and Move Expenses</b>																														
Project Full Budget Cost (Including Moving Costs)																														
Negotiate Lease Language																														
Lease Execution																														
Complete Necessary Build Out (Space, IT, Other)																														
Revise Project Plan Based on Build Out Status																														
<b>Move Schedule</b>																														
Identify Move Manager																														
Develop IT Move Plan																														
Develop Detailed Move Schedule																														
<b>Move Week</b>																														
Move all office furniture, supplies, storage																														
<b>Exit Washtenaw Space</b>																														
Clean Out Old Office Space																														
Turnover space to Washtenaw County																														
<b>Administrative</b>																														
Notify stakeholders of Move																														
Change Business & Mailing Address																														
Project Complete																														

WASHTENAW COUNTY LEASE TERMINATION DEADLINE DECEMBER 6, 2019