

LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD

VISION

"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."

AGENDA
September 24, 2020
Zoom Meeting
9:30 a.m. – 11:30 a.m.

Dial-in Number Options:

1-312-626-6799; 1-646-876-9923; or
1-346-248-7799

Meeting ID: 133 461 219

Join by Computer:

<https://us02web.zoom.us/j/133461219>

1. Introductions & Welcome Board Members– 5 minutes
2. Approval of Agenda (**Board Action**) – 2 minutes
3. Approval of August 27, 2020 OPB Minutes {Att. #1} (**Board Action**) – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business
 - a. Finance Report {Att. #2} (Discussion) – 10 minutes
 - b. SUD FY21 Budget Update (Discussion) – 10 minutes
 - c. FY20 PA2/Block Grant Update {Att. #3} (**Board Action**) – 15 minutes
 - d. Bylaws Update (Discussion) – 10 minutes
6. New Business
 - a. Officer Elections (Discussion) – 10 minutes
 - b. November/December Meeting(s) – 10 minutes
7. Report from Regional Board {Att. #4} (Discussion) – 10 minutes
8. SUD Director Updates (Discussion) – 15 minutes
 - a. Staff Update
 - b. Monroe SSP
9. Adjournment (**Board Action**)

Next meeting: Thursday, October 22, 2020

Location TBD: Zoom or 3005 Boardwalk, Suite 200; Patrick Barrie Room

**Lenawee-Livingston-Monroe-Washtenaw
Oversight Policy Board Minutes
August 27, 2020
Meeting held electronically via Zoom software**

Members Present: Mark Cochran, Amy Fullerton, Ricky Jefferson, John Lapham, Molly Welch Marahar, Dave Oblak, Dave O'Dell, Monique Uzelac, Tom Waldecker

Members Absent: Kim Comerzan, William Green, Susan Longsworth, Dianne McCormick, Ralph Tillotson

Guests: Madeline DeMarco

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Rebecca DuBois, Matt Berg, Victor Absil, Katie Postmus, Dana Darrow, Jane Goerge, Jackie Bradley (Lenawee)

Board Chair D. Oblak called the meeting to order at 9:31 a.m.

1. Introductions

2. Approval of the Agenda

Motion by T. Waldecker, supported by M. Cochran, to approve the agenda

Motion carried

Vote

Yes: Cochran, Fullerton, Jefferson, Lapham, Welch Marahar, Oblak, O'Dell, Waldecker

No:

Absent: Comerzan, Green, Longsworth, McCormick, Tillotson, Uzelac*

*not present for this vote

3. Approval of the July 23, 2020 Oversight Policy Board minutes

Motion by J. Lapham, supported by T. Waldecker, to approve the July 23, 2020 OPB minutes

Motion carried

Vote

Yes: Cochran, Fullerton, Jefferson, Lapham, Welch Marahar, Oblak, O'Dell, Waldecker

No:

Absent: Comerzan, Green, Longsworth, McCormick, Tillotson, Uzelac*

*not present for this vote

4. Audience Participation

) None

5. Old Business

a. Finance Report

) M. Berg presented. Discussion followed.

b. FY21-23 Strategic Plan

) N. Adelman provided an overview of the shared the full plan. Plan was submitted on 8/14/20.

) A community survey was done and feedback from it informed the strategic plan.

) The plan will be used to guide the SUD team's work for the next 3 years.

) N. Adelman will send the survey results to OPB.

c. Bylaws Revision

-) T. Waldecker and M. Cochran volunteered to serve on bylaws committee, along with N. Adelman and J. Colaianne.

6. New Business

a. FY21 Competitive Procurement Award Recommendations

-) N. Adelman reviewed the 2nd round recommended awards w/OPB.
-) Monroe's initial proposed recommendations by CMHPSM staff would bring the Monroe PA2 reserve funding to \$0.
-) An alteration of the Monroe recommended awards for Monroe would reserve \$100,000 of Monroe's PA2 funds. This secondary recommendation reduced \$50,000 from each of Catholic Charity's two grant award recommendations.

Motion by M. Cochran, supported by D. O'Dell, to approve the attached secondary recommended competitive procurement awards for FY21

Motion carried

Vote

Yes: Cochran, Fullerton, Jefferson, Lapham, Welch Marahar, Oblak, O'Dell, Uzelac, Waldecker

No:

Absent: Comerzan, Green, Longsworth, McCormick, Tillotson

7. Report from Regional Board

-) J. Colaianne provided an overview of last month's Regional Board meeting, which included a 30-minute open meetings act training. The training is also available to OPB if there's interest.

8. SUD Director Updates

- a. COVID-19 Update – Staff has reached out to providers re: PPE needs.
- b. MDOC – Michigan Department of Corrections. Seems to be going well, moving in the right direction.
- c. Provider Monitoring – Staff will soon begin annual monitoring. Staff is working with providers on CAPs from last year, also doing a risk audit on claims. Staff will also request audit results from home PIHPs (for providers out of the region).
- d. SOR 2 – the next round of SOR dollars, if SAMHSA approves it, starting Oct. 1. Focuses on opioid use disorders, as well as stimulant use disorders.

9. Adjournment

Motion by T. Waldecker, supported by J. Lapham, to adjourn the meeting

Motion carried

Vote

Yes: Fullerton, Jefferson, Lapham, Welch Marahar, Oblak, O'Dell, Uzelac, Waldecker

No:

Absent: Cochran, Comerzan, Green, Longsworth, McCormick, Tillotson

-) Meeting adjourned at 10:33 a.m.

Next meeting: September 24, 2020

Location TBD

Summary Of Revenue & Expense	Funding Source							Total Funding Sources	FY 19 YTD
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD - SOR/SORS	SUD - STR	Gambling Prev	SUD-PA2		
Revenues									
Funding From MDHHS	2,633,619	5,548,945	2,636,116	610,716	558,402	26,992		\$ 12,014,791	\$ 10,954,672
PA2/COBO Tax Funding Current Year	-	-	-	-	-	-	1,536,751	\$ 1,536,751	\$ 1,550,049
PA2/COBO Reserve Utilization	-	-	-	-	-	-	-	\$ -	\$ -
Other	-	-	-	-	-	-	-	\$ -	\$ 1,020,491
Total Revenues	\$ 2,633,619	\$ 5,548,945	\$ 2,636,116	\$ 610,716	\$ 558,402	\$ 26,992	\$ 1,536,751	\$ 13,551,542	\$ 13,525,212
Expenses									
Funding for County SUD Programs									
CMHPSM				610,716	558,402	26,992		1,196,111	933,220
Lenawee	451,399	733,620	530,895				176,236	1,892,150	1,792,254
Livingston	366,496	462,910	513,992				69,864	1,413,261	1,885,501
Monroe	488,412	681,899	623,804				233,905	2,028,020	1,870,550
Washtenaw	1,259,562	1,766,157	1,237,830				687,895	4,951,443	6,388,160
Total SUD Expenses	\$ 2,565,869	\$ 3,644,585	\$ 2,906,521	\$ 610,716	\$ 558,402	\$ 26,992	\$ 1,167,899	\$ 11,480,986	\$ 12,869,685
Administrative Cost Allocation	109,262	155,235	123,784			2,321	-	\$ 390,603	\$ 392,331
Total Expenses	\$ 2,675,132	\$ 3,799,820	\$ 3,030,305	\$ 610,716	\$ 558,402	\$ 29,314	\$ 1,167,899	\$ 11,871,588	\$ 13,262,016
Revenues Over/(Under) Expenses	\$ (41,512)	\$ 1,749,125	\$ (394,189)	\$ -	\$ -	\$ (2,321)	\$ 368,852	\$ 1,679,954	\$ 263,196

Current fiscal year utilization of PA2				FY 19 Over/(Under) Expenses
PA2 by County	Revenues	Expenditures	Revenues Over/(Under) Expenses	
Lenawee	123,560	176,236	(52,676)	9,957
Livingston	385,028	69,864	315,164	240,343
Monroe	274,285	233,905	40,380	196,035
Washtenaw	753,878	687,895	65,983	409,845
Totals	\$ 1,536,751	\$ 1,167,899	\$ 368,852	\$ 856,180

Unallocated PA2	FY 20 Beginning Balance	FY20 Projected Budget	FY20 Projected Utilization	FY20 Projected Ending Balance
Lenawee	829,977	(222,723)	-	829,977
Livingston	3,353,949	(613,133)	-	3,353,949
Monroe	464,341	(164,037)	-	464,341
Washtenaw	2,344,230	(598,506)	-	2,344,230
Total	\$ 6,992,496	\$ (1,598,399)	\$ -	\$ 6,992,496

CMHPSM SUD OVERSIGHT POLICY BOARD

ACTION REQUEST

FY20 PA2 Reserve Use Allocation by County

Board Meeting Date: September 24, 2020

Action Requested: Review and approve the attached FY20 expenditures for PA2 funds by county.

Background:

Funding has historically been allocated to support programs between Block Grant and PA2 funds. Block Grant funds are utilized as the primary funding source when available and appropriate. We traditionally have PA2 funds approved as a supplemental funding source to ensure that programming can occur on a timely basis, for FY20 the Oversight Policy Board allocated \$1.5 million in supplemental/secondary PA2 funding. The CMHPSM was recently informed that proposed amendments were not going to be approved and the Block Grant funds will not be increased to more fully cover many of our programs, thus PA2 reserve funds will be utilized as previously approved by OPB to support these grant awards up to the current Block Grant allocation.

Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:

Ensures supplementary/secondary funding for existing FY20 programs.

Recommendation: Approve the use of FY20 PA2 funds in the amounts of \$185,780 (Lenawee); \$204,373 (Livingston); \$243,783 (Monroe); and \$486,392 (Washtenaw) for a total of \$1,120,328.

Program	Original Budget	Requested Grant Amendment	Projected Actual 9/17/20					Total Expenses
				Lenawee	Livingston	Monroe	Washtenaw	
Revenue								
Block Grant	2,611,560	3,863,523	2,636,116	496,445	500,469	549,457	1,089,745	2,636,116
Women's Specialty	-	473,000	148,204	2,810	19,849	41,116	84,429	148,204
PA2 Current Year	1,860,059	1,860,059	1,999,498	297,830	178,044	395,695	1,127,929	1,999,498
PA2 Reserve	1,564,432	-	1,120,328	185,780	204,373	243,783	486,392	1,120,328
	<u>6,036,051</u>	<u>6,196,582</u>	<u>5,904,146</u>	<u>982,866</u>	<u>902,735</u>	<u>1,230,051</u>	<u>2,788,495</u>	<u>5,904,146</u>
Expenses								
Block Grant	2,611,560	3,863,523	2,636,116	496,445	500,469	549,457	1,089,745	2,636,116
Women's Specialty	-	473,000	148,204	2,810	19,849	41,116	84,429	148,204
PA2 Current Year	1,860,059	1,860,059	1,999,498	297,830	178,044	395,695	1,127,929	1,999,498
PA2 Reserve	1,564,432	-	1,120,328	185,780	204,373	243,783	486,392	1,120,328
	<u>6,036,051</u>	<u>6,196,582</u>	<u>5,904,146</u>	<u>982,866</u>	<u>902,735</u>	<u>1,230,051</u>	<u>2,788,495</u>	<u>5,904,146</u>
Net Activity	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
				Lenawee	Livingston	Monroe	Washtenaw	Total Reserve
Beginning Reserve Balance				829,977	3,353,949	464,341	2,344,230	6,992,497
Estimated FY20 Use				185,780	204,373	243,783	486,392	1,120,328
Projected Ending Balance				644,197	3,149,576	220,558	1,857,838	5,872,169

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES**

September 9, 2020

***Meeting held electronically via Zoom**



Members Present: Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Molly Welch Marahar, Caroline Richardson, Sharon Slaton, Ralph Tillotson

Members Absent: Charles Londo, Gary McIntosh, Katie Scott

Regional Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Nicole Phelps, Michelle Sucharski

Others Present: Laurie Lutomski, Kathy Homan

- I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair S. Slaton.
- II. Roll Call
J An electronic quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

Motion by R. Tillotson, supported by B. King, to approve the revised agenda as presented

Motion carried

Voice vote, no nays

- IV. Consideration to Approve the Minutes of the August 12, 2020 Regular Meeting and Waive the Reading Thereof

Motion by R. Garber, supported by J. Ackley, to approve the minutes of the August 12, 2020 regular meeting and waive the reading thereof

Motion carried

Voice vote, no nays

- V. Audience Participation
None

- VI. Old Business
 - a. September Finance Report – FY20 as of July 31st
J M. Berg presented. Discussion followed.

- VII. New Business
 - a. Board Action Request {Att. #3}

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Consideration to approve the fiscal year 2021 budget and allocations as presented, including authorization for the CMHPSM CEO to sign the included FY21 expense contracts

Motion by M. Welch Marahar, supported by C. Richardson, to approve the fiscal year 2021 budget and allocations as presented, including authorization for the CMHPSM CEO to sign the included FY21 expense contracts

Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

b. Board Action Request {Att. #4}

Consideration to approve the CMHPSM employee handbook with the included revisions

Motion by M. Welch Marahar, supported by G. Adams, to approve the CMHPSM employee handbook with the included revisions

Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

c. Board Discussion

Roll Call Votes for Remote Meetings

) Per opinion from Attorney Matt Nordfjord, who conducted last month's Open Meetings training for the Regional Board, a roll call vote is not required for remote meeting votes except for the following:

1. There are both yea and nay responses and the number of nay votes is unclear.
2. The vote is for a controversial matter.

) During roll call votes, the Board Chair's vote will move to the end of the roll call.

d. Board Elections

) Current officers:

- Chair: S. Slaton, Livingston
- Vice-Chair: C. Richardson, Washtenaw
- Secretary: J. Ackley, Lenawee

) R. Garber volunteered to be the election subcommittee chairperson.

VIII. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)

) J. Colaianne provided highlights of the recent OPB meeting. Topics included the SUD strategic plan, OPB bylaws, and several competitive awards for the recent RFPs.

b. CEO Report to the Board

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

-) J. Colaianne presented the CEO Report, which included updates from the CMHPSM, Region, and State

IX. Adjournment

Motion by J. Ackley, supported by B. King, to adjourn the meeting

Motion carried

Voice vote, no nays

-) Meeting adjourned at 7:28 p.m.

Judy Ackley, CMHPSM Board Secretary

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