

LENAWEE-LIVINGSTON-MONROE-WASHTENAW  
OVERSIGHT POLICY BOARD

*VISION*

*"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."*

**AGENDA**

**February 27, 2020**

**3005 Boardwalk, Suite 200, Ann Arbor**

**Patrick Barrie Conference Room**

**9:30 a.m. – 11:30 a.m.**

1. Introductions & Welcome Board Members– 5 minutes
2. Approval of Agenda **(Board Action)** – 2 minutes
3. Approval of January 23, 2020 OPB Minutes {Att. #1} **(Board Action)** – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business –
  - a. Finance Report {Att. #2} (Discussion) - 10 minutes
  - b. STR Grant Year End (Discussion) – 10 minutes
6. New Business –
  - a. Request for Approval for PA2 Funding for FY19 Livingston County Naloxone Purchase {Att. #3} **(Board Action)** – 5 minutes
  - b. Request for Approval for PA2 Funding for FY20 Regional Trainings {Att.#4} **(Board Action)** 10 minutes
  - c. Request for Approval for PA2 funding for FY20 Monroe Access Coverage {Att.#5} **(Board Action)** 10 minutes
  - d. Review Membership and Appointment to Regional Board {Att. #6} (Discussion) – 15 minutes
7. Report from Regional Board {Att. #7} (Discussion) – 10 minutes
8. SUD Director Updates (Discussion) – 10 minutes
  - a. RFP Process
  - b. MDOC Update
  - c. GAIN Update
  - d. Media Campaigns
  - e. STR/SOR State Reports

**Next meeting: March 26, 2020**

**Location 3005 Boardwalk, Suite 200; Patrick Barrie Room**

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW  
OVERSIGHT POLICY BOARD  
January 23, 2020 meeting  
3005 Boardwalk Dr., Ste. 200  
Ann Arbor, MI 48108**

Members Present: Mark Cochran, William Green, John Lapham, David Oblak, Dave O'Dell, Ralph Tillotson, Tom Waldecker, Kim Comerzan, Dianne McCormick

Members Absent: Charles Coleman, Monique Uzelac, Amy Fullerton, Ricky Jefferson

Guests:

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Dana Darrow, Alyssa Tumolo, Rebecca DuBois, Kate Hendricks, Matt Berg, Jackie Bradley (Lenawee CMH)

D. Oblak called the meeting to order at 9:30 a.m.

1. Introductions
2. Approval of the agenda

**Motion by M. Cochran, supported by D. O'Dell, to approve the agenda  
Motion carried**

3. Approval of the October 24, 2019 Oversight Policy Board minutes

**Motion by T. Waldecker, supported by J. Lapham, to approve the October 24, 2019  
Oversight Policy Board minutes  
Motion carried**

4. Audience Participation

) None

5. Old Business

- a. Finance Report

) M. Berg advised that the region continues to wait on funding from the state. The hope is for the first correct payments for FY20 in February.

6. New Business

- a. Presentation of SUD Prevention Programming

) J. Goerge and K. Postmus provided an overview of SUD Prevention programming. Discussion followed. Refer to the CMHPSM shared drive for details.

) D. Oblak requested that the Karen Bergbower agency to attend an OPB meeting.

) Readers will be needed soon for the upcoming RFP.

- b. Request for Approval for Funding for Peer Recovery Supports Training for FY 20

) This request is for funding for a minimum of 3 peer recovery coach trainings in FY20: CCAR (1) and MARS (2) trainings. For MARS the request is for food only (SOR covers the actual training cost but can't cover food).

- J T. Waldecker requested place of residence be included in registration information so that any money pulled from PA2 for this effort is allocated by the number of county residents attending the training.

**Motion by T. Waldecker, supported by M. Cochran, to approve a maximum of \$16,500 in PA2 Funds for trainings for Peer Recovery Supports, with any PA2 funds used being allocated by county based on registration information**  
**Motion carried**

c. Mini Grant from LCCA

- J K. Postmus provided an overview of the Livingston County Community Alliance's request for mini-grant funding, which was approved within the SUD Director's authority.

d. RFP Process and Updates

- J N. Adelman shared a draft timeline for the upcoming RFP. The hope is to bring the RFP to OPB for approval in March.

7. Report from Regional Board

- J The January meeting was canceled.

8. SUD Director Updates

- J K. Postmus provided details on the Federal Tobacco 21 law that was recently passed
- J Treatment providers will need to be educated on client marijuana use, per SAMHSA. Marijuana is not a treatment option for mental health or SUD disorders. Treatment providers will need to work with clients to titrate down and ultimately off.
- J PIHPs are working with MDHHS and MDOC to plan for the PIHPs to subcontract to work with people on parole and probation as of 4/1.
- J D. Oblak requested an acronym list.

**Opioid Media Campaign**

- J N. Adelman shared the final materials for the opiate media campaign, which was presented to OPB in December. The campaign will include billboards, bus signs and posters. Movie theaters and gas stations are also possible locations for the media campaign ads.
- J Dianne emphasized the importance of having the right county's contact information in all the communications.
- J Dianne noted that Livingston will ask sanitarians to take campaign literature with them to their twice-yearly restaurant inspections.
- J D. Oblak suggested having teams of trainers go out to likely sites of overdoses, such as gas stations and fast food restaurants, to train employees on how to administer naloxone.
- J Next step will be for Gina and Nicole to reach out to Monroe and Lenawee for more information on Naloxone outreach in those counties.

9. Adjournment

**Motion by M. Cochran, supported by J. Lapham, to adjourn the meeting**  
**Motion carried**

- J Meeting adjourned at 10:50 a.m.

Community Mental Health Partnership Of Southeast Michigan  
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND  
 November 2019 FY20

Summary Of Revenue & Expense	Funding Source							Total Funding Sources
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD - SOR	SUD - STR	Gambling Prev	SUD-COBO/PA2	
<b>Revenues</b>								
Funding From MDHHS	753,333	1,488,109	1,164,470	173,519	127,527	10,945		\$ 3,717,903
PA2/COBO Tax Funding Current Year	-	-	-	-	-	-	465,015	\$ 465,015
PA2/COBO Reserve Utilization	-	-	-	-	-	-	391,108	\$ 391,108
Other	-	-	-	-	-	-	-	\$ -
<b>Total Revenues</b>	<b>\$ 753,333</b>	<b>\$ 1,488,109</b>	<b>\$ 1,164,470</b>	<b>\$ 173,519</b>	<b>\$ 127,527</b>	<b>\$ 10,945</b>	<b>\$ 856,123</b>	<b>\$ 4,574,026</b>
<b>Expenses</b>								
<u>Funding for County SUD Programs</u>								
CMHPSM				167,247	155,425	10,426		333,098
Lenawee	114,120	220,086	77,107				39,575	450,888
Livingston	75,222	138,823	201,185				50,230	465,460
Monroe	101,124	212,045	273,402				47,534	634,105
Washtenaw	296,491	513,821	459,252				120,898	1,390,462
<b>Total SUD Expenses</b>	<b>\$ 586,957</b>	<b>\$ 1,084,775</b>	<b>\$ 1,010,946</b>	<b>\$ 167,247</b>	<b>\$ 155,425</b>	<b>\$ 10,426</b>	<b>\$ 258,237</b>	<b>\$ 3,274,013</b>
Administrative Cost Allocation	28,821	88,782	51,435	6,272	8,393	518	-	\$ 184,221
<b>Total Expenses</b>	<b>\$ 615,778</b>	<b>\$ 1,173,557</b>	<b>\$ 1,062,381</b>	<b>\$ 173,519</b>	<b>\$ 163,818</b>	<b>\$ 10,945</b>	<b>\$ 258,237</b>	<b>\$ 3,458,235</b>
Revenues Over/(Under) Expenses	\$ 137,555	\$ 314,552	\$ 102,089	\$ 0	\$ -36291	\$ -	\$ 597,886	\$ 1,115,791

Current fiscal year utilization of PA2			Revenues Over/(Under) Expenses
PA2 by County	Revenues	Expenditures	
Lenawee	68,628	39,575	29,053
Livingston	206,696	50,230	156,466
Monroe	151,279	47,534	103,745
Washtenaw	429,520	120,898	308,622
<b>Totals</b>	<b>\$ 856,123</b>	<b>\$ 258,237</b>	<b>\$ 597,886</b>

Unallocated PA2	FY 20 Beginning Balance	FY20 Projected Utilization	FY21 Projected Utilization	FY21 Projected Ending Balance
Lenawee	912,004	(222,723)	(222,723)	466,557
Livingston	3,354,112	(613,133)	(613,133)	2,127,846
Monroe	767,762	(164,037)	(164,037)	439,688
Washtenaw	2,898,376	(598,506)	(598,506)	1,701,365
<b>Total</b>	<b>\$ 7,932,254</b>	<b>\$ (1,598,399)</b>	<b>\$ (1,598,399)</b>	<b>\$ 4,735,456</b>

**CMHPSM SUD OVERSIGHT POLICY BOARD**

**ACTION REQUEST**

**Board Meeting Date:** February 27, 2020

**Action Requested:** Livingston County Community Mental Health Authority receives funding from SOR to purchase Naloxone and distribute supplies throughout Livingston County on behalf of the PIHP. Livingston County CMHA unfortunately missed an invoice during FY19, which is now unable to be charged to SOR, as the grant year was closed out and reported to the state.

We are now requesting this invoice be paid through PA2 funds, as this fund source is still available.

**Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:**

Support for services offered through the PIHP Contract with Livingston CMHA.

**Recommendation:**

Approval of \$3,600 in Livingston County PA2 Funds from FY 19 to support Naloxone Reimbursement.

**CMHPSM SUD OVERSIGHT POLICY BOARD**

**ACTION REQUEST**

**Board Meeting Date:** February 27, 2020

**Action Requested:** Approval of regional PA2 funds not to exceed \$10,000.00 to provide SUD prevention and treatment training opportunities to region-wide providers on topics such as, but not limited to: ACEs (Adverse Childhood Experiences); Developing Infographics (Demonstrate program outcomes); Ethics Training; Social Media & SUD; Michigan Prevention Data System (MPDS); Current & Emerging ATOD Trends, etc.

**Background:** The CMHPSM recognizes the importance of having knowledgeable and skilled staff/implementers delivering SUD prevention and treatment services in the four-county region. Updated information and skills on specific concepts and topics are vital to the delivery of effective prevention programming and treatment services, and will also help build capacity amongst potential new providers. The CMHPSM aims to be responsive to emerging issues and offer specific trainings within the region to meet this need. These funds would be used for potential trainers (other than internal staff) and items such as materials, refreshments, and travel costs.

Additionally, providers that are certified and/or possess a Development Plan for certification are often in need of educational hours that meet the Michigan Certification Board for Addiction Professionals (MCBAP) requirements. In addition to on-line trainings that are currently available, local, in-person training opportunities would help to fulfill this need.

**Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:**

To enhance the opportunity for the effective delivery of SUD prevention and treatment services throughout the region.

**Recommendation:** Motion to approve regional PA2 funds not to exceed \$10,000.00 for addressing training needs in the CMHPSM four-county region.

Please note: Staff will track the number of training participants from each county so that a proportionate amount of each county's PA2 funding is utilized.

**CMHPSM SUD OVERSIGHT POLICY BOARD**

**ACTION REQUEST**

**Board Meeting Date:** February 27, 2020

**Action Requested:**

Approve funding for Monroe Community Mental Health Authority SUD Access services for a total of \$66,524.50 annually.

**Background:**

The CMHPSM previously provided SUD Access screening and referral through a partnership with Monroe CMHA. In the past, we funded a staff person to co-locate in the access department to screen and refer clients. That system created a bottle neck with having only one screener serving all Monroe requests for services. The opportunity to develop an integrated access where the entire access staff are trained and capable of managing all population requests came about when Monroe CMHA obtained their SUD license. Our mutual goal is to expand access screening and referral capacity for SUD services, which will eliminate the backlog, thereby assessing and referring clients more efficiently. The CMHPSM staff will continue to provide support and handle all continued stay requests and utilization management for Monroe, and the region as needed. Funding will be through Block Grant and PA2 as needed.

**Connection to PIHP/MDCH Contract, Regional Strategic Plan or Shared Governance Model:**

Ensure seamless access to care and coordination of services.

**Recommendation:**

Approve funding of Monroe CMHA SUD Access funding at \$66,524 through Monroe County PA2 funds and/or Block Grant.

**LIVINGSTON – LENAWE – MONROE – WASHTENAW  
OVERSIGHT POLICY BOARD  
FY2020 MEMBERSHIP ROSTER**

<b>NAME</b>	<b>EMAIL</b>	<b>ADDRESS</b>	<b>COUNTY</b>	<b>APPOINTED By</b>	<b>TERM EXPIRES</b>
<b>William Green</b>	<a href="mailto:WGreen@livgov.com">WGreen@livgov.com</a>	304 E Grand River Ave Suite 201 Howell, MI 48843	Livingston	County Commission	September 30, 2021
<b>Dianne McCormick</b>	<a href="mailto:DMcCormick@livgov.com">DMcCormick@livgov.com</a>	2300 E Grand River Ave Suite 102 Howell, MI 48843	Livingston	County Commission	September 30, 2022
<b>Vacant</b>			Livingston	CMH Board	
<b>Vacant</b>			Livingston	CMH Board	
<b>Vacant</b>			Washtenaw	CMH Board	September 30, 2022
<b>David Oblak</b> <i>Chair</i>	<a href="mailto:DMOblak@a2gov.org">DMOblak@a2gov.org</a>	15 <sup>th</sup> District Court Probation 101 E Huron Street P.O. Box 8650 Ann Arbor, MI 48107-8650 734.994.2754	Washtenaw	CMH Board	September 30, 2021
<b>Ricky Jefferson</b>	<a href="mailto:jeffersonr@washtenaw.org">jeffersonr@washtenaw.org</a>	Ricky Jefferson (734) 369-0976 District 6 Commissioner Washtenaw County Board of Commissioners	Washtenaw	County Commission	September 30, 2021
<b>Monique Uzelac</b>	<a href="mailto:muzelac@gmail.com">muzelac@gmail.com</a>	1506 Kuehnle Street Ann Arbor, MI 48103 734-645-4553	Washtenaw	County Commission	September 30, 2022

<b>NAME</b>	<b>EMAIL</b>	<b>ADDRESS</b>	<b>COUNTY</b>	<b>APPOINTED</b>	<b>TERM EXPIRES</b>
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				<b>By</b>	
<b>Ralph Tillotson</b>	<a href="mailto:c/o_rebecca.borton@lenawee.mi.us">c/o <a href="mailto:rebecca.borton@lenawee.mi.us">rebecca.borton@lenawee.mi.us</a></a>	1899 Moore Road Adrian, MI 49221 517-263-1804 (h) 517-403-5494 (c)	Lenawee	County Commission	September 30, 2020
<b>John Lapham</b>	<a href="mailto:comm.lapham@lenawee.mi.us">comm.lapham@lenawee.mi.us</a>		Lenawee	County Commission	September 30, 2022
<b>Amy Fullerton</b> <i>Vice-Chair</i>	<a href="mailto:FullertonA1@michigan.gov">FullertonA1@michigan.gov</a>	517.260.1879	Lenawee	CMH Board	September 30, 2020
<b>Vacant</b>			Lenawee	CMH Board	
<b>Kim Comerzan</b>	<a href="mailto:kim_comerzan@monroemi.org">kim_comerzan@monroemi.org</a>	2353 S. Custer Road Monroe, MI 48161-0089 Phone: 734.240.7804/W 734.915.1297/C FAX: 734.240.7816	Monroe	County Commission	September 30, 2021
<b>Tom Waldecker</b>	<a href="mailto:tomwal@umich.edu">tomwal@umich.edu</a>	9165 Exeter Road Carleton, MI 48117 Phone: 734.936.8660/W FAX: 734.936.8893	Monroe	County Commission	September 30, 2020
<b>Mark Cochran</b> <i>Secretary</i>	<a href="mailto:mark.cochran@monroemi.gov">mark.cochran@monroemi.gov</a>	10485 Lewis Avenue Temperance MI 48182 Phone: (734) 265-6116	Monroe	CMH Board	September 30, 2021
<b>Dave O'Dell</b>	<a href="mailto:ddodell1@att.net">ddodell1@att.net</a>	321 W 4 <sup>th</sup> St. #3, Monroe, MI 48161 (734)344-0240	Monroe	CMH Board	September 30, 2022

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
February 12, 2020**



- Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Charles Londo, Katie Scott, Sharon Slaton
- Members Absent:** Charles Coleman, Gary McIntosh, Caroline Richardson, Ralph Tillotson
- Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Connie Conklin, Dana Darrow, Trish Cortes, CJ Witherow, Matt Berg
- Others Present:** Lori Lutomski

I. Call to Order  
Meeting called to order at 6:03 p.m. by Board Chair S. Slaton.

II. Roll Call  
J A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Garber, supported by K. Scott, to approve the agenda  
Motion carried**

New Business – Item D: Update on review process for J. Colaianne.

IV. Consideration to Approve the Minutes of the December 11, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by B. King, to approve the minutes of the December 11, 2019 regular meeting and waive the reading thereof  
Motion carried**

V. Audience Participation  
None

VI. Old Business  
a. February Finance Report – FY20 as of December 31<sup>st</sup>  
J M. Berg presented.  
J M. Berg will bring a draft dashboard for the board's review. It will show relevant information in a 1-page format.

VII. New Business  
a. Board Action Request  
Consideration to approve the CEO to execute the presented contracts/amendments

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

**Motion by B. King, supported by R. Garber, to approve the CEO to execute the presented contracts/amendments**  
**Motion carried**

- b. Contracts Executed Within CEO Authority
  - ) J. Colaianne provided an overview of the Forefront Translation Services contract, which falls within the CEO's authority to enact.
- c. Board Action
  - ) Consideration to approve the CMHPSM Board Chair to sign formal proclamation acknowledging the five years of service by Stephannie Weary to the PIHP region as a CMHPSM employee

**Motion by R. Garber, supported by S. Fortney, to recognize Stephannie Weary for five years of service at the CMHPSM**  
**Motion carried**

- d. CEO Review
  - ) The CEO Evaluation Committee is composed of S. Slaton, C. Richardson, and S. Fortney.
  - ) The committee is in contact with Maureen Stapleton, who administered last year's 360 review. The committee will have an update at the March Regional Board meeting.

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)
  - ) J. Coleman provided an overview of the recent OPB meeting.
  - ) Charles Coleman has resigned from the Oversight Policy Board, which also removes him from the Regional Board. OPB will need to appoint a new representative to the Regional Board
- b. CEO Report to the Board
  - ) J. Colaianne provided an update on CMHPSM, regional and state-level updates activities.

IX. Adjournment

**Motion by B. King, supported by K. Scott, to adjourn the meeting**  
**Motion carried**

Meeting adjourned at 7:00 p.m.

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Judy Ackley, CMHPSM Board Secretary

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*