

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
 REGULAR BOARD MEETING
 Patrick Barrie Room
 3005 Boardwalk Dr., Ste. 200, Ann Arbor, MI
 Wednesday, February 12, 2020
 6:00 PM



Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 12-11-19 Regular Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	20 min
a. February Finance Report – FY20 as of December 31 st {Att. #2}	
VII. New Business	30 min
a. Board Action Request {Att. #3}	
Consideration to approve the CEO to execute the presented contracts/amendments	
b. Contracts Executed Within CEO Authority {Att. #4} (Informational)	
c. Board Action Request {Att. #5}	
Proclamation for Five Years of Service at the CMHPSM	
Stephannie Weary (January)	
VIII. Reports to the CMHPSM Board	20 min
a. Report from the SUD Oversight Policy Board (OPB) {Att. #6}	
b. CEO Report to the Board {Att. #7}	
IX. Adjournment	

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
December 11, 2019**



- Members Present:** Greg Adams, Susan Fortney, Roxanne Garber, Gary McIntosh, Sharon Slaton, Caroline Richardson, Ralph Tillotson
- Members Absent:** Judy Ackley, Charles Coleman, Bob King, Sandra Libstorff, Charles Londo, Katie Scott
- Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Connie Conklin, Dana Darrow, Nicole Adelman
- Others Present:** Lori Lutomski, John Lapham

- I. Call to Order
Meeting called to order at 6:06 p.m. by Board Chair S. Slaton.
- II. Roll Call
J A quorum of members present was confirmed at 6:10, when R. Garber joined the meeting by telephone.
- III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by G. Adams, to approve the agenda
Motion carried**

- J Addition to New Business: CEO review.

- IV. Consideration to Approve the Minutes of the November 13, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by S. Fortney, supported by G. Adams, to approve the minutes of the November 13, 2019 regular meeting and waive the reading thereof
Motion carried**

- V. Audience Participation
None

- VI. Old Business
- a. November Revised Finance Report
J J. Colaianne presented.
J This revised report provides a correction to an error with formulas that was in last month's report.
- b. December Finance Report
J J. Colaianne presented. Discussion followed.

- VII. New Business

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

- a. Consideration to approve the CEO to execute the presented contracts/amendments
Motion by C. Richardson, supported by G. McIntosh, to approve the CEO to execute the presented contracts/amendments
Motion carried

- b. Contracts Executed Within CEO Authority
 -) J. Colaianne shared an overview of the FUSE Technology contract that was executed within the CEO's authority.
- c. Proclamations for Five Years of Service at the CMHPSM for Lynda Wood, Katie Postmus, Joelen Kersten (December)

Motion by C. Richardson, supported by S. Fortney, to recognize Lynda Wood, Katie Postmus, and Joelen Kersten for five years of service at the CMHPSM
Motion carried

- d. CEO Review
 -) The Board will conduct a 6-month CEO performance evaluation.
 -) Board Chair S. Slaton named the following to the CEO Performance Evaluation subcommittee:
 - C. Richardson (Subcommittee Chair)
 - S. Slaton
 - S. Fortney
 -) S. Weary will follow up with C. Richardson regarding the tool that was used for the last 360-degree review that was conducted earlier this year.

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)
 -) The OPB met last week, combining the November and December OPB meetings. The minutes and finance report will be submitted in the January Regional Board packet.
- b. CEO Report to the Board
 -) J. Colaianne provided an overview of the state's proposed system redesign, staffing updates, and more. See the CEO Report in the Regional Board meeting packet for more highlights and details.
- c. Move Update
 -) The targeted move dates for CMHPSM are December 12 and December 13. See the CEO Report in the Regional Board meeting packet for more highlights and details.

IX. Adjournment

Motion by R. Tillotson, supported by R. Garber, to adjourn the meeting
Motion carried

Meeting adjourned at 7:05 p.m.

Judy Ackley, CMHPSM Board Secretary

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending December 31, 2019

	Preliminary FY20 Budget	Budget to date	YTD Actual	YTD Actual O/(U) Budget	Percent Variance Actual to Budget	Projected YE	Projected O/(U) Budget
Operating Revenue							
Medicaid Capitation SP/B3/1915i	95,143,183	23,785,796	22,075,722	(1,710,074)	-7.75%	88,302,888	(6,840,296)
Medicaid Capitation HSW	46,803,340	11,700,835	9,566,889	(2,133,946)	-22.31%	38,267,556	(8,535,784)
Medicaid Captiation CWP	-	-	292,925	292,925	100.00%		
Medicaid Captiation SEDW	-	-	81,248	81,248	100.00%		
Performance Based Incentive Pool (Est)	1,503,268	375,817	375,817	0	0.00%	1,503,268	-
Medicaid SUD Capitation	2,572,636	643,159	753,333	110,174	14.62%	3,013,331	440,695
Healthy Michigan Plan	13,320,980	3,330,245	2,636,656	(693,589)	-26.31%	10,546,624	(2,774,356)
Healthy Michigan Plan SUD	4,693,454	1,173,364	1,488,109	314,746	21.15%	5,952,438	1,258,984
Autism	10,290,788	2,572,697	3,338,689	765,992	22.94%	13,354,755	3,063,967
SUD Community Block Grant	5,999,850	1,499,963	1,455,626	(44,337)	-3.05%	5,822,504	(177,346)
Block Grants	447,733	111,933	40,337	(71,596)	-177.49%	161,349	(286,384)
SUD PA2 - Cobo Tax Revenue	1,860,059	465,015	465,015	0	0.00%	1,860,060	1
SUD PA2 - Cobo Tax Use of Reserve	1,564,432	391,108	391,108	0	0.00%	1,564,432	-
Local Match	1,577,780	394,445	314,785	(79,660)	-25.31%	1,259,140	(318,640)
Other Revenue	331,920	82,980	95	(82,885)	-87008.96%	381	(331,539)
Anticipated Medicaid Revenue	-	-	-	-	0.00%	-	-
Shared Risk Corridor MDHHS share	-	-	-	-	0.00%	-	\$0
Total Revenue	\$ 186,109,423	\$ 46,527,356	\$ 43,276,354	\$ (3,251,002)	-7.51%	\$ 171,608,725	\$ (14,500,698)
Funding For CMHSP Partners							
Lenawee CMHSP	20,418,362	5,104,591	4,815,107	(289,484)	-6.01%	19,260,428	(1,157,934)
Livingston CMHSP	30,425,637	7,606,409	7,353,289	(253,120)	-3.44%	29,413,156	(1,012,481)
Monroe CMHSP	31,294,417	7,823,604	7,344,856	(478,748)	-6.52%	29,379,424	(1,914,993)
Washtenaw CMHSP	75,690,255	18,922,564	17,529,792	(1,392,772)	-7.95%	70,119,168	(5,571,087)
Total Funding For CMHSP Partners	\$ 157,828,671	\$ 39,457,168	\$ 37,043,044	\$ (2,414,124)	-6.52%	\$ 148,172,176	\$ (9,656,495)
Funding For SUD Services							
Lenawee County	2,195,015	548,754	450,888	(97,866)	-21.71%	1,803,550	(391,465)
Livingston County	1,957,859	489,465	465,510	(23,955)	-5.15%	1,862,039	(95,820)
Monroe County	2,088,693	522,173	633,554	111,381	17.58%	2,534,218	445,525
Washtenaw County	6,223,491	1,555,873	1,361,595	(194,278)	-14.27%	5,446,380	(777,111)

State Targeted Response	974,954	243,739	142,614	(101,124)	-70.91%	570,458	(404,496)
State Opioid Response	1,116,363	279,091	155,358	(123,733)	-79.64% 7	621,432	(494,930)
Total Funding For SUD Services	\$ 14,556,375	\$ 3,639,094	\$ 3,209,519	\$ (429,574)	-13.38%	\$ 11,646,187	\$ (2,910,188)
Other Contractual Obligations							
Hospital Rate Adjuster (Est)	4,819,584	1,204,896	1,204,896	-	0.00%	4,819,584	-
Insurance Provider Assessment Tax (Est)	1,685,151	421,288	421,288	-	0.00%	1,685,151	-
Local Match (Est)	1,577,780	394,445	394,445	-	0.00% 5	1,577,780	-
Total Other Costs	\$ 8,082,515	\$ 2,020,629	\$ 2,020,629	\$ -	0.00%	\$ 8,082,515	\$ -
CMHPSM Administrative Costs							
Salaries & Fringes	2,317,605	579,401	450,510	(128,891)	-28.61% 7	1,802,040	(515,565)
Administrative Contracts	1,536,417	384,104	135,017	(249,087)	-184.49% 8	540,069	(996,348)
Grant Funded Activity			45,796				
Board Expense	2,750	688	167	(520)	-311.53%	668	(2,082)
All Other Costs	281,822	70,456	18,696	(51,759)	-276.84%	74,786	(207,036)
Total Administrative Expense	\$ 4,138,594	\$ 1,034,649	\$ 650,187	\$ (430,258)	-66.17%	\$ 2,417,564	\$ (1,721,030)
Risk Reserve Provision	\$ 1,503,268	\$ 375,817	\$ 375,817	-	-	\$ 1,503,268	\$ -
Total Expense	\$ 186,109,423	\$ 46,527,356	\$ 43,299,196	\$ (3,273,956)	-7.56%	\$ 171,821,709	\$ (14,287,713)
Revenues over (under) Expenditures	\$ 1	\$ 0	\$ (22,841)	\$ 22,954		\$ (212,985)	\$ (212,985)

**Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures Notes
For the Period Ending December 31, 2019**

- 1 Revenue was lower than expected for some fund sources and higher for others in the first quarter due to various capitation payment system issues at MDHHS which are expected to be corrected with February payments to the PIHP.
- 2 CWP and SEDW are new c waiver revenue streams which will be included in a future projections
- 3 Budget for PBIP was based on estimates, we received new projection amounts from the state and will include in a future projections.
- 4 Billing process for beginning of fiscal year is lagging due to new billing process at the state level.
- 5 Local Match requirements were lowered 20% by the State, revenues correlate with expenses. Will include in a future projections.
- 6 Other Revenue under budget primarily due to SIS assessments being brought in-house. Revenue correlates to expenses.
- 7 Late implementation of programming has lead to expenses being under budget.

- 8 Under budget due to timing, SIS assessments being brought in house, and capitalization of the EHR.
- 9 PBIP and PA2 monies not yet received. Estimates based on reports from state.

<5% Variances

Total revenue is below budget due to state changes in funding process. Anticipate additional revenue to come in during February.

Funding of CMHs below budget due to lack of funding from state.

SUD Service below budget due to changes in state funding process and late start to contracting services.

Salaries below budget due to open positions.

Administrative Contracts/Grant activity below budget due to open positions and late contracting\

Board expenses below budget due to board frugality.

All other expenses below budget due to open positions delaying activity.

Community Mental Health Partnership of Southeast Michigan
Received and Distributed by Fund Source
FY 19/20

		October	November	December	January	February	March	April	May	June	July	August	September	YTD	
State Plan/B3/1915i	Receipts	\$ 7,341,811	\$ 7,349,346	\$ 7,384,564										\$ 22,075,722	
	Distributions														
	Lenawee CMHSP	993,884	993,356.71	999,494.27											\$ 2,986,735
	Livingston CMHSP	1,340,389	1,339,677.62	1,347,954.97											\$ 4,028,022
	Monroe CMHSP	1,500,808	1,500,011.38	1,509,279.36											\$ 4,510,099
	Washtenaw CMHSP	3,294,648	3,292,899.10	3,313,244.63											\$ 9,900,792
		\$ 7,129,730	\$ 7,125,945	\$ 7,169,973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,425,648	
C-Waivers (HSW, CWP, SEDW)	Receipts	\$ 3,285,042	\$ 3,320,771	\$ 3,335,249										\$ 9,941,062	
	Distributions														
	Lenawee CMHSP	382,345	386,272.77	383,510.50											\$ 1,152,129
	Livingston CMHSP	538,087	543,259.01	559,406.59											\$ 1,640,753
	Monroe CMHSP	558,997	564,329.46	540,713.91											\$ 1,664,040
	Washtenaw CMHSP	1,754,035	1,774,771.66	1,812,309.34											\$ 5,341,116
		\$ 3,233,465	\$ 3,268,633	\$ 3,295,940	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,798,038	
Autism	Receipts	\$ 1,114,871	\$ 1,102,030	\$ 1,121,788										\$ 3,338,689	
	Distributions														
	Lenawee CMHSP	110,482	110,318.15	111,111.53											\$ 331,911
	Livingston CMHSP	406,140	405,538.89	408,455.37											\$ 1,220,135
	Monroe CMHSP	216,616	216,294.83	217,850.34											\$ 650,761
	Washtenaw CMHSP	381,614	381,048.48	383,788.84											\$ 1,146,451
		\$ 1,114,851	\$ 1,113,200	\$ 1,121,206	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,349,258	
HMP	Receipts	\$ 868,480	\$ 878,904	\$ 889,272										\$ 2,636,656	
	Distributions														
	Lenawee CMHSP	113,426	114,940.07	115,965.53											\$ 344,332
	Livingston CMHSP	152,971	155,012.43	156,395.41											\$ 464,379
	Monroe CMHSP	171,279	173,564.45	175,112.94											\$ 519,956
	Washtenaw CMHSP	375,999	381,017.25	384,416.59											\$ 1,141,433
		\$ 813,675	\$ 824,534	\$ 831,890	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,470,100	
Total Receipts		\$ 12,610,204	\$ 12,651,051	\$ 12,730,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,992,129	
Total Distributions		\$ 12,291,722	\$ 12,332,312	\$ 12,419,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,043,044	

Note: Distributions are based on amounts actually received less HRA, taxes and Administration of 1.57%.



Regional Board Action Request – Contracts

Board Meeting Date: February 12, 2020

Action(s) Requested: Approval for the CEO to execute the contracts/amendments listed below.

Organization - Background	Term	Funding Level	Funding Source	Agreement Type
<p>Catholic Charities of Southeast Michigan – The CMHPSM has analyzed the funding, outcomes and service levels at the Monroe Engagement Center and recommends this budget increase. The Oversight Policy Board approved the PA2 funding for this request at their December 2019 meeting.</p>	<p>10/1/2019-9/30/2020</p>	<p>Annual increase of \$110,436 from \$285,013 to \$395,449</p>	<p>Block Grant / PA2</p>	<p>Contract Amendment</p>
<p>MCHE (MCG Project) – The Michigan Consortium of Healthcare Excellence holds the MCG contract with eight of the PIHPs. The total contract is \$529,061.55 which is split by each PIHPs pro rata share of eligible covered lives. The CMHPSM share for year two of the contract is \$30,661.03.</p>	<p>11/1/2019-10/31/2020</p>	<p>\$30,661.03</p>	<p>Administrative</p>	<p>Vendor Payment (Year 2 of MCHE-MCG Contract)</p>
<p>Forefront – Translation services for consumers receiving substance use disorder treatment services as medically necessary.</p>	<p>2/1/2020 – 9/30/2020</p>	<p>\$75 / hour</p>	<p>Administrative</p>	<p>New Agreement</p>
<p>Linguatechnics – Translation services for consumers receiving substance use disorder treatment services as medically necessary.</p>	<p>2/1/2020-9/30/2020</p>	<p>\$75 / hour</p>	<p>Administrative</p>	<p>New Agreement</p>

Organization - Background	Term	Funding Level	Funding Source	Agreement Type
<p>GLHC – The Great Lakes Health Connect provides our region’s connection to the Virtual Integrated Patient Record (VIPR) which enhances delivery of patient care and transitions of care. The CMHPSM will hold the VIOR contract on behalf of the region and will continue to work with the CMHs to better develop the integration and features of the product. The total monthly cost of \$1,200 will be paid by the CMHPSM but breaks out to:</p> <p>CMHPSM=\$250/month Washtenaw =\$500/month Monroe=\$250/month Livingston=\$100/month Lenawee=\$100/month</p>	<p>1/1/2020 Term Start</p> <p>Evergreen Contract With 60 Day Cancellation Clause</p>	<p>\$1,200 per month</p>	<p>Administrative</p>	<p>New Contract</p>

CMHPSM Staff Recommendation: Approval



Regional Board Notification – Contracts Within CEO Authority

Board Meeting Date: February 12, 2020

Action(s) Requested: Informational Review

Organization - Background	Term	Funding Amount	Funding Source	Agreement Type
Forefront – Translation services for consumers receiving substance use disorder treatment services as medically necessary. We needed to expediently provide this service in between Board meetings so this agreement was signed with a do-not-exceed of the limit authorized to the CMHPSM CEO.	1/13/2020 – 1/31/2020	Project Rate: \$75/hr Limited to \$25,000	Administrative	New Agreement

Recommend: Informational Review



Regional Board Action Request

Board Meeting Date: February 12, 2020

Action Requested: Approving the CMHPSM Board Chair to sign formal proclamations acknowledging the five years of service by Stephannie Weary to the PIHP region as a CMHPSM employee.

Background: Stephannie Weary reached her five-year anniversary on January 5, 2020.

Stephannie Weary

Stephannie Weary has a wealth of experience in the public mental health and substance use disorder service system in our region. Stephannie works to keep our Board meetings running smoothly, both the CMHPSM Regional Board and SUD Oversight Policy Board. Stephannie has been the one constant at both meetings throughout the existence of the CMHPSM. The work Stephannie does to ensure that the Board receives the best information on a timely basis is an important component of a well-functioning public entity. Stephannie participates and supports in important regional committee meetings such as our Regional Operations Committee, Clinical Performance Team committee, Electronic Health Record Operation Committee as well as additional workgroups. Stephannie is a valued long-standing member of these committees. Stephannie can always be counted on to respond after hours and is a team player who is tasked with multiple other CMHPSM operational functions including but not limited to payroll, human resources, managing grant administration, ensuring general office operation while interacting with regional Board members, regional employees, service providers, MDHHS and individuals receiving or inquiring about services. The Community Mental Health Partnership of Southeast Michigan is fortunate to have the skill set, experience and dedication Stephannie Weary provides regionally.

Recommendation: Approval for the CMHPSM Board Chair to sign the proclamation



WHEREAS, the Community Mental Health Partnership of Southeast Michigan through effective partnerships, ensures and supports the provision of quality integrated care that focuses on improving the health and wellness of people living in our region; and

WHEREAS, Stephannie Weary as of January 5, 2020 has been employed with the CMHPSM for five years and has striven to accomplish the mission of the Community Mental Health Partnership of Southeast Michigan as a Regional Coordinator; and

Now, therefore, the Community Mental Health Board of Directors does hereby proclaim their appreciation to Stephannie Weary for her five years of service to the region, today February 12, 2020.

Sharon Slaton

CMHPSM Board Chair

**LENAWEE-LIVINGSTON-MONROE-WASHTENAW
OVERSIGHT POLICY BOARD
January 23, 2020 meeting
3005 Boardwalk Dr., Ste. 200
Ann Arbor, MI 48108**

Members Present: Mark Cochran, William Green, John Lapham, David Oblak, Dave O'Dell, Ralph Tillotson, Tom Waldecker, Kim Comerzan, Dianne McCormick

Members Absent: Charles Coleman, Monique Uzelac, Amy Fullerton, Ricky Jefferson

Guests:

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Dana Darrow, Alyssa Tumolo, Rebecca DuBois, Kate Hendricks, Matt Berg, Jackie Bradley (Lenawee CMH)

D. Oblak called the meeting to order at 9:30 a.m.

1. Introductions
2. Approval of the agenda

**Motion by M. Cochran, supported by D. O'Dell, to approve the agenda
Motion carried**

3. Approval of the October 24, 2019 Oversight Policy Board minutes

**Motion by T. Waldecker, supported by J. Lapham, to approve the October 24, 2019
Oversight Policy Board minutes
Motion carried**

4. Audience Participation

) None

5. Old Business

- a. Finance Report

) M. Berg advised that the region continues to wait on funding from the state. The hope is for the first correct payments for FY20 in February.

6. New Business

- a. Presentation of SUD Prevention Programming

) J. Goerge and K. Postmus provided an overview of SUD Prevention programming. Discussion followed. Refer to the CMHPSM shared drive for details.

) D. Oblak requested that the Karen Bergbower agency to attend an OPB meeting.

) Readers will be needed soon for the upcoming RFP.

- b. Request for Approval for Funding for Peer Recovery Supports Training for FY 20

) This request is for funding for a minimum of 3 peer recovery coach trainings in FY20: CCAR (1) and MARS (2) trainings. For MARS the request is for food only (SOR covers the actual training cost but can't cover food).

- J T. Waldecker requested place of residence be included in registration information so that any money pulled from PA2 for this effort is allocated by the number of county residents attending the training.

Motion by T. Waldecker, supported by M. Cochran, to approve a maximum of \$16,500 in PA2 Funds for trainings for Peer Recovery Supports, with any PA2 funds used being allocated by county based on registration information
Motion carried

c. Mini Grant from LCCA

- J K. Postmus provided an overview of the Livingston County Community Alliance's request for mini-grant funding, which was approved within the SUD Director's authority.

d. RFP Process and Updates

- J N. Adelman shared a draft timeline for the upcoming RFP. The hope is to bring the RFP to OPB for approval in March.

7. Report from Regional Board

- J The January meeting was canceled.

8. SUD Director Updates

- J K. Postmus provided details on the Federal Tobacco 21 law that was recently passed
- J Treatment providers will need to be educated on client marijuana use, per SAMHSA. Marijuana is not a treatment option for mental health or SUD disorders. Treatment providers will need to work with clients to titrate down and ultimately off.
- J PIHPs are working with MDHHS and MDOC to plan for the PIHPs to subcontract to work with people on parole and probation as of 4/1.
- J D. Oblak requested an acronym list.

Opioid Media Campaign

- J N. Adelman shared the final materials for the opiate media campaign, which was presented to OPB in December. The campaign will include billboards, bus signs and posters. Movie theaters and gas stations are also possible locations for the media campaign ads.
- J Dianne emphasized the importance of having the right county's contact information in all the communications.
- J Dianne noted that Livingston will ask sanitarians to take campaign literature with them to their twice-yearly restaurant inspections.
- J D. Oblak suggested having teams of trainers go out to likely sites of overdoses, such as gas stations and fast food restaurants, to train employees on how to administer naloxone.
- J Next step will be for Gina and Nicole to reach out to Monroe and Lenawee for more information on Naloxone outreach in those counties.

9. Adjournment

Motion by M. Cochran, supported by J. Lapham, to adjourn the meeting
Motion carried

- J Meeting adjourned at 10:50 a.m.



CEO Report

Community Mental Health Partnership of Southeast Michigan

Submitted to the CMHPSM Board of Directors
February 6, 2020 for February 12, 2020 Meeting

**CMHPSM CEO'S REPORT TO
COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
BOARD OF DIRECTORS**

February 12, 2020

CMHPSM Update

- J CMHPSM all staff meetings were held on Monday December 9, 2019 and January 13, 2020. Our next scheduled all staff meetings are scheduled for Monday February 10, 2019 and March 9, 2020.
- J The CMHPSM hosted a holiday and welcome to the new building luncheon for staff persons on Wednesday December 18, 2019.
- J We have spent January working with the new landlord on several small issues with the new space. The kitchen / break room has been completed and the related inspections have been finished. A number of issues related to the HVAC system are in process as well to improve the consistency of the heating and cooling system across the office space.
- J MDHHS contract amendment #2 includes the transition of some MDOC parolees or probationers to the CMHPSM system. The CMHPSM is meeting regionally with Lenawee and Livingston to develop the plan for the scheduled transition date of April 1, 2020.
- J The CMHPSM leadership team will begin a comprehensive review of internal operational policies and board governance policies. The process will be focused on renewing policies that have not been updated in multiple years. A policy update process is being formalized and documented to ensure that policies are updated on an ongoing basis. Any revisions or updates to Board Governance policies will be brought to the Regional Board for review in the near future.

CMHPSM Staffing Update

- J The CMHPSM has hired four individuals in the last two months:
 - o We have hired a new grants coordinator Rebecca Dubois, Rebecca started with us on January 6, 2020 and is working in close partnership with Alyssa Tumolo, also Grants Coordinator. Together they implement our State Targeted Response (STR), State Opioid Response (SOR), and Gambling Disorder Prevention Program. Rebecca brings to the team her experience working with youth and prevention services.
 - o We have hired a new Chief Financial Officer Matt Berg, Matt comes to us with broad financial experience with governmental entities, and service providers. Matt has hit the ground running with multiple MDHHS reports being due and our first site visit from the auditors. Matt started with us on January 13, 2020.
 - o We also hired a Utilization and Treatment Specialist, Kate Hendricks. Kate has experience on utilization review, and has also worked closely with billing, insurance companies and within the PIHP system. Her experience is very well aligned with this role that has been open for quite some time. Kate started with us on January 13, 2020.

- We have also added Catherine (CJ) Witherow to the CMHPSM team as our Chief Operating Officer. CJ comes to the CMHPSM with a wealth of regional experience and knowledge. She will be assisting in our re-organization efforts while overseeing a wide range of our PIHP operations including contracts and compliance, and regional and state committee work, while bringing a clinical and operations perspective. CJ started with us on February 3, 2020.
-)] The CMHPSM does now have two open positions:
 - A Supports Intensity Scale Assessor which we have begun to schedule interviews to fill.
 - The Director of Quality and Compliance position is now vacant, we have begun internal discussions on what the role and responsibilities of this position will look like at the CMHPSM. We thank the previous Director of Quality and Compliance Kristen Ora for her five years of service at the CMHPSM and her almost 20 years of service to the region.
-)] The CMHPSM Leadership team will be discussing our CMHPSM Organizational Chart to better align positions with departmental leadership. This process will also include a review of current scope of roles and potential re-alignment of job duties and responsibilities.
-)] Anyone interested in obtaining additional information about our open CMHPSM position should visit our website at: <https://www.cmhpsm.org/interested-in-employment>

Regional Update

-)] CMHPSM and regional CMHSP finance staff will continue to meet to analyze all available information as FY20 revenue comes in on a monthly basis.
-)] The CMHPSM has continued to update its FY2020 revenue projection tool and has updated it with all payment data received through January. There continues to be issues with capitation payments that MDHHS is still investigating. The department has indicated that February 2020 will be the best, most complete look at a true month of revenue. All the FY20 payments received from October through January have either been artificially low or high based upon either additional revenue or recoupments that have occurred based upon CHAMPS system changes. These payment issues have been experienced system wide and have significantly impacted the ability.
-)] The CMHPSM was made aware of a FY19 supplemental funding bill which allocates \$9.3 million to the CMHPSM. The funding bill was passed quickly by the House, Senate and signed by the governor. There was some initial confusion on what the FY19 Supplemental funding was allocated to cover as the language within the bill wasn't explicitly clear. After further discussion and MDHHS clarification, the funding has been identified as the state's share of our FY18 shared risk corridor. An update has been requested from MDHHS on the schedule for FY18 contract reconciliation.
-)] The CMHPSM received notification that our FY2020 Risk Management Strategy submitted on December 5, 2019 was accepted by MDHHS.

Statewide Update

-) MDHHS has held numerous meetings with varied stakeholders after Director Robert Gordon's system re-design plan was released. Department staff have begun to elaborate on the plan and are expected to release some more information over the next couple weeks.
-) I'll be spending February 14, 2020 with the PIHP Regional Entity directors for an extended meeting to discuss the state's redesign proposal and the future of regional entities.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "James Colaianne".

James Colaianne, MPA