

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
October 12, 2022**

**Members Present:** Judy Ackley, Bob King, Sandra Libstorff, Molly Welch Marahar, Mary Serio, Sharon Slaton, Holly Terrill, Ralph Tillotson

**Members Absent:** Roxanne Garber, Randy Richardville, Alfreda Rooks, Katie Scott

**Staff Present** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Matt Berg, Trish Cortes, Nicole Adelman, Connie Conklin, Stacy Pijanowski, Michelle Sucharski, CJ Witherow

**Guests Present:**

- I. Call to Order  
Meeting called to order at 6:04 p.m. by Board Chair S. Slaton.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by R. Tillotson, supported by M. Welch Marahar, to approve the agenda**  
**Motion carried**
- IV. Consideration to Approve the Minutes of the 9-22-2022 Special Meeting and Waive the Reading Thereof  
**Motion by J. Ackley, supported by B. King, to approve the minutes of the 9-22-2022 special meeting and waive the reading thereof**  
**Motion carried**
- V. Audience Participation  
None
- VI. Old Business
  - a. Board Information: September Finance Report – FY2022 as of August 31<sup>st</sup>
    - M. Berg presented.
- VII. New Business
  - a. Board Action - Contract  
**Motion by R. Tillotson, supported by M. Welch Marahar, to authorize the CEO to execute the contract as presented**  
**Motion carried**  
Roll Call Vote  
Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson  
No:  
Absent: Garber, Richardville, Rooks, Scott
  - b. Board Action – Position Request Grant Funded Priority Population Care Manager

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

**Motion by R. Tillotson, supported by M. Welch Marahar, to approve the creation of one full-time block grant funded SUD Priority Population Care Manager position at the CMHPSM, with the corrected salary range of \$53,716 - \$76,466**

**Motion carried**

Roll Call Vote

Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Garber, Richardville, Rooks, Scott

- c. Board Action – FY2022 Quality Assurance Program Evaluation

**Motion to M. Serio, supported B. King, to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP) for FY2022**

**Motion carried**

Roll Call Vote

Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Garber, Richardville, Rooks, Scott

- d. Board Action – Board Officer Elections

**Motion by M. Welch Marahar, supported R. Tillotson, to approve the following slate of officers for FY23**

- **Chair: Bob King**
- **Vice-Chair: Judy Ackley**
- **Secretary: Sandy Libstorff**

**Motion carried**

VIII. Reports to the CMHPSM Board

- a. FY2022 Q4 Strategic Metrics Update

- J. Colaianne presented the updated metrics.

- b. SUD Oversight Policy Board

- No update – OPB did not meet last month

- c. CEO Report to the Board

- J. Colaianne's report includes updates from staff, regional and state levels. Please see report in board packet for details.
- Washtenaw CCMH will provide a CCBHC presentation at the December meeting.
- CEO and finance reports will be sent to the board in the months when the Regional Board doesn't meet.

IX. Adjournment

**Motion by M. Serio, supported by M. Welch Marahar, to adjourn the meeting**

**Motion carried**

- Meeting adjourned at 7:32 p.m.

  
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Judy Ackley, CMHPSM Board Vice-Chair

*Signing in place of Sandra Libstorff, CMHPSM Board Secretary*

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