

OVERSIGHT POLICY BOARD

Regular Board Meeting

Patrick Barrie Conference Room
3005 Boardwalk Drive, Suite 200
Ann Arbor, MI
Thursday, October 27, 2022
9:30 a.m. – 11:30 a.m.



To Join by Phone:

1-312-626-6799; 1-646-876-9923; or
1-346-248-7799

Meeting ID: 133 461 219

To Join by Computer:

<https://us02web.zoom.us/j/133461219>

Passcode: 513544

Agenda

1. Introductions, Welcome Board Members & Review Open Meetings Act Procedures—
10 minutes
2. Approval of Agenda (**Board Action**) – 2 minutes
3. Approval of August 25, 2022 OPB Minutes {Att. #1} (**Board Action**) – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business
 - a. Finance Report {Att. #2, 2a} (Discussion) – 10 minutes
 - b. FY23 Funding Update (Discussion) – 15 minutes
6. New Business
 - a. Substance Use and Stigma (Presentation) – Alyssa Tumolo – 15 minutes
 - b. Board Elections (**Board Action**) – 15 minutes
 - Chair* *Mark Cochran*
 - Vice Chair* *Susan Longsworth*
 - Secretary* *Molly Welch Marahar*
 - c. PA2 Mini Grants Process (Discussion) – 5 minutes
 - d. OPB Membership Update {Att. #3} (Discussion) – 5 minutes
 - e. Annual Calendar {Att. #4} (Discussion) – 10 minutes
 - f. SUD Dashboard Update (Discussion) – 10 minutes
 - g. SUD Priority Population Care Manager Position (Discussion) – 5 minutes
7. Report from Regional Board (Discussion) {Att. #5} – 5 minutes
8. SUD Director Updates (Discussion) – 5 minutes
 - a. CEO Update {Att. #6}
 - b. OHH update
 - c. Strategic Planning Update
9. Adjournment (**Board Action**)

***Next meeting: TBD - Thursday, December 1 or December 15, 2022**

Location: 3005 Boardwalk, Suite 200; Patrick Barrie Room

VISION

"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."

Oversight Policy Board Minutes

August 25, 2022

Patrick Barrie Conference Room
3005 Boardwalk Drive, Suite 200
Ann Arbor, MI 48108

Members Present: Mark Cochran, Kim Comerzan, Ricky Jefferson, Susan Longworth, Molly Welch Marahar, Dave Oblak, Dave O'Dell, Ralph Tillotson
(physical location)

Members Absent: Amy Fullerton, James Goetz, Frank Nagle, Carol Reader, Monique Uzelac, Tom Waldecker

Guests:

Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Matt Berg, CJ Witherow, Danielle Brunk, Jessica Sahutoglu, Joelen Kersten, Jackie Bradley (Lenawee), Joelen Kersten, Michelle Lyons, Connie Conklin (Livingston), Alyssa Tumolo, Jane Goerge, Rebecca DuBois

Board Chair M. Cochran called the meeting to order at 9:44 a.m.

1. Introductions
2. Approval of the Agenda
Motion by R. Tillotson, supported by K. Comerzan, to approve the agenda
Motion carried
3. Approval of the July 28, 2022 Oversight Policy Board minutes
Motion by M. Welch Marahar, supported by S. Longworth, to approve the July 28, 2022 OPB minutes
Motion carried
4. Audience Participation
 - None
5. Old Business
 - a. Finance Report
 - M. Berg presented.
 - b. FY23 PA2 Funding Recommendations
 - Variables for FY23 funding:
 - ❖ While the region has been approved for the \$3 million SOR 3 award, confirmation from the state has yet to be received, so FY23 SOR 3 could vary from what is currently being proposed.
 - ❖ PA2 funding amount for FY23 is unknown but estimated at FY22 level in scenario being presented (\$1.8M)
 - ❖ If/when the Public Health Emergency ends, there may be a spike of people seeking services needing to be funded via block grant if they lose their Medicaid
 - N. Adelman has been invited to join Washtenaw for a discussion on Opioid settlement funds in October.

Motion by K. Comerzan, supported by M. Welch Marahar, to accept the FY23 expenditures for PA2 funds by county as presented
Motion carried

Vote

Yes: Cochran, Comerzan, Jefferson, Longsworth, Welch Marahar, Oblak, O'Dell, Tillotson

No:

Absent: Fullerton, Goetz, Nagle, Reader, Uzelac, Waldeck

6. New Business

a. OPB Membership Update

- S. Weary provided an update on the OPB members whose current terms are expiring.

7. Report from Regional Board

- There was a presentation on stigma by Alyssa Tumolo.
- The Regional Board reviewed employee engagement survey results.
- The board also reviewed and discussed the draft FY23 budget.

8. SUD Director Updates

- CEO Update – included in the meeting packet.
- Staffing Update – the SUD team is fully staffed.
- Back to office plans – the organization is still in a reduced capacity phase. The current plan is to move to the green phase (regular capacity) on 9/6/22, but that plan may change.

9. Adjournment

Motion by R. Tillotson, supported by M. Welch Marahar, to adjourn the meeting

Motion carried

Voice vote, no nays

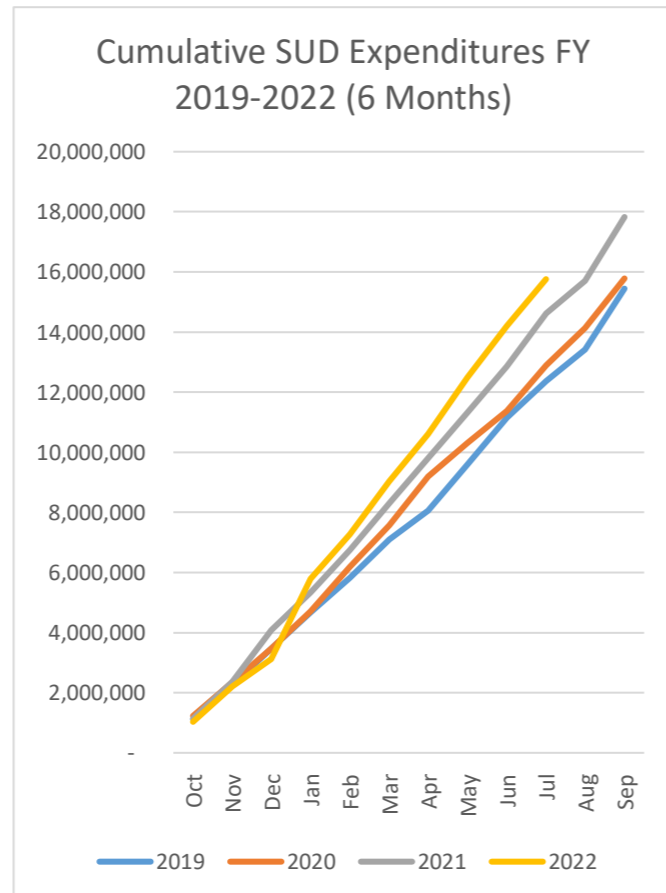
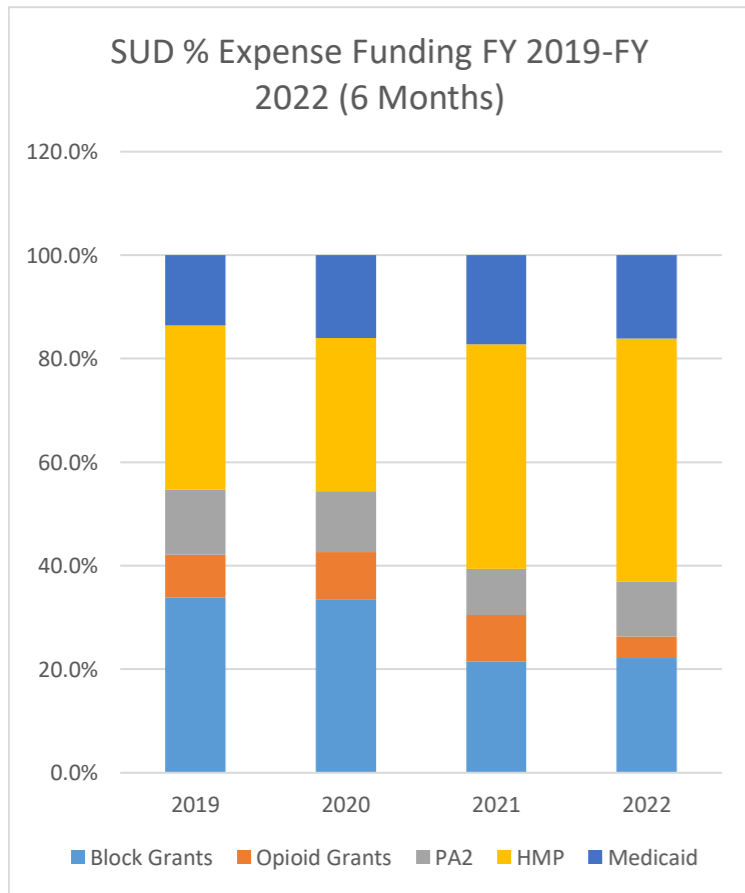
- Meeting adjourned at 10:48 a.m.

***Next meeting: Thursday, September 22, 2022**

Location 3005 Boardwalk, Suite 200; Patrick Barrie Room

**Community Mental Health Partnership Of Southeast Michigan
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND
July 2022 FYTD**

Summary Of Revenue & Expense	Funding Source							Total Funding Sources	FY21 YTD
	Medicaid	Healthy Michigan	Block Grants	OHH	Opioid Grants	Gambling Prev	SUD-PA2		
Revenues									
Funding From MDHHS	3,038,728	8,890,772	4,195,939	139,596	788,379	35,583		\$ 17,088,996	\$ 15,047,616
PA2/COBO Tax Funding Current Year							1,391,724	\$ 1,391,724	\$ 1,641,302
PA2/COBO Reserve Utilization							621,995	\$ 621,995	\$ 564,375
Other (transfer to ISF)								\$ -	\$ -
Total Revenues	\$ 3,038,728	\$ 8,890,772	\$ 4,195,939	\$ 139,596	\$ 788,379	\$ 35,583	\$ 2,013,719	\$ 19,102,715	\$ 17,253,293
Expenses									
<u>Funding for County SUD Programs</u>									
CMHPSM			\$ 91,583	\$ 70,562	\$ 788,379	\$ 35,583		986,107	1,656,782
Lenawee	326,050	855,900	487,159				\$ 209,211	1,878,321	1,808,606
Livingston	183,230	617,210	511,120				603,947	1,915,507	1,802,670
Monroe	484,963	1,098,927	1,287,057				343,640	3,214,587	2,526,092
Washtenaw	908,314	3,116,306	1,641,780				856,921	6,523,320	5,496,427
Total SUD Expenses	\$ 1,902,558	\$ 5,688,343	\$ 4,018,700	\$ 70,562	\$ 788,379	\$ 35,583	\$ 2,013,719	\$ 14,517,843	\$ 13,290,577
Administrative Cost Allocation	270,940	764,802	177,239	27,919				\$ 1,240,899	\$ 1,331,094
Total Expenses	2,173,497	6,453,144	4,195,939	98,482	788,379	35,583	2,013,719	15,758,742	14,621,671
Revenues Over/(Under) Expenses	865,230.73	2,437,628	0	41,114	\$ 0	\$ -	0	\$ 3,343,974	\$ 2,631,622

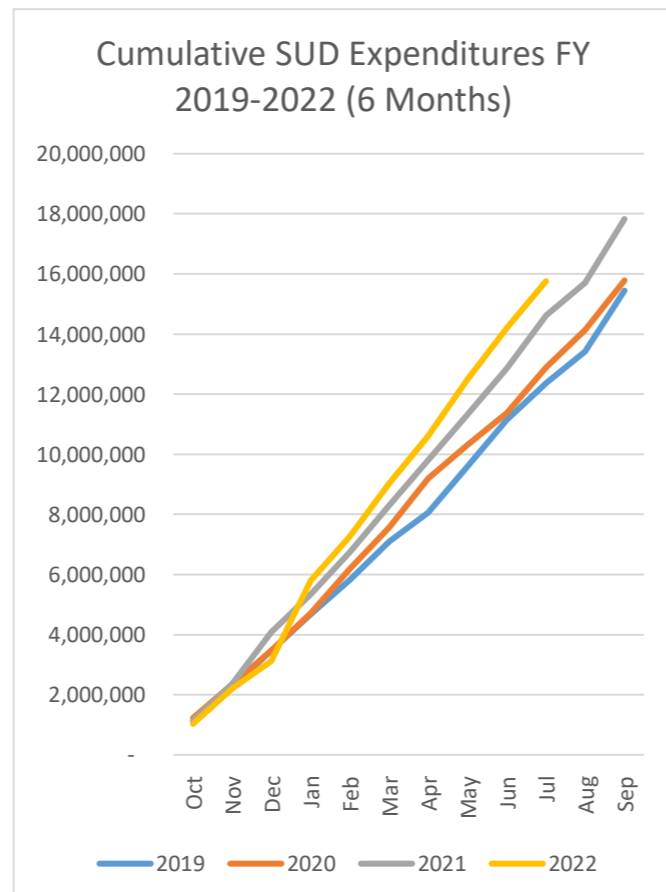
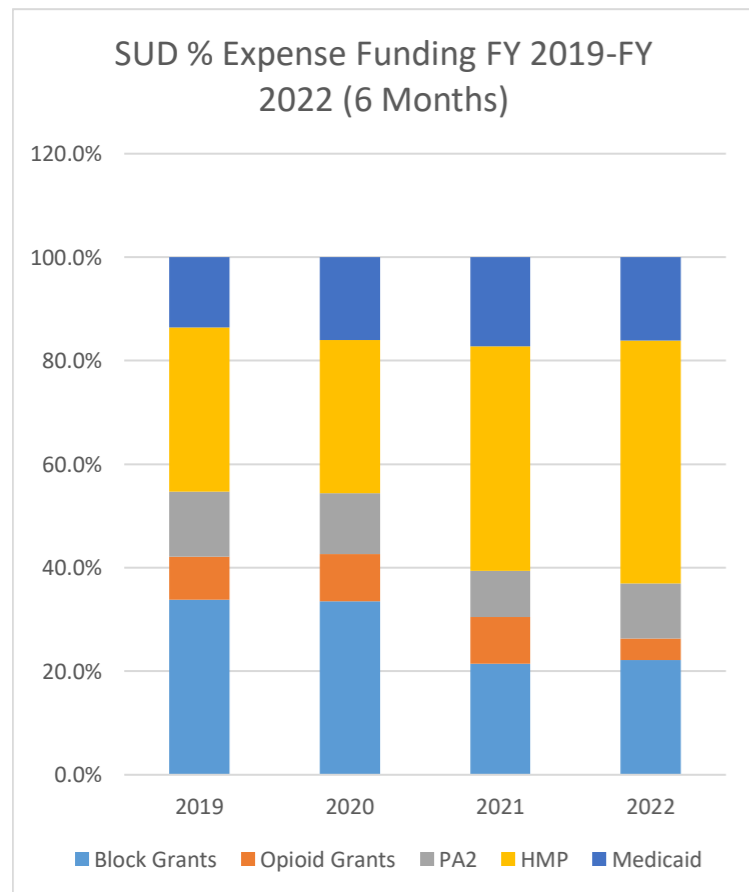


FY 2022 PA2 Current Expenses and Budget			
	Revenues	Expenditures	Revenues Over/(Under) Expenses
<u>PA2 by County</u>			
Lenawee	117,972	209,211	(91,240)
Livingston	359,366	603,947	(244,581)
Monroe	266,659	343,640	(76,981)
Washtenaw	647,728	856,921	(209,193)
Totals	\$ 1,391,724	\$ 2,013,719	\$ (621,995)
Unallocated PA2	FY 22 Beginning Balance (Prelim)	FY22 Budgeted Utilization	FY22 Projected Ending Balance
Lenawee	524,050	(347,226)	176,824
Livingston	3,741,037	(198,708)	3,542,328
Monroe	303,906	(69,131)	234,775
Washtenaw	1,621,374	(599,327)	1,022,048
Total	\$ 6,190,367	\$ (1,214,391)	\$ 4,975,976

FY 21 YE Over/(Under) Expenses
(199,668)
93,773
(125,039)
(418,078)
\$ (649,012)

**Community Mental Health Partnership Of Southeast Michigan
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND
July 2022 FYTD**

Summary Of Revenue & Expense	Funding Source							Total Funding Sources	FY21 YTD
	Medicaid	Healthy Michigan	Block Grants	OHH	Opioid Grants	Gambling Prev	SUD-PA2		
Revenues									
Funding From MDHHS	3,038,728	8,890,772	4,195,939	139,596	788,379	35,583		\$ 17,088,996	\$ 15,047,616
PA2/COBO Tax Funding Current Year							1,391,724	\$ 1,391,724	\$ 1,641,302
PA2/COBO Reserve Utilization							621,995	\$ 621,995	\$ 564,375
Other (transfer to ISF)							-	\$ -	
Total Revenues	\$ 3,038,728	\$ 8,890,772	\$ 4,195,939	\$ 139,596	\$ 788,379	\$ 35,583	\$ 2,013,719	\$ 19,102,715	\$ 17,253,293
Expenses									
<u>Funding for County SUD Programs</u>									
CMHPSM			\$ 91,583	\$ 70,562	\$ 788,379	\$ 35,583		986,107	1,656,782
Lenawee	326,050	855,900	487,159				\$ 209,211	1,878,321	1,808,606
Livingston	183,230	617,210	511,120				603,947	1,915,507	1,802,670
Monroe	484,963	1,098,927	1,287,057				343,640	3,214,587	2,526,092
Washtenaw	908,314	3,116,306	1,641,780				856,921	6,523,320	5,496,427
Total SUD Expenses	\$ 1,902,558	\$ 5,688,343	\$ 4,018,700	\$ 70,562	\$ 788,379	\$ 35,583	\$ 2,013,719	\$ 14,517,843	\$ 13,290,577
Administrative Cost Allocation	270,940	764,802	177,239	27,919			-	\$ 1,240,899	\$ 1,331,094
Total Expenses	2,173,497	6,453,144	\$ 4,195,939	\$ 98,482	\$ 788,379	\$ 35,583	\$ 2,013,719	\$ 15,758,742	\$ 14,621,671
Revenues Over/(Under) Expenses	865,230.73	2,437,628	0	41,114	\$ 0	\$ -	0	\$ 3,343,974	\$ 2,631,622



FY 2022 PA2 Current Expenses and Budget			
	Revenues	Expenditures	Revenues Over/(Under) Expenses
PA2 by County			
Lenawee	117,972	209,211	(91,240)
Livingston	359,366	603,947	(244,581)
Monroe	266,659	343,640	(76,981)
Washtenaw	647,728	856,921	(209,193)
Totals	\$ 1,391,724	\$ 2,013,719	\$ (621,995)
Unallocated PA2	FY 22 Beginning Balance (Prelim)	FY22 Budgeted Utilization	FY22 Projected Ending Balance
Lenawee	524,050	(347,226)	176,824
Livingston	3,741,037	(198,708)	3,542,328
Monroe	303,906	(69,131)	234,775
Washtenaw	1,621,374	(599,327)	1,022,048
Total	\$ 6,190,367	\$ (1,214,391)	\$ 4,975,976

FY 21 YE Over/(Under) Expenses
(199,668)
93,773
(125,039)
(418,078)
\$ (649,012)

**LIVINGSTON – LENAWE – MONROE – WASHTENAW
OVERSIGHT POLICY BOARD
FY2023 MEMBERSHIP ROSTER**

NAME	EMAIL	ADDRESS/ PHONE NUMBER	COUNTY	APPOINTED By	TERM EXPIRES
Carol Reader	creader@livgov.com	6522 Mack Road Howell, MI 48855 Cell 810-599-2538	Livingston	County Commission	September 30, 2024
Vacant			Livingston	County Commission	September 30, 2025
Susan Longsworth	susan@annarbordefense.com	(734) 680-6162	Livingston	CMH Board	September 30, 2025
Vacant			Livingston	CMH Board	September 30, 2023
Molly Welch Marahar	mowelch@umich.edu	3035 Belvidere St. Ann Arbor, MI 48108 (734) 272 7981	Washtenaw	CMH Board	September 30, 2025
David Oblak <i>Secretary</i>	DMOblak@a2gov.org	15 th District Court Probation 101 E Huron Street P.O. Box 8650 Ann Arbor, MI 48107-8650 734.994.2754	Washtenaw	CMH Board	September 30, 2024
Ricky Jefferson	jeffersonr@washtenaw.org	(734) 369-0976 District 6 Commissioner Washtenaw County Board of Commissioners	Washtenaw	County Commission	September 30, 2024
Monique Uzelac	muzelac@gmail.com	1506 Kuehnle Street Ann Arbor, MI 48103 734-645-4553	Washtenaw	County Commission	September 30, 2025

NAME	EMAIL	ADDRESS	COUNTY	APPOINTED By	TERM EXPIRES
Ralph Tillotson	c/o rebecca.borton@lenawee.mi.us	1899 Moore Road Adrian, MI 49221 517-263-1804 (h) 517-403-5494 (c)	Lenawee	County Commission	September 30, 2023
David Stimpson	Comm.stimpson@lenawee.mi.us	517-423-0999	Lenawee	County Commission	September 30, 2025
Amy Fullerton <i>Vice-Chair</i>	FullertonA1@michigan.gov	1040 S. Winter St. Suite 3013 Adrian, MI 49221 517.260.1879	Lenawee	CMH Board	September 30, 2023
Frank Nagle	frank.nagle@promedica.org	818 Riverside Ave Adrian, MI 49221	Lenawee	CMH Board	September 30, 2023
Kim Comerzan	kim_comerzan@monroemi.org	2353 S. Custer Road Monroe, MI 48161-0089 Phone: 734.240.7804/W 734.915.1297/C FAX: 734.240.7816	Monroe	County Commission	September 30, 2024
Tom Waldecker	tomwal@umich.edu	9165 Exeter Road Carleton, MI 48117 Phone: 734.936.8660/W FAX: 734.936.8893	Monroe	County Commission	September 30, 2023
Mark Cochran <i>Chair</i>	mark.cochran@monroemi.gov	10485 Lewis Avenue Temperance MI 48182 Phone: (734) 265-6116	Monroe	CMH Board	September 30, 2024
Dave O'Dell	ddodell1@att.net	321 W 4 th St. #3, Monroe, MI 48161 (734)344-0240	Monroe	CMH Board	September 30, 2025



**FY 2023 Oversight Policy Board
Meeting Schedule**
9:30 a.m. – 11:30 a.m.
4th Thursday of each month
All meetings will be held at:
3005 Boardwalk Dr., Ste. 200, Ann Arbor, MI
Patrick Barrie Conference Room
 (unless otherwise noted)

Date	Meeting Notes
10/27/2022	<ul style="list-style-type: none"> • New OPB Board member terms begin • OPB officer elections take place
11/24/2022	Combine to 12/1 or 12/15
12/22/2022	Combine to 12/1 or 12/15
01/26/2023	Cancel
02/23/2023	Consider Presidents Day/vacations if needed to switch months?
03/23/2023	Cancel
04/27/2023	Consider spring breaks/vacations if need to switch months?
05/25/2023	Cancel- Thurs before Memorial Day Weekend
06/22/2023	Hold Meeting
07/27/2023	Cancel
08/24/2023	<ul style="list-style-type: none"> • Annual Funding Recommendations
09/28/2023	<ul style="list-style-type: none"> • FY end

If a board meeting must be canceled (for example due to inclement weather), board members will be notified as soon as possible. Initial contact will be made by email, and next by phone if an email acknowledgement is not received from the board member.

Contact Stephanie Weary with questions: wearys@cmhpsm.org or 734-660-8811

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
October 12, 2022**

Members Present: Judy Ackley, Bob King, Sandra Libstorff, Molly Welch Marahar, Mary Serio, Sharon Slaton, Holly Terrill, Ralph Tillotson

Members Absent: Roxanne Garber, Randy Richardville, Alfreda Rooks, Katie Scott

Staff Present Kathryn Szewczuk, Stephannie Weary, James Colaianne, Matt Berg, Trish Cortes, Nicole Adelman, Connie Conklin, Stacy Pijanowski, Michelle Sucharski, CJ Witherow

Guests Present:

- I. Call to Order
Meeting called to order at 6:04 p.m. by Board Chair S. Slaton.
- II. Roll Call
 - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented
Motion by R. Tillotson, supported by M. Welch Marahar, to approve the agenda
Motion carried
- IV. Consideration to Approve the Minutes of the 9-22-2022 Special Meeting and Waive the Reading Thereof
Motion by J. Ackley, supported by B. King, to approve the minutes of the 9-22-2022 special meeting and waive the reading thereof
Motion carried
- V. Audience Participation
None
- VI. Old Business
 - a. Board Information: September Finance Report – FY2022 as of August 31st
 - M. Berg presented.
- VII. New Business
 - a. Board Action - Contract
Motion by R. Tillotson, supported by M. Welch Marahar, to authorize the CEO to execute the contract as presented
Motion carried
Roll Call Vote
Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson
No:
Absent: Garber, Richardville, Rooks, Scott
 - b. Board Action – Position Request Grant Funded Priority Population Care Manager

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Motion by R. Tillotson, supported by M. Welch Marahar, to approve the creation of one full-time block grant funded SUD Priority Population Care Manager position at the CMHPSM, with the corrected salary range of \$53,716 - \$76,466

Motion carried

Roll Call Vote

Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Garber, Richardville, Rooks, Scott

- c. Board Action – FY2022 Quality Assurance Program Evaluation

Motion to M. Serio, supported B. King, to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP) for FY2022

Motion carried

Roll Call Vote

Yes: Ackley, King, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Garber, Richardville, Rooks, Scott

- d. Board Action – Board Officer Elections

Motion by M. Welch Marahar, supported R. Tillotson, to approve the following slate of officers for FY23

- **Chair: Bob King**
- **Vice-Chair: Judy Ackley**
- **Secretary: Sandy Libstorff**

Motion carried

VIII. Reports to the CMHPSM Board

- a. FY2022 Q4 Strategic Metrics Update

- J. Colaianne presented the updated metrics.

- b. SUD Oversight Policy Board

- No update – OPB did not meet last month

- c. CEO Report to the Board

- J. Colaianne’s report includes updates from staff, regional and state levels. Please see report in board packet for details.
- Washtenaw CCMH will provide a CCBHC presentation at the December meeting.
- CEO and finance reports will be sent to the board in the months when the Regional Board doesn’t meet.

IX. Adjournment

Motion by M. Serio, supported by M. Welch Marahar, to adjourn the meeting

Motion carried

- Meeting adjourned at 7:32 p.m.

Sandra Libstorff, CMHPSM Board Secretary

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.



CEO Report

Community Mental Health Partnership of Southeast Michigan

Submitted to the CMHPSM Board of Directors
October 6, 2022 for the October 12, 2022 Meeting

CMHPSM Update

- The CMHPSM held all-staff meetings on September 12 and September 26, 2022. We are scheduled to meet in October on October 24, 2022 , our October 10, 2022 meeting will be cancelled due to a floating holiday.
- The CMHPSM leadership team is continuing to meet on a weekly basis.
- The CMHPSM hosted two MDHHS regional trainings in the past month, a children’s waiver training on September 29, 2022 and a SED waiver training on October 6, 2022.

COVID-19 Update

- The CMHPSM office entered a full hybrid office status on September 12, 2022 and remains in that status. The most recent version of the re-opening plan is continually shared with staff as it is updated.

Re-Opening Plan Phase as of October 6, 2022:

Phase:	Full Hybrid Capacity
Office:	100% Capacity Available – Office Open to Public
Projected Date Range for Phase:	September 12, 2022
Current Phase:	X

CMHPSM Staffing Update

- The CMHPSM currently has an open position that we are accepting applications for:
 - Compliance & Quality Manager
- More information and links to job descriptions and application information can be found here: <https://www.cmhpsm.org/interested-in-employment>

Regional Update

- The CMHPSM continues to update our general COVID-19 resources and information on our website: <https://www.cmhpsm.org/covid19>
- We have also established a webpage for provider information related to service delivery changes during this pandemic: <https://www.cmhpsm.org/covid19provider>
- Individuals receiving Behavioral Health and/or substance use disorder services can access targeted information at the following webpage: <https://www.cmhpsm.org/covid19consumers>
- Our regional committees continue to meet using remote meeting technology, the Regional Operations Committee will work with our committees to determine best practices moving forward related to in-person versus remote regional committee meetings.
- The Regional Operations Committee continues to meet on at least a weekly basis. The remote meetings are allowing our region to share best practices while obtaining a regional picture of our COVID-19 pandemic response.

Statewide Update

- PIHP CEO meetings are being held remotely on a monthly basis. The PIHP CEOs last met on October 4, 2022.
- The PIHP CEO / MDHHS operations meeting with MDHHS behavioral health leadership staff was held October 6, 2022. Included in the meetings are updates on the various emergency waivers and MDHHS COVID funding that impact our service delivery systems, funding, and requirements. I provide a summary of those meetings to our regional directors at our Regional Operations Committee meetings each month.
- Latest information on Michigan legislation will be shared at our Board meeting.

Future Update

- A Certified Community Behavioral Health Clinic (CCBHC) FY2022 recap report and programmatic overview presentation will be delivered by WCCMH staff at our December 14, 2022 meeting.

- CEO Updates and finance reports will be compiled and emailed to the Regional Board members for all months in which a Regional Board meeting isn't scheduled.
- Updated Regional Board Meeting Schedule for FY2023:

October 12, 2022
December 14, 2022
February 8, 2023
April 12, 2023
June 14, 2023
August 9, 2023
September 13, 2023

Respectfully Submitted,



James Colaianne, MPA