

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
BOARD MEETING**

Patrick Barrie Room

3005 Boardwalk Dr., Ste. 200, Ann Arbor, MI

Wednesday, October 11, 2023, 6:00 PM

**To join by telephone:**

1-616-272-5542

Meeting ID: 921554805#

**To join by computer:**

[Click here to join the meeting](#)

Meeting ID: 215 700 449 069, Passcode: U8jauV

Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 9-13-2023 Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Audience Participation (3 minutes per participant)	
VI. Old Business	15 min
a. Board Information: FY2023 Finance Report through July 30, 2023 {Att. #2}	
VII. New Business	20 min
a. Board Action: Cost of Living Increase Proposal {Att. #3}	
b. Board Information: FY2021-23 Strategic Plan Metrics Review {Att. #4}	
c. Board Action: FY2024-26 Strategic Plan and FY2024 Plan Metrics {Att. #5}	
d. Board Action: Election Chair/Committee for Officers Election {Att. #6}	
VIII. Reports to the CMHPSM Board	15 min
a. Board Information: SUD Oversight Policy Board – No Update	
b. Board Information: CEO Report to the Board {Att. #7}	
c. Board Information: FY18-19 Deficit Repayment Update {Att. #8}	
IX. Adjournment	

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
September 13, 2023**

**Members Present for In-Person Quorum:** Rebecca Curley, LaMar Frederick, Bob King, Mary Pizzimenti, Alfreda Rooks, Mary Serio, Holly Terrill

**Members Not Present For In-Person Quorum:** Judy Ackley, Patrick Bridge, Molly Welch Marahar, Rebecca Pasko (remote), Annie Somerville (remote), Ralph Tillotson

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Connie Conklin, Stacy Pijanowski, CJ Witherow, Lisa Graham, Trish Cortes, Michelle Sucharski

**Guests Present:**

- I. Call to Order  
Meeting called to order at 6:00 p.m. by Board Chair B. King.
- II. Roll Call
  - In-person quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by L. Frederick, supported by A. Rooks, to approve the agenda**  
**Motion carried**
- IV. Consideration to Approve the Minutes of the 8-9-2023 Meeting and Waive the Reading Thereof  
**Motion by M. Serio, supported by A. Rooks, to approve the minutes of the 8-9-2023 meeting and waive the reading thereof**  
**Motion carried**
- V. Audience Participation  
None
- VI. Old Business
  - a. Board Information: FY2023 Finance Report through July 30, 2023
    - M. Berg presented. Discussion followed.
- VII. New Business
  - a. Board Action: FY2023 Contracts  
**Motion by L. Frederick, supported by M. Pizzimenti, to authorize the CEO to execute the contracts/amendments as presented, not to exceed the amounts presented**  
**Motion carried**
  - b. Board Action: FY2024 Budget  
**Motion by A. Rooks, supported by H. Terrill, to approve the FY2024 budget and allocations as presented**  
**Motion carried**

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

- The Board would like to consider an increase to the approved 3% cost of living adjustment (COLA) for CMHPSM staff. J. Colaianne and M. Berg will present the board with options for an additional COLA increase at the October 2023 meeting.

c. Board Action: FY2024 Contracts

**Motion by M. Serio, supported by M. Pizzimenti, to execute the contracts/amendments as presented**

**Motion carried**

d. Board Action: FY2024 Regional Board Meeting Schedule

**Motion by R. Curley, supported by H. Terrill, to approve the FY2024 Regional Board meeting schedule as presented**

**Motion carried**

e. Board Action: FY2024 Employee Handbook

**Motion by A. Rooks, supported by R. Curley, to approve the CMHPSM employee handbook with the included revisions**

**Motion carried**

- J. Colaianne provided an overview of the updates to the handbook, including:
  - The Regional Coordinator position has been reclassified as Human Resources and Regional Coordinator.
  - Removal of Domestic Partner benefit language.
  - Updated PTO to hourly increments for hourly employees.

f. Board Action: Five Year Acknowledgement – Nicole Adelman

**Motion by M. Serio, supported by H. Terrill, to authorize the CMHPSM Board Chair to sign the formal proclamation acknowledging the five years of service by Nicole Adelman to the PIHP region as a CMHPSM employee**

**Motion carried**

g. Board Action: Position Reclassification

**Motion by H. Terrill, supported by R. Curley, to approve the re-classification of position #105 Regional Coordinator (Tier C) to Human Resources and Regional Coordinator (Tier D) effective October 1, 2023**

**Motion carried**

VIII. Reports to the CMHPSM Board

a. SUD Oversight Policy Board (OPB)

- At the August meeting, the OPB approved FY2024 PA2 funding and discussed strategic planning and services for the region.

b. Board Information: CEO Report to the Board

- J. Colaianne's written report includes updates from staff, regional and state levels. Please see the report in the board packet for details.

c. Board Information: CEO Authority Contract – Dickinson Wright

- Dickinson Wright is a law firm that specializes in behavioral health work. They have been retained by the PIHP and will assist, if necessary, in the deficit repayment discussions with the state.

IX. Closed session

- A closed session was not required.

X. Adjournment

**Motion by A. Rooks, supported by M. Serio, to adjourn the meeting**

**Motion carried**

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

- The meeting was adjourned at 7:01 p.m.

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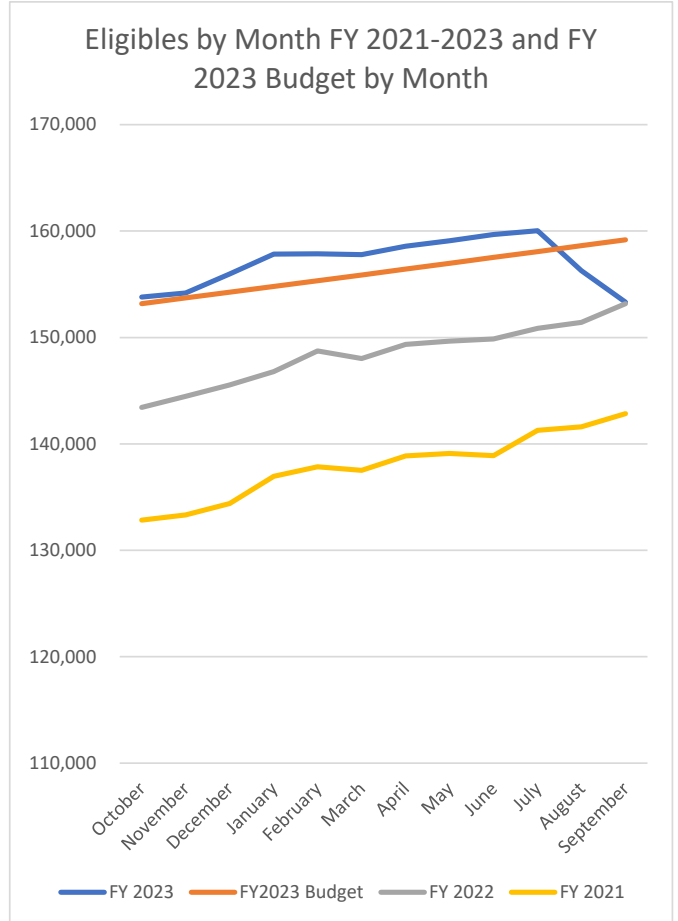
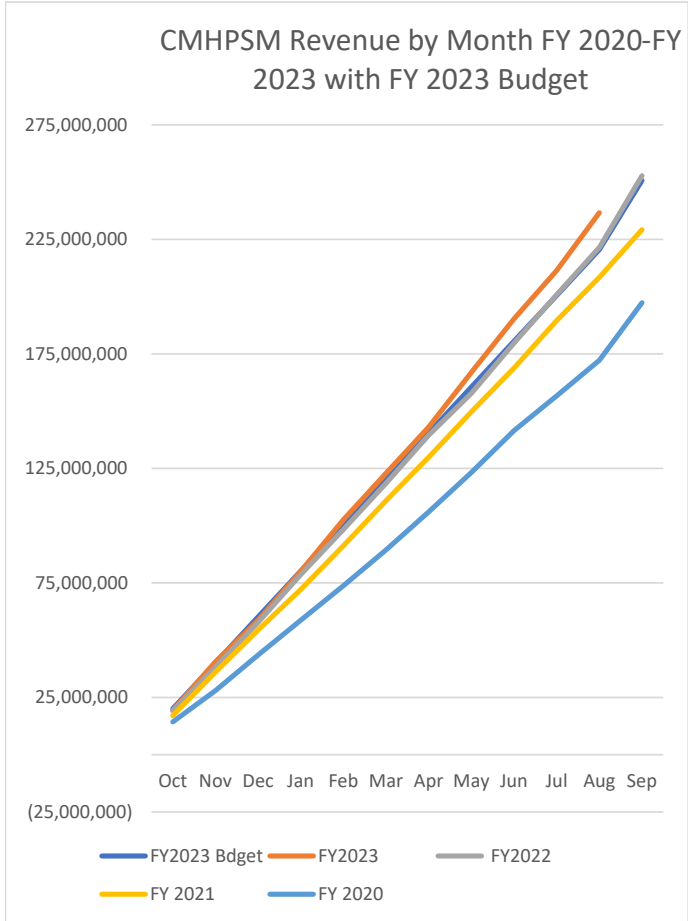
Rebecca Pasko, CMHPSM Board Secretary

DRAFT

**CMHPSM Mission Statement**

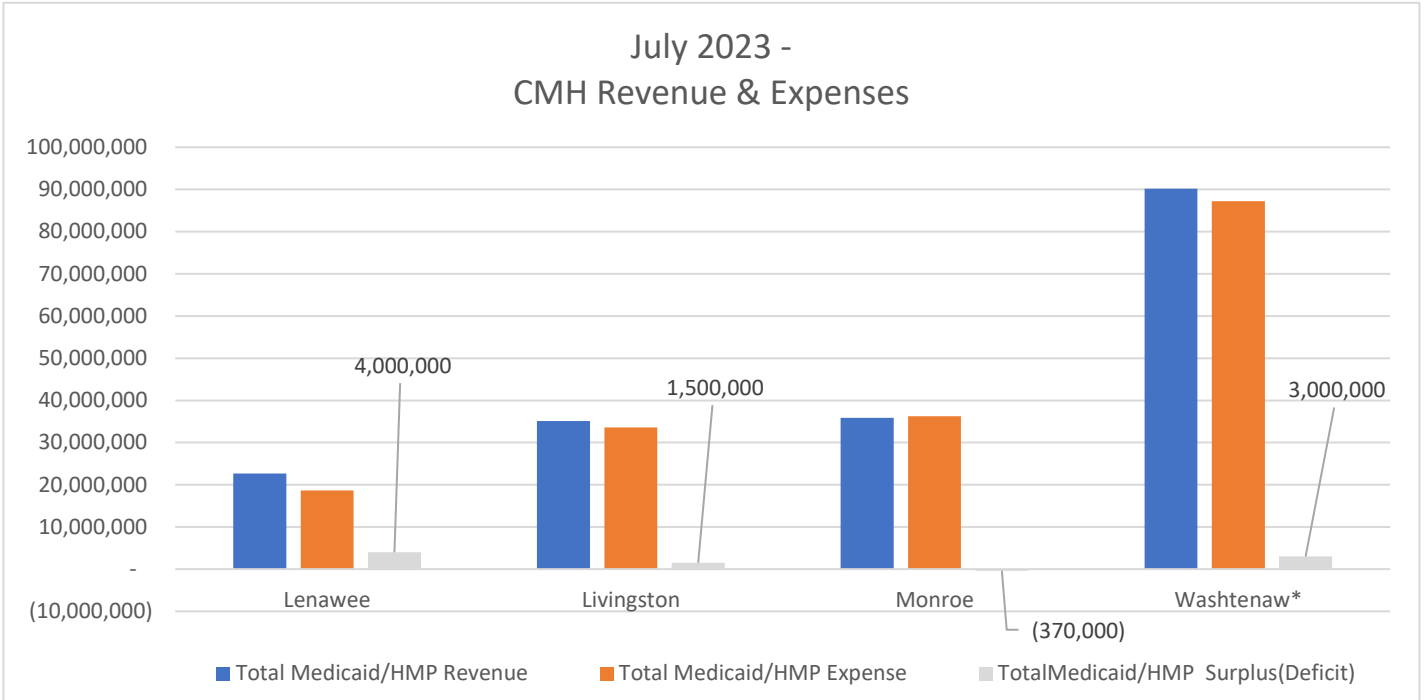
***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

Community Mental Health Partnership of Southeast Michigan  
Financial Summary for August 31, 2023



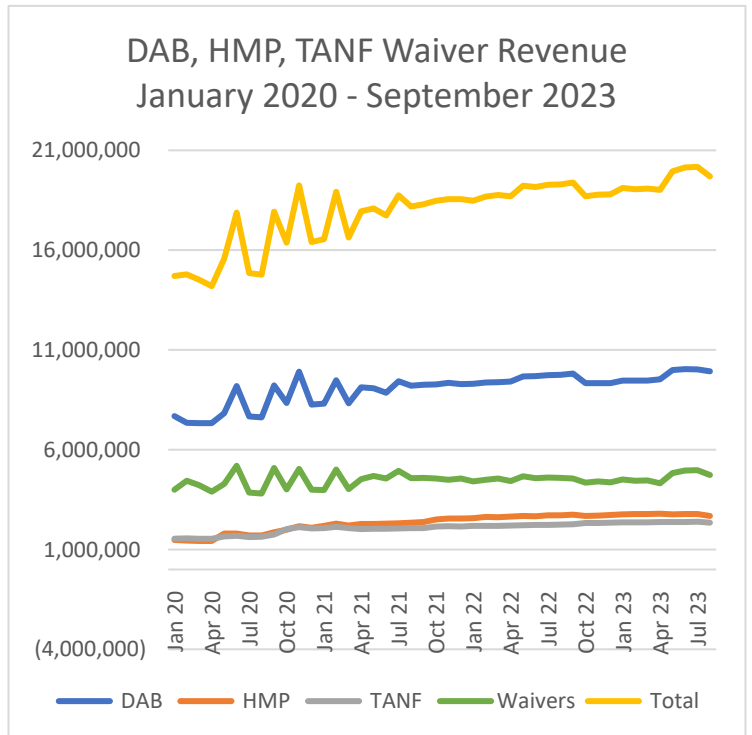
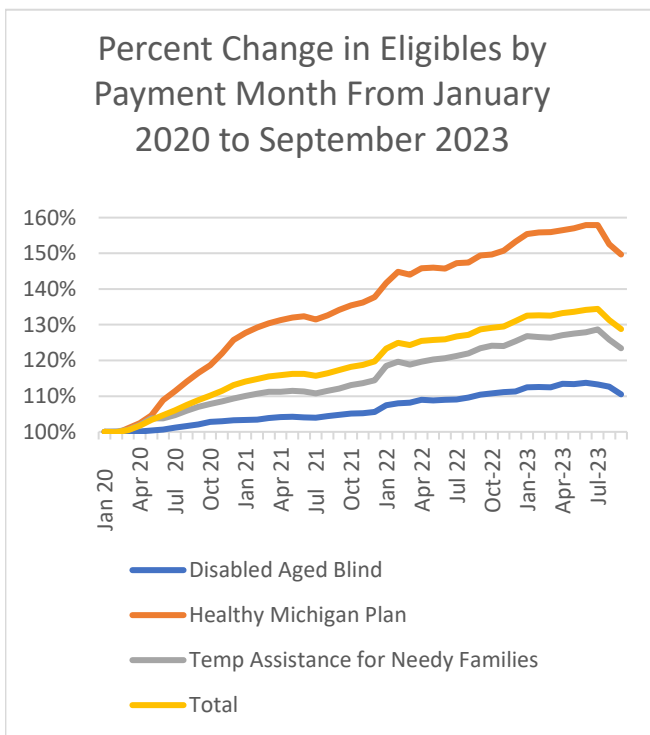
Operating Activities	Budget R1 FY 2022	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected to Budget
MH Medicaid Revenue	221,239,514	193,636,221	210,220,179	16,583,957	-8.6%	245,306,257	24,066,743
MH Medicaid Expenses	224,202,551	206,000,536	210,191,235	(4,190,698)	-2.0%	229,954,836	5,752,285
MH Medicaid Net	(2,963,037)	(12,364,315)	28,944	12,393,259	-100.2%	15,351,421	18,314,458
SUD/Grants Revenue	26,232,600	24,046,550	23,606,199	(440,351)	-1.8%	27,128,194	895,594
SUD/Grants Expenses	22,804,150	20,904,138	21,553,309	(649,171)	3.1%	22,009,302	(794,848)
SUD/Grants Net	3,428,450	3,142,412	2,052,890	(1,089,522)	-34.7%	5,118,892	1,690,442
PIHP							
PIHP Revenue	3,219,911	2,555,851	2,800,807	244,955	9.6%	3,219,911	-
PIHP Expenses	3,197,487	2,690,761	2,748,051	57,290	-2.1%	3,197,487	-
PIHP Total	22,424	(134,910)	52,755	187,665	139.1%	22,424	-
<b>Total Revenue</b>	<b>250,692,025</b>	<b>220,238,622</b>	<b>236,627,184</b>	<b>16,388,562</b>	<b>7.4%</b>	<b>275,654,362</b>	<b>24,962,337</b>
<b>Total Expenses</b>	<b>250,204,188</b>	<b>229,595,435</b>	<b>234,492,595</b>	<b>(4,897,160)</b>	<b>-2.1%</b>	<b>255,161,624</b>	<b>4,957,437</b>
<b>Total Net</b>	<b>487,837</b>	<b>(9,356,812)</b>	<b>2,134,589</b>	<b>11,491,402</b>	<b>-122.8%</b>	<b>20,492,737</b>	<b>20,004,900</b>

Regional CMH Revenue and Expenses  
Regional Charts



March	Lenawee	Livingston	Monroe	Washtenaw*	Region
Total Medicaid/HMP Revenue	22,679,770	35,089,831	35,889,496	90,183,297	183,842,394
Total Medicaid/HMP Expense	18,679,770	33,589,831	36,259,496	87,183,297	175,712,394
Total Medicaid/HMP Surplus(Deficit)	4,000,000	1,500,000	(370,000)	3,000,000	8,130,000
Surplus Percent of Revenue	18%	4%	-1%	3%	4%

\* Includes CCBHC Revenue and Expense



Community Mental Health Partnership of Southeast Michigan  
Preliminary Statement of Revenue and Expenses Notes  
Period Ending August 31, 2023

**SUMMARY PAGE**

1. The following chart compares the liquid assets of CMHPSM at August 31 of 2023 and 2022.

Asset Type	Description	2023	2022
Cash	Operations	4,689,309	9,594,925
	ISF		15,027,520
	PA2 Reserve		6,192,418
	<b>Total Cash</b>	<b>4,689,309</b>	<b>30,814,863</b>
Investments	CD		15,335
	Money Market	12,482,358	
	US Treasuries	20,373,660	
	<b>Total Investments</b>	<b>32,856,019</b>	<b>15,335</b>
<b>Total Liquid Assets</b>		<b>37,545,328</b>	<b>30,830,198</b>

2. Eligible Medicaid payments fell to 153,320 at the end of September. This is very close to the number from September of 2022, 153,178.

**Medicaid Mental Health**

1. Current Medicaid revenues less expenses show a net surplus of \$28,944 compared to a budgeted deficit of (\$12,364,315). The positive difference is due to strong Medicaid revenue and a recent change in rates from MDHHS.
2. Not all of the anticipated rate changes were paid in September. We anticipate a correction from MDHHS in October.

**Medicaid and Grant SUD**

1. SUD Medicaid/HMP shows a surplus of \$2,052,890 compared to a budget of \$3,142,412.

**PIHP Administration**

1. PIHP Administrative Revenue is 9.6% over budget due to estimated incentives. Expenses are within 2.1% of the budget.
2. YTD Surplus is \$2,134,589 compared to budgeted of (\$9,356,812).

**Projected Year-end 2023**

1. The PIHP is showing strong Medicaid revenue for two reasons, the first is continued strong eligible enrollment despite the end of continuous Medicaid enrollment. Also, MDHHS revised CMHPSM's rate by over 5% in April. This increased monthly revenue by at least \$1M over what was in the budget. Including the \$14.9M carry forward, CMHPSM is projecting at least a \$20M surplus before MDHHS Lapse back.

FY 2018 & FY 2019 DEFICIT UPDATE

The following charts were copied from the FY 22 Financial Audit presented to the Board in May of 2023.

Note 7 Shows the total amount due to the PIHP from MDHHS as of 9/20/22. This amount includes \$10,997,115 due to the PIHP for Fiscal Year 2018 & 2019.

Note 10 shows the total amount due from the PIHP to the CMHs. This amount includes the \$10,997,115 due from MDHHS.

Note 6 shows the amount of Funds held by the CMHs for Fiscal Year 2020, 2021 and 2022. These amounts will be cost settled when FY 2018 & 2019 are cost settled with the state.

**NOTE 7 - DUE FROM MDHHS**

Due from MDHHS as of September 30<sup>th</sup> consists of the following:

Description	Amount
Due from MDHHS - PBIP/Withhold	2,053,505
Due from MDHHS - FY18 State Shared Risk	7,517,412
Due from MDHHS - FY19 State Shared Risk	3,479,703
Due from MDHHS - HRA 4th Quarter	1,273,262
Grants Receivable	1,570,606
Totals	15,894,488

**NOTE 10 - DUE TO AFFILIATE PARTNERS**

Due to Affiliate Partners as of September 30<sup>th</sup> consists of the following:

Description	Amount
Community Mental Health Services of Livingston County	3,164,312
Monroe Community Mental Health Authority	6,847,718
Washtenaw County Community Mental Health	14,092,245
Total	24,104,275

**NOTE 6 - DUE FROM AFFILIATE PARTNERS**

Due from other affiliate partners as of September 30<sup>th</sup> consists of the following:

Description	Amount
Lenawee Community Mental Health Authority	6,974,176
Community Mental Health Services of Livingston County	7,572,498
Monroe Community Mental Health Authority	688,490
Washtenaw County Community Mental Health	8,938,263
Totals	24,173,427



**Community Mental Health Partnership of Southeast Michigan  
Preliminary Statement of Revenues and Expenditures  
For the Period Ending August 31, 2023**

	Budget FY 2023	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
<b>MEDICAID</b>							
<b>MEDICAID REVENUE</b>							
Medicaid (b) & 1115i	116,734,441	107,006,571	112,239,229	5,232,658	-4.9%	123,095,535	6,361,094
Medicaid Waivers	53,639,152	49,169,222	50,297,779	1,128,557	-2.3%	55,530,982	1,891,830
Healthy Michigan Revenue	18,448,797	16,911,397	18,977,359	2,065,962	-12.2%	20,838,331	2,389,534
Medicaid Autism	16,267,125	14,911,531	14,513,928	(397,602)	2.7%	15,895,924	(371,201)
Prior Year Carry Forward	10,000,000	-	-	-	0.0%	14,993,512	4,993,512
Behavioral Health Home	650,000	595,833	673,088	77,255		729,633	79,633
CCBHC	2,000,000	1,833,333	9,317,366	7,484,033	-408.2%	8,889,012	6,889,012
HRA MCAID Revenue	2,000,000	1,833,333	2,014,012	180,679		2,566,256	566,256
HRA HMP Revenue	1,500,000	1,375,000	2,187,416	812,416		2,767,072	1,267,072
<b>Medicaid Revenue</b>	<b>221,239,514</b>	<b>193,636,221</b>	<b>210,220,179</b>	<b>16,583,957</b>	<b>-8.6%</b>	<b>245,306,257</b>	<b>24,066,743</b>
<b>MEDICAID EXPENDITURES</b>							
IPA MCAID	2,031,950	1,389,855	1,389,855	(0)	0.0%	1,892,099	(139,851)
IPA HMP	223,517	166,093	166,093	0	0.0%	212,593	(10,925)
HRA MC	2,000,000	2,014,012	2,014,012	-	0.0%	2,767,072	(767,072)
HRA HMP	1,500,000	2,187,416	2,187,416	-	0.0%	2,566,256	(1,066,256)
<b>Lenawee CMH</b>							
Medicaid (b) & 1115i	14,652,005	13,431,005	14,261,267.68	(830,263)	-6.2%	15,557,747	905,741
Medicaid Waivers	6,332,531	5,804,820	5,532,297.29	272,523	4.7%	6,178,239	(154,292)
Healthy Michigan Expense	4,719,346	4,326,067	3,972,672.33	353,395	8.2%	4,333,824	(385,522)
Autism Medicaid	1,322,668	1,212,446	1,113,401.85	99,044	8.2%	1,214,620	(108,048)
Behavioral Health Homes	60,000	55,000	45,665	9,335		47,420	(12,580)
DHIP	-	-	75,188	(75,188)		73,599	73,599
<b>Lenawee CMH Total</b>	<b>27,086,551</b>	<b>24,829,338</b>	<b>25,000,492</b>	<b>(171,153)</b>	<b>-0.7%</b>	<b>27,405,450</b>	<b>318,899</b>
<b>Livingston CMH</b>							
Medicaid (b) & 1115i	22,712,650	20,819,929	21,915,345	(1,095,417)	-5.3%	23,907,650	1,195,000
Medicaid Waivers	10,347,972	9,485,641	8,094,377	1,391,264	14.7%	8,895,174	(1,452,797)
Healthy Michigan Expense	4,135,002	3,790,418	3,541,651	248,767	6.6%	3,863,619	(271,382)
Autism Medicaid	5,771,052	5,290,131	4,942,937	347,195	6.6%	5,392,294	(378,758)
Behavioral Health Homes	60,000	55,000	49,604	5,396		54,908	
DHIP	-	-	130,784	(130,784)		116,488	116,488
<b>Livingston CMH Total</b>	<b>43,026,675</b>	<b>39,441,119</b>	<b>38,674,699</b>	<b>766,420</b>	<b>1.9%</b>	<b>42,230,134</b>	<b>(796,542)</b>
<b>Monroe CMH</b>							
Medicaid (b) & 1115i	26,401,165	24,201,068	25,316,217	(1,115,149)	-4.6%	27,613,046	1,211,881
Medicaid Waivers	10,770,650	9,873,095	9,240,231	632,864	6.4%	10,290,944	(479,705)
Healthy Michigan	3,285,257	3,011,486	2,775,794	235,691	7.8%	3,012,786	(272,471)
Autism Medicaid	2,606,757	2,389,527	2,191,345	198,182	8.3%	2,390,558	(216,199)
Behavioral Health Homes	60,000	55,000	105,838	(50,838)		96,192	
DHIP	-	-	26,475	(26,475)		231,564	231,564
<b>Monroe CMH Total</b>	<b>43,123,829</b>	<b>39,530,176</b>	<b>39,655,900</b>	<b>(125,724)</b>	<b>-0.3%</b>	<b>43,635,091</b>	<b>511,262</b>
<b>Washtenaw CMH</b>							
Medicaid (b) & 1115i	53,825,070	49,339,648	52,984,627	(3,644,979)	-7.4%	57,801,411	3,976,341
Medicaid Waivers	34,351,501	31,488,876	26,642,400	4,846,476	15.4%	29,295,989	(5,055,512)
Healthy Michigan Expense	7,597,382	6,964,267	6,396,324	567,943	8.2%	6,913,371	(684,011)
Autism Medicaid	7,116,076	6,523,070	5,935,779	587,291	9.0%	6,475,395	(640,681)
CCBHC	1,980,000	1,815,000	8,751,826	(6,936,826)	-382.2%	8,315,240	6,335,240
Behavioral Health Homes	340,000	311,667	344,688	(33,021)	-10.6%	387,552	47,552
DHIP	-	-	47,125	(47,125)		57,185	57,185
<b>Washtenaw CMH Total</b>	<b>105,210,029</b>	<b>96,442,527</b>	<b>101,102,768</b>	<b>(4,660,241)</b>	<b>-4.8%</b>	<b>109,246,142</b>	<b>4,036,113</b>
<b>Medicaid Expenditures</b>	<b>224,202,551</b>	<b>206,000,536</b>	<b>210,191,235</b>	<b>(4,190,698)</b>	<b>-2.0%</b>	<b>229,954,836</b>	<b>5,752,285</b>
<b>Medicaid Total</b>	<b>(2,963,037)</b>	<b>(12,364,315)</b>	<b>28,944</b>	<b>12,393,259</b>	<b>-100.2%</b>	<b>15,351,421</b>	<b>18,314,458</b>

**Community Mental Health Partnership of Southeast Michigan  
Preliminary Statement of Revenues and Expenditures  
For the Period Ending August 31, 2023**

	Budget FY 2023	YTD Budget	YTD Actual	Actual to Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
<b>SUD/GRANTS</b>							
<b>SUD/GRANTS REVENUE</b>							
Healthy Michigan Plan SUD	10,344,199	9,482,183	10,158,738	676,555	7.1%	11,160,897	816,698
Medicaid SUD	3,473,674	3,184,201	3,789,995	605,794	19.0%	4,150,241	676,567
PA2 - Tax Revenue (Est)	1,800,000	1,650,000	1,793,363	143,363	8.7%	1,800,000	-
PA2 - Use of Reserve (Est)	890,159	815,979	(297,900)	(1,113,879)	373.9%	900,000	-
Federal/State Grants	9,249,568	8,478,771	7,205,707	(1,273,063)	-15.0%	8,347,813	(901,755)
Opioid Health Homes	475,000	435,417	956,296	520,880	54.5%	769,243	-
<b>SUD/Grants REVENUE</b>	<b>26,232,600</b>	<b>24,046,550</b>	<b>23,606,199</b>	<b>(440,351)</b>	<b>-1.8%</b>	<b>27,128,194</b>	<b>895,594</b>
<b>SUD/GRANTS EXPENDITURES</b>							
<b>SUD Administration</b>							
Salaries & Fringes	1,244,808	1,141,074	911,104	(229,970)	-20.2%	752,676	(492,132)
Contracts	309,168	283,404	115,658	(167,747)	-59.2%	100,151	(209,017)
Board Expense	1,000	917	334	(583)	-63.6%	317	(683)
Other Expenses	182,175	166,994	104,740	(62,254)	-37.3%	89,159	(93,016)
Indirect Cost Recovery	0	-	(78,898)	(78,898)	-	-	-
<b>SUD Administration</b>	<b>1,737,151</b>	<b>1,592,389</b>	<b>1,052,937</b>	<b>(539,451)</b>	<b>-33.9%</b>	<b>942,303</b>	<b>(794,848)</b>
<b>Lenawee SUD Services</b>	<b>2,141,943</b>	<b>1,963,448</b>	<b>1,906,025</b>	<b>(57,423)</b>	<b>-2.9%</b>	<b>2,141,943</b>	<b>-</b>
<b>Livingston SUD Services</b>	<b>2,566,539</b>	<b>2,352,661</b>	<b>2,068,296</b>	<b>(284,366)</b>	<b>-12.1%</b>	<b>2,566,539</b>	<b>-</b>
<b>Monroe SUD Services</b>	<b>2,952,548</b>	<b>2,706,502</b>	<b>3,465,012</b>	<b>758,510</b>	<b>28.0%</b>	<b>2,952,548</b>	<b>-</b>
<b>Washtenaw SUD Services</b>	<b>6,560,499</b>	<b>6,013,790</b>	<b>7,574,965</b>	<b>1,561,174</b>	<b>26.0%</b>	<b>6,560,499</b>	<b>-</b>
<b>Opioid Health Homes</b>	<b>380,000</b>	<b>348,333</b>	<b>606,531</b>	<b>258,197</b>	<b>74.1%</b>	<b>380,000</b>	<b>-</b>
<b>Veteran Navigation</b>	<b>200,000</b>	<b>183,333</b>	<b>153,236</b>	<b>(30,097)</b>	<b>-16.4%</b>	<b>200,000</b>	<b>-</b>
<b>COVID Grants</b>	<b>2,160,575</b>	<b>1,980,527</b>	<b>1,872,073</b>	<b>(108,455)</b>	<b>-5.5%</b>	<b>2,160,575</b>	<b>-</b>
<b>SOR</b>	<b>3,201,294</b>	<b>2,934,520</b>	<b>2,283,966</b>	<b>(650,554)</b>	<b>-22.2%</b>	<b>3,201,294</b>	<b>-</b>
<b>Gambling Prevention Grant</b>	<b>200,000</b>	<b>183,333</b>	<b>40,953</b>	<b>(142,381)</b>	<b>-77.7%</b>	<b>200,000</b>	<b>-</b>
<b>Tobacco/Other</b>	<b>4,000</b>	<b>4,000</b>	<b>2,081</b>	<b>(1,919)</b>	<b>-</b>	<b>4,000</b>	<b>-</b>
<b>Women's Specialty Services</b>	<b>699,601</b>	<b>641,301</b>	<b>527,236</b>	<b>(114,065)</b>	<b>-17.8%</b>	<b>699,601</b>	<b>-</b>
<b>SUD/Grants Expenditures</b>	<b>22,804,150</b>	<b>20,904,138</b>	<b>21,553,309</b>	<b>(649,171)</b>	<b>3.1%</b>	<b>22,009,302</b>	<b>(794,848)</b>
<b>SUD/Grants Total</b>	<b>3,428,450</b>	<b>3,142,412</b>	<b>2,052,890</b>	<b>(1,089,522)</b>	<b>-34.7%</b>	<b>5,118,892</b>	<b>1,690,442</b>
<b>PIHP</b>							
<b>PIHP REVENUE</b>							
Incentives (Est)	2,002,943	1,836,031	1,889,793	53,762	2.9%	2,002,943	-
Local Match	940,504	466,395	621,860	155,465	-	940,504	-
Other Income	276,464	253,425	289,153	35,728	14.1%	276,464	-
<b>PIHP Revenue</b>	<b>3,219,911</b>	<b>2,555,851</b>	<b>2,800,807</b>	<b>244,955</b>	<b>9.6%</b>	<b>3,219,911</b>	<b>-</b>
<b>PIHP EXPENDITURES</b>							
<b>PIHP Admin</b>							
Local Match	940,504	621,860	621,860	-	0.0%	940,504	-
Salaries & Fringes	1,465,246	1,343,142	1,205,176	(137,966)	-10.3%	1,465,246	-
Contracts	520,386	477,020	514,402	37,381	7.8%	520,386	-
Other Expenses	269,351	246,905	405,031	158,125	64.0%	269,351	-
<b>PIHP Admin</b>	<b>3,195,487</b>	<b>2,688,928</b>	<b>2,746,468</b>	<b>57,540</b>	<b>-2.1%</b>	<b>3,195,487</b>	<b>-</b>
Board Expense	2,000	1,833	1,584	(250)	-13.6%	2,000	-
<b>PIHP Expenditures</b>	<b>3,197,487</b>	<b>2,690,761</b>	<b>2,748,051</b>	<b>57,290</b>	<b>-2.1%</b>	<b>3,197,487</b>	<b>-</b>
<b>PIHP Total</b>	<b>22,424</b>	<b>(134,910)</b>	<b>52,755</b>	<b>187,665</b>	<b>-139.1%</b>	<b>22,424</b>	<b>-</b>
<b>Organization Total</b>	<b>487,837</b>	<b>(9,356,812)</b>	<b>2,134,589</b>	<b>11,491,402</b>	<b>-122.8%</b>	<b>20,492,737</b>	<b>20,004,900</b>
Totals							
Revenue	250,692,025	220,238,622	236,627,184	16,388,562	-7.4%	275,654,362	24,962,337
Expenses	250,204,188	229,595,435	234,492,595	(4,897,160)	2.1%	255,161,624	4,957,437
Net	487,837	(9,356,812)	2,134,589	11,491,402	-122.8%	20,492,737	20,004,900



**Regional Board Action Request – FY2024 Cost of Living Increase**

Board Meeting Date: October 11, 2023

Action Requested: Board selection of cost-of-living increase percentage for all CMHPSM staff persons from the options presented. The CMHPSM Board approved a 3% cost of living increase for all CMHPSM employees at a total FY2024 cost of \$89,306 at the September 13, 2023 meeting.

<b>FY2024 Cost of Living Increase</b>	<b>Difference from Approved 3% COLA</b>	<b>Total FY2024 Cost Difference from FY2023</b>
3%	\$0	\$89,386
4%	\$29,975	\$119,181
4.5%	\$44,963	\$134,349
5%	\$59,950	\$148,976
5.5%	\$74,938	\$164,324

Background: CMHPSM staff were requested to present the total cost impact of additional options for a cost-of-living increase for Board review. The table above presents the FY2024 cost impact of a 4%, 4.5%, 5% and 5.5% cost-of-living increase to all CMHPSM employees in comparison to the previously approved 3% increase.

Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:

The CMHPSM seeks to maintain a fair pay schedule to allow for the retention and recruitment of staff persons needed to meet organizational needs.

Recommend: Board Review of Options Presented

**5.5% Increase from FY2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$43,061.00	\$46,521.00	\$48,063.00	\$49,603.00	\$51,784.00	\$53,964.00	\$56,145.00	\$58,326.00	\$60,506.00
A	Hourly	\$20.21	\$22.37	\$23.11	\$23.85	\$24.90	\$25.94	\$26.99	\$28.04	\$29.09
B	Salary	\$56,683.00	\$59,679.00	\$62,703.00	\$65,698.00	\$68,693.00	\$71,689.00	\$74,685.00	\$77,680.00	\$80,675.00
B	Hourly	\$27.25	\$28.69	\$30.15	\$31.59	\$33.03	\$34.47	\$35.91	\$37.35	\$38.79
C	Salary	\$60,078.00	\$63,445.00	\$66,840.00	\$70,205.00	\$73,600.00	\$76,966.00	\$80,361.00	\$83,755.00	\$87,122.00
C	Hourly	\$28.88	\$30.50	\$32.13	\$33.75	\$35.38	\$37.00	\$38.64	\$40.27	\$41.89
D	Salary	\$68,494.00	\$72,630.00	\$76,767.00	\$80,903.00	\$85,039.00	\$89,176.00	\$93,313.00	\$97,449.00	\$101,585.00
D	Hourly	\$32.93	\$34.92	\$36.91	\$38.90	\$40.88	\$42.87	\$44.86	\$46.85	\$48.84
E	Salary	\$85,610.00	\$90,317.00	\$95,024.00	\$99,731.00	\$104,438.00	\$109,145.00	\$113,881.00	\$118,587.00	\$123,295.00
E	Hourly	\$41.16	\$43.42	\$45.68	\$47.95	\$50.21	\$52.47	\$54.75	\$57.01	\$59.28

**5% Increase from FY2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$42,857.00	\$46,301.00	\$47,835.00	\$49,368.00	\$51,538.00	\$53,709.00	\$55,879.00	\$58,049.00	\$60,220.00
A	Hourly	\$20.21	\$22.26	\$23.00	\$23.73	\$24.78	\$25.82	\$26.86	\$27.91	\$28.95
B	Salary	\$56,414.00	\$59,396.00	\$62,406.00	\$65,387.00	\$68,368.00	\$71,350.00	\$74,331.00	\$77,312.00	\$80,292.00
B	Hourly	\$27.12	\$28.56	\$30.00	\$31.44	\$32.87	\$34.30	\$35.74	\$37.17	\$38.60
C	Salary	\$59,793.00	\$63,144.00	\$66,523.00	\$69,872.00	\$73,251.00	\$76,602.00	\$79,981.00	\$83,358.00	\$86,709.00
C	Hourly	\$28.75	\$30.36	\$31.98	\$33.59	\$35.22	\$36.83	\$38.45	\$40.08	\$41.69
D	Salary	\$68,169.00	\$72,286.00	\$76,403.00	\$80,519.00	\$84,636.00	\$88,753.00	\$92,870.00	\$96,987.00	\$101,103.00
D	Hourly	\$32.77	\$34.75	\$36.73	\$38.71	\$40.69	\$42.67	\$44.65	\$46.63	\$48.61
E	Salary	\$85,204.00	\$89,889.00	\$94,574.00	\$99,259.00	\$103,943.00	\$108,628.00	\$113,341.00	\$118,025.00	\$122,710.00
E	Hourly	\$40.96	\$43.22	\$45.47	\$47.72	\$49.97	\$52.23	\$54.49	\$56.74	\$59.00

**4.5% Increase from FY2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$42,653.00	\$46,080.00	\$47,607.00	\$49,133.00	\$51,293.00	\$53,453.00	\$55,613.00	\$57,773.00	\$59,933.00
A	Hourly	\$20.21	\$22.15	\$22.89	\$23.62	\$24.66	\$25.70	\$26.74	\$27.78	\$28.81
B	Salary	\$56,146.00	\$59,114.00	\$62,109.00	\$65,075.00	\$68,042.00	\$71,010.00	\$73,977.00	\$76,943.00	\$79,910.00
B	Hourly	\$26.99	\$28.42	\$29.86	\$31.29	\$32.71	\$34.14	\$35.57	\$36.99	\$38.42
C	Salary	\$59,509.00	\$62,843.00	\$66,206.00	\$69,540.00	\$72,902.00	\$76,237.00	\$79,600.00	\$82,962.00	\$86,296.00
C	Hourly	\$28.61	\$30.21	\$31.83	\$33.43	\$35.05	\$36.65	\$38.27	\$39.89	\$41.49
D	Salary	\$67,845.00	\$71,942.00	\$76,039.00	\$80,136.00	\$84,233.00	\$88,331.00	\$92,428.00	\$96,526.00	\$100,622.00
D	Hourly	\$32.62	\$34.59	\$36.56	\$38.53	\$40.50	\$42.47	\$44.44	\$46.41	\$48.38
E	Salary	\$84,799.00	\$89,461.00	\$94,123.00	\$98,786.00	\$103,448.00	\$108,110.00	\$112,801.00	\$117,463.00	\$122,126.00
E	Hourly	\$40.77	\$43.01	\$45.25	\$47.49	\$49.73	\$51.98	\$54.23	\$56.47	\$58.71

**4% Increase from FY2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$42,449.00	\$45,860.00	\$47,379.00	\$48,898.00	\$51,047.00	\$53,197.00	\$55,347.00	\$57,496.00	\$59,646.00
A	Hourly	\$20.21	\$22.05	\$22.78	\$23.51	\$24.54	\$25.58	\$26.61	\$27.64	\$28.68
B	Salary	\$55,877.00	\$58,831.00	\$61,811.00	\$64,764.00	\$67,716.00	\$70,670.00	\$73,623.00	\$76,575.00	\$79,528.00
B	Hourly	\$26.86	\$28.28	\$29.72	\$31.14	\$32.56	\$33.98	\$35.40	\$36.81	\$38.23
C	Salary	\$59,224.00	\$62,542.00	\$65,889.00	\$69,207.00	\$72,554.00	\$75,872.00	\$79,219.00	\$82,565.00	\$85,883.00
C	Hourly	\$28.47	\$30.07	\$31.68	\$33.27	\$34.88	\$36.48	\$38.09	\$39.69	\$41.29
D	Salary	\$67,520.00	\$71,598.00	\$75,676.00	\$79,752.00	\$83,830.00	\$87,908.00	\$91,986.00	\$96,064.00	\$100,141.00
D	Hourly	\$32.46	\$34.42	\$36.38	\$38.34	\$40.30	\$42.26	\$44.22	\$46.18	\$48.14
E	Salary	\$84,393.00	\$89,033.00	\$93,673.00	\$98,313.00	\$102,953.00	\$107,593.00	\$112,262.00	\$116,901.00	\$121,542.00
E	Hourly	\$40.57	\$42.80	\$45.04	\$47.27	\$49.50	\$51.73	\$53.97	\$56.20	\$58.43

**3% Approved Increase from FY2023 Effective 10/2/2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$42,040.00	\$45,419.00	\$46,924.00	\$48,428.00	\$50,557.00	\$52,686.00	\$54,815.00	\$56,944.00	\$59,073.00
A	Hourly	\$20.21	\$21.84	\$22.56	\$23.28	\$24.31	\$25.33	\$26.35	\$27.38	\$28.40
B	Salary	\$55,340.00	\$58,265.00	\$61,217.00	\$64,141.00	\$67,065.00	\$69,991.00	\$72,915.00	\$75,839.00	\$78,763.00
B	Hourly	\$26.61	\$28.01	\$29.43	\$30.84	\$32.24	\$33.65	\$35.06	\$36.46	\$37.87
C	Salary	\$58,654.00	\$61,941.00	\$65,256.00	\$68,541.00	\$71,856.00	\$75,143.00	\$78,457.00	\$81,771.00	\$85,057.00
C	Hourly	\$28.20	\$29.78	\$31.37	\$32.95	\$34.55	\$36.13	\$37.72	\$39.31	\$40.89
D	Salary	\$66,871.00	\$70,909.00	\$74,948.00	\$78,986.00	\$83,024.00	\$87,063.00	\$91,101.00	\$95,140.00	\$99,178.00
D	Hourly	\$32.15	\$34.09	\$36.03	\$37.97	\$39.92	\$41.86	\$43.80	\$45.74	\$47.68
E	Salary	\$83,581.00	\$88,177.00	\$92,772.00	\$97,368.00	\$101,963.00	\$106,559.00	\$111,182.00	\$115,777.00	\$120,373.00
E	Hourly	\$40.18	\$42.39	\$44.60	\$46.81	\$49.02	\$51.23	\$53.45	\$55.66	\$57.87

**Effective 10/1/2022-9/30/2023**

Tier	Type	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
A	Salary	\$40,816.00	\$44,096.00	\$45,557.00	\$47,017.00	\$49,084.00	\$51,151.00	\$53,218.00	\$55,285.00	\$57,352.00
A	Hourly	\$19.62	\$21.20	\$21.90	\$22.60	\$23.60	\$24.59	\$25.59	\$26.58	\$27.57
B	Salary	\$53,728.00	\$56,568.00	\$59,434.00	\$62,273.00	\$65,112.00	\$67,952.00	\$70,791.00	\$73,630.00	\$76,469.00
B	Hourly	\$25.83	\$27.20	\$28.57	\$29.94	\$31.30	\$32.67	\$34.03	\$35.40	\$36.76
C	Salary	\$56,946.00	\$60,137.00	\$63,355.00	\$66,545.00	\$69,763.00	\$72,954.00	\$76,172.00	\$79,389.00	\$82,580.00
C	Hourly	\$27.38	\$28.91	\$30.46	\$31.99	\$33.54	\$35.07	\$36.62	\$38.17	\$39.70
D	Salary	\$64,923.00	\$68,844.00	\$72,765.00	\$76,685.00	\$80,606.00	\$84,527.00	\$88,448.00	\$92,369.00	\$96,289.00
D	Hourly	\$31.21	\$33.10	\$34.98	\$36.87	\$38.75	\$40.64	\$42.52	\$44.41	\$46.29
E	Salary	\$81,147.00	\$85,609.00	\$90,070.00	\$94,532.00	\$98,993.00	\$103,455.00	\$107,944.00	\$112,405.00	\$116,867.00
E	Hourly	\$39.01	\$41.16	\$43.30	\$45.45	\$47.59	\$49.74	\$51.90	\$54.04	\$56.19

# FY2021-23 CMHPSM Strategic Plan Metrics / Milestones

The CMHPSM will report to the CMHPSM Board on a semi-annual basis on strategic plan metrics and milestones.

**Current Report: #6  
9/30/2023**

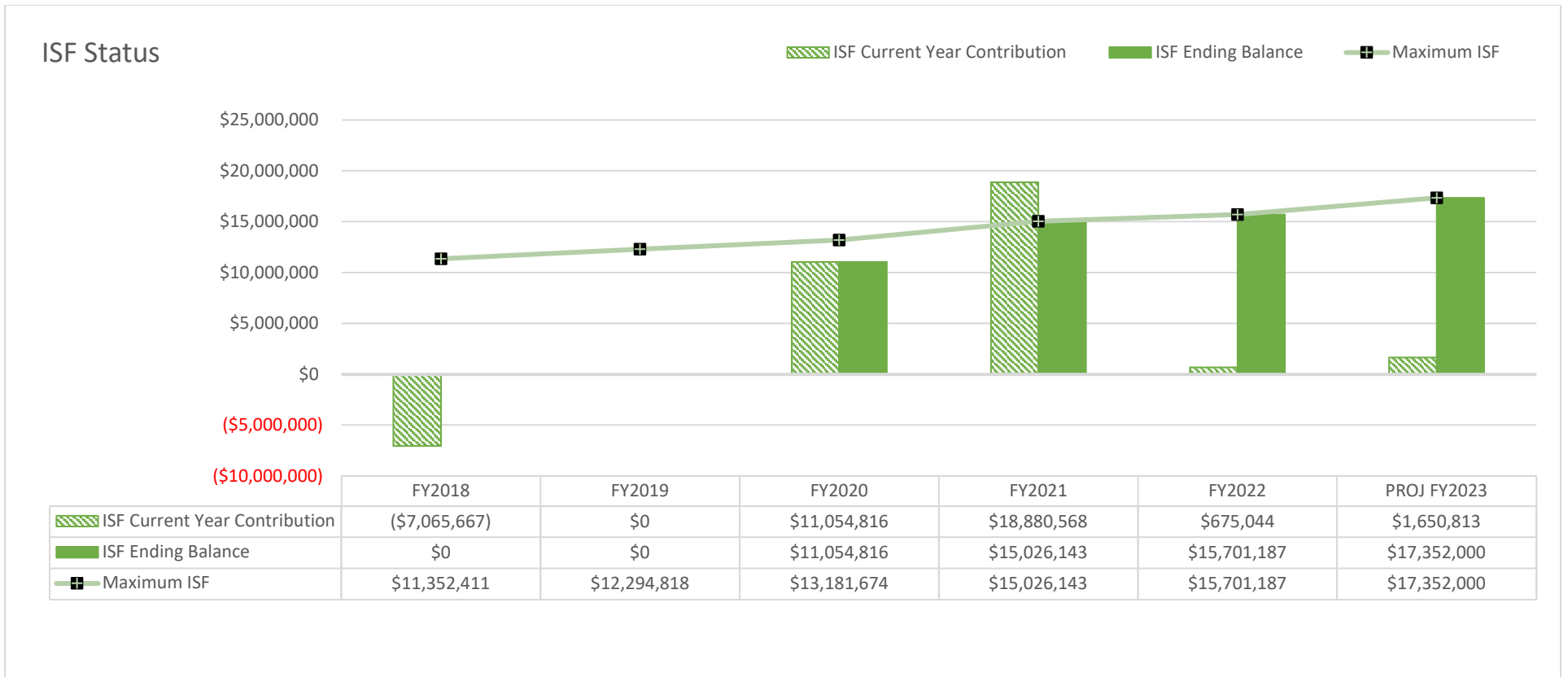
Summary: The following table indicates whether the current metric for the reporting period was either not applicable, Fully Met, Partially Met, In-Process or Not Met. Each overall strategic plan goal has one or more metrics assigned to it for each fiscal year covered in the strategic plan.

### Summary

Strategic Plan Goal	Metrics Report #1: 3/31/2021	Metrics Report #2: 9/30/2021	Metrics Report #3: 3/31/2022	Metrics Report #4: 9/30/2022	Metrics Report #5: 3/31/2023	Metrics Report #6: 9/30/2023
#1	N/A	Metric Partially Met	Revised Metric In-Process	Revised Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#2	N/A	N/A	Metric In-Process	Metric In-Process	Metric In-Process	<b>Metric Fully Met</b>
#3	Metric Fully Met	Metric Fully Met	Metric In-Process	Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#4	N/A	Metric Not Met	Metric In-Process	Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#5	N/A	Metric Partially Met	Revised Metric In-Process	Revised Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#6	N/A	Metric Fully Met	Metric Fully Met	Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#7	Metric Fully Met	Metric Fully Met	Metric In-Process	Metric Partially Met	Metric In-Process	<b>Metric Partially Met</b>
#8	Metric Fully Met	Metric Fully Met	Revised Metric Fully Met	Revised Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#9	Metric Fully Met	Metric Fully Met	Metric In-Process	Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#10	Metric Fully Met	Metric Fully Met	Metric Fully Met	Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>
#11	Metric Fully Met	Metric Fully Met	Revised Metric In-Process	Revised Metric Fully Met	Metric In-Process	<b>Metric Fully Met</b>

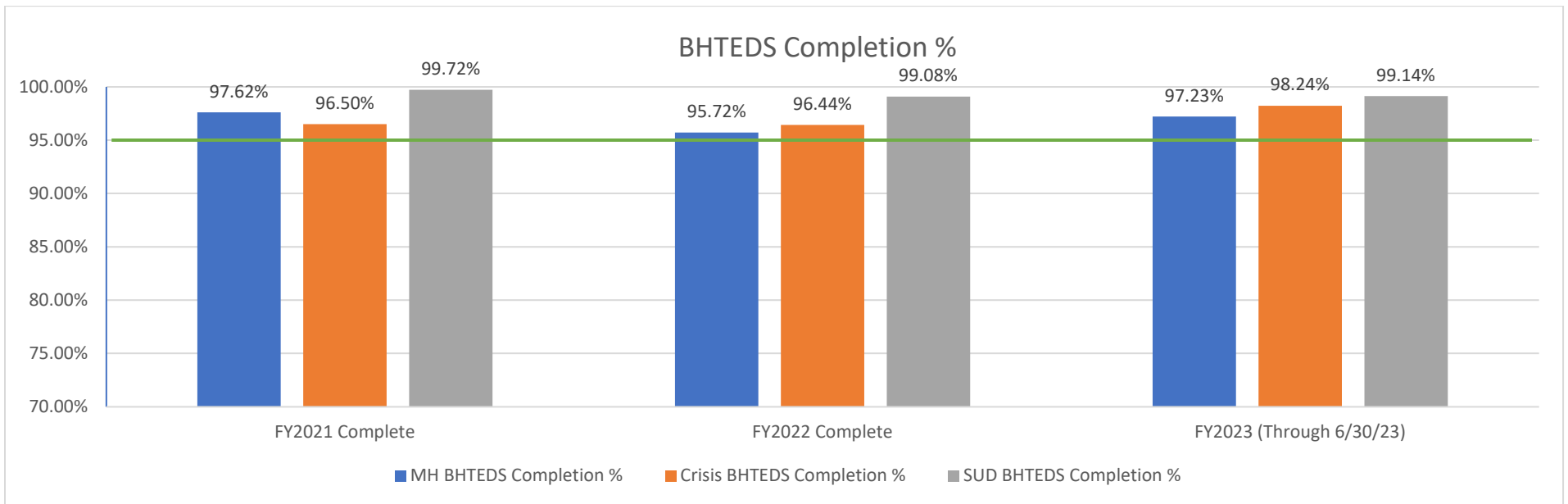
Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Revised Metric Met
<p><b>#1. Improve working relationships and financial expertise within our system, which includes the CMHPSM, regional CMHSPs and external service providers. (Lead: Finance)</b></p>	<p>Conduct an in-depth analysis of the top 1-5 CPT service codes that account for the most service cost by Q4 of FY2021.</p>	<p>Conduct an in-depth analysis of the top 6-10 CPT service codes that account for the most service cost by Q4 of FY2022.</p> <p>Revised Metric: The ECC workgroup will focus our monthly meetings on FY2022 code and modifier changes that are being implemented at the State level.</p>	<p><b>Original Metric: Conduct an in-depth analysis of the top 11-15 CPT service codes that account for the most service cost by Q4 of FY2023.</b></p> <p><b>Revised Metric: The ECC workgroup will focus our monthly meetings on FY2023 code and modifier changes that are being implemented at the State level.</b></p>	<p>The ECC workgroup continues to meet and the group transitioned our focus to the many service coding changes that are to be implemented in this current fiscal year or FY2023. Current work centers around our skill building services (H2014) and a survey was recently released around this potential code and modifier reimbursement model revision.</p>

Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<b>#2. Increase the contribution amount to the CMHPSM Internal Service Fund (ISF) each year until the ISF is fully funded. (Lead: Finance)</b>	Increase contribution amount level over FY2020.	Increase contribution amount level over FY2021 until the ISF is fully funded.	<b>Increase contribution amount level over FY2022 until the ISF is fully funded.</b>	The CMHPSM projects to close FY2023 with a fully funded ISF. We are working on final steps related to a proposed closeout/settlement process for the FY2018/FY2019 regional deficits. The deficit repayment settlement process could potentially impact reported ISF levels in FY2021-23.

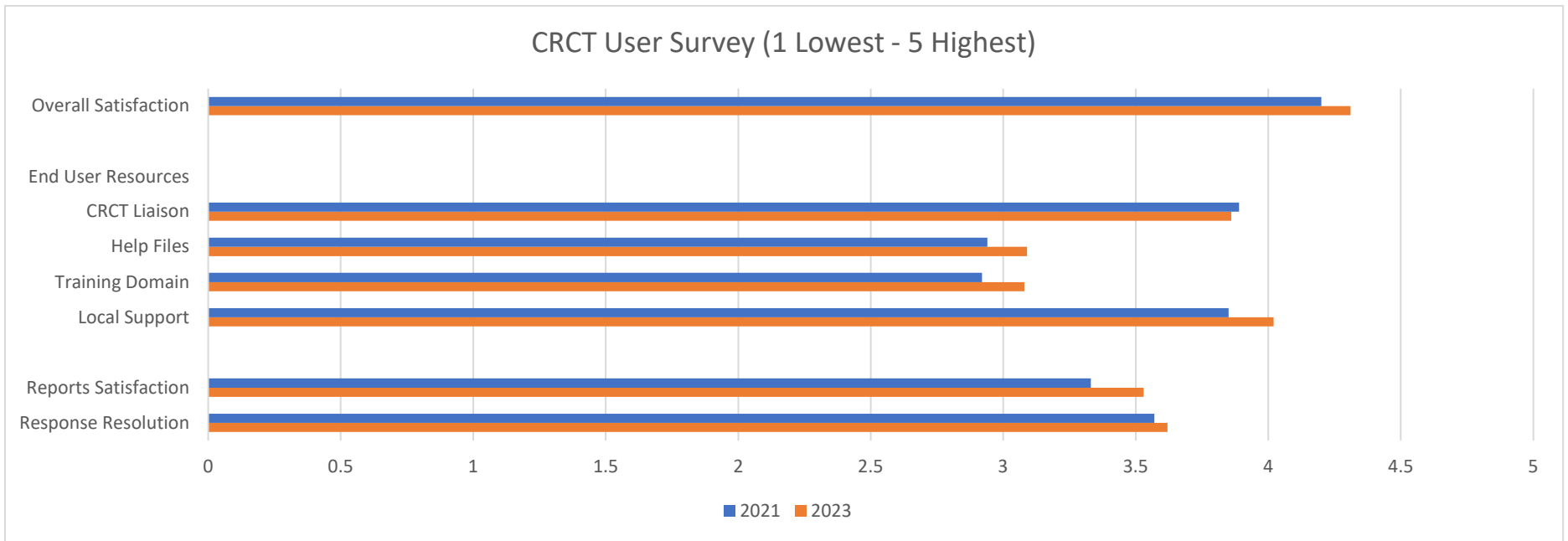




Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<b>#3. Improve the comprehensiveness and validity of the health data within our regional electronic health record: CRCT. (Lead: IM)</b>	Maintain overall BHTEDS completion rates to state 95% standard during FY2021. Improve crisis encounter BHTEDs completion to 80% during FY2021.	Maintain overall BHTEDS completion rates to state 95% standard during FY2022. Improve crisis encounter BHTEDs completion to 85% during FY2022.	<b>Maintain overall BHTEDS completion rates to state 95% standard during FY2023. Improve crisis encounter BHTEDs completion to 95% during FY2023.</b>	The CMHPSM and the partner CMHSPs project to be well above the FY2023 BH TEDS metric targets when all year end encounter processes will be completed during the first quarter of FY2024. The Board will be updated if the metric is not met as encounters are finalized.



Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<p><b>#4. Improve the user experience for all users of our regional electronic health record: CRCT. (Lead: IM)</b></p>	<p>Create and release a CRCT user survey by Q3 of FY2021 to establish a user satisfaction baseline.</p>	<p>Re-issue a CRCT user survey by Q3 of FY2022 and maintain or increase user satisfaction scores over FY2021.</p>	<p><b>Re-issue a CRCT user survey by Q3 of FY2023 and maintain or increase user satisfaction scores over FY2021-22 survey.</b></p>	<p>The CRCT user survey was re-released and reviewed with the Regional Electronic Health Record Operation Committee (EOC). Responses maintained or increased in almost all survey categories. Future iterations of the survey will be expanded to external provider users of the electronic health record.</p>

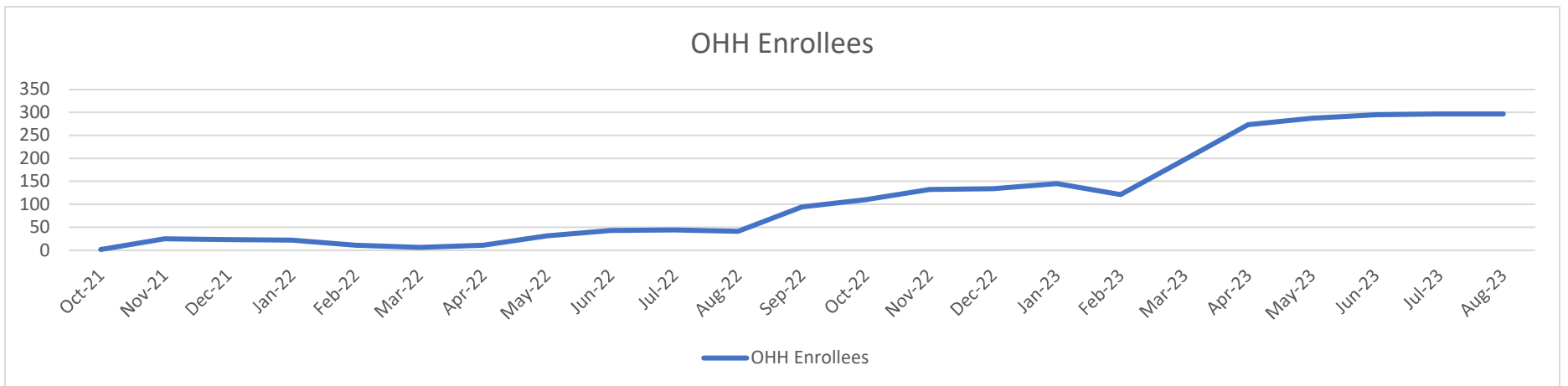


Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Revised Metric Met
<p><b>#5. Improve the financial stability and service capacity of our regional provider network. (Lead: Operations/Finance)</b></p>	<p>Conduct an in-depth analysis of the top 1-5 CPT service codes that account for the most service cost by Q4 of FY2021.</p>	<p>Conduct an in-depth analysis of the top 6-10 CPT service codes that account for the most service cost by Q4 of FY2022.</p> <p>Revised Metric: Maintain regional provider stability by passing through premium pay funding and provider stabilization funding when available.</p>	<p><b>Conduct an in-depth analysis of the top 11-15 CPT service codes that account for the most service cost by Q4 of FY2023.</b></p> <p><b>Revised Metric: Maintain regional provider stability by passing through premium pay funding and provider stabilization funding when available.</b></p>	<p>The CMHPSM region increased reimbursement rates for key services on October 1, 2022 and continued to pass through FY2023 premium pay funding.</p> <p>The CMHPSM advocated for additional funding for FY2024. Direct care premium pay was increased by \$0.85/hour for FY2024 in the state budget and will be passed through appropriately to the CMHSPs and providers.</p>

Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<p><b>#6. Improve documentation for all critically important CMHPSM functions. (Lead: Operations)</b></p>	<p>Review and approve process and procedure documentation for 100% of critically important functions by Q3 of FY2021.</p>	<p>Assess 100% of critically important process and procedure documentation for needed updates by Q3 of FY2022.</p>	<p><b>Assess 100% of critically important process and procedure documentation for needed updates by Q3 of FY2023.</b></p>	<p>The CMHPSM leadership team is continuing to review and approve the processes and procedures that are developed. Existing processes and procedures are continually updated as needed. Finance processes related to vendor payment information and accounts payable processes have been updated to include additional checks and balances. All finance staff have been trained on new and existing processes.</p>

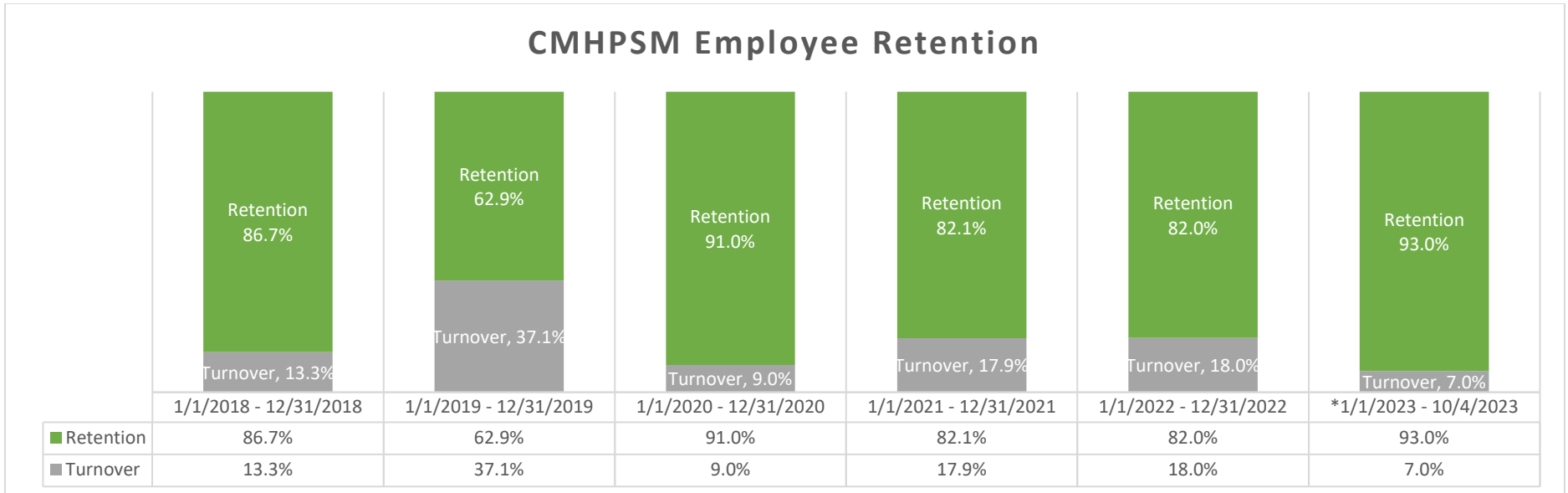
Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Partially Met
<p><b>#7. Improve regional compliance reviews to support components of the quadruple aim. (Lead: Operations)</b></p>	<p>Revise all compliance monitoring tools by end of Q1 of FY2021.</p>	<p>Revise all compliance monitoring tools by end of Q1 of FY2022.</p> <p>Create and issue provider survey for entities that are audited by the CMHPSM by Q4 of FY2022</p>	<p><b>Revise all compliance monitoring tools by end of Q1 of FY2023.</b></p> <p><b>Assess provider survey results for entities that are audited by the CMHPSM for areas of improvement to revise FY24 monitoring tools and processes.</b></p>	<p>The CMHPSM operations department led by CJ Witherow revised all monitoring tools for FY2023 to maintain compliance while increasing the efficiency and effectiveness of the reviews. CJ Witherow worked with the compliance committee, network management committee and key PIHP/CMHSP staff on these revisions wherever appropriate.</p> <p>A provider survey related to compliance was not completed due to resource availability, our operations department had a vacancy in our Compliance and Quality position from August 2022 – March 2023.</p>

Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Revised Metric Met
<p><b>#8. Improve the capacity, effectiveness, and quality of SUD services. (Lead: SUD)</b></p>	<p>Assess regional SUD access across core providers.</p>	<p>Original Metric: Issue RFP for delegated core provider functions by Q2 FY2022. Develop timeline for procuring additional core provider functions during FY2022.</p> <p>Revised Metrics: Redesign Core Provider/Access process in Washtenaw County to align with other counties and increase access to services.</p> <p>Expand programs to address SUD Strategic Plan, emerging issues and health disparities (Opioid Health Homes, community-based programs, youth programs)</p>	<p><b>Original Metric: Continue the re-design and procurement of the SUD core provider system.</b></p> <p><b>Revised Metric: Re-evaluate SUD services with regional community input to determine any improvements made and identify new or ongoing gaps in services. Continue to increase the enrollees within OHH during FY2023.</b></p>	<p>The CMHPSM expanded programming in conjunction with the SUD strategic plan. During the first two quarters of FY2023 the CMHPSM has continued to grow the number of individuals enrolled in the Opioid Health Home (OHH) program. An additional OHH provider was added to our regional program during FY2023.</p>



Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<p><b>#9. Ensure that the Regional SUD Strategic Plan is effectively implemented, and associated outcomes are monitored and reported to the OPB and Regional Boards. (Lead: SUD)</b></p>	<p>Develop charge for SUD Operations Committee by Q1FY2021.</p> <p>Assess 100% of strategic initiative programming delivered semi-annually during FY2021.</p>	<p>Assess 100% of strategic initiative programming delivered semi-annually during FY2022.</p>	<p><b>Assess 100% of strategic initiative programming delivered semi-annually during FY2023.</b></p>	<p>The CMHPSM Substance Use Services Director has continued to join the first Regional Operations Committee meeting of each month and ROC focuses on SUD services at that meeting.</p> <p>The SUD team assessed all SUD strategic initiative programming during FY2023. The SUD Oversight Policy Board reviews these reports at their meetings.</p>

Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<b>#10. Assess CMHPSM internal human resources and related activities in conjunction with current and future potential PIHP functions. (Lead: CEO)</b>	Develop process for employee development requests during Q1 FY2021.	Measure employee retention after implementation of employee engagement committee recommendations.	<b>Improve or maintain employee retention percentage during 2023.</b>	The CMHPSM has tracked employee retention and maintained a retention rate of around 80% in 2021 and 2022. Current data indicates an improvement of retention to 93% in calendar year 2023.



\*Includes available data in 2023 (1/1/2023 – 10/4/2023).

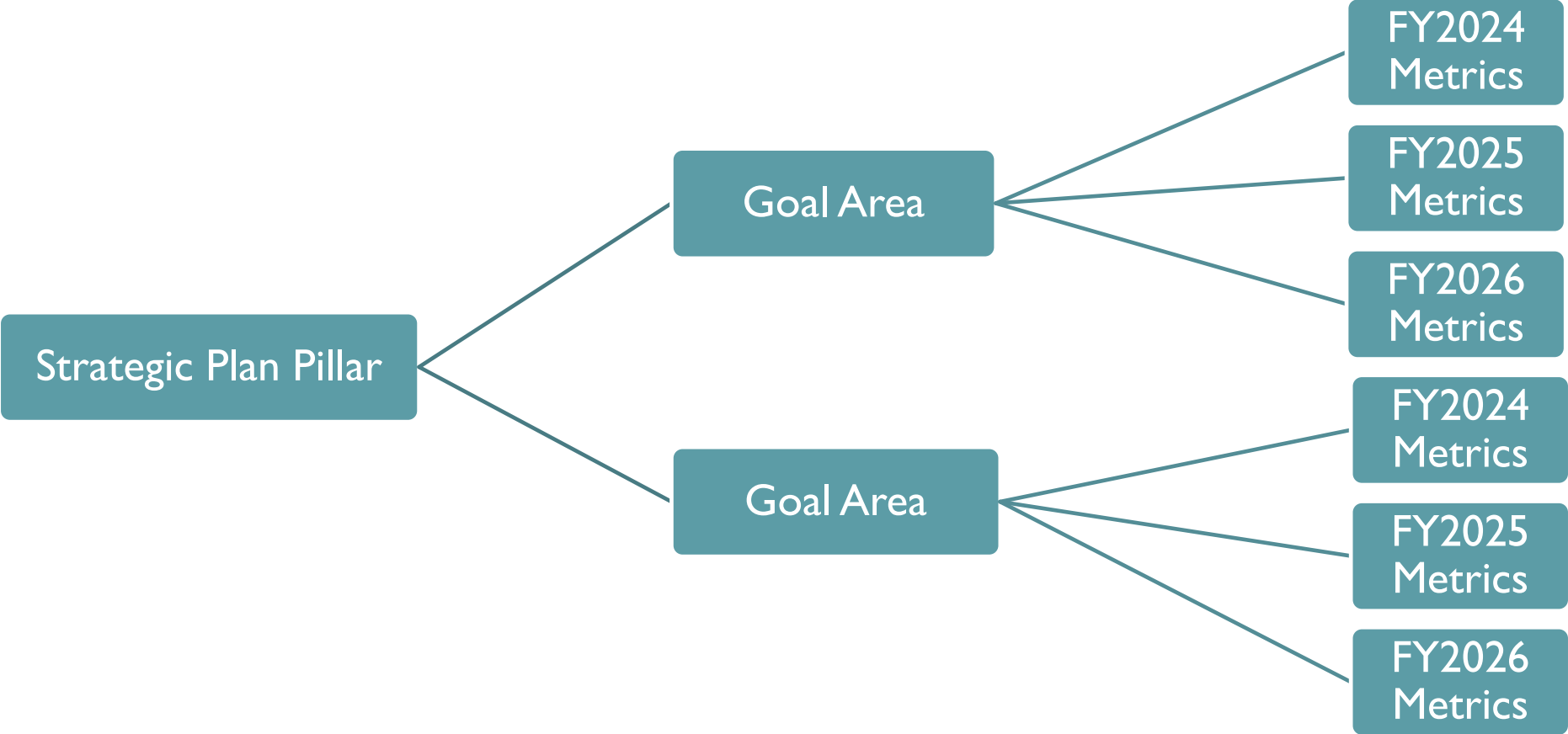
Strategic Plan Goal(s)	FY2021 Metric	FY2022 Metric	FY2023 Metric	Current Status Report #6 9/30/2023: FY2023 Metric Met
<p><b>#11. Implement engagement committee recommendations related to CMHPSM employee morale. (Lead: CEO)</b></p>	<p>Continue CEO updates and update employee handbook.</p> <p>Conduct employee satisfaction survey in February 2021.</p> <p>Conduct salary study for salary tiers by March 2021.</p>	<p>Continue CEO updates and update employee handbook during FY2022.</p> <p>Conduct employee satisfaction survey in August 2022.</p> <p>Develop formal staff on boarding process and procedure during Q1 FY2022.</p>	<p><b>Continue CEO updates and update employee handbook during FY2023.</b></p> <p><b>Additional Metric: Re-issue employee satisfaction survey in July 2023 on the new annual basis.</b></p>	<p>The CMHPSM CEO has continued CEO updates through FY2023. Employee handbook was updated for FY2024 and presented to the Board for review in September 2023.</p> <p>Employee satisfaction / engagement survey was released in July 2023 and results were presented to the CMHPSM Board in August 2023. We believe the results of the survey indicate maintained and improved employee satisfaction in most measures.</p>





**FY2024-26  
CMHPSM  
STRATEGIC  
PLAN**

October 2023



## FY2024 Outcome Metrics

October 2023 Creation

April 2024 Check-In

October 2024 Outcome Report

## FY2025 Outcome Metrics

October 2024 Creation

April 2025 Check-In

October 2025 Outcome Report

## FY2026 Outcome Metrics

October 2025 Creation

April 2026 Check-In

October 2026 Outcome Report

# CMHPSM STRATEGIC PLAN PILLARS

SERVICE QUALITY & ACCESS

STRATEGIC COMMUNICATIONS

CONTRACTUAL COMPLIANCE

FINANCIAL STABILITY

# SERVICE, QUALITY, & ACCESS PILLAR - GOAL AREAS



Regional Training



Michigan Mission Based Performance Indicator System (MMBPIS) Indicators-



Alignment With Substance Use Service Strategic Plan

## SERVICE, QUALITY, & ACCESS GOAL FY2024 METRICS

### Regional Training Programming

- Increase the utilization of the CMHPSM training platform during FY2024.
- Increase the number of trainings approved for reciprocity in FY2024.

### MMBPIS Access Indicator Compliance

- Service access within the region will meet Michigan Mission Based Performance Indicator System (MMBPIS) standards in FY2024, specifically indicators #1,2 and 3. (Aligned with CEO performance goal.)

### SUD Strategic Plan

- The CMHPSM will align resources to achieve service related outcomes within the CMHPSM FY2024-26 Substance Use Services strategic plan during FY2024.

# STRATEGIC COMMUNICATIONS PILLAR - GOAL AREAS



CMHPSM D.B.A.  
Re-branding



Mission, Vision & Values Refresh



Acknowledgement of  
Ten Years As Region Six PIHP

# STRATEGIC COMMUNICATIONS FY2024 METRICS

## Community Mental Health Partnership of Southeast Michigan Re-Branding

- Identify and register a new Doing Business As (DBA) organizational name, internet domains for the CMHPSM rebrand with regional stakeholder input during FY2024.
- Develop marketing materials, logos, website themes and all other resources needed to rebrand the CMHPSM by the end of FY2024.

## Mission, Vision, and Values Refresh

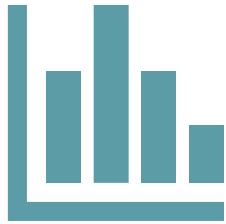
- Refresh the mission, vision and values for the Region 6 PIHP by the end of FY2024. Input will be obtained of consumers / individuals served, PIHP and CMHSP staff, Regional and Oversight Policy Board members and any other relevant stakeholders.

## Acknowledge Ten (10) Year Anniversary of the CMHPSM as PIHP in Region Six

- Communicate the history and evolution of the organization over the past decade in preparation of a rebrand during FY2024.
- The CMHPSM's first contract with MDHHS began on January 1, 2014. Our first direct employee was hired on October 1, 2014. We will celebrate 10 year staff anniversaries for all applicable employees during FY2024.



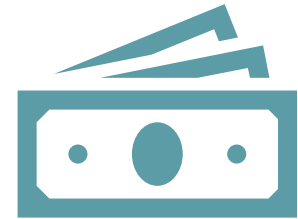
# CONTRACTUAL COMPLIANCE PILLAR - GOAL AREAS



**MDHHS Reporting  
Timeliness and Accuracy**



**MDHHS Audit Scores**



**Performance Bonus and  
Contract Withhold**

# CONTRACTUAL COMPLIANCE FY2024 METRICS

## MDHHS Reporting Timeliness and Accuracy

- 100% of contractually required finance and non-finance reports as designated in Schedule E of the MDHHS-PIHP contract will be submitted by applicable due dates during FY2024. (Aligned with CEO performance goal)

## MDHHS Audit Scores

- The PIHP will maintain compliance in all MDHHS audits during FY2024. The PIHP region is audited directly by MDHHS on multiple programs and must maintain performance either through initial reviews or corrective action completion. Audits include: Health Services Advisory Group (HSAG) external quality reviews, Waiver/1915i review, and multiple substance use service reviews.

## Performance Bonus and Contract Withhold

- The PIHP region will earn 100% of PIHP only performance incentive bonus payments available during FY2024 and 85-100% of PIHP / Medicaid Health Plan joint performance bonus incentive payments available during FY2024. (Aligned with CEO performance goal)

# FINANCIAL STABILITY PILLAR - GOAL AREAS



**Budget Accuracy**



**Regional ISF Stability**



**FY2018-19 Deficit  
Repayment**



**Financial Software  
Implementation**

# FINANCIAL STABILITY FY2024 METRICS

## Budget to Actual Accuracy (Revenue, PIHP Expense)

- Project regional revenue within 3% of the actual FY2024 year end revenue.
- Maintain PIHP administrative expenses under FY2024 budget.

## Regional ISF Stability

- Maintain a fully funded internal service fund throughout FY2024.

## FY2018-19 Deficit Repayment

- Resolve the FY2018 and FY2019 deficit issue by 12/31/2023. (Aligned with CEO performance goal)

## Financial Software Implementation

- Install and integrate new regional financial software with regional electronic health record during FY2024.

## Regional Board Officers List

\*Regional Board officer elections take place in October

<b>FY2023</b>		
Chair	B. King	Washtenaw
Vice-Chair	J. Ackley	Lenawee
Secretary	R. Pasko 6/2023 – 9/2023	Monroe
	S. Libstorff 10/2022 – 2/2023	
<b>FY 2022</b>		
Chair	S. Slaton	Livingston
Vice-Chair	J. Ackley	Lenawee
Secretary	S. Libstorff	Monroe
<b>FY 2021</b>		
Chair	S. Slaton	Livingston
Vice-Chair	C. Richardson	Washtenaw
Secretary	J. Ackley	Lenawee
<b>FY 2020</b>		
Chair	S. Slaton	Livingston
Vice-Chair	C. Richardson	Washtenaw
Secretary	J. Ackley	Lenawee
<b>FY 2019</b>		
Chair	C. Londo	Monroe
Vice-Chair	S. Slaton	Livingston
Secretary	J. Ackley	Lenawee
<b>FY 2018</b>		
Chair	R. Tillotson	Lenawee
Vice-Chair	C. Londo	Monroe
Secretary	R. Garber	Livingston
<b>FY 2017</b>		
Chair	R. Tillotson	Lenawee
Vice-Chair	C. Londo	Monroe
Secretary	B. Cox	Livingston
<b>FY 2016</b>		
Chair	G. Lane	Monroe
Vice-Chair	L. Berry-Bobovski	Livingston
Secretary	B. Wilson	Lenawee
<b>FY 2015</b>		
Chair	G. Lane	Monroe
Vice-Chair	P. Ball	Washtenaw
Secretary	L. Berry Bobovski	Livingston

The officers of this Board shall be Chairperson, Vice-Chairperson, and Secretary.

- Only one individual from each Partner may serve as an officer.
- The CMHPSM officers shall have one-year terms, or until such time as their successors are duly elected.
- Officers shall not serve more than 3 consecutive terms.
- To ensure that the Chairpersonship rotates, upon the completion of a third term serving as chairperson, a new Chairperson shall be an individual affiliated with another Partner.

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# **CEO Report**

## **Community Mental Health Partnership of Southeast Michigan**

**Submitted to the CMHPSM Board of Directors**  
**October 5, 2023 for the October 11, 2023 Meeting**

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### *CMHPSM Update*

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- The CMHPSM held an all-staff meeting on Monday September 11, 2023.
- Staff are participating in a walk well program this month led by the Employee Engagement committee. The program is designed to improve health and fitness through logging miles walked over the course of a month.
- The CMHPSM leadership team continues to meet on a weekly basis on Tuesday mornings.
- The Substance Use Services department received full compliance on our State Opioid Response III (SORIII) site review. Congratulations to Alyssa Tumolo, Rebecca DuBois and Nicole Adelman for their work on this review!
- An update on FY2018-19 deficit resolution will be provided at the meeting.
- The CMHPSM worked with the Washtenaw County Health Department to produce the It is Possible Recovery and Harm Reduction Campaign: <https://www.washtenaw.org/3024/It-Is-Possible-Recovery-Harm-Reduction-C>  
This project was funded through MDHHS with a federal SAMHSA grant.

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### *COVID-19 Update*

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- The following webpage was created on our CMHPSM regional website related to the end of the public health emergency: <https://www.cmhpsm.org/phe-end>

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### *CMHPSM Staffing Update*

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- The CMHPSM currently has no open positions.
- More information and links to job descriptions and application information can be found here: <https://www.cmhpsm.org/interested-in-employment>

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### *Regional Update*

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- Our regional committees continue to meet using remote meeting technology and expect we will continue to do so until that option is no longer feasible.
- The Regional Operations Committee continues to schedule to meet on a weekly basis.



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### *Statewide Update*

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- PIHP statewide CEO meetings are being held remotely on a monthly basis. Since our last Regional Board meeting, the PIHP CEOs met on October 3, 2023.
- The PIHP CEO / MDHHS operations meetings with MDHHS behavioral health leadership staff scheduled for October 5, 2023 were cancelled. I provide a summary of those meetings to our regional directors at our Regional Operations Committee meetings each month.
- The PIHP CEOs met with the new MDHHS Specialty Behavioral Health Services Director Kristen Jordan in Lansing on Monday September 25, 2023.
- The Community Mental Health Association (CMHA) held their directors forum on September 28 and 29. Directors from the CMHSPs and PIHPs meet in Lansing to discuss statewide issues. MDHHS joins the discussion on the second day of the directors forum.
- The PIHPs were informed that due to payment system errors related to capitation payments sent to the PIHPs during FY2014 and FY2015, a pull back of federal dollars will be initiated in the upcoming months. The statewide capitation payments to be pulled back were associated with individuals that were deceased and were identified in a federal program audit. More information related to the share of these payments by Medicaid Health Plan or PIHP will be released by MDHHS when available.
- MDHHS re-enrollment processes began in April and May for individuals with a June re-enrollment date. The process will progress through subsequent re-enrollment months over a 12-to-14 month period to not overwhelm the MDHHS enrollment systems. The following page has been created on our CMHPSM website to provide information on the Medicaid enrollment restart: <https://www.cmhpsm.org/medicaid-enrollment-restart>

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### *Legislative Updates*

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- Current information indicates that the Michigan Legislature will end its session earlier than the typical year to effectuate a number of laws with the required 60 days post session timeframe.
- House bills in behavioral health area:
  - [HB4213](http://legislature.mi.gov/doc.aspx?2023-HB-4213): <http://legislature.mi.gov/doc.aspx?2023-HB-4213>  
Telemedicine Bill

- [HB4579](http://legislature.mi.gov/doc.aspx?2023-HB-4579): <http://legislature.mi.gov/doc.aspx?2023-HB-4579>  
[HB4580](http://legislature.mi.gov/doc.aspx?2023-HB-4580): <http://legislature.mi.gov/doc.aspx?2023-HB-4580>  
[HB4131](http://legislature.mi.gov/doc.aspx?2023-HB-4131): <http://legislature.mi.gov/doc.aspx?2023-HB-4131>  
Telehealth Reimbursement Bills
- [HB4081](http://legislature.mi.gov/doc.aspx?2023-HB-4081): <http://legislature.mi.gov/doc.aspx?2023-HB-4081>  
Minimum number of counselors employed by school districts
- [HB4707](http://legislature.mi.gov/doc.aspx?2023-HB-4707): <http://legislature.mi.gov/doc.aspx?2023-HB-4707>  
Mental Health Substance Abuse Treatment Parity
- Senate bills in behavioral health area:
  - [SB27](http://legislature.mi.gov/doc.aspx?2023-SB-0027): <http://legislature.mi.gov/doc.aspx?2023-SB-0027>  
Senate Equitable Behavioral Health Parity
  - [SB227](http://legislature.mi.gov/doc.aspx?2023-SB-0227): <http://legislature.mi.gov/doc.aspx?2023-SB-0227>  
Licensed group home requirements

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*Future Updates*

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- We are planning to cover the following items at our December 2023 meeting:
  - FY2024 Quality Assessment and Performance Improvement Plan (QAPIP) Presentation
  - FY2023 Quality Assessment and Performance Improvement Plan (QAPIP) Status Update
  - FY2024 Budget Review

Respectfully Submitted,



James Colaianne, MPA



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

September 29, 2023

James Colaianne, CEO  
CMHPSM  
3005 Boardwalk Drive, Suite 200  
Ann Arbor, MI 48108

RE: CMHPSM Settlement Letter

Dear Mr. Colaianne:

Michigan Department of Health and Human Services (MDHHS) is providing instruction and details to Community Mental Health Partnership of Southeast Michigan (CMHPSM) pertaining to the cost settlement process for Fiscal Years (FY) 2018 through 2022.

MDHHS will grant a one-time exception to the MDHHS/CMHPSM contract, FY22 ISF may be used for any preceding State/Contractor Managed Care Plan Contract. The only expenditures counted in calculating a PIHP's Risk Corridor for a FY are those expenditures that are for services and other activities attributable to that same FY, therefore, ISF funds used for preceding contracts will not reduce risk corridor calculation.

To effectuate this settlement, the Financial Status Report (FSR) reporting requirements, compliance with generally accepted accounting principles (GAAP), and contractually required audits and examinations the Department will cost settle the FY2018 through FY2022 Medicaid contracts following traditional reporting requirements and risk corridor calculations as instructed on Attachment A of this letter. The traditional reporting requirements outlined in Attachment A will allow CMHSPM to meet the FY18 and FY19 local share of risk obligation, the FY21 and FY22 savings corridor payment to MDHHS, and to fund the ISF.

**FY18, FY19, and FY20 FSR Submissions**

Revised FY18, FY19 and FY20 Final FSRs were received from CMHPSM on April 4, 2022. These FSRs were not used for compliance exam financial status reporting guidelines for each respective year.

MDHHS has not accepted the revised FSR forms due to the update indicating a negative ISF balance. The original FSRs were used for compliance exams and will be used for settlement.

James Colaianne, CEO  
CMHPSM  
September 29, 2023  
Page 2

**CMHPSM Schedule of Payments**

CMHPSM shall submit a schedule of payments of current deficits, to include FY, whom payment is to be issued to, and date of payment, **within ten (10) business days** of the date of this letter to contract management at [MDHHS-BHDDA-Contracts-MGMT@michigan.gov](mailto:MDHHS-BHDDA-Contracts-MGMT@michigan.gov).

**State Share**

The MDHHS state share of the risk corridor will be disbursed once CMHPSM has resolved the FY18 - FY19 deficits and all risk corridor payment obligations owed by CMHPSM to MDHHS.

Sincerely,

*Kristen Jordan*

Kristen Jordan, Director  
Bureau of Specialty Behavioral Health Services  
Behavioral and Physical Health and Aging Services Administration

- c: Farah Hanley, MDHHS
- Meghan E. Groen, MDHHS
- Amy Epkey, MDHHS
- Shannah Havens, MDHHS
- Leslie Asman, MDHHS
- Kidada Smith, MDHHS
- Jackie Sproat, MDHHS
- June White, MDHHS
- Tim Kubu, MDHHS
- William Anderson, MDHHS

## **Attachment A**

### **FY2018 and FY2019**

- MDHHS will allow the FY18 and FY19 FSRs to reflect the unfunded local share of the risk corridor with acknowledgement that the deficits will be addressed with future year funds.
- The State share of the risk corridor will be disbursed once all deficits and amounts due MDHHS are satisfied.

### **FY2020**

- The earned Medicaid savings will be reported and expended in the FY21 FSR (Attachment P.7.7.1.1, Medicaid Contract Settlement Worksheet, Section 5.5).

### **FY2021**

- The earned Medicaid savings will be reported and expended in the FY22 FSR (Schedule E, Medicaid Contract Settlement Worksheet, Section 5.5).
- The Medicaid lapse shall be returned to MDHHS.

### **FY2022**

- The ISF will be utilized to cover the FY18 and FY19 unfunded local share of the risk corridor.
- Section 1.1 PIHP Transferred To/From ISF balances of the Internal Service Fund report will be utilized to report the portion of the ISF used to cover the FY18 and FY19 unfunded local share of the risk corridor.
- The balance of the ISF will be reflected in the Internal Service Fund report and identified in the settlement letter.
- The Medicaid lapse shall be returned to MDHHS.