

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING
705 N. Zeeb Rd, Ann Arbor, MI
Wednesday, January 10, 2018
6:00 PM



Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 11-8-17 Regular Meeting and Waive the Reading Thereof (Board Action) {Attachment #1}	2 min
V. Audience Participation (5 minutes per participant)	
VI. Old Business	20 min
a. January Finance Report {Attachment #2}	
VII. New Business	30 min
a. Board Action Requests {Attachment #3}	
i. Consideration to approve the Monroe County ISD contract amendment as presented	
ii. Consideration to approve the Meridian Health Services contract as presented	
b. Annual CEO Performance Review	
VIII. PIHP CEO Report to the Board	15 min
a. Report from the SUD Oversight Policy Board (OPB)	
IX. Adjournment	

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
November 8, 2017**



Members Present: Judy Ackley, Greg Adams, Charles Coleman, Barb Cox, Susan Fortney, Roxanne Garber, Sandra Libstorff, Charles Londo, Kent Martinez-Kratz, Caroline Richardson, Sharon Slaton

Members Absent: Martha Bloom

Staff Present: Connie Conklin, Jane Terwilliger, Kathryn Szewczuk, Stephannie Weary, Trish Cortes, Lisa Jennings, Suzanne Stolz, James Colaianne

Others Present: Laurie Lutomski, representatives of the Therapeutics agency

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair R. Tillotson

II. Roll Call
J A quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by S. Slaton, supported by C. Richardson, to approve the agenda
Motion carried**

IV. Consideration to Approve the Minutes of the October 11, 2017 Regular Meeting and Waive the Reading Thereof

**Motion by C. Coleman, supported by S. Slaton, to approve the minutes of October 11, 2017 Regular Meeting and waive the reading thereof
Motion carried**

V. Audience Participation

VI. Old Business

a. November Finance Report
J S. Stolz presented. Discussion followed.
i. Investment Summary
S. Stolz reported on the performance of investments, which is a quarterly requirement.

VII. New Business

a. Board Action Request
Consideration to approve the contracts and amendments as presented

**Motion by C. Coleman, supported by S. Slaton, to vote on each contract/amendment individually
Motion carried**

Motion by J. Ackley, supported by C. Coleman, to approve the new Roslund Prestage contract to provide annual financial and compliance audit services for the CMHPSM PIHP

Motion carried

Motion by S. Slaton, supported by C. Coleman, to approve the rate increase for the Macomb Oakland Regional Center (MORC) to expand the assessments in to Monroe County

Motion carried

Motion by S. Slaton, supported by K. Martinez-Kratz, to approve the increase of fee-for-service reimbursement for the H0019 Long Term Residential daily rate for all CMHPSM network providers

Motion carried

b. Board Action Request

Consideration to approve the updated Procurement of Goods and Services Policy

Motion by S. Slaton, supported by R. Garber, to approve the updated Procurement of Goods and Services Policy

Motion carried

VIII. PIHP CEO Report to the Board

-) The annual CEO evaluation will happen between now and mid-December.
-) A new SIS Assessor is needed to replace an Assessor who left the organization. The position will be posted soon.
-) J. Terwilliger provided a status update for the new EHR.
-) J. Terwilliger and Board members discussed the possibility of CMHPSM pursuing accreditation.
-) For the December board meeting, C. Richardson requested more information on the accreditation process and what a timeline for moving toward accreditation would look like.

IX. Adjournment

Motion by C. Coleman, supported by S. Slaton, to adjourn the meeting

Motion carried

Meeting adjourned at 7:30 p.m.

Roxanne Garber, CMHPSM Board Secretary



Financial Highlights For the Period Ending November 30, 2017

CMHPSM Strategies:

1. CMHPSM will continue to coordinate with CMHSP's to review current year budgets and actual expenditures.
2. A shared decision model will be utilized to monitor and stabilize budgets and services while projected usage of risk reserves in the current year and subsequent years.
3. CMHPSM will trend traditional Medicaid Eligibles and HMP Enrollees from the most current listing to apply the rates and monitor incoming revenues.
4. CMHPSM is monitoring the potential overages and is working with the CMHSP's to minimize costs yet providing medically necessary services.

**Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending November 30, 2017**

	FY18 Original Budget	YTD Actual	YTD Budget	YTD Actual O/(U) Budget	Percent Variance Actual to Budget
Operating Revenue					
Medicaid Capitation	\$125,988,782	\$21,416,252	\$20,998,130	\$418,122	1.99%
Medicaid SUD Capitation	2,119,183	360,719	353,197	7,522	2.13%
Healthy Michigan Plan	8,852,093	1,469,159	1,475,349	(6,190)	-0.42%
Healthy Michigan Plan SUD	4,243,420	673,482	707,237	(33,755)	-4.77%
Autism	6,100,000	1,136,682	1,016,667	120,015	11.80% a
SUD Community Block Grant	5,274,005	964,672	879,001	85,671	9.75% b
Block Grants	386,626	64,438	64,438	-	0.00%
SUD PA2 - Cobo Tax Revenue	1,826,092	304,349	304,349	-	0.00%
SUD PA2 - Cobo Tax Use of Reserve	1,598,399	266,400	266,400	-	0.00%
Local Match	1,577,780	262,963	262,963	-	0.00%
Other Revenue	327,921	56,029	54,654	1,375	2.52%
Use of Risk Reserve	5,558,461	926,410	926,410	-	0.00%
Total Revenue	\$163,852,762	\$27,901,554	\$27,308,794	\$592,761	
Funding For CMHSP Partners					
Lenawee CMHSP	17,359,056	2,893,176	2,893,176	-	0.00%
Livingston CMHSP	26,041,069	4,340,178	4,340,178	-	0.00%
Monroe CMHSP	27,899,912	4,649,985	4,649,985	-	0.00%
Washtenaw CMHSP	69,394,457	11,565,743	11,565,743	-	0.00%
Total Funding For CMHSP Partners	\$ 140,694,494	\$ 23,449,082	\$23,449,082	\$ -	
Funding For SUD Services					
Lenawee County	2,029,879	200,275	\$338,313	(138,038)	-40.80% c
Livingston County	2,604,448	194,947	434,075	(239,128)	-55.09% c
Monroe County	2,379,806	269,913	396,634	(126,722)	-31.95% c
Washtenaw County	7,546,966	849,938	1,257,828	(407,890)	-32.43% c
Total Funding For SUD Services	\$ 14,561,099	\$ 1,515,072	\$2,426,850	\$(911,777)	
Other Contractual Obligations					
Hospital Rate Adjuster	2,207,816	\$367,969	\$367,969	-	0.00%
USE and HICA Tax	1,059,026	176,504	176,504	-	0.00%
Local Match	1,577,780	262,963	262,963	-	0.00%
Total Other Costs	\$4,844,622	\$807,437	\$807,437	\$1	
CMHPSM Administrative Costs					
Salary & Fringe	2,137,588	338,532	356,265	(17,733)	-4.98%
Administrative Contracts	1,398,669	110,103	233,112	(123,009)	-52.77% d
Board Expense	4,400	150	733	(583)	-79.55% e
All Other Costs	211,890	33,980	35,315	(1,335)	-3.78%
Total Administrative Expense	\$3,752,547	\$482,765	\$625,425	\$(142,660)	
Carry Forward	\$0		\$0	\$0	
Total Expense	\$163,852,762	\$26,254,356	\$27,308,794	\$(1,054,436)	
Revenues over (under) Expenditures	\$0	\$1,647,198	\$0	\$1,647,199	

Community Mental Health Partnership of Southeast Michigan
Statement of Revenues and Expenditures Notes
For the Period Ending November 30, 2017

a -Over budget due to increased eligibles. Autism is newly capitated. Eligibles will be trended and an amend will be presented at the end of 1st quarter.

b - SUD funding is over budget due to the Innovative Strategies and STR Block grant funding not used in fiscal year 2017 and was carried over to FY18 after final carryforward was estimated. A budget amend will be presented at the end of 1st quarter.

c - SUD budgets are under budget due to new programs including the Innovative Strategies, STR grants and the approved PA2 programs.

d - Administrative budgets are under budget due to timing. Trainings and contracted services have not yet incurred.

e - Board expense under budget primarily due to cancelled meetings.



Regional Board Action Request – Contracts

Board Meeting Date: January 10, 2018

Action(s) Requested: Approval of the contracts, agreements and/or amendments listed below.

Organization - Background	Term / Type	Amount / Funding Source
Monroe County ISD - Expand SUD Prevention services related to the Iowa Strengthening Family Program Iowa Model. Monroe ISD will send 3-5 staff to training, develop implementation plan with CMHPSM approval, and then provide family training sessions utilizing the model.	12/1/2017 – 4/30/2018 <i>Amend Contract</i>	<i>Increase contract by \$26,174</i> <i>SUD Block Grant</i>
Meridian Health Services – Add additional outpatient fee-for-service provider option for Monroe and Washtenaw consumers.	1/1/2018 – 9/30/2018 <i>New Contract</i>	<i>Paid at standardized regional fee-schedules.</i>

Recommend: Approval