

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES**

**July 8, 2020**

**\*Meeting held electronically via Zoom**



**Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Molly Welch Marahar, Caroline Richardson, Sharon Slaton, Ralph Tillotson

**Members Absent:** Charles Londo, Gary McIntosh, Katie Scott

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Michelle Sucharski, Dana Darrow, Mike Harding, Jeff Koras

**Others Present:** Laurie Lutomski, Dave Oblak, Marci Scalera

- I. Call to Order  
Meeting called to order at 6:01 p.m. by Board Chair S. Slaton.
- II. Roll Call
  - An electronic quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by R. Garber, to approve the agenda  
Motion carried**

Vote

Yes: Ackley, Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott, King\*

\*joined meeting after this vote

- IV. Consideration to Approve the Minutes of the June 10, 2020 Regular Meeting and Waive the Reading Thereof

**Motion by S. Fortney, supported by R. Garber, to approve the minutes of the June 10, 2020 regular meeting and waive the reading thereof  
Motion carried**

Vote

Yes: Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott, Ackley\*

\*missed this vote due to technical issue with her phone

- V. Audience Participation
  - Dave Oblak, Oversight Policy Board Chair, introduced himself.

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

VI. Old Business

- a. July Finance Report – FY20 as of May 31<sup>st</sup>
- M. Berg presented. Discussion followed.
  - The \$2/hr. wage pass-through has been received for March-May. The expectation is that the region will receive the 2<sup>nd</sup> payment for June, July, and August in July.
  - The preliminary FY21 budget will come to board in August.
- b. FY18 and 19 Deficit Update
- M. Berg presented a worksheet that outlined ISF activity, highlighting ISF activity from FY15-FY19.

VII. New Business

- a. Board Action Request  
Consideration to approve the FY19 Deficit Elimination Plan

**Motion by B. King, supported by R. Garber, to approve the FY19 Deficit Elimination Plan**

**Motion carried**

Vote

Yes: Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott, Ackley\*

\*missed this vote due to technical issue with her phone

- b. Informational Review  
Contract signed within CEO authority
- CMHPSM entered into a consultation contract with former SUD Director Marci Scalera to assist with the SUD strategic plan. The contract is within CEO authority; no board action was required.

- c. Board Action Request  
Consideration to approve the FY21-23 CMHPSM Strategic Plan

- J. Colaianne presented.
- The Board requested semi-annual reports on the strategic plan going forward.
- Metrics for the strategic plan should be established by quarter 1 of FY21.

**Motion by B. King, supported by M. Welch Marahar, to approve the FY21-23 CMHPSM Strategic Plan, to include semi-annual reports to the Regional Board**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)
- J. Colaianne provided an overview of the recent OPB meeting.

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- b. CEO Report to the Board
  - J. Colaianne presented the CEO Report, which included updates from the CMHPSM, Region, and State.
  - J. Colaianne presented suggested CEO goals to the board.

IX. Closed Session  
a. Legal Update

Motion by B. King, supported by J. Ackley, to enter into closed session  
Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

- The Board entered closed session at 7:32 p.m.

Motion by B. King, supported by S. Fortney, for the Board to return to from closed session  
Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Abstain: Welch Marahar

Absent: Londo, McIntosh, Scott

- The Board returned from closed session at 7:38 p.m.

X. Adjournment

**Motion by B. King, supported by J. Ackley, to adjourn the meeting**

**Motion carried**

- Meeting adjourned at 7:39 p.m.

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Judy Ackley, CMHPSM Board Secretary

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