

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
June 8, 2016**



**Members Present:** Greg Lane, Sandra Libstorff, Lisa Berry-Bobovski, Judy Ackley, Barb Cox, Bob Wilson, Kent Martinez-Kratz, Jan Plas (phone)

**Members Absent:** Patricia Spriggel, Charles Londo, Robin Damschroder, Ralph Tillotson, Charles Coleman

**Staff Present:** Connie Conklin, Sandy Keener, Stephannie Weary, Trish Cortes, Jane Terwilliger, Suzanne Stolz, Matt McDaniels, Jane Goerge, Kristen Ora, Jessica Sahutoglu, Anne Marshall, Mike Harding

**Others Present:** Lori Lutomski

I. Call to Order  
Meeting called to order at 6:00 p.m. by Board Chair G. Lane

II. Roll Call

III. Consideration to Adopt the Agenda as Presented

**Motion by J. Ackley, supported by B. Cox, to approve the agenda  
Motion carried**

IV. Consideration to Approve the Minutes of the May 11, 2016 Regular Meeting and Waive the Reading Thereof

**Motion by K. Martinez-Kratz, supported by L. Berry-Bobovski, to approve the minutes of  
May 11, 2016 Regular Meeting and waive the reading thereof  
Motion carried**

V. Audience Participation

VI. PIHP Managing Director Report to the Board

a. April Finance Report

- S. Stolz presented the report. Discussion followed.

b. SUD Monitoring Presentation

- A. Marshall and J. Goerge provided an overview of SUD services and monitoring.

c. Electronic Health Record (EHR) Update

- M. McDaniels provided an update on the efforts currently underway that will lead to the release of the Request for Information (RFP) for the EHR.
- The projected date for a final decision for the EHR vendor is November of this year.

d. 2016 Hill Day Summary

- J. Terwilliger reported on the 2016 Hill Day, which took place in Washington, D.C.

e. Michigan FY 2017 Budget Update

- J. Terwilliger shared the FY 17 DHHS Conference Committee Recommendations for the budget.

VII. Old Business

a. Board Action Request

Consideration to Approve Section 4 of the CMHPSM Board Governance Policy Manual

**Motion by J. Ackley, supported by K. Martinez-Kratz, to approve section 4 of the CMHPSM Governance Policy Manual**

**Motion carried**

b. MACMHB Report

- C. Conklin advised of a Steering Committee meeting that will take place on Friday, 6/10.

VIII. New Business

a. Board Action Request

Consideration to Approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP)

**Motion by L. Berry-Bobovski, supported by K. Martinez-Kratz, to approve the Annual Summary and Evaluation of the Quality Assessment and Performance Improvement Program (QAPIP)**

**Motion carried**

b. Board Action Request

Consideration to Approve the Annual Plan for Quality Assessment and Improvement Activities During Calendar Year 2016

**Motion by J. Plas, supported by B. Cox, to approve the Annual Plan for Quality Assessment and Improvement Activities During Calendar Year 2016**

**Motion carried**

IX. Adjournment

**Motion by K. Martinez-Kratz, supported by L. Berry-Bobovski, to adjourn the meeting**  
**Motion carried**

Meeting adjourned at 7:24 p.m.



Bob Wilson  
Bob Wilson, CMHPSM Board Secretary