

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
May 11, 2022**



Members Present: Susan Fortney, Roxanne Garber, Sandra Libstorff, Molly Welch Marahar, Mary Serio, Sharon Slaton, Holly Terrill, Ralph Tillotson

Members Absent: Judy Ackley, Bob King, Randy Richardville, Katie Scott

Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, CJ Witherow, Matt Berg, Lisa Jennings, Trish Cortes, Nicole Adelman, Connie Conklin

Guests Present: Derek Miller

I. Call to Order

Meeting called to order at 6:10 p.m. by Board Chair S. Slaton.

II. Roll Call

- Quorum confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by S. Fortney, supported by R. Tillotson, to approve the agenda
Motion carried**

IV. Consideration to Approve the Minutes of the 4-13-2022 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by M. Welch Marahar, to approve the minutes of the 4-13-2022 regular meeting and waive the reading thereof
Motion carried**

V. Audience Participation

None

VI. FY2021 Audit Presentation

- Derek Miller presented the results of the FY2021 audit.

**Motion by R. Tillotson, supported by M. Serio, to accept the audit results as presented
Motion carried**

VII. Old Business

a. Board Information: April Finance Report – FY2022 as of March 31st

- M. Berg presented. Discussion followed.

b. CEO Review Committee Update

- M. Serio provided a written summary of the responses received for the CEO performance review.
- J. Colaianne will provide additional follow up as requested by the Board.

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Motion by M. Serio, supported by R. Tillotson, to accept the Summary of Input for J. Colaianne’s Performance Review for 2022

Motion carried

Roll Call Vote

Yes: Fortney, Garber, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Ackley, King, Richardville, Scott

Motion by M. Serio, supported by R. Tillotson, to authorize S. Slaton to work with J. Colaianne on terms for the next CEO contract, with consultation from the PIHP’s attorney, and to extend the contract term from 3 years to 5 years.

Motion carried

Roll Call Vote

Yes: Garber, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No: Fortney, Libstorff

Absent: Ackley, King, Richardville, Scott

- S. Fortney and S. Libstorff noted that their vote was due to the 5-year term and was not a vote of opposition to offering J. Colaianne a new contract.

c. Bylaws Committee Update

- The process to revise the bylaws involves going to CMH boards for approvals.
- Rather than updating the bylaws, the Regional Board will define “attendance” in the Board Policy Manual instead. Updated language will state that a board member will only be counted as present at a meeting if they meet the Open Meetings Act quorum requirement.
- Only board members attending in person are able to participate in discussions and vote, per the Open Meetings Act. Board members attending a meeting remotely will only be able to offer comments during the Audience Participation portion of the meeting.
- The revised Board Policy Manual will be reviewed at the July Regional Board meeting.

d. Board Action: Renew Board Governance Policies

Motion by M. Welch Marahar, supported by S. Fortney, to approve the renewal of the Board Governance Policies:

- **CMHPSM CEO Authority – Employee Position, Control and Compensation**
- **CMHPSM CEO General Scope of Authority**
- **Procurement**
- **Conflict of Interest Policy**
- **Investing**

Motion carried

Roll Call Vote

Yes: Fortney, Garber, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Ackley, King, Richardville, Scott

e. Board Information: Revised Strategic Plan Metrics

- J. Colaianne presented the revised Strategic Plan Goal metrics. Discussion followed.
- Board requested that a definition of quadruple aim be added to the document.

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- M. Welch Marahar expressed some concern about the success of the change to the SUD access model in Washtenaw County, would like it to stay on the region’s radar.

VIII. New Business

a. Board Action: Provider Stabilization Funding

Motion by R. Garber, supported by M. Serio, to approve the proposed allocation of funding to the CMHSPs to assist the regional provider network in delivering essential face-to-face services.

Motion carried

Roll Call Vote

Yes: Fortney, Garber, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Ackley, King, Richardville, Scott

b. Board Action: Contracts

Motion by R. Tillotson, supported by R. Garber, to authorize the CEO to execute the contracts/amendments as presented

Motion carried

Roll Call Vote

Yes: Fortney, Garber, Libstorff, Welch Marahar, Serio, Slaton, Terrill, Tillotson

No:

Absent: Ackley, King, Richardville, Scott

c. Board Information: Discussion around Open Meetings Act

- Board discussed and declined to add a second opportunity for public comment to the board agendas going forward.

IX. Reports to the CMHPSM Board

a. No report from the SUD Oversight Policy Board, which didn’t meet in April.

b. Board Information: CEO Report to the Board

- The office will move to the fully open phase on May 30.
- A Request for Quotes (RFQ) has been released for auditing services.
- Legislation: any movement on the proposed bills related to the public mental health system will probably not have any movement before fall.

X. Adjournment

Motion by M. Welch Marahar, supported by R. Tillotson, to adjourn the meeting

Motion carried

Meeting adjourned at 7:26 p.m.

Sandra Libstorff, CMHPSM Board Secretary

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