

LENAWEE-LIVINGSTON-MONROE-WASHTENAW  
**OVERSIGHT POLICY BOARD**

*VISION*

*"We envision that our communities have both an awareness of the impact of substance abuse and use, and the ability to embrace wellness, recovery and strive for a greater quality of life."*

**AGENDA**  
**August 27, 2020**  
**Zoom Meeting**  
**9:30 a.m. – 11:30 a.m.**

**Dial-in Number Options:**

1-312-626-6799; 1-646-876-9923; or  
1-346-248-7799

**Meeting ID: 133 461 219**

**Join by Computer:**

<https://us02web.zoom.us/j/133461219>

1. Introductions & Welcome Board Members– 5 minutes
2. Approval of Agenda (**Board Action**) – 2 minutes
3. Approval of July 23, 2020 OPB Minutes {Att. #1} (**Board Action**) – 5 minutes
4. Audience Participation – 3 minutes per person
5. Old Business
  - a. Finance Report {Att. #2} (Discussion) – 10 minutes
  - b. FY21-23 Strategic Plan (Discussion) – 15 minutes
  - c. Bylaws Revision {Att. #3} (Discussion) – 15 minutes
6. New Business
  - a. FY21 Competitive Procurement Award Recommendations {Att. #4} (**Board Action**) – 20 minutes
7. Report from Regional Board {Att. #5} (Discussion) – 10 minutes
8. SUD Director Updates (Discussion) – 15 minutes
  - a. COVID-19 Update
  - b. MDOC
  - c. Provider Monitoring
  - d. SOR 2
9. Adjournment (**Board Action**)

**Next meeting: Thursday, September 24, 2020**

**Location TBD: Zoom or 3005 Boardwalk, Suite 200; Patrick Barrie Room**

**Lenawee-Livingston-Monroe-Washtenaw  
Oversight Policy Board Minutes  
July 23, 2020  
Meeting held electronically via Zoom software**

Members Present: Mark Cochran, William Green, Ricky Jefferson, John Lapham, David Oblak, Dave O'Dell, Monique Uzelac, Tom Waldecker

Members Absent: Kim Comerzan, Amy Fullerton, Molly Welch Marahar, Dianne McCormick, Ralph Tillotson

Guests: Ashley Shukait, Ken Ashenfelter, Marci Scalera

Staff Present: Stephannie Weary, James Colaianne, Rebecca DuBois, Matt Berg, CJ Witherow, Katie Postmus, Michelle Sucharski, Alyssa Tumolo, Jane Goerge, Jackie Bradley (Lenawee)

- ) Meeting started informally at 9:40 due to a lack of quorum.
- ) Board Chair D. Oblak called the meeting to order at 9:47 a.m.

1. Introductions
2. Approval of the Agenda  
**Motion by T. Waldecker, supported by M. Cochran, to approve the agenda**  
**Motion carried**  
Vote  
Yes: Cochran, Green, Jefferson, Lapham, Oblak, O'Dell, Uzelac, Waldecker  
No:  
Absent: Comerzan, Fullerton, Welch Marahar, McCormick, Tillotson
3. Approval of the June 25, 2020 Oversight Policy Board minutes  
**Motion by J. Lapham, supported by W. Green, to approve the June 25, 2020 OPB minutes**  
**Motion carried**  
Vote  
Yes: Cochran, Green, Jefferson, Lapham, Oblak, O'Dell, Uzelac, Waldecker  
No:  
Absent: Comerzan, Fullerton, Welch Marahar, McCormick, Tillotson
4. Audience Participation
  - ) Ashley Shukait
5. Old Business
  - a. Finance Report
    - ) M. Berg presented. Discussion followed.
  - b. FY21-23 Strategic Plan
    - ) J. Colaianne provided a summary document. The full strategic plan will come to OPB for approval next month.
  - c. CEO/SUD Director Authorized Mini-Grant
    - ) J. Colaianne presented. The mini grant is within his authority.
    - ) The request is for \$300 for a scavenger hunt in Livingston.

6. New Business

a. Provider Expense Accruals

- ) M. Berg advised that the PIHP is monitoring that providers are consistently submit invoices within 60 days. Staff wants to be sure to present the most accurate, up-to-date information to the board.

b. FY21 Competitive Procurement Award Recommendations

- ) J. Colaianne presented the proposals that staff is submitting for approval.
- ) K. Postmus and J. Goerge provided prevention-specific updates/highlights of the submissions. Prevention awards are 1 year.
- ) If funding allows, round 2 next RFP recommendations will be presented to OPB in August.
- ) OPB will receive reports on outcomes for the programs that are being funded.

**Motion by M. Cochran, supported by R. Jefferson, to approve the recommended proposals for RFP #2021A, RFQ #2021C, and RFP 2021D as presented**

**Motion carried**

Vote

Yes: Green, Jefferson, Lapham, Oblak, O'Dell, Uzelac, Waldecker

No:

Absent: Comerzan, Fullerton, Welch Marahar, McCormick, Tillotson

**Motion by W. Green, supported by M. Cochran, to approve the recommended proposal for RFP #2021B as presented**

**Motion carried**

Vote

Yes: Green, Jefferson, Lapham, Oblak, Uzelac, Waldecker

No:

Abstain: Cochran, O'Dell (conflict of interest for both)

Absent: Comerzan, Fullerton, Welch Marahar, McCormick, Tillotson

7. Report from Regional Board

- ) J. Colaianne provided an overview of the recent Regional Board meeting.

8. SUD Director Updates

**COVID**

- ) Some services are still being delivered electronically.
- ) The region's PPE supply from the state has slowed.

**Prevention**

- ) Tobacco compliance checks: the state has been pushing back the timeline (normally in June). The checks started last Monday and will go through end of August. E-cigarettes will be included in the checks.

**Grant-Funded Initiatives**

- ) SOR and SOR Supplemental: waiting to hear back about a no-cost extension year.
- ) There was a virtual GPRA training on 7/14. It went well.
- ) Staff is working on updating the Naloxone process.
- ) There was a virtual SOR and SOR Supplemental site visit on 7/9 that went well.

Attachment #1 – August 2020

) D. Oblak requested a monthly report on overdoses at OPB. He and J. Colaianne will discuss further.

9. Adjournment

**Motion by J. Lapham, supported by T. Waldecker, to adjourn the meeting**

**Motion carried**

) Meeting adjourned at 10:57.

**Next meeting: August 27, 2020**

**Location TBD**

**Agenda to include Round 2 of PA2 funding and the finalized Strategic Plan.**

DRAFT

**Community Mental Health Partnership of Southeast Michigan  
Oversight Policy Board**

**Preliminary Statement of Revenue and Expenses Notes**

**For the Period Ending June 30, 2020**

DISCUSSION OF JUNE 2020 RESULTS

1. MDHHS split the Community Block Grant into three separate grants retroactive to January 1, 2020. The three new grants are Community Block Grant, Women's Specialty Services and SUD Administrative Grant. Last week we finished submitting the grant budget amendments for FY 20 and FY 21. When these amendments are approved, the structure of the monthly report will need to change to reflect these new grants.
2. In FY 21 Both the SOR Supplemental Grant and the State Targeted Response Grant go away. The new SOR II grant will replace them. This will be a less dramatic change in reporting than #1.
3. The final budget amendment for the Community Block Grant has not been received. The expenses have continued. This month's report shows overspending of (\$396,716). We anticipate that we will receive additional funding. If we do not receive additional grant funds, these additional expenses will need to be covered by the PA2 reserve.
4. As part of the SUD – RFP process the following analysis of the PA2 reserve was done. The analysis on the following page shows that, if current revenue and expense patterns continue, along with the recommended contract for 2021, the reserve for Monroe will be exhausted by the end of 2021. Conversely, the reserve for Livingston will have grown to \$3,664,250.

	2019 Year-end Reserves	Total 2020 Revenue	Anticipated 2020 Expenses	Anticipated 2020 Year End Reserve	Estimated 2021 Revenue	Estimated 2021 Expenses	Estimated 2021 Year End Reserve
Lenawee County	829,976.85	148,272.60	211,483.16	766,766.29	148,272.60	397,030.00	518,008.89
Livingston County	3,353,948.67	462,033.00	93,151.39	3,722,830.28	462,033.00	520,713.00	3,664,150.28
Monroe County	464,340.50	329,142.48	271,654.07	521,828.91	329,142.48	850,971.39	0.00
Washtenaw County	2,344,230.00	904,653.48	726,764.44	2,522,119.04	904,653.48	1,818,146.00	1,608,626.52
	-						
Account Balance	<u>6,992,496.02</u>			<u>7,533,544.53</u>			<u>5,790,785.70</u>

Community Mental Health Partnership Of Southeast Michigan  
SUD SUMMARY OF REVENUE AND EXPENSE BY FUND  
 JUNE 2020 Preliminary FYTD

Summary Of Revenue & Expense	Funding Source							Total Funding Sources	FY 19 YTD
	Medicaid	Healthy Michigan	SUD - Block Grant	SUD - SOR/SORS	SUD - STR	Gambling Prev	SUD-PA2		
<b>Revenues</b>									
Funding From MDHHS	2,503,037	4,933,007	2,722,563	549,485	558,145	27,043		\$ 11,293,281	\$ 7,995,179
PA2/COBO Tax Funding Current Year	-	-	-	-	-	-	1,383,076	\$ 1,383,076	\$ 1,085,034
PA2/COBO Reserve Utilization	-	-	-	-	-	-	-	\$ -	\$ 912,585
Other	-	-	-	-	-	-	-	\$ -	-
<b>Total Revenues</b>	<b>\$ 2,503,037</b>	<b>\$ 4,933,007</b>	<b>\$ 2,722,563</b>	<b>\$ 549,485</b>	<b>\$ 558,145</b>	<b>\$ 27,043</b>	<b>\$ 1,383,076</b>	<b>\$ 12,676,357</b>	<b>\$ 9,992,798</b>
<b>Expenses</b>									
<b>Funding for County SUD Programs</b>									
CMHPSM				551,032	559,735	27,339		1,138,106	448,159
Lenawee	413,359	660,258	482,529				157,101	1,713,247	1,234,654
Livingston	341,422	416,619	548,842				68,909	1,375,792	1,217,670
Monroe	442,879	586,367	664,669				205,862	1,899,777	1,189,729
Washtenaw	1,165,166	1,550,861	1,287,884				546,520	4,550,431	3,718,066
<b>Total SUD Expenses</b>	<b>\$ 2,362,826</b>	<b>\$ 3,214,105</b>	<b>\$ 2,983,924</b>	<b>\$ 551,032</b>	<b>\$ 559,735</b>	<b>\$ 27,339</b>	<b>\$ 978,392</b>	<b>\$ 10,677,353</b>	<b>\$ 7,808,278</b>
Administrative Cost Allocation	107,166	145,761	135,355			2,351	-	\$ 390,632	\$ 392,331
<b>Total Expenses</b>	<b>\$ 2,469,992</b>	<b>\$ 3,359,866</b>	<b>\$ 3,119,279</b>	<b>\$ 551,032</b>	<b>\$ 559,735</b>	<b>\$ 29,690</b>	<b>\$ 978,392</b>	<b>\$ 11,067,985</b>	<b>\$ 8,200,609</b>
Revenues Over/(Under) Expenses	\$ 33,045	\$ 1,573,142	\$ (396,716)	\$ (1,547)	\$ (1,590)	\$ (2,647)	\$ 404,684	\$ 1,608,372	\$ 1,792,189

Current fiscal year utilization of PA2				
PA2 by County	Revenues	Expenditures	Revenues Over/(Under) Expenses	FY 19 Over/(Under) Expenses
Lenawee	111,204	157,101	(45,897)	9,957
Livingston	346,525	68,909	277,616	240,343
Monroe	246,857	205,862	40,995	196,035
Washtenaw	678,490	546,520	131,970	409,845
<b>Totals</b>	<b>\$ 1,383,076</b>	<b>\$ 978,392</b>	<b>\$ 404,684</b>	<b>\$ 856,180</b>

Unallocated PA2	FY 20 Beginning Balance	FY20 Projected Budget	FY20 Projected Utilization	FY20 Projected Ending Balance
Lenawee	829,977	(222,723)	-	829,977
Livingston	3,353,949	(613,133)	-	3,353,949
Monroe	464,341	(164,037)	-	464,341
Washtenaw	2,344,230	(598,506)	-	2,344,230
<b>Total</b>	<b>\$ 6,992,496</b>	<b>\$ (1,598,399)</b>	<b>\$ -</b>	<b>\$ 6,992,496</b>

**BY-LAWS**

**REGION 6  
SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD**

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
(CMHPSM)**

**ARTICLE I – Name**

Pursuant to Section 287 (5) of Public Act 500 of 2012 states, “A department-designated community mental health entity [PIHP/Regional Entity] shall establish a substance use disorder oversight policy board for Lenawee, Livingston, Monroe and Washtenaw Counties. This BOARD shall be named the REGION 6 SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD hereafter called the OVERSIGHT POLICY BOARD (OPB).

**ARTICLE II – Objectives of the OPB**

To assist the CMHPSM Regional Board by:

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- A. Providing an opportunity for individuals within the applicant’s service delivery area to comment upon the issuance of a substance use disorders services license.
- B. Assisting in the development of a comprehensive substance use disorders service delivery plan.
- C. Providing review and recommendations to the CMHPSM Regional Board of the progress and effectiveness of services delivered in accordance with the plan.
- D. Assuring that a mechanism exists for community input on substance use disorders needs and services throughout the region.
- E. Providing such other assistance to the CMHPSM as necessary.

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**ARTICLE III – Membership of the OPB**

- A. The OPB shall be made up of a maximum of SIXTEEN (16) members, four (4) appointed from each member County.
  - 1. Two representatives from Lenawee County, appointed by the Lenawee County Board of Commissioners, two (2) representatives from Livingston County, appointed by the Livingston County Board of Commissioners, two (2) representatives from Monroe County, appointed by the Monroe County Board of Commissioners and two (2) representatives from



Washtenaw County, appointed by the Washtenaw County Board of Commissioners. The remaining two (2) members from each county will be appointed by the CMHPSM Regional Board with recommendations from each respective Community Mental Health Board.

2. Each county must have at least one member representing the recovery community, or a person with lived experience.
3. Community representatives/ shall reside in the county represented.

B. Vacancies during Term of Office:

1. All vacancies shall be filled by the respective appointing bodies.
2. All vacancies shall be filled only until expiration of the term.

C. Length of Term:

1. All representatives shall serve three-year terms, starting October 1, of the year appointed.
2. Initial terms shall be staggered to ensure that no more than one-third of OPB members turn over each year.
3. Appointments shall be effective upon approval of the respective appointing body.
4. All reappointments shall be made by the respective appointing body.

D. Attendance:

1. Meeting attendance may be face to face or through electronic participation via phone or video conference when available.
2. Conference call participation must be arranged prior to the meeting.

E. Removal and Resignation:

1. A member must resign in writing to the appointing body and to the CMHPSM Board.
2. An OPB member may be removed for lack of attendance. In the absence of a written resignation, three (3) consecutive absences from regularly scheduled meetings or three (3) absences within a twelve (12) month period would require a review by the OPB. The review may result in a recommendation for appointment of a new member by the respective appointing board. A vote of three-fourths (3/4) of the OPB is required for recommendation of removal and reappointment.

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**ARTICLE IV – Meetings**

- A. Regular meetings shall be scheduled at least six times per year, and meet at minimum once each quarter every year.
- B. Written notification and agenda shall be made at least one week in advance of all regularly scheduled meetings.
- C. Special meetings may be called by the Chairperson or Acting Chairperson of the OPB or by four (4) members of the OPB.
- D. OPB members must receive prior notification, in writing, of special meetings.
- E. When the OPB has full membership Eight (8) active members of the OPB shall constitute a quorum, *with* representation from each county. In the case of a less than full membership, 50% plus one (1) with representation from each county will constitute a quorum.
- F. Electronic, and telephone votes will only be counted if there is a quorum physically present at the meeting.
- G. Motions shall be passed by a majority vote of those present AND via Electronic/Telephone.
- H. All regular and special meetings are open to the public, pursuant to the Open Meetings Act. Minutes will be made available.

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**ARTICLE V - Conflict Of Interest Policy.**

- A. The OBP shall adopt and adhere to a conflict of interest policy which shall require, among other things, the disclosure to the Board Chairperson any actual or possible conflicts of interest by any board members. This includes any OPB members who are current employees of licensed providers. All board members will annually disclose any conflicts of interest while serving on the board.

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**ARTICLE VI – Officers**

- A. The Chairperson, Vice-Chairperson, and Secretary shall be elected by the OPB. Elections shall be held annually in October.
- B. Duties and Responsibilities:
  - 1. The Chairperson shall:
    - a. Call meetings.
    - b. Preside over meetings.
    - c. Appoint special committees as deemed necessary.
    - d. Serve ex-officio on all committees with the right to vote.
    - e. Make appointments as necessary.
    - f. Ensure compliance to the by-laws

2. The Vice-Chairperson shall, in the absence of the Chairperson, assume the duties of the Chairperson.
3. The Secretary shall:
  - a) Assure that minutes are kept and distributed
  - b) Keep attendance of members at meetings.
  - c) Assume the responsibilities and duties of the Chairperson in the absences of the Chairperson and Vice-Chairperson
4. The Officers shall serve one year terms, and may be renewed.

**ARTICLE VII – Amendments**

- A. The By-laws changes may be proposed by a majority vote of the total membership of the OPB, provided that notice of proposed amendments is made available in writing to members at least two weeks in advance.
- B. Amendments shall not become effective until they have been reviewed and approved by the governing board of the Community Mental Health Partnership of Southeast Michigan.
- C. Notification of Amendments shall be sent to the appointing Board of Commissioners in each partner county.

**ARTICLE VIII – COMMITTEES**

- A. Ad Hoc Committees may be formed by the OPB at any time and shall act only on the direction of the OPB.
- B. Committee membership may include individuals other than OPB Members, but each Committee must have a least one OPB member appointed to it.

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**ARTICLE IX**

- A. For all items not otherwise covered in the By-Laws, Roberts Rules of Order shall apply.

ADOPTED BY THE CMHPSM ON: September 14, 2016

**CMHPSM SUD OVERSIGHT POLICY BOARD**

**ACTION REQUEST**

Competitive Procurement Award Recommendations

**Board Meeting Date:** August 27, 2020

**Action Requested:** Review and approve the attached recommended competitive procurement awards for FY21.

**Background:** Last month the OPB approved responses from providers for RFP#2021A-C, and Round 1 of RFP#2021D: SUD Strategic Initiatives. We received forty-two (42) submissions for RFP#2021D: SUD Strategic Initiatives, eighteen (18) of which were approved for funding last month. This month, CMHPSM staff completed our reviews of responses from providers for Round 2 of RFP#2021D: SUD Strategic Initiatives.

This month the CMHPSM staff are recommending for approval the attached programs for funding in FY21, a second round of funding for sixteen (16) proposals related to RFP#2021D. Proposals were scored, prioritized by strategic initiative priority and allocated recommended funding levels by county.

**Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:**

The CMHPSM followed our regional PA2 procurement policy to competitively procure services centered around strategic initiatives and contractually mandated prevention services.

**Recommendation:** Approve

**FY21 SUD RFP#2021A-D Awards and Recommendations**

RFP#2021A-D SUMMARY								
	RFP#2021A, RFP#2021B, RFQ#2021C & RFP#2021D	Block Grant Primary	Secondary PA2	Mandatory PA2	SOR & SOR II			
<b>Round 1*</b>	Lenawee	\$ 276,359	\$ 135,497	\$ 120,738	\$ 50,000			
approved	Livingston	\$ 645,368	\$ 220,772	\$ 150,048	\$ 50,000			
7/23/2020	Monroe	\$ 726,845	\$ 74,899	\$ 470,317	\$ 50,000			
	Washtenaw	\$ 744,599	\$ 1,160,809	\$ 115,009	\$ 241,112			
	<b>Total</b>	\$ 2,393,171	\$ 1,591,977	\$ 856,112	\$ 391,112			
<p>*4 awards from Round 1 have had funding source changes: each of the Engagement Centers will be utilizing \$50,000 of SOR funding in FY2021 for a total of \$200,000 in SOR funding; also an additional \$100,000 was moved from Monroe PA2 to Block Grant for CCSEM Engagement Center to decrease PA2 use.</p>								
		Block Grant Primary	Secondary PA2	Mandatory PA2	SOR & SOR II			PA2 Recommended
<b>Round 2</b>	Lenawee	\$ -	\$ 140,795	\$ -	\$ -		Lenawee	\$ 397,030
for	Livingston	\$ -	\$ 149,893	\$ -	\$ -		Livingston	\$ 520,713
approval	Monroe	\$ 175,731	\$ 305,755	\$ -	\$ 61,400		Monroe	\$ 850,971
8/27/2020	Washtenaw	\$ -	\$ 542,328	\$ -	\$ 280,500		Washtenaw	\$ 1,818,146
	<b>Total</b>	\$ 175,731	\$ 1,138,771	\$ -	\$ 341,900			
<b>Total RFP:</b>		<b>\$ 2,568,902</b>	<b>\$ 2,730,748</b>	<b>\$ 856,112</b>	<b>\$ 733,012</b>			
<p>**All funding awards with Secondary PA2 funding designation will utilize PA2 as the secondary funding source if Block Grant, SOR or other funding is allowable and available.</p>								

**FY21 SUD RFP#2021A-D Awards and Recommendations**

<b>RFP #2021D Strategic Initiatives Round 2 Recommended Awards</b>									
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR</b>	<b>Projected Secondary PA2**</b>
Lenawee	33	Lenawee CMHSP	Drug Court Peer Recovery Support	\$ 38,960	\$ 38,960	0	\$ -	\$ -	\$ 38,960
Lenawee	16	Lenawee Cty Probate Court	Intensive Homebased Therapy	\$ 101,835	\$ 101,835	0	\$ -	\$ -	\$ 101,835
<b>Lenawee RFP#2021D Round Two Recommendations</b>				<b>\$ 140,795</b>	<b>\$ 140,795</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,795</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR</b>	<b>Projected Secondary PA2**</b>
Livingston	20	Allies In Recovery	Recovery Advocates In Livingston	\$ 101,000	\$ 101,000	\$ -	\$ -	\$ -	\$ 101,000
Livingston	21	Allies In Recovery	Recovery Housing	\$ 48,893	\$ 48,893	\$ -	\$ -	\$ -	\$ 48,893
<b>Livingston RFP#2021D Round Two Recommendations</b>				<b>\$ 149,893</b>	<b>\$ 149,893</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 149,893</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR</b>	<b>Projected Secondary PA2**</b>
Monroe	1	Catholic Charities of SE Mich	Recovery Advocacy Warriors	\$ 147,704	\$ 100,000	\$ -	\$ -	\$ 23,000	\$ 77,000
Monroe	2	Catholic Charities of SE Mich	Recovery Support Services	\$ 230,446	\$ 230,446	\$ -	\$ 175,731	\$ -	\$ 54,715
Monroe	41	Passion of Mind	Peer Recovery Services	\$ 38,400	\$ 38,400	\$ -	\$ -	\$ 38,400	\$ -
Monroe	25	Salvation Army Harbor Light	Peer Recovery Services- Justice Involved	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Monroe	24	Salvation Army Harbor Light	Peer Recovery Services	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Monroe	17	Touchstone	Recovery Housing	\$ 80,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
Monroe	26	Women Empowering Women	Recovery Support Services	\$ 89,804	\$ 64,040	\$ -	\$ -	\$ -	\$ 64,040
<b>Monroe RFP#2021D Round Two Recommendations</b>				<b>\$ 636,354</b>	<b>\$ 542,886</b>	<b>\$ -</b>	<b>\$ 175,731</b>	<b>\$ 61,400</b>	<b>\$ 305,755</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR</b>	<b>Projected Secondary PA2**</b>
Washtenaw	28	Dawn Farm	Engagement with Indivs. With OUD	\$ 42,440	\$ 42,440	\$ -	\$ -	\$ 42,440	\$ -
Washtenaw	29	Dawn Farm	Engagement with Indivs. In Recovery Ct	\$ 51,776	\$ 51,776	\$ -	\$ -	\$ -	\$ 51,776
Washtenaw	9	Home of New Vision	Recovery Support Services	\$ 471,052	\$ 471,052	\$ -	\$ -	\$ 57,500	\$ 413,552
Washtenaw	7	Home of New Vision	Washtenaw Recovery Advocacy Proj.	\$ 154,439	\$ 100,000	\$ -	\$ -	\$ 23,000	\$ 77,000
Washtenaw	38	Workit Health	Telemedicine and Medication for OUD	\$ 168,187	\$ 157,560	\$ -	\$ -	\$ 157,560	\$ -
<b>Washtenaw RFP#2021D Round Two Recommendations</b>				<b>\$ 887,894</b>	<b>\$ 822,828</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,500</b>	<b>\$ 542,328</b>
<b>Total Regional RFP#2021D Round Two Recommendations</b>				<b>\$ 1,814,936</b>	<b>\$ 1,656,402</b>	<b>\$ -</b>	<b>\$ 175,731</b>	<b>\$ 341,900</b>	<b>\$ 1,138,771</b>

**FY21 SUD RFP#2021A-D Awards and Recommendations**

<b>RFP#2021A-C FY21 Awarded</b>									
	<b>RFP#2021A, RFP#2021B &amp; RFQ#2021C*</b>	<b>Block Grant Primary</b>	<b>Secondary PA2</b>	<b>Mandatory PA2</b>					
	Lenawee	\$ 26,359	\$ -	\$ 3,000					
	Livingston	\$ 395,368	\$ 53,136	\$ 1,000					
	Monroe	\$ 376,845	\$ 49,342	\$ 102,500					
	Washtenaw	\$ 494,599	\$ 63,803	\$ 1,000					
	<b>Total</b>	<b>\$ 1,293,171</b>	<b>\$ 166,281</b>	<b>\$ 107,500</b>					
<b>RFP#2021A Recommended Award</b>									
	<b>Block Grant Primary</b>	<b>Secondary PA2</b>	<b>Mandatory PA2</b>	<b>County</b>	<b>Proposal # / Provider</b>				
	\$ 370,256	\$ 53,136	\$ -	Livingston	6. Livingston County Catholic Charities				
	\$ 102,727	\$ 14,742	\$ -	Monroe	1. Monroe County ISD - Parenting				
	\$ 122,231	\$ 17,541	\$ -	Monroe	2. Catholic Charities of SE Michigan A				
	\$ 118,866	\$ 17,059	\$ -	Monroe	3. Catholic Charities of SE Michigan B				
	\$ 64,036	\$ 9,190	\$ -	Washtenaw	4. EMU Prevention Theatre Collective				
	\$ 155,931	\$ 22,378	\$ -	Washtenaw	5. St. Joseph Mercy Chelsea				
	\$ 66,939	\$ 9,607	\$ -	Washtenaw	7. Catholic Social Services of Washtenaw				
	\$ 159,747	\$ 22,629	\$ -	Washtenaw	9. Avalon Housing				
	<b>\$ 1,160,734</b>	<b>\$ 166,281</b>	<b>\$ -</b>	<b>Total</b>					
<b>RFP#2021B Recommend Awards</b>									
	<b>Block Grant Primary</b>	<b>Secondary PA2</b>	<b>Mandatory PA2</b>	<b>County</b>	<b>Proposal # / Provider</b>				
	\$ -	\$ -	\$ 100,000	Monroe	United Way of Monroe County - SA Coalition				
<b>RFP #2021C Recommended Awards</b>									
	<b>Block Grant Primary</b>	<b>Secondary PA2</b>	<b>Mandatory PA2</b>	<b>County</b>	<b>Proposal # / Provider</b>				
	\$ 26,359	\$ -	\$ 3,000	Lenawee	1. Karen Bergbower and Associates				
	\$ 25,112	\$ -	\$ 1,000	Livingston	1. Karen Bergbower and Associates				
	\$ 33,021	\$ -	\$ 2,500	Monroe	1. Karen Bergbower and Associates				
	\$ 47,945	\$ -	\$ 1,000	Washtenaw	1. Karen Bergbower and Associates				
	<b>\$ 132,437</b>	<b>\$ -</b>	<b>\$ 7,500</b>	<b>Total</b>					
*All prevention award recommendations include projected prevention block grant availability at FY20 level: \$1,293,171									

**FY21 SUD RFP#2021A-D Awards and Recommendations**

<b>RFP #2021D Strategic Initiatives Awarded</b>									
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR II</b>	<b>Projected Secondary PA2**</b>
Lenawee	34	Lenawee CMHSP	Pathways Engagement Center	\$ 510,759	\$ 510,759	\$ 75,262	\$ 250,000	\$ 17,789	\$ 167,708
Lenawee	14	Parkside Family Counseling	Prevention and Education Groups	\$ 42,476	\$ 42,476	\$ 42,476	\$ -	\$ -	\$ -
		<b>Lenawee RFP#2021D Round One Recommendations</b>		<b>\$ 553,235</b>	<b>\$ 553,235</b>	<b>\$ 117,738</b>	<b>\$ 250,000</b>	<b>\$ 17,789</b>	<b>\$ 167,708</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR II</b>	<b>Projected Secondary PA2**</b>
Livingston	42	Livingston CMH	Stepping Stones Engagement Center	\$ 547,684	\$ 547,684	\$ 80,048	\$ 250,000	\$ 25,000	\$ 192,636
Livingston	39	Livingston CMH	Blended funding	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -
Livingston	40	Livingston CMH	Epidemiologist w/ Health Department	\$ 29,000	\$ 29,000	\$ 29,000	\$ -	\$ -	\$ -
		<b>Livingston RFP#2021D Round One Recommendations</b>		<b>\$ 616,684</b>	<b>\$ 616,684</b>	<b>\$ 149,048</b>	<b>\$ 250,000</b>	<b>\$ 25,000</b>	<b>\$ 192,636</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR II</b>	<b>Projected Secondary PA2**</b>
Monroe	3	Catholic Charities of SE Mich	St. Joseph Center of Hope	\$ 543,129	\$ 543,129	\$ 137,282	\$ 250,000	\$ -	\$ 155,847
Monroe	37	Monroe CMH	Youth Diversion Initiative	\$ 230,535	\$ 230,535	\$ 230,535	\$ -	\$ -	\$ -
Monroe	27	Women Empowering Women	Recovery Housing for Pregnant Women	\$ 19,710	\$ 19,710	\$ -	\$ -	\$ -	\$ 19,710
		<b>Monroe RFP#2021D Round One Recommendations</b>		<b>\$ 793,374</b>	<b>\$ 793,374</b>	<b>\$ 367,817</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 175,557</b>
<b>County</b>	<b>RFP</b>	<b>Provider</b>	<b>Project/Program</b>	<b>Provider Requested Total</b>	<b>Staff Proposed Total</b>	<b>Mandatory PA2</b>	<b>Projected Block Grant*</b>	<b>Projected SOR II</b>	<b>Projected Secondary PA2**</b>
Washtenaw	5	Home of New Vision	Men's MAT Recovery Residence	\$ 70,112	\$ 70,112	\$ -	\$ -	\$ 70,112	\$ -
Washtenaw	32	Ozone House, Inc.	The Engagement Program	\$ 205,214	\$ 205,214	\$ -	\$ -	\$ -	\$ 205,214
Washtenaw	6	Home of New Vision	Recovery Opioid Outreach Team (ROOT)	\$ 167,122	\$ 167,122	\$ -	\$ -	\$ -	\$ 167,122
Washtenaw	31	Avalon Housing	Harm Reduction & Integrated Care	\$ 216,000	\$ 172,800	\$ -	\$ -	\$ -	\$ 172,800
Washtenaw	18	Growth Works Inc.	WJDC Peer Recovery Coaching	\$ 89,000	\$ 71,000	\$ -	\$ -	\$ -	\$ 71,000
Washtenaw	4	Washtenaw CMH	SUD Crisis Initiative	\$ 111,879	\$ 111,879	\$ -	\$ -	\$ -	\$ 111,879
Washtenaw	10	Home of New Vision	Home of New Vision Engagement Center	\$ 475,000	\$ 475,000	\$ 106,009	\$ 250,000	\$ -	\$ 118,991
Washtenaw	19	Growth Works Inc.	J-COPE	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -
Washtenaw	30	UNIFIED-HIV Health & Beyond	Community Peer Outreach Support	\$ 375,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Washtenaw	12	Home of New Vision	Project ASSERT	\$ 121,000	\$ 121,000	\$ -	\$ -	\$ 121,000	\$ -
		<b>Washtenaw RFP#2021D Round One Recommendations</b>		<b>\$ 1,838,327</b>	<b>\$ 1,702,127</b>	<b>\$ 114,009</b>	<b>\$ 250,000</b>	<b>\$ 191,112</b>	<b>\$ 1,147,006</b>
		<b>Total Regional RFP#2021D Round One Recommendations</b>		<b>\$ 3,801,620</b>	<b>\$ 3,665,420</b>	<b>\$ 748,612</b>	<b>\$ 1,000,000</b>	<b>\$ 233,901</b>	<b>\$ 1,682,907</b>
*Projected community block grant available for Strategic Initiatives for FY21: \$1,000,000.									



**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES**

**August 12, 2020**

**\*Meeting held electronically via Zoom**



**Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Bob King, Sandra Libstorff, Molly Welch Marahar, Sharon Slaton, Ralph Tillotson

**Members Absent:** Roxanne Garber, Charles Londo, Gary McIntosh, Caroline Richardson, Katie Scott

**Staff Present:** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Dana Darrow, Victor Absil, Rhonda Dornbos

**Others Present:** Laurie Lutomski, Matt Nordfjord, Marci Scalera

I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair S. Slaton.

II. Roll Call  
J An electronic quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by S. Fortney, to approve the agenda  
Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

IV. Consideration to Approve the Minutes of the July 8, 2020 Regular Meeting and Waive the Reading Thereof

**Motion by J. Ackley, supported by G. Adams, to approve the minutes of the July 8, 2020 regular meeting and waive the reading thereof**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

V. Audience Participation  
None

VI. Open Meetings Act Training  
J Presented by Matt Nordfjord of Cohl, Stoker and Toskey, P.C.

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

VII. Old Business

- a. August Finance Report – FY20 as of June 30<sup>th</sup>  
J M. Berg presented. Discussion followed.

VIII. New Business

- a. Board Action Request  
Consideration to approve the proposed FY2020 Budget Amendment #2 with allocations as presented

**Motion by G. Adams, supported by M. Welch Marahar, to approve the proposed FY2020 Budget Amendment #2 with allocations as presented**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott

- b. Board Information

FY21 Draft Budget Review

J M. Berg provided a preview of the FY21 budget, which will come to the board for approval in September.

- c. Board Information

QAPIP Review

J C. Witherow presented.

- d. Board Action Request {Att. #5}

Consideration to approve the CEO to execute the presented contracts and/or amendments

**Motion by G. Adams, supported by B. King, to approve the CEO to execute the presented contracts and/or amendments**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Welch Marahar, Slaton

No:

Absent: Garber, Londo, McIntosh, Richardson, Scott, Tillotson\*

\*\*missed this vote due to a technical issue with his phone

- e. Board Information

Review of contracts or amendments executed within the CMHPSM CEO's authority.

J J. Colaianne presented.

- f. Board Action Request

Consideration to approve the signing of the full CMHPSM FY2021-3 SUD Strategic Plan to MDHHS by the CMHPSM Board Chair and the CMHPSM CEO

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

**Motion by R. Tillotson, supported by G. Adams, to approve the signing of the full CMHPSM FY2021-3 SUD Strategic Plan to MDHHS by the CMHPSM Board Chair and the CMHPSM CEO**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, King, Welch Marahar, Slaton, Tillotson

No: Libstorff

Absent: Garber, Londo, McIntosh, Richardson, Scott

g. Board Action Request

Consideration to approve the staff recommended revisions to the Board Governance Policy: Procurement

**Motion by S. Fortney, supported by R. Tillotson, to approve the staff recommended revisions to the Board Governance Policy: Procurement**

**Motion carried**

Vote

Yes: Ackley, Adams, Fortney, Libstorff, Welch Marahar, Slaton, Tillotson

No:

Absent: Garber, Londo, King, McIntosh, Richardson, Scott

IX. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)

) J. Colaianne provided highlights of the recent OPB meeting.

b. CEO Report to the Board

) J. Colaianne presented the CEO Report, which included updates from the CMHPSM, Region, and State.

X. Adjournment

**Motion by S. Fortney, supported by M. Welch Marahar, to adjourn the meeting**

**Motion carried**

) Meeting adjourned at 8:05 p.m.

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Judy Ackley, CMHPSM Board Secretary

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*