

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
February 12, 2020**



- Members Present:** Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Charles Londo, Katie Scott, Sharon Slaton
- Members Absent:** Charles Coleman, Gary McIntosh, Caroline Richardson, Ralph Tillotson
- Staff Present:** Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, James Colaianne, Connie Conklin, Dana Darrow, Trish Cortes, CJ Witherow, Matt Berg
- Others Present:** Lori Lutomski

- I. Call to Order  
Meeting called to order at 6:03 p.m. by Board Chair S. Slaton.
- II. Roll Call
  - A quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

**Motion by R. Garber, supported by K. Scott, to approve the agenda  
Motion carried**

New Business – Item D: Update on review process for J. Colaianne.

- IV. Consideration to Approve the Minutes of the December 11, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by B. King, to approve the minutes of the December 11, 2019 regular meeting and waive the reading thereof  
Motion carried**

- V. Audience Participation  
None

- VI. Old Business
  - a. February Finance Report – FY20 as of December 31<sup>st</sup>
    - M. Berg presented.
    - M. Berg will bring a draft dashboard for the board's review. It will show relevant information in a 1-page format.

- VII. New Business
  - a. Board Action Request  
Consideration to approve the CEO to execute the presented contracts/amendments

**Motion by B. King, supported by R. Garber, to approve the CEO to execute the presented contracts/amendments**

**CMHPSM Mission Statement**

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.*

**Motion carried**

- b. Contracts Executed Within CEO Authority
  - J. Colaianne provided an overview of the Forefront Translation Services contract, which falls within the CEO's authority to enact.
- c. Board Action
  - Consideration to approve the CMHPSM Board Chair to sign formal proclamation acknowledging the five years of service by Stephannie Weary to the PIHP region as a CMHPSM employee

**Motion by R. Garber, supported by S. Fortney, to recognize Stephannie Weary for five years of service at the CMHPSM**

**Motion carried**

- d. CEO Review
  - The CEO Evaluation Committee is composed of S. Slaton, C. Richardson, and S. Fortney.
  - The committee is in contact with Maureen Stapleton, who administered last year's 360 review. The committee will have an update at the March Regional Board meeting.

VIII. Reports to the CMHPSM Board

- a. Report from the SUD Oversight Policy Board (OPB)
  - J. Coleman provided an overview of the recent OPB meeting.
  - Charles Coleman has resigned from the Oversight Policy Board, which also removes him from the Regional Board. OPB will need to appoint a new representative to the Regional Board
- b. CEO Report to the Board
  - J. Colaianne provided an update on CMHPSM, regional and state-level updates activities.

IX. Adjournment

**Motion by B. King, supported by K. Scott, to adjourn the meeting**

**Motion carried**

Meeting adjourned at 7:00 p.m.

---

Judy Ackley, CMHPSM Board Secretary

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***