

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING
Teleconference Meeting
Wednesday, October 14, 2020
6:00 PM



Dial-in Number Options:

1-312-626-6799; 1-646 876-9923;
or 1-346-248-7799

Meeting ID: 443 799 086

Join by Computer:

<https://zoom.us/j/443799086>

Please wait to be admitted from the
Zoom waiting room at 6:00 pm.

Agenda

	<u>Guide</u>
I. Call to Order	1 min
II. Roll Call	2 min
III. Consideration to Adopt the Agenda as Presented	2 min
IV. Consideration to Approve the Minutes of the 9-09-20 Regular Meeting and Waive the Reading Thereof {Att. #1}	2 min
V. Consideration to Approve the Minutes of the 9-23-20 Special Meeting and Waive the Reading Thereof {Att. #2}	2 min
VI. Audience Participation (5 minutes per participant)	
VII. Election of Regional Board Officers {Att. #3}	20 min
VIII. Old Business	15 min
a. October Finance Report – FY20 as of August 31 st {Att. #4}	
IX. New Business	30 min
a. Board Action Request {Att. #5}	
Consideration to approve the pass through of MDHHS funding from the CMHPSM to cover the regional extension of \$2/hour plus employer expenses provider premium pay for services delivered October 1, 2020 through December 31, 2020	
b. Board Information {Att. #6}	
FY21-23 Strategic Plan Metrics	
X. Reports to the CMHPSM Board	20 min
a. Report from the SUD Oversight Policy Board (OPB) {Att. #7}	
b. CEO Report to the Board {Att. #8}	
XI. Adjournment	

CMHPSM Mission Statement

*Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that
focuses on improving the health and wellness of people living in our region.*

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES**

September 9, 2020

***Meeting held electronically via Zoom**



Members Present: Judy Ackley, Greg Adams, Susan Fortney, Roxanne Garber, Bob King, Sandra Libstorff, Molly Welch Marahar, Caroline Richardson, Sharon Slaton, Ralph Tillotson

Members Absent: Charles Londo, Gary McIntosh, Katie Scott

Regional Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Nicole Phelps, Michelle Sucharski

Others Present: Laurie Lutomski, Kathy Homan

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair S. Slaton.

II. Roll Call
J An electronic quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented

Motion by R. Tillotson, supported by B. King, to approve the revised agenda as presented

Motion carried

Voice vote, no nays

IV. Consideration to Approve the Minutes of the August 12, 2020 Regular Meeting and Waive the Reading Thereof

Motion by R. Garber, supported by J. Ackley, to approve the minutes of the August 12, 2020 regular meeting and waive the reading thereof

Motion carried

Voice vote, no nays

V. Audience Participation
None

VI. Old Business
a. September Finance Report – FY20 as of July 31st
J M. Berg presented. Discussion followed.

VII. New Business
a. Board Action Request {Att. #3}

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Consideration to approve the fiscal year 2021 budget and allocations as presented, including authorization for the CMHPSM CEO to sign the included FY21 expense contracts

Motion by M. Welch Marahar, supported by C. Richardson, to approve the fiscal year 2021 budget and allocations as presented, including authorization for the CMHPSM CEO to sign the included FY21 expense contracts

Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

b. Board Action Request {Att. #4}

Consideration to approve the CMHPSM employee handbook with the included revisions

Motion by M. Welch Marahar, supported by G. Adams, to approve the CMHPSM employee handbook with the included revisions

Motion carried

Vote

Yes: Ackley, Adams, Fortney, Garber, King, Libstorff, Welch Marahar, Richardson, Slaton, Tillotson

No:

Absent: Londo, McIntosh, Scott

c. Board Discussion

Roll Call Votes for Remote Meetings

) Per opinion from Attorney Matt Nordfjord, who conducted last month's Open Meetings training for the Regional Board, a roll call vote is not required for remote meeting votes except for the following:

1. There are both yea and nay responses and the number of nay votes is unclear.
2. The vote is for a controversial matter.

) During roll call votes, the Board Chair's vote will move to the end of the roll call.

d. Board Elections

) Current officers:

- Chair: S. Slaton, Livingston
- Vice-Chair: C. Richardson, Washtenaw
- Secretary: J. Ackley, Lenawee

) R. Garber volunteered to be the election subcommittee chairperson.

VIII. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)

) J. Colaianne provided highlights of the recent OPB meeting. Topics included the SUD strategic plan, OPB bylaws, and several competitive awards for the recent RFPs.

b. CEO Report to the Board

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

) J. Colaianne presented the CEO Report, which included updates from the CMHPSM, Region, and State

IX. Adjournment

Motion by J. Ackley, supported by B. King, to adjourn the meeting

Motion carried

Voice vote, no nays

) Meeting adjourned at 7:28 p.m.

Judy Ackley, CMHPSM Board Secretary

DRAFT

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
SPECIAL BOARD MEETING MINUTES**

September 23, 2020

***Meeting held electronically via Zoom**



Members Present: Judy Ackley, Greg Adams, Roxanne Garber, Bob King, Caroline Richardson, Sharon Slaton, Ralph Tillotson
Members Absent: Susan Fortney, Sandra Libstorff, Charles Londo, Molly Welch Marahar, Gary McIntosh, Katie Scott
Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Dana Darrow, Mike Harding, Nicole Phelps
Others Present: Laurie Lutomski, Mary Serio, Barb Spalding

- I. Call to Order
Meeting called to order at 6:07 p.m. by Board Chair S. Slaton.
- II. Roll Call
J An electronic quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented
Motion by B. Tillotson, supported by R. Tillotson, to adopt the agenda as presented
Motion carried
- IV. Audience Participation
None
- V. New Business
 - a. Board Action Request
Consideration to approve the pass through of \$1.1 million in funding from the CMHPSM to cover the regional extension of provider premium pay for the month of October 2020
Motion by B. King, supported by G. Adams, to approve the pass through of \$1.1 million in funding from the CMHPSM to cover the regional extension of provider premium pay for the month of October 2020
Motion carried
Vote
Yes: Ackley, Adams, Garber, King, Richardson, Slaton, Tillotson
No:
Absent: Fortney, Libstorff, Londo, Welch Marahar, McIntosh, Scott
- VI. Adjournment
Motion by R. Tillotson, supported by J. Ackley, to adjourn the meeting
Motion carried
J Meeting adjourned at 6:16 p.m.

Judy Ackley, CMHPSM Board Secretary

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Regional Board Officers List

*Regional Board officer elections take place in October

FY 2020		
Chair	S. Slaton	Livingston
Vice-Chair	C. Richardson	Washtenaw
Secretary	J. Ackley	Lenawee
FY 2019		
Chair	C. Londo	Monroe
Vice-Chair	S. Slaton	Livingston
Secretary	J. Ackley	Lenawee
FY 2018		
Chair	R. Tillotson	Lenawee
Vice-Chair	C. Londo	Monroe
Secretary	R. Garber	Livingston
FY 2017		
Chair	R. Tillotson	Lenawee
Vice-Chair	C. Londo	Monroe
Secretary	B. Cox	Livingston
FY 2016		
Chair	G. Lane	Monroe
Vice-Chair	L. Berry-Bobovski	Livingston
Secretary	B. Wilson	Lenawee
FY 2015		
Chair	G. Lane	Monroe
Vice-Chair	P. Ball	Washtenaw
Secretary	L. Berry Bobovski	Livingston
FY 2014		
Chair	G. Lane	Monroe
Vice-Chair	J. Plas	Livingston
Secretary	B. Wilson	Lenawee

The officers of this Board shall be Chairperson, Vice-Chairperson, and Secretary.

-) Only one individual from each Partner may serve as an officer.
-) The CMHPSM officers shall have one-year terms, or until such time as their successors are duly elected.
-) Officers shall not serve more than 3 consecutive terms.
-) To ensure that the Chairpersonship rotates, upon the completion of a third term serving as chairperson, a new Chairperson shall be an individual affiliated with another Partner.

Community Mental Health Partnership of Southeast Michigan
Financial Summary for August 31, 2020

Summary of Financial Package

Balance Sheet		
Description	2019	2020
Operating Cash	1,693,314	4,440,926
Restricted Cash	7,216,725	6,992,496
Due from Others	11,440,497	12,346,326
Prepaid	56,062	50,780
Capital Assets	41,167	15,167
Total Assets	20,447,765	23,845,694
Payables & Accruals	648,390	473,104
Due to Others	12,141,120	28,773,670
Deferred Revenue	7,216,725	6,992,496
Fund Balance	441,530	(12,393,576)
Total Liabilities & Fund Balance	20,447,765	23,845,694

FY 19 to 20 Comparison	2019	2020	Difference
Revenue at August 31	162,629,821	176,483,651	13,853,830
Annual Revenue Actual/Projected	177,414,350	199,647,888	22,233,538

Operating Activities	Revised Budget 2	YTD Budget	YTD Actual	Actual O(U) Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
MH Medicaid Revenue	174,691,976	160,134,893	157,201,404	(2,933,489)	-1.8%	174,303,433	(388,543)
MH Medicaid Expenses	173,009,877	158,592,964	153,891,153	(4,701,811)	3.0%	171,585,974	1,423,903
MH Medicaid Net	1,682,099	1,541,929	3,310,251	1,768,322		2,717,459	1,035,360
SUD/Grants Revenue	18,160,931	16,647,581	16,718,463	70,882	0.4%	18,974,826	813,895
SUD/Grants Expenses	18,160,699	16,647,368	14,988,944	1,658,424	10.0%	16,266,514	1,894,185
SUD/Grants Net	232	213	1,729,519	1,729,306		2,708,312	2,708,080
PIHP							
PIHP Revenue	5,477,732	5,021,272	4,010,279	(1,010,993)	-20.1%	5,477,732	-
PIHP Expenses	6,271,647	5,749,031	5,513,546	235,485	4.1%	6,244,891	26,756
PIHP Total	(793,915)	(727,759)	(1,503,267)	(775,508)		(767,159)	(26,756)
Total Revenue	198,330,639	181,803,746	177,930,146	(3,873,600)	-2.1%	198,755,991	425,352
Total Expenses	197,442,223	180,989,363	174,393,643	(2,807,902)	-1.6%	194,097,379	3,344,844
Total Net	888,416	814,383	3,536,503	2,722,120		4,658,612	3,716,684

Schedule of non-HSW Eligibles Paid by Service Month and Month of Payment

Count	Service Month													Eligibles in Payment
	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020		
Payment Month	Oct 2019	110,667												110,667
	Nov 2019	3,616	109,651											113,267
	Dec 2019	862	4,369	109,979										115,210
	Jan 2020	1,949	1,918	4,748	110,335									118,950
	Feb 2020	594	1,067	1,926	4,489	110,800								118,876
	Mar 2020	246	523	868	1,736	3,528	110,478							117,379
	Apr 2020	43	381	691	1,130	1,987	4,448	111,702						120,382
	May 2020	2	1	408	871	1,380	2,627	5,593	117,438					128,320
	June 2020				206	475	653	1,105	2,923	120,165				125,527
	July 2020					225	486	770	1,495	3,208	122,074			128,258
	Aug 2020						179	382	463	735	1,933	123,559		127,251
	Sep 2020							217	463	653	1,234	2,682	125,602	130,851
		117,979	117,910	118,620	118,767	118,395	118,871	119,769	122,782	124,761	125,241	126,241	125,602	
Eligible Per Service Month														

Community Mental Health Partnership of Southeast Michigan

Preliminary Statement of Revenue and Expenses Notes

Period Ending August 31, 2020

DISCUSSION OF JULY 2020 RESULTS –

Medicaid Mental Health

1. Based on current numbers, the total Hospital Rate Adjusters (HRA) for 2020 will be below budget in both revenue and expense. This will have no impact on the bottom line number.
2. Although we anticipate that the CMHs will receive more Medicaid revenue than they have Medicaid expenses, we have not included an estimate of this amount.
3. Preliminary September Medicaid revenue came in at \$17.9M, which will put Medicaid, including HRA, slightly ahead of budget.

Medicaid SUD and Grants

1. Medicaid SUD remains ahead of budget and Healthy Michigan remains behind budget.
2. In September, MDHHS informed CMHPSM and all PIHPs that the anticipated block grant amendments that we have received in prior years would not come through. Some of the changes forced by this change in funding will show on the August numbers and all of the changes will show on the September numbers.
3. In preparation for year-end, the method of reporting grants was changed from a modified cash basis to a full accrual basis showing all of the grant funds requested through the EGrAMS system for the period ending 8/31/2020.
4. The monthly board report shows SUD expenditures by county, rather than by funding source. To more clearly show the use of funds and how the change in grant funding impacted CMHPSM, I will add the following chart to both the August and September Reports.

	Medicaid	HMP	PA 2	Grants
Revenue	2,905,701	6,157,441	1,690,426	5,964,894
Expenses	2,881,251	4,237,936	1,510,381	6,359,375
Net	24,450	1,919,505	180,046	(394,481)
			Total	1,729,519

PIHP/ Administration

1. The PIHP/Administration budget appear to be on budget.

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending August 31, 2020

	Revision 2 Budget	Original Budget	YTD Revision 2	YTD Actual	Actual O(U) Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
MEDICAID								
Revenue								
Medicaid (b) & 1915i	95,534,819	92,470,647	87,573,902	86,121,889	1,452,013	-1.7%	95,922,086	387,267
Medicaid HSW	46,137,544	46,803,340	42,292,902	42,168,882	124,020	-0.3%	47,127,382	989,838
MCAID Children's Waiver	1,333,449		1,222,333	1,244,373	(22,040)	1.8%	1,333,449	-
MCAID SED Waiver	288,783		264,719	243,144	21,575	-8.2%	288,783	-
Healthy Michigan Revenue	11,659,175	10,958,928	10,687,616	11,040,526	(352,911)	3.3%	11,659,175	-
HMP Autism	33,660		30,855	17,152	13,703	-44.4%	33,660	-
Medicaid Autism	13,784,962	10,290,788	12,636,261	12,555,299	80,962	0.6%	13,784,962	-
Medicaid DHS Incentive	215,000	215,000	197,084	131,843	65,241	33.1%	215,000	-
HRA MCAID Revenue	2,457,532	2,457,532	2,252,746	1,519,200	733,546	32.6%	1,657,309	(800,223)
HRA HMP Revenue	2,362,052	2,362,052	2,165,222	1,347,843	817,379	37.8%	1,470,375	(891,677)
Deferred MC/HMP	885,000		811,253	811,253	(0)	0.0%	811,253	(73,747)
Medicaid Revenue Total	174,691,976	164,333,406	160,134,893	157,201,404	2,933,489	-1.8%	174,303,433	(388,542)
Medicaid Expenditures								
HRA MC	2,457,532	2,457,532	2,252,746	1,519,200	(733,546)	-32.6%	1,657,309	800,223
HRA HMP	2,362,052	2,362,052	2,165,222	1,347,843	(817,379)	-37.8%	1,470,375	891,677
								-
Lenawee CMH								
Medicaid (b) & 1915i	12,929,356	17,674,599	11,851,953	11,677,494	(174,459)	-1.5%	12,729,356	(200,000)
Medicaid HSW	5,213,292		4,778,868	4,584,039	(194,829)	-4.1%	5,113,292	(100,000)
Children's Waiver	90,109		82,601	86,982	4,382	5.3%	90,109	(0)
Healthy Michigan Expense	1,653,036	1,739,957	1,515,288	1,424,285	(91,003)	-6.0%	1,653,036	0
Autism Medicaid	1,319,029	1,003,806	1,209,114	1,068,579	(140,535)	-11.6%	1,319,029	(0)
Medicaid DHIP	36,579		33,531	37,064	3,534	10.5%	36,579	0
Lenawee CMH Total	21,241,401	20,418,362	19,471,355	18,878,443	(592,911)	-3.0%	20,941,401	(300,000)
Livingston CMH								
Medicaid (b) & 1915i	17,437,008	24,388,990	15,983,982	15,748,700	(235,282)	-1.5%	17,735,008	298,000
Medicaid HSW	7,579,641		6,948,030	6,912,138	(35,891)	-0.5%	7,679,641	100,000
Children's Waiver	302,510		277,302	323,612	46,311	16.7%	302,510	0
SED Waiver	84,148		77,136	48,891	(28,245)	-36.6%	84,148	0
Healthy Michigan Expense	2,229,345	2,346,571	2,043,573	1,920,844	(122,730)	-6.0%	2,229,345	0
Autism Medicaid	4,995,710	3,690,076	4,579,418	4,828,068	248,650	5.4%	4,995,710	(0)
Medicaid DHIP	122,800		112,568	114,900	2,332	2.1%	122,800	(0)
Livingston CMH Total	32,751,162	30,425,637	30,022,008	29,897,153	(124,855)	-0.4%	33,149,162	398,000
Monroe CMH								
Medicaid (b) & 1915i	19,523,884	26,698,899	17,896,959	17,633,518	(263,441)	-1.5%	19,323,884	(200,000)
Medicaid HSW	7,881,728		7,224,944	7,189,866	(35,078)	-0.5%	7,781,728	(100,000)
Children's Waiver	109,418		100,301	120,052	19,751	19.7%	109,418	(0)
Healthy Michigan	2,496,154	2,627,410	2,288,150	2,150,732	(137,418)	-6.0%	2,446,154	(50,000)
Autism Medicaid	2,590,710	1,968,108	2,374,826	2,123,058	(251,768)	-10.6%	2,640,710	50,000
Medicaid DHIP	88,834		81,432	73,070	(8,362)	-10.3%	88,834	(0)
Monroe CMH Total	32,690,729	31,294,417	29,966,611	29,290,296	(676,315)	-2.3%	32,390,728	(300,001)
Washtenaw CMH								
Medicaid (b) & 1915i	42,859,794	66,455,112	39,288,288	38,709,970	(578,318)	-1.5%	43,159,794	300,000
Medicaid HSW	25,096,119		23,004,860	22,833,831	(171,029)	-0.7%	25,266,119	170,000
Children's Waiver	682,256		625,404	694,190	68,786	11.0%	682,256	(0)
SED Waiver	218,784		200,553	190,435	(10,118)	-5.0%	218,784	(0)
Healthy Michigan Expense	5,479,681	5,767,820	5,023,059	4,721,393	(301,666)	-6.0%	5,479,681	0
Autism Medicaid	4,694,019	3,467,323	4,302,866	4,536,489	233,623	5.4%	4,694,019	0
Medicaid DHIP	44,417		40,716	25,416	(15,300)	-37.6%	44,417	-
Washtenaw CMH Total	79,075,071	75,690,255	72,485,745	71,711,723	(774,022)	-1.1%	79,545,070	469,999
PIHP Allocation	2,431,929	2,910,036	2,229,277	1,246,495	982,782	44.1%	2,431,929	0
Medicaid Expenditures Total	173,009,877	165,558,291	158,592,964	153,891,153	(4,701,811)	-3.0%	171,585,974	(1,423,903)
Medicaid Total	1,682,098	-	1,541,929	3,310,251	1,768,322		2,717,460	1,035,361

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures
For the Period Ending August 31, 2020

	Revision 2 Budget	Original Budget	YTD Revision 2	YTD Actual	Actual O(U) Budget	Percent Variance	Projected Year-End	Projected O(U) Budget
SUD/Grants								
SUD/Grants REVENUE								
Healthy Michigan Plan SUD	6,547,809	2,572,636	6,002,180	6,157,441	155,261	2.6%	6,747,809	200,000
Medicaid SUD	3,727,453	4,693,453	3,416,844	2,905,701	(511,143)	-15.0%	3,427,453	(300,000)
Community Block Grant	3,611,195	3,694,050	3,310,274	2,878,116	(432,158)	-13.1%	2,878,116	(733,079)
PA2 - Tax Revenue	1,844,101	1,860,059	1,690,432	1,690,426	(6)	0.0%	1,996,101	152,000
PA2 - Use of Reserve	564,432	1,564,432	517,398	325,589	(191,809)	-37.1%	1,012,000	447,568
State Grants	1,865,940	2,753,533	1,710,452	2,761,189	1,050,737	61.4%	2,913,347	1,047,407
SUD/Grants REVENUE Total	18,160,931	17,138,163	16,647,581	16,718,463	70,882	0.4%	18,974,826	813,895
					0			
SUD/Grants EXPENDITURES								
All SUD Administration								
Salaries & Fringes	706,448	594,681	647,579	687,448	39,869	6.2%	749,943	43,496
Contracts	65,101	107,912	59,677	20,107	(39,569)	-66.3%	21,935	(43,166)
Board Expense	432	7,680	396	89	(307)	-77.5%	97	(335)
Other Expenses	67,493	23,547	61,869	39,362	(22,507)	-36.4%	42,940	(24,553)
Indirect Cost Recovery	(445,019)		(407,936)	(69,102)	338,834		(75,384)	369,635
All SUD Administration Total	394,455	733,820	361,585	677,905	316,319	87.5%	739,532	345,077
Lenawee County SUD Services	2,918,038	2,195,015	2,674,878	2,078,304	(596,574)	-22.3%	2,267,241	(650,797)
Livingston County SUD Services	2,164,880	1,957,859	1,984,481	1,985,738	1,257	0.1%	2,166,260	1,380
Monroe County SUD Services	3,157,758	2,088,693	2,894,622	2,580,192	(314,430)	-10.9%	2,814,755	(343,003)
Washtenaw County SUD Services	7,738,663	6,223,491	7,093,801	6,121,584	(972,216)	-13.7%	6,678,092	(1,060,571)
Veteran Navigation	81,970	80,000	75,139	70,343	(4,796)	-6.4%	76,738	(5,232)
State Targeted Response	737,300	1,068,295	675,861	558,402	(117,458)	-17.4%	514,168	(223,132)
State Opioid Response	727,495	943,385	666,872	666,899	27	0.0%	727,526	32
SOR Supplemental	108,823	294,120	99,755	87,074	(12,681)	-12.7%	94,990	(13,833)
Gambling Prevention Grant	53,750	200,000	49,271	27,192	(22,080)	-44.8%	39,600	(14,150)
Block Grants	77,566	167,733	71,102	135,311	64,209	90.3%	147,612	70,046
			-					
SUD/Grants Total Expenditures	18,160,699	15,952,411	16,647,368	14,988,944	1,658,424	10.0%	16,266,514	(1,894,185)
SUD/Grants Total	232	(1,185,753)	213	1,729,519	1,729,306		2,708,312	2,708,080
PIHP								
PIHP REVENUE								
Performance Based Incentive	1,503,267	1,503,267	1,378,000	1,378,000	0	0.0%	1,503,267	-
MDHHS Withhold	120,000		110,000	-	(110,000)	-100.0%	120,000	-
Local Match	1,259,140	1,577,780	1,154,216	1,259,140	104,924	9.1%	1,259,140	-
Other Income	163,395	331,920	149,780	126,644	(23,136)	-15.4%	163,395	(0)
PIHP Allocation	2,431,929	1,224,885	2,229,277	1,246,495	(982,782)	-44.1%	2,431,929	(0)
PIHP Revenue Total	5,477,732	4,637,852	5,021,272	4,010,279	(1,010,993)	-20.1%	5,477,731	(1)
PIHP Expenses								
PIHP Admin								
Local Match	1,259,140	1,577,780	1,154,216	1,259,140	104,924	9.1%	1,259,140	-
IPA MCAID	1,348,121	1,348,121	1,235,782	1,128,861	(106,921)	-8.7%	1,348,121	-
IPA HMP	337,030	337,030	308,945	124,176	(184,769)	-59.8%	337,030	-
Salaries & Fringes	1,083,865	1,441,708	993,547	892,086	(101,461)	-10.2%	1,070,503	(13,362)
Contracts	512,425	1,170,253	469,725	449,492	(20,233)	-4.3%	539,390	26,965
Other Expenses	225,774	206,019	206,960	154,986	(51,975)	-25.1%	185,983	(39,791)
Grant Administration	-	(78,172)	-	-	-		-	-
ISF Transfer	1,503,267	1,503,267	1,377,999	1,503,267	125,268	9.1%	1,503,267	-
PIHP Admin Total	6,269,622	5,820,855	5,747,174	5,512,007	(235,168)	-4.1%	6,243,433	(26,189)
								-
Board Expense	2,025	2,750	1,857	1,539	(318)	-17.1%	1,458	(567)
								-
PIHP Expenses Total	6,271,647	5,823,605	5,749,031	5,513,546	(235,485)	-4.1%	6,244,891	(26,756)
PIHP Total	(793,916)	(1,185,753)	(727,759)	(1,503,267)	(775,508)		(767,160)	26,756
Organization Total	888,415	(0)	814,383	3,536,503	2,722,120		4,658,612	3,770,197

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures (Old Format)
For the Period Ending August 31, 2020

	FY 20 Budget Revision 2	FY20 Budget Original	Budget to date	YTD Actual	YTD Actual O/(U) Budget	Percent Variance Actual to Budget	Projected YE	Projected O/(U) Budget
Operating Revenue								
Medicaid Capitation SP/1915i	97,992,351	95,143,183	89,826,322	87,641,089	(2,185,233)	-2.49%	97,579,395	(412,956)
Medicaid Capitation HSW	46,137,544	46,803,340	42,292,749	42,168,882	(123,866)	-0.29%	47,127,382	989,838
Medicaid Captiation CWP	1,333,449	-	1,222,328	1,244,373	22,044	1.77%	1,333,449	(0)
Medicaid Captiation SEDW	288,783	-	264,718	243,144	(21,574)	-8.87%	288,783	0
State Withhold	120,000		110,000	-	(110,000)	0.00%	120,000	-
All Incentives	1,718,267	1,503,268	1,575,078	1,509,843	(65,235)	-4.32%	1,718,267	-
Medicaid SUD Capitation	3,727,453	2,572,636	3,416,832	2,905,701	(511,130)	-17.59%	3,427,453	(300,000)
Healthy Michigan Plan	14,021,227	13,320,980	12,852,791	12,388,370	(464,421)	-3.75%	13,129,550	(891,677)
Healthy Michigan Plan SUD	6,547,809	4,693,454	6,002,159	6,157,441	155,282	2.52%	6,747,809	200,000
Autism	13,818,622	10,290,788	12,667,070	12,572,451	(94,619)	-0.75%	13,818,622	(0)
SUD Community Block Grant	5,264,155	5,999,850	4,825,475	5,481,322	655,846	11.97%	2,878,116	(2,386,039)
Block Grants	212,981	447,733	195,232	157,984	(37,248)	-23.58%	2,913,347	2,700,366
SUD PA2 - Cobo Tax Revenue	1,844,101	1,860,059	1,690,426	1,690,426	0	0.00%	1,996,101	152,000
SUD PA2 - Cobo Tax Use of Reserve	564,432	1,564,432	517,396	325,589	(191,807)	0.00%	1,012,000	447,568
Local Match	1,259,140	1,577,780	1,154,212	1,259,140	104,928	8.33%	1,259,140	-
Other Revenue	163,395	331,920	149,779	126,644	(23,135)	-18.27%	163,395	(0)
Accrued Medicaid Revenue	885,000	-	811,250	811,253	3	0.00%	811,253	(73,747)
Total Revenue	\$ 195,898,709	\$ 186,109,423	\$ 179,573,817	\$ 176,683,652	\$ (2,890,165)	-1.64%	\$ 196,324,062	\$ 425,353
Funding For CMHSP Partners								
Lenawee CMHSP	21,241,401	20,418,362	19,471,284	18,878,443	(592,841)	-3.14%	20,941,401	(300,000)
Livingston CMHSP	32,751,162	30,425,637	30,021,899	29,897,153	(124,746)	-0.42%	33,149,162	398,000
Monroe CMHSP	32,690,729	31,294,417	29,966,502	29,290,296	(676,206)	-2.31%	32,390,728	(300,001)
Washtenaw CMHSP	79,075,071	75,690,255	72,485,482	71,711,723	(773,759)	-1.08%	79,545,070	469,999
Total Funding For CMHSP Partners	\$ 165,758,364	\$ 157,828,671	\$ 151,945,167	\$ 149,777,615	\$ (2,167,552)	-1.45%	\$ 166,026,361	\$ 267,997
Funding For SUD Services								
Lenawee County	2,905,366	2,195,015	2,663,252	2,078,304	(584,948)	-28.15%	2,267,241	(638,125)
Livingston County	1,817,449	1,957,859	1,665,995	1,985,738	319,743	16.10%	2,166,260	348,811
Monroe County	3,035,241	2,088,693	2,782,305	2,580,192	(202,112)	-7.83%	2,814,755	(220,486)
Washtenaw County	7,448,337	6,223,491	6,827,643	6,121,584	(706,058)	-11.53%	6,678,092	(770,245)
SUD Grants	770,857		706,619	65,938	(640,682)	-97.165%	162,503	(608,354)
State Targeted Response	650,346	974,954	596,150	532,577	(63,573)	-11.94%	514,168	(136,178)
State Opioid Response	759,730	1,116,363	696,419	686,556	(9,863)	-1.44%	814,600	54,870
Total Funding For SUD Services	\$ 17,387,326	\$ 14,556,375	\$ 15,938,382	\$ 14,050,889	\$ (1,887,494)	-13.43%	\$ 15,417,619	\$ (1,969,707)

Community Mental Health Partnership of Southeast Michigan
Preliminary Statement of Revenues and Expenditures (Old Format)
For the Period Ending August 31, 2020

Page 2

Other Contractual Obligations

Hospital Rate Adjuster	4,819,584	4,819,584	4,417,952	2,867,043	(1,550,909)	-54.09%	3,127,684	(1,691,900)
Insurance Provider Assessment Tax (E	1,685,151	1,685,151	1,544,722	1,253,037	(291,685)	-23.28%	1,685,151	-
Local Match	1,259,140	1,577,780	1,154,212	1,259,140	104,928	8.33%	1,259,140	-
Total Other Costs	\$ 7,763,875	\$ 8,082,515	\$ 7,116,885	\$ 5,379,220	\$ (1,737,665)	-32.30%	\$ 6,071,975	\$ (1,691,900)

CMHPSM Administrative Costs

Salaries & Fringes	2,015,072	2,317,605	1,847,150	1,777,623	(69,526)	-3.91%	1,939,225	(75,847)
Administrative Contracts	795,127	1,536,417	728,867	744,107	15,240	2.05%	553,728	(241,399)
Board Expense	2,750	2,750	2,521	1,539	(982)	-63.80%	446	(2,304)
All Other Costs	(171,780)	281,822	(157,465)	38,156	195,620	512.69%	152,826	324,606
Total Administrative Expense	\$ 2,641,170	\$ 4,138,594	\$ 2,421,072	\$ 2,561,425	\$ 140,352	5.48%	\$ 2,646,225	\$ 5,055

Risk Reserve Provision	\$ 1,503,267	\$ 1,503,268	\$ 1,377,995	\$ 1,377,999	4	-	\$ 1,503,267	\$ -
-------------------------------	---------------------	---------------------	---------------------	---------------------	----------	----------	---------------------	-------------

Total Expense	\$ 195,054,002	\$ 186,109,423	\$ 178,799,502	\$ 173,147,148	\$ (5,652,354)	-3.26%	\$ 191,665,447	\$ (3,388,555)
----------------------	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------	---------------	-----------------------	-----------------------

Revenues over (under) Expenditures	\$ 844,707	\$ -	\$ 774,315	\$ 3,536,504	\$ (2,762,189)		\$ 4,658,615	\$ 3,813,908
---	-------------------	-------------	-------------------	---------------------	-----------------------	--	---------------------	---------------------

Community Mental Health Partnership of Southeast Michigan
Received and Distributed by Fund Source
FY 19/20

		October	November	December	January	February	March	April	May	June	July	August	September	YTD
State Plan/B/1915i	Receipts	\$ 7,341,811	\$ 7,349,346	\$ 7,384,564	\$ 7,502,500	\$ 7,510,906	\$ 8,481,134	\$ 8,415,366	\$ 8,032,469	\$ 9,368,076	\$ 7,870,015	\$ 8,023,453		\$ 87,279,641
	Distributions													
	Lenawee CMHSP	993,884	993,356.71	999,494.27	1,056,028	977,383	1,015,513	1,140,334	1,107,941	1,270,972	1,065,420	1,057,168		\$ 11,677,494
	Livingston CMHSP	1,340,389	1,339,677.62	1,347,954.97	1,424,198	1,318,134	1,369,559	1,537,896	1,494,210	1,714,080	1,436,865	1,425,736		\$ 15,748,700
	Monroe CMHSP	1,500,808	1,500,011.38	1,509,279.36	1,594,647	1,475,890	1,533,469	1,721,953	1,673,038	1,919,223	1,608,831	1,596,369		\$ 17,633,518
	Washtenaw CMHSP	3,294,648	3,292,899.10	3,313,244.63	3,500,648	3,239,946	3,366,347	3,780,116	3,672,736	4,213,172	3,531,784	3,504,428		\$ 38,709,969
		\$ 7,129,730	\$ 7,125,945	\$ 7,169,973	\$ 7,575,521	\$ 7,011,354	\$ 7,284,888	\$ 8,180,299	\$ 7,947,924	\$ 9,117,447	\$ 7,642,900	\$ 7,583,700	\$ -	\$ 83,769,681
C-Waivers (HSW, CWP, SEDW)	Receipts	\$ 3,285,042	\$ 3,320,771	\$ 3,335,249	\$ 4,003,243	\$ 4,438,425	\$ 4,224,492	\$ 3,899,244	\$ 4,289,991	\$ 5,194,875	\$ 3,859,459	\$ 3,805,607		\$ 43,656,398
	Distributions													
	Lenawee CMHSP	382,345	386,272.77	383,510.50	408,530	414,403	396,106	432,762	448,816	562,568	445,856	409,852		\$ 4,671,022
	Livingston CMHSP	538,087	543,259.01	559,406.59	650,082	778,082	741,106	641,111	746,957	837,388	641,510	607,654		\$ 7,284,642
	Monroe CMHSP	558,997	564,329.46	540,713.91	705,562	745,012	673,367	643,622	702,705	871,032	647,472	657,104		\$ 7,309,917
	Washtenaw CMHSP	1,754,035	1,774,771.66	1,812,309.34	2,176,218	2,431,240	2,347,586	2,120,529	2,324,160	2,842,327	2,064,029	2,071,249		\$ 23,718,455
		\$ 3,233,465	\$ 3,268,633	\$ 3,295,940	\$ 3,940,392	\$ 4,368,737	\$ 4,158,166	\$ 3,838,024	\$ 4,222,638	\$ 5,113,315	\$ 3,798,867	\$ 3,745,860	\$ -	\$ 42,984,037
Autism	Receipts	\$ 1,114,871	\$ 1,102,030	\$ 1,121,788	\$ 1,137,223	\$ 1,124,595	\$ 1,113,848	\$ 1,155,366	\$ 1,169,274	\$ 1,231,613	\$ 1,155,915	\$ 1,145,927		\$ 12,572,450
	Distributions													
	Lenawee CMHSP	110,481.76	110,318.15	111,111.53	115,240.68	106,063.45	81,021.07	84,041.06	90,350.63	89,587	84,081	86,283		\$ 1,068,579
	Livingston CMHSP	406,140.34	405,538.89	408,455.37	423,634.50	389,898.27	439,311.80	455,686.81	489,898.48	485,759	455,903	467,841		\$ 4,828,067
	Monroe CMHSP	216,615.61	216,294.83	217,850.34	225,946.16	207,952.88	163,248.14	169,333.08	182,046.13	180,508	169,414	173,849		\$ 2,123,059
	Washtenaw CMHSP	381,613.61	381,048.48	383,788.84	398,051.31	366,352.39	412,779.87	428,165.92	460,311.40	456,422	428,370	439,586		\$ 4,536,490
		\$ 1,114,851	\$ 1,113,200	\$ 1,121,206	\$ 1,162,873	\$ 1,070,267	\$ 1,096,361	\$ 1,137,227	\$ 1,222,607	\$ 1,212,277	\$ 1,137,768	\$ 1,167,558	\$ -	\$ 12,556,195
HMP	Receipts	\$ 868,480	\$ 878,904	\$ 889,272	\$ 941,557	\$ 932,058	\$ 1,882,376	\$ 1,127,955	\$ 1,172,565	\$ 1,137,681	\$ 1,088,914	\$ 1,226,934		\$ 12,146,695
	Distributions													
	Lenawee CMHSP	113,426.32	114,940.07	115,965.53	123,204.58	121,195.91	119,346.97	148,682.67	132,723.58	149,495	142,683	142,622		\$ 1,424,285
	Livingston CMHSP	152,970.95	155,012.43	156,395.41	166,158.28	163,449.30	160,955.73	200,518.94	178,995.92	201,614	192,427	192,346		\$ 1,920,843
	Monroe CMHSP	171,278.64	173,564.45	175,112.94	186,044.24	183,011.05	180,219.05	224,517.22	200,418.30	225,743	215,457	215,366		\$ 2,150,732
	Washtenaw CMHSP	375,999.33	381,017.25	384,416.59	408,413.51	401,754.88	395,625.77	492,871.30	439,968.16	495,563	472,982	472,781		\$ 4,721,393
		\$ 813,675	\$ 824,534	\$ 831,890	\$ 883,821	\$ 869,411	\$ 856,148	\$ 1,066,590	\$ 952,106	\$ 1,072,414	\$ 1,023,549	\$ 1,023,115	\$ -	\$ 10,217,253
Total Receipts		\$ 12,610,204	\$ 12,651,051	\$ 12,730,873	\$ 13,584,523	\$ 14,005,984	\$ 15,701,851	\$ 14,597,932	\$ 14,664,299	\$ 16,932,244	\$ 13,974,303	\$ 14,201,920	\$ -	\$ 155,655,185
Total Distributions		\$ 12,291,722	\$ 12,332,312	\$ 12,419,010	\$ 13,562,606	\$ 13,319,769	\$ 13,395,562	\$ 14,222,140	\$ 14,345,275	\$ 16,515,453	\$ 13,603,084	\$ 13,520,232	\$ -	\$ 149,527,166

Note: Distributions are based on amounts actually received less HRA, taxes and Administration of 1.57%.



Regional Board Action Request – Provider Premium Pay Extension

Board Meeting Date: October 14, 2020

Action Requested: Approve the pass through of MDHHS funding from the CMHPSM to cover the regional extension of \$2/hour plus employer expenses provider premium pay for services delivered October 1, 2020 through December 31, 2020.

Background: The Michigan Department of Health and Human Services (MDHHS) FY21 budget includes funding for the implementation of provider premium pay for services delivered during the first quarter of FY21. The projected pass through for the eligible services is \$1,100,000.00 per month, or \$3.3 million for the period of October 1, 2020 through December 31, 2020. The estimated cost to implement the provider premium pay increase on monthly basis for mental health and substance use disorders by County: Lenawee \$159,891, Livingston \$178,335, Monroe \$220,673 and Washtenaw \$541,100.

Connection to PIHP/MDHHS Contract, Regional Strategic Plan or Shared Governance Model:

The stability of the CMHPSM provider network is of highest importance to our region and fulfills PIHP/MDHHS contract requirements and COVID-19 provider stabilization plan requirements.

Recommend: Approval

FY21-23 CMHPSM Strategic Plan Metrics / Milestones

The CMHPSM will report to the CMHPSM Board on a semi-annual basis on the following strategic plan metrics and milestones.

Strategic plan board reporting dates:

Report #1:	Report #2:	Report #3:	Report #4:	Report #5:	Report #6:
3/31/2021	9/30/2021	3/31/2022	9/30/2022	3/31/2023	9/30/2023

Strategic Plan Goal	FY21 Metric	FY22 Metric	FY23 Metric
<p>#1. Improve working relationships and financial expertise within our system, which includes the CMHPSM, regional CMHSPs and external service providers. (Lead Finance)</p> <p>#5. Improve the financial stability and service capacity of our regional provider network. (Lead: Operations/Finance)</p>	Conduct an in-depth analysis of the top 1-5 CPT service codes that account for the most service cost by Q4 of FY21.	Conduct an in-depth analysis of the top 6-10 CPT service codes that account for the most service cost by Q4 of FY22.	Conduct an in-depth analysis of the top 11-15 CPT service codes that account for the most service cost by Q4 of FY23.
#2. Increase the contribution amount to the CMHPSM Internal Service Fund (ISF) each year until the ISF is fully funded. (Lead Finance)	Increase contribution amount level over FY20.	Increase contribution amount level over FY21.	Increase contribution amount level over FY22.
#3. Improve the comprehensiveness and validity of the health data within our regional electronic health record: CRCT. (Lead IM)	Maintain overall BHTEDS completion rates to state 95% standard during FY21. Improve crisis encounter BHTEDs completion to 80% during FY21.	Maintain overall BHTEDS completion rates to state 95% standard during FY22. Improve crisis encounter BHTEDs completion to 85% during FY22.	Maintain overall BHTEDS completion rates to state 95% standard during FY23. Improve crisis encounter BHTEDs completion to 95% during FY23.

Strategic Plan Goal	FY21 Metric	FY22 Metric	FY23 Metric
#4. Improve the user experience for all users of our regional electronic health record: CRCT. (Lead: IM)	Create and release a CRCT user survey by Q3 of FY21 to establish a user satisfaction baseline.	Re-issue a CRCT user survey by Q3 of FY22 and maintain or increase user satisfaction scores over FY21.	Re-issue a CRCT user survey by Q3 of FY23 and maintain or increase user satisfaction scores over FY22.
#6. Improve documentation for all critically important CMHPSM functions. (Lead: Operations)	Review and approve process and procedure documentation for 100% of critically important functions by Q3 of FY21.	Assess 100% of critically important process and procedure documentation for needed updates by Q3 of FY22.	Assess 100% of critically important process and procedure documentation for needed updates by Q3 of FY23.
#7. Improve regional compliance reviews to support components of the quadruple aim. (Lead: Operations)	Revise all compliance monitoring tools by end of Q1 of FY21.	Revise all compliance monitoring tools by end of Q1 of FY22. Create and issue provider survey for entities that are audited by the CMHPSM by Q4 of FY22	Revise all compliance monitoring tools by end of Q1 of FY23. Assess provider survey results for entities that are audited by the CMHPSM for areas of improvement to revise FY24 monitoring tools and processes.
#8. Improve the capacity, effectiveness, and quality of SUD services. (Lead: SUD)	Assess regional SUD access across core providers.	Issue RFP for delegated core provider functions by Q2 FY22. Develop timeline for procuring additional core provider functions during FY22.	Continue the re-design and procurement of the SUD core provider system.
#9. Ensure that the Regional SUD Strategic Plan is effectively implemented, and associated outcomes are monitored and reported to the OPB and Regional Boards. (Lead SUD)	Develop charge for SUD Operations Committee by Q1FY21. Assess 100% of strategic initiative programming delivered semi-annually during FY21.	Assess 100% of strategic initiative programming delivered semi-annually during FY22.	Assess 100% of strategic initiative programming delivered semi-annually during FY23.

Strategic Plan Goal	FY21 Metric	FY22 Metric	FY23 Metric
#10. Assess CMHPSM internal human resources and related activities in conjunction with current and future potential PIHP functions. (Lead: CEO)	Develop process for employee development requests during Q1 FY21.	Measure employee retention after implementation of employee engagement committee recommendations.	Improve or maintain employee retention percentage during FY23.
#11. Implement engagement committee recommendations related to CMHPSM employee morale. (Lead: CEO)	<p>Continue CEO updates and update employee handbook.</p> <p>Conduct employee satisfaction survey in February 2021.</p> <p>Conduct salary study for salary tiers by March 2021.</p>	<p>Continue CEO updates and update employee handbook during FY22.</p> <p>Conduct employee satisfaction survey in August 2022.</p> <p>Develop formal staff on boarding process and procedure during Q1 FY22.</p>	Continue CEO updates and update employee handbook during FY23.

**Lenawee-Livingston-Monroe-Washtenaw
Oversight Policy Board Minutes
September 24, 2020
Meeting held electronically via Zoom software**

Members Present: Amy Fullerton, Mark Cochran, William Green, Ricky Jefferson, John Lapham, Susan Longworth, Molly Welch Marahar, Tom Waldecker
Members Absent: Kim Comerzan, Dianne McCormick, Frank Nagle, Dave O'Dell, Ralph Tillotson, Monique Uzelac
Guests:
Staff Present: Stephannie Weary, James Colaianne, Nicole Adelman, Matt Berg, Victor Absil, CJ Witherow, Michelle Sucharski

Board Chair D. Oblak called the meeting to order at 9:30 a.m.

1. Introductions

2. Approval of the Agenda

Motion by J. Lapham, supported by M. Welch Marahar, to approve the agenda

Motion carried

Voice vote, no nays

Motion by J. Lapham, supported by W. Green, to add agenda item 5d – PA2

Discussion to the agenda

Motion carried

Vote

Yes: Cochran, Fullerton, Green, Jefferson, Lapham, Longworth, Welch Marahar, Oblak

No: Waldecker

Absent: Comerzan, McCormick, Nagle, O'Dell, Tillotson, Uzelac

3. Approval of the August 27, 2020 Oversight Policy Board minutes

Motion by M. Cochran, supported by M. Welch Marahar, to approve the August 27, 2020 OPB minutes

Motion carried

Voice vote, no nays

4. Audience Participation

) None

5. Old Business

a. Finance Report

) M. Berg presented.

b. SUD FY21 Budget Update

) M. Berg provided a status overview for the FY21 budget. The following discussion regarding PA2 and the block grant will supersede what is currently in the FY21 budget. An updated, final FY21 budget will be presented to OPB next month.

c. FY20 PA2/Block Grant Update {Att. #3} (Board Action) – 15 minutes

) Staff were notified by the state that the region will not be receiving the full amendment amount for FY20 (nor will any PIHP). The state has a \$15 mil overallocation that it needs to address.

) The PIHP did not overspend by \$15 mil for FY20. The state duplicated a number of programs erroneously in EGRAMS.

- J PA2 will need to be used to cover some programming due to the state's over-allocation. The FY21 budget was in part based on FY20 allocations (including the misallocations) by the state, which means FY21 will be impacted.
- J Monroe was impacted the most because has the smallest PA2 balance available. PA2 dollars are county specific.

Motion by W. Green, supported by M. Welch Marahar, to approve FY20 PA2 allocations by county

Motion carried

Vote

Yes: Cochran, Fullerton, Green, Lapham, Longworth, Welch Marahar, Oblak, Waldecker

No:

Absent: Comerzan, Jefferson*, McCormick, Nagle, O'Dell, Tillotson, Uzelac

*not presented in the meeting for this vote

d. Monroe PA2 discussion

- J PA2 reserves for Monroe are much lower than for the other 3 counties.
- J M. Cochran advised that he would abstain from any votes on this matter, as he is the Chair of Monroe's SUD Coalition.
- J T. Waldecker requested that OPB discussion about Monroe PA2 be deferred until coalition can have a discussion.
- J N. Adelman relayed message from an email from Kim Comerzan, who was not able to be present at meeting. She also wished there was more time to discuss prior to a vote, and asked to ensure the least amount of harm be done to Monroe programming
- J J. Colaianne advised that if OPB were able to agree today to defund Monroe CMH's award, that would allow more time, and funding, for review and discussion regarding the rest of the awards.

Motion by T. Waldecker, supported by W. Green, to rescind the FY21 PA2 award to Monroe CMH

Motion carried

Vote

Yes: Fullerton, Green, Jefferson, Lapham, Longworth, Welch Marahar, Oblak, Waldecker

Abstain: Cochran

No:

Absent: Comerzan, McCormick, Nagle, O'Dell, Tillotson, Uzelac

Motion by T. Waldecker, supported by W. Green, to create a subcommittee of Monroe OPB members to review the proposed FY21 PA2 award revisions for Monroe motion

Motion carried

Voice vote, no nays

e. Bylaws Update (Discussion) – 10 minutes.

- J M. Cochran, T. Waldecker, N. Adelman and J. Colaianne met to review bylaws. They will meet again before bringing proposed changes to the board.
- J Some areas of discussion at the meeting:
 - o Allowing for electronic meetings to continue, as long as quorum in the room.

- A Conflict of Interest policy which board members would sign initially and annually.
 - Attendance, reenforcing the attendance policy.
6. New Business
- a. Officer Elections
 -) Staff will manage the nomination/election process, to be held in October.
 - b. November/December Meeting(s) – 10 minutes
 -) OPB combined the November/December meetings, to be held December 3.
7. Report from Regional Board
-) J. Colaianne provided an overview of activities at the recent Regional Board meeting, including the approval of FY21 budget contracts, review/approval of the employee handbook, an extension of the \$2/hr wage increase through October at last night's special board meeting.
 -) The region is projecting to stay in the surplus for FY21.
8. SUD Director Updates
- a. Staff Update
 -) K. Postmus has taken a position at another agency. Her last day will be October 2.
 - b. Monroe SSP
 -) Syringe Service Program – The state asked the PIHP to convene a meeting of Monroe stakeholders to discuss an expansion into Monroe County. Kim Comerzan, Lisa Jennings, Vicky Loveland were included in the meeting with N. Adelman.
9. Adjournment
- Motion by T. Waldecker, supported by M. Cochran, to adjourn the meeting**
- Motion carried**
- Voice vote, no nays
-) Meeting adjourned at 10:50 a.m.

Next meeting: October 22, 2020
Location TBD



CEO Report

Community Mental Health Partnership of Southeast Michigan

Submitted to the CMHPSM Board of Directors
October 7, 2020 for the October 14, 2020 Meeting

-) The CMHPSM office continues to be closed to the public and have had limited essential staff visiting the office to take care of work that can only be done while on site. We are currently in the limited capacity orange phase of our re-opening plan. The most recent version re-opening plan is continually shared with staff as it is updated.
-) Planning around a safe return to the office has begun to determine the best plan for when individuals can return to the office. We will continue to monitor the functionality and productivity levels of staff working from home during the pandemic.

Re-Opening Plan Phases

Phase:	Essential Only Capacity	Limited Capacity	Reduced Capacity	Full Capacity
Phase:	Office Closed	Limited Office Attendance and Office Closed to Public	50% Capacity – 75% Capacity and Office Closed to Public	100% Capacity – Office Open to Public
Projected Date Range for Phase:	3/17/2020 – 8/9/2020	8/10/2020 – 11/1/2020	11/2/2020 – 1/31/2021 (Projected)	2/1/2021 (Projected)

-) September CMHPSM all staff meetings were held remotely on September 14, 2020 and then September 28, 2020. We are set to meet with all staff in October on Monday October 12, 2020 and Monday October 26, 2020. The CMHPSM leadership team is continuing to meet on a weekly basis while we are working remotely.
-) Staff have begun to create and submit processes and procedures documentation for the critical and important functions that keep our organization running and the region in compliance with various requirements. All processes and procedures are submitted by staff to the leadership team for review, that review includes an assessment of where the work impacts other departments. After approval from the leadership team, the processes are published on our shared drive and discussed at our all staff meetings.
-) CMHPSM reorganization work has restarted with leadership staff reviewing the strategic plan, work plan templates, key functions retained by the CMHPSM and those functions delegated to the CMHSPs.

CMHPSM Staffing Update

- J The CMHPSM has two open positions:
 - o The Substance Use Services Program Coordinator position is posted through October 30, 2020.
 - o A Supports Intensity Scale Assessor position is not being actively recruited for at this time.
- J Anyone interested in obtaining additional information about open CMHPSM positions should visit our website: <https://www.cmhpsm.org/interested-in-employment>

Regional Update

- J The CMHPSM continues to update our general COVID-19 resources and information web presence: <https://www.cmhpsm.org/covid19>
- J We have also established a webpage for provider information related to service delivery changes during this pandemic: <https://www.cmhpsm.org/covid19provider>
- J Individuals receiving Behavioral Health and/or Substance Use Disorder services Consumers can access targeted information at the following webpage: <https://www.cmhpsm.org/covid19consumers>
- J The CMHPSM established a webpage and email address for individuals, organizations, or suppliers to contact us in relation to personal protection equipment donations or supply availability. CMHPSM regional needs are published here <https://www.cmhpsm.org/donations> and those interested can contact us through email at: donation@cmhpsm.org or at our direct number: 734-344-6079.
- J The amount of PPE from MDHHS has slowed, the CMHPSM has begun purchasing some supplies to develop some emergency backup sources for our directly contracted SUD providers. Livingston CMH accepted a delivery of gowns and masks on behalf of our region on October 6, 2020.
- J The eligible members that we are being paid on for FY20 have increased substantially with the downturn in the economy and automatic spenddown processing. We are projecting that these increased eligibles will continue at a minimum through the first quarter of FY21.
- J The Regional Operations Committee continues to meet on at least weekly basis. The remote meetings are allowing our region to share best practices while obtaining a regional picture of our COVID-19 pandemic response.

Statewide Update

-) The CMHPSM has submitted our regional provider network stabilization status update on September 30, 2020. We will continue to work with the regional CMHSPs to maintain provider network stability. Reports will continue to be submitted to MDHHS on the last day of each month through at minimum calendar 2020.
-) The PIHP has been represented at weekly meetings with BHDDA related to COVID-19 pandemic responses that began in mid-March. These meetings have been helpful in ascertaining the MDHHS response to COVID-19 and to provide our region's input to BHDDA. The meetings have slowed in frequency but overall communication with the BHDDA has remained consistent and effective.
-) PIHP CEO meetings are continuing on a monthly basis through a remote fashion.
-) The PIHP CEO / MDHHS operations meeting occurred on October 1, 2020 with BHDDA staff. Included in the meeting were updates on the various emergency waivers and MDHHS COVID funding that impact our service delivery systems, funding, and requirements. I provide a summary of those meetings to our regional directors at our Regional Operations Committee meetings each month.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Colaianne".

James Colaianne, MPA



FY 2021 CMHPSM Regional Board

Meeting Schedule

6:00 p.m. – 8:00 p.m.

2nd Wednesday of each month

All meetings will be held at:

3005 Boardwalk Dr., Ste. 200, Ann Arbor, MI

Patrick Barrie Conference Room

(unless otherwise noted)

<u>Date</u>	<u>Meeting Notes</u>
10/14/2020) Regional Board officer elections take place) Remote meeting. For details, please go to: https://www.cmhpsm.org/boardinformation
11/11/2020) Remote meeting. For details, please go to: https://www.cmhpsm.org/boardinformation
12/09/2020) Remote meeting. For details, please go to: https://www.cmhpsm.org/boardinformation
01/13/2021	
02/10/2021	
03/10/2021	
04/14/2021	
05/12/2021	
06/09/2021	
07/14/2021	
08/11/2021	
09/08/2021	

If a board meeting must be canceled (for example due to inclement weather), board members will be notified as soon as possible. Initial contact will be made by email, and next by phone if an email acknowledgement is not received from the board member.

Contact Stephanie Weary with questions: wearys@cmhpsm.org or 734-660-8811