

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
December 9, 2015**



**Members Present:** Greg Lane, Jan Plas, Lisa Berry-Bobovski, Patricia Spriggle, Robin Damschroder, Ralph Tillotson, Charles Londo, Judy Ackley, Barb Cox, Kent Martinez-Kratz

**Members Absent:** Bob Wilson, Sandra Libstorff, Charles Coleman

**Staff Present:** Connie Conklin, Sandy Keener, Stephannie Weary, Marci Scalera, Marie Irwin, James Colaianne, Trish Cortes, Geralyn Harris

**Others Present:** Lori Lutomski

- I. Call to Order  
Meeting called to order at 6:00 p.m. by Board Chair G. Lane
- II. Roll Call
- III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by J. Plas, to approve the agenda  
Motion carried**

- Addition to New Business: MACMHB Update

- IV. Consideration to Approve the Minutes of the November 11, 2015 Regular Meeting and Waive the Reading Thereof

**Motion by J. Plas, supported by K. Martinez-Kratz, to approve the minutes of November 11, 2015 Regular Meeting and waive the reading thereof  
Motion carried**

- V. Audience Participation
- VI. Communication to the Regional Board  
None
- VII. PIHP CEO Report to the Board
  - J. Terwilliger advised that, as the Monroe CMHA director, she sent out periodic updates to the board of directors that were helpful, and will do the same at the regional level once she's gotten settled in. Also, in order to get to know Washtenaw better, J. Terwilliger will do some "meet and greets."
  - a. October Finance Report
    - Medicaid capitation is a statewide issue. The state has fixed an eligibility issue, and the November revenue was above October's number.
    - Healthy Michigan revenue is under budget. The plan is to use more carry-forward than was budgeted to continue to provide services. Any carry-forward that isn't spent for this fiscal year will revert back to the state.

Attachment #1 – January 2016

- Actual Affiliate Partner payments are less than budget due to Healthy Michigan and Autism payments.
- b. PIHP CFO Update
  - Suzanne Stolz from CEI has accepted the CFO position, with a January 4, 2016 start-date.
- c. Amended Bylaws Approval/Filing Timeline
  - The CMHPSM regional board forwarded recommended update to the bylaws, going to the CMHSP boards for approval. Approvals and filings should all be completed in January, 2016.
- d. Debarment Policy Requirements for Regional Board Members
  - J. Colaianne advised of the new policy's requirement.
  - During the External Quality Review, the region didn't do well in the area regarding debarment. Anyone receiving federal funding (including board members, executive senior leadership at CMHs and providers) must adhere to the policy requirements.
  - The region will only require social security numbers if other elements are flagged: date of birth, first name, last name, middle initial.
  - Information will be collected at the local boards.
- e. WCCMH Contract Extension through FY 2016
  - Washtenaw CMHA received the contract extension through the end of FY 16.
  - Washtenaw County contracted with HMA to do a review of the funding and finances for the mental health department and services of Washtenaw County. A preliminary report will be released 12/17, with a final report by 12/23.
  - The study was commissioned by the Washtenaw Board of Commissioners.
- f. MDHHS Waiver/SUD Audit Results
  - Results haven't been received yet. There were some areas for improvement.

VIII. Old Business

- a. Governance Policies Timeline
  - G. Lane presented the timeline.
- b. CEO Performance Measures Update
  - The Board reviewed the proposed evaluation updates and possible indicators.
  - Next month J. Terwilliger will present the proposed areas for evaluation.

IX. New Business

- a. Annual Approval of Employee Handbook and Policies

**Motion by J. Plas, supported by J. Ackley, to approve the changes to the CMHPSM Employee Handbook**  
**Motion carried**

- b. CMHPSM Conference Room Policy

**Motion by K. Martinez-Kratz, supported by R. Tillotson, to approve the new CMHPSM Conference Room Policy**  
**Motion carried**

- c. Contract Approval

**Motion by L. Berry-Bobovski, supported by R. Tillotson, to approve the contract for Eastern Michigan University to assume the Communities That Care Contract**  
**Motion carried**

Ackley	Y	Londo	Y
Berry-Bobovski	Y	Martinez-Kratz	Y
Coleman	Absent	Plas	Y
Cox	Y	Spriggle	Y
Damschroder	Y	Tillotson	Y
Lane	Y	Wilson	Absent
Libstorff	Absent		

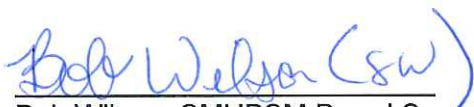
d. MACMHB

- J. Plas advised of 2 votes that will take place at the January conference. Representatives for CMHPSM need to be determined.
- The directors' forum is next week. Topics will include a new state direction, such as talk of eliminating the PIHPs. There will be an update on this at the January CMHPSM Regional Board meeting.
- C. Londo would like to understand the rationale of eliminating the PIHPs. He requested to see a copy of the white papers that have examined the system. J. Terwilliger will distribute the white papers. J. Plas, P. Spriggle and R. Tillotson requested hard copies, rather than electronic copies.

X. Adjournment

**Motion by R. Tillotson, supported by L. Berry-Bobovski, to adjourn the meeting**  
**Motion carried**

- Meeting adjourned at 6:48 p.m.



Bob Wilson, CMHPSM Board Secretary

