

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
July 8, 2015



Members Present: Barbara Cox, Ralph Tillotson, Greg Lane, Peg Ball (phone), Charles Londo, Sandra Libstorff, Tom Biggs, Judy Ackley, Bob Wilson, Jan Plas

Members Absent: Charles Coleman, Dave Neal, Lisa Berry-Bobovski

Staff Present: Connie Conklin, Sandy Keener, Stephannie Weary, Marci Scalera, Marie Irwin, Nicole Phelps, Steve Holda, Diane Heidt, Mary O'Hare

Others Present:

- I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair G. Lane
- II. Roll Call
- III. Consideration to Adopt the Agenda as Presented

Motion by T. Biggs, supported by J. Plas, to approve the agenda
Motion carried

- IV. Consideration to Approve the Minutes of the June 10, 2015 Regular Meeting and Waive the Reading Thereof

Motion by J. Plas, supported by T. Biggs, to approve the minutes of June 10, 2015 Regular Meeting and waive the reading thereof
Motion carried

- V. Audience Participation
- VI. Communication to the Regional Board
 - M. O'Hare thanked the regional board recognizing her recent loss with a floral arrangement, and also thanked the board for allowing her to build the staff that was able to manage the organization while she away.
- VII. PIHP Report to the Board
 - a. May Finance Report
 - S. Holda presented the May finance report.
 - Medicaid revenue for May is higher than the April revenue received, but continues to run under budget.
 - Medicaid capitation and Healthy Michigan have leveled off.
 - b. Contract Negotiations and other MDHHS information
 - PIHP contract negotiations are almost done.
 - Administrative responsibilities for verifying Medicaid services being provided are being increased. This won't lead to extra burden for CMHSPs, but will add to the PIHP's workload.

- c. EQR Compliance – upcoming changes
 - External Quality Review (EQR) conducted its compliance review on June 4th and 5th.
 - The PIHP did well in almost all areas.
 - One area that needs improvement: capturing the information about provider and board control ownership for anyone handling Medicaid. Social security numbers and other information will need to be collected. A 3rd party provider/technology solution will be used to collect the information for security purposes.
 - J. Plas expressed concern with giving a 3rd party provider access to personal information.
 - More information will come to the board as it becomes available.
- d. Financial Strategy Update
 - M. O'Hare presented the updated financial strategy.
 - S. Libstorff expressed concern that the root cause for the financial trouble in Washtenaw County (WCHO/CSTS) has never been explained to the regional board.
 - M. O'Hare advised that a root cause analysis was presented to the regional board several months ago, the slides can be made available again.
 - G. Lane noted that the auditors' responsibility was to verify that the methodology being used in Washtenaw County is correct and valid, which the auditors did.
- e. WCHO Update on Budget
 - S. O'Neal presented WCHO's budget status report.
 - Health Home projections had to be revised.
 - WCHO continues to make adjustments to CLS cases. Clinical staff is now into the more complicated cases, which slows the process of savings because of the process that happens after a decision, including notice to consumers, further investigations, appeals and fair hearings. Rates must be frozen while appeals/investigations happen.
 - T. Biggs advised that it would be helpful to see the variances that are captured on WCHO's local statements.

Washtenaw CMH

- D. Heidt provided an update on Washtenaw's CMH transition.
- The Taskforce narrowed its executive director search to 1 candidate. The Ways and Means Committee of the Board of Commissions approved Trish Cortes on July 1. The full board is expected to approve her on August 5.
- The new CMH board will be seated on August 5.
- Washtenaw CMH will go through a recertification process, rather than a full certification process, because CSTS has deemed status as a Joint Commission accredited service provider. They are on track for an October 1 start-date for the new CMH.

VIII. Old Business

- a. Financial Stability and Risk Reserve Management Policy

Motion by T. Biggs, supported by J. Plas, to approve the Financial Stability and Risk Reserve Management Policy

Motion carried

Ackley	Y	Libstorff	Y
Ball	Y	Londo	Y
Berry-Bobovski	Absent	Neal	Absent
Biggs	Y	Plas	Y
Coleman	Absent	Tillotson	Y
Cox	Y	Wilson	Y
Lane	Y		

- b. CEO Search committee interview schedule
 - There are 8 applicants. The search committee will decide tonight if they want to interview all 8.
 - Interviews are scheduled for 7/13 and 7/20 from 2:00 – 7:00.
- c. All Board Meeting (July 29) at Monroe CMHA agenda
 - The board reviewed the meeting's agenda.
- d. MACMHB PIHP representatives

Motion by T. Biggs, supported by J. Ackley, to approve the process for submitting names of Regional board members interested in serving on the Executive or Steering Committee of the MACMHB as recommended by the Regional Board Officers.

Motion carried

Ackley	Y	Libstorff	Y
Ball	Y	Londo	Y
Berry-Bobovski	Absent	Neal	Absent
Biggs	Y	Plas	Y
Coleman	Absent	Tillotson	Y
Cox	Y	Wilson	Y
Lane	Y		

IX. New Business

a. PIHP Draft Administration Budget

- S. Holda presented the draft administration budget.
- The full budget will come to the board in August for review, and in September for approval.
- 8a: J. Plas requested that the FY 2015 amended budget be projected for the full year, to help with comparisons.
- S. Holda requested feedback on the draft administration budget by the end of this month.

b. Draft Operating Agreement Changes

- The board won't be able to vote on the operating agreement until the new Washtenaw CMH board has been installed.
- Any draft feedback should be given by the end of the month.

c. OPB Member Confirmation

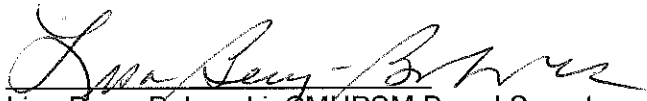
Motion by J. Plas, supported by T. Biggs, to approve the Appointments to the SUD Oversight Policy Board listed below, as submitted by the Monroe CMHSP Board
Motion carried

X. Adjournment

- T. Biggs appreciated getting the draft budget so early in the process.
- P. Ball advised that the phone conference line wasn't consistent; the conversation would sometimes fade out.

Motion by R. Tillotson, supported by T. Biggs, to adjourn the meeting
Motion carried

Meeting adjourned at 7:40 p.m.


Lisa Berry-Bobovski, CMHPSM Board Secretary