

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
March 13, 2019**



Members Present: Judy Ackley, Greg Adams, Charles Coleman, Susan Fortney, Roxanne Garber, Sandra Libstorff, Charles Londo, Caroline Richardson, Sharon Slaton, Ralph Tillotson

Members Absent: Martha Bloom, Gary McIntosh

Staff Present: Jane Terwilliger, Kathryn Szewczuk, Stephannie Weary, Lisa Jennings, Trish Cortes, James Colaianne, Suzanne Stolz, Kristen Ora, Kate Aulette

Others Present: Laurie Lutomski, Maureen Stapleton

- I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair C. Londo.
- II. Roll Call
 - A quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

**Motion by C. Coleman, supported by R. Garber, to approve the agenda
Motion carried**

- Old Business Item b: J. Terwilliger will include a brief CEO Report.
- Old Business Item c will be conducted in closed session.

- IV. Consideration to Approve the Minutes of the February 13, 2019 Regular Meeting and Waive the Reading Thereof

**Motion by S. Slaton, supported by R. Garber, to approve the minutes of February 13,
2019 Regular Meeting and waive the reading thereof
Motion carried**

- V. Audience Participation
None

- VI. Old Business
 - a. March Finance Report
 - S. Stolz presented the March finance report. Discussion followed.
 - S. Stolz gave an update on FY18, which was closed on 2/28/19. FY18 audit financials are due to the state on 3/31/19 but may not be completed on time. There are no financial consequences for late submission. The compliance and single audits are scheduled to be completed on time.

- b. Performance Bonus Incentive Plan (PBIP) for FY18

- J. Terwilliger provided an explanation for the reduction in the PBIP of \$16,058.12, and a tentative plan between the PIHP and McClaren Health.
 - J. Terwilliger provided an update on the Administrative Hearing, M. Scalera’s transition planning, and the CIO position.
- c. Presentation of Evaluation Results and Recommendations

Motion by C. Coleman, supported by R. Garber, for Board to go into closed session to discuss evaluation results and recommendations

Motion carried

- Regional Board meeting went into closed session at 6:32 p.m. All were excused from the meeting except for board members and J. Terwilliger.

Motion by R. Tillotson, supported by S. Fortney, for Board to go back into open session

Motion carried

- Regional Board meeting went back into open session at 8:10 p.m.

Motion by R. Tillotson, supported by S. Fortney, to accept the unsatisfactory CEO performance evaluation, to extend the CEO contract for 6 months, to require that the CEO develop a plan of correction within 30 days, and to perform an interim CEO evaluation at the 3-month mark of the contract extension

Motion carried

Ackley	Yes	Libstorff	Yes
Adams	Yes	Londo	Yes
Bloom	Absent	McIntosh	Absent
Coleman	Yes	Richardson	Yes
Fortney	Yes	Slaton	Yes
Garber	Yes	Tillotson	Yes

Motion by S. Slaton, supported by G. Adams, to continue the CEO Evaluation Subcommittee meetings on a monthly basis as needed, to be determined by the subcommittee, with the meetings being open to all who would like to attend

Motion carried

Ackley	Yes	Libstorff	Yes
Adams	Yes	Londo	Yes
Bloom	Absent	McIntosh	Absent
Coleman	Yes	Richardson	Yes

Fortney	Yes	Slaton	Yes
Garber	Yes	Tillotson	Yes

VII. New Business

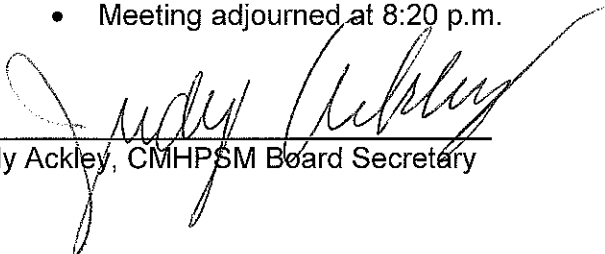
VIII. PIHP CEO Report to the Board

- OPB minutes are included with board packet.
- See Old Business Item b for the CEO report.

IX. Adjournment

Motion by R. Tillotson, supported by G. Adams, to adjourn the meeting
Motion carried

- Meeting adjourned at 8:20 p.m.



Judy Ackley, CMHPSM Board Secretary