

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
August 8, 2018**



**Members Present:** Judy Ackley, Greg Adams, Charles Coleman, Susan Fortney, Roxanne Garber, Sandra Libstorff, Sharon Slaton, Ralph Tillotson

**Members Absent:** Martha Bloom, Barb Cox, Charles Londo, Kent Martinez-Kratz, Caroline Richardson

**Staff Present:** Stephannie Weary, Jane Terwilliger, Connie Conklin, Lisa Jennings, Suzanne Stolz, James Colaianne, Marci Scalera, Kathryn Szewczuk, Mike Harding, Kate Aulette

**Others Present:** Laurie Lutomski

- I. Call to Order  
Meeting called to order at 6:03 p.m. by Board Chair R. Tillotson
- II. Roll Call
  - A quorum of members present was confirmed.
- III. Consideration to Adopt the Agenda as Presented

**Motion by C. Coleman, supported by S. Slaton, to approve the agenda  
Motion carried**

Agenda addition:

New Business item f: Board Action Request to approve a communication to MDHHS

- IV. Consideration to Approve the Minutes of the July 11, 2018 Regular Meeting and Waive the Reading Thereof

**Motion by R. Garber, supported by S. Fortney, to approve the minutes of July 11, 2018 Regular Meeting and waive the reading thereof  
Motion carried**

- V. Audience Participation

- VI. Old Business

- a. August Finance Report
  - S. Stolz presented. Discussion followed.
- b. Board Action Request  
Consideration to approve the Board Governance Policy Manual

**Motion by R. Garber, supported by C. Coleman, to approve the Board Governance Policy Manual  
Motion carried**

VII. New Business

a. Board Action Request

Consideration to approve the proposed 2018 Budget amendment and allocations as presented

**Motion by J. Ackley, supported by R. Garber, to approve the proposed 2018 Budget amendment and allocations as presented**

**Motion carried**

b. FY19 Preliminary Budget Objectives, Assumptions and Strategies

- S. Stolz presented.
- The FY19 final budget will come to board for approval in September.

c. Board Action Request

Consideration to approve the SUD Grant Coordinator Position: Gambling Disorder Prevention

- J. Terwilliger presented the position, which is fully funded by a state block grant.

**Motion by J. Ackley, supported by R. Garber, to approve the SUD Grant Coordinator Position: Gambling Disorder Prevention**

**Motion carried**

d. Board Action Request

Consideration to approve the 2 PROJECT ASSERT contract amendments as presented

**Motion by J. Ackley, supported by G. Adams, to approve the 2 PROJECT ASSERT contract amendments as presented**

**Motion carried**

Ackley	Y	Libstorff	N
Adams	Y	Londo	Absent
Bloom	Absent	Martinez-Kratz	Absent
Coleman	Y	Richardson	Absent
Cox	Absent	Slaton	N
Fortney	N	Tillotson	Y
Garber	Y		

e. CEO Annual Review and Contract Renewal – Due for Board Approval in December

- Board Chair R. Tillotson will create a committee to renegotiate a contract with the CEO, as well as review the CEO evaluation tool. The contract is due for renewal in December 2018.
- Committee members: R. Tillotson, M. Bloom, R. Garber, C. Coleman, and C. Londo

f. Board Action Request

Consideration to approve request for CEO to send the letter "Official Request from the Community Mental Health Partnership of Southeast Michigan Board of Directors" dated August 9, 2018, to the Michigan Department of Health and Human Services

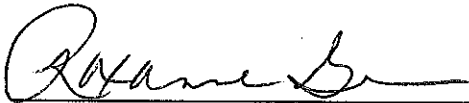
**Motion by S Fortney, supported by C. Coleman, to approve request for CEO to send the letter “Official Request from the Community Mental Health Partnership of Southeast Michigan Board of Directors” dated August 9, 2018, to the Michigan Department of Health and Human Services**  
**Motion carried**

VIII. PIHP CEO Report to the Board

- There was no report from the SUD Oversight Policy Board (OPB); as the OPB did not meet in July.
- J. Terwilliger reported on the Criminal Justice SUD Project through MCHE, Statewide Parity for Medicaid Behavioral Healthcare, and State Opiate Response Federal Block Grant.

IX. Adjournment

- Meeting adjourned at 7:38 p.m.



Roxanne Garber, CMHPSM Board Secretary