

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
February 11, 2015**



Members Present: Jan Plas, Lisa Berry-Bobovski, Barb Spalding, Charles Londo, Ralph Tillotson, Greg Lane, Charles Coleman, Sandra Libstorff

Members Absent: Barbara Levin Bergman, Peg Ball, Tom Biggs, Judy Ackley, Bob Wilson

Staff Present: Mary O'Hare, Jane Terwilliger, Connie Conklin, Sandy Keener, Stephanie Weary, Steve Holda, Marci Scalera, Marie Irwin, James Colaianne, Jackie Sproat, Sally Amos O'Neal

Others Present: Jim Spalding, David Oblak, Dave Neal, Michael Palmer

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair G. Lane

II. Roll Call

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by C. Coleman, to approve the agenda
Motion carried**

IV. Consideration to Approve the Minutes of the January 14, 2015 Regular Meeting and Waive the Reading Thereof

**Motion by L. Berry-Bobovski, supported by B. Spalding, to approve the minutes of January 14, 2015 and waive the reading thereof
Motion carried**

V. Audience Participation
• David Oblak, Chair of the Oversight Policy Board, introduced himself.

VI. Communication to the Regional Board
• None

VII. Managing Director Report to the Board
a. Quarterly Finance Status Report
• Medicaid revenue is lower than projected, and continues to run under budget.
• Medicaid carry forward from FY 14 is no longer available for use in FY 15. Current FY 14 data shows a greater need for Medicaid funding than projected at the time the budget was developed.
• S. Amos O'Neal provided an overview of the plan to address the deficit in Washtenaw (increase health home enrollment, rate alignment of CLS, considerable staffing reductions, adjusting rates for services). Washtenaw expects to be back on budget by the end of March.

Attachment 1

- For next month’s meeting, the board would like a report on the cause and correction for Washtenaw’s deficit, the impact to the other counties, and the possibility of similar situations happening in the other 3 counties.
 - G. Lane requested a strategy for addressing the Healthy Michigan deficit. J. Terwilliger noted that when someone transitions from traditional Medicaid to Healthy Michigan, the rate for services is drastically lower, which accounts for a significant drop in Medicaid revenue.
 - Long-term Healthy Michigan strategy will come to next month’s meeting.
- b. Update on WCHO and PIHP transition plan/timeline
- M. O’Hare shared the CMHPSM transition plan.
 - G. Lane requested a punch list of items that haven’t made it to the timeline yet, to keep track.

VIII. Old Business

- a. Managing Director Contract for 2015
- G. Lane presented the contract.

Motion by L. Berry-Bobovski, supported by R. Tillotson, to approve the contract for Managing Director between the CMHPSM and Mary O'Hare with the associated total compensation
Motion carried

Ackley	Absent	Libstorff	Y
Ball	Absent	Londo	Y
Bergman	Absent	Plas	Y
Berry-Bobovski	Y	Spalding	Y
Biggs	Absent	Tillotson	Y
Coleman	Y	Wilson	Absent
Lane	Y		

IX. New Business

- a. Preparation for Tom Renwick, MDCH in March
- T. Renwick is coming to discuss the transition of Washtenaw CMH services from the WCHO to Washtenaw County.
 - Questions board members would like answered:
 - What is the responsibility of the region in relation to the changes going on in Washtenaw?
 - What authority does the region have during this transition?
 - What is the budget impact to the region?
 - What is the impact to the partnership both as a legal entity and as a partnership?
 - How does the transition affect reporting?
 - What will happen with the contracts that some agencies have with the WCHO, how will they be impacted?

- What will happen with the contract that the PIHP has with the WCHO?
- Will the region have any liability with the deficit from WCHO? Is the region obligated to make up this deficit?
- Will there be any repercussions/backlash for what happened to Washtenaw?
- What is the timeline for becoming an authority, and what does it take to become an authority?
- Does the region have the option to reject an entity as a partner, or choose not to contract with them?
- Will there be a 3rd party audit, as part of the closure of the WCHO's books?

b. Contract Approval Karen Bergbower and Assoc. (KBB)

- KBB has proposed providing Designated Youth Tobacco Use Representative (DYTUR) services to Monroe, a function KBB already provides in Livingston and Washtenaw. Currently there is no provider in Monroe able to provide the service.

Motion by C. Coleman, supported by S. Libstorff, to approve the contract for KBB to conduct DYTUR services in Monroe County as proposed
Motion carried

Ackley	Absent	Libstorff	Y
Ball	Absent	Londo	Y
Bergman	Absent	Plas	Y
Berry-Bobovski	Y	Spalding	Y
Biggs	Absent	Tillotson	Y
Coleman	Y	Wilson	Absent
Lane	Y		

c. New Positions at the CMHPSM

Motion by S. Libstorff, supported by C. Coleman, to consider approval of the position creations for the positions: Systems Administrator, Regional Health Data Analyst, PIHP Finance Officer and Regional Information Management with the associated salary scales for these positions

- M. O'Hare will provide an analysis of the full budget impact of filling the proposed positions to the March board meeting.
- In previous discussions the board had expressed an interest in ending any shared employee arrangements.
- Some board members expressed concern with hiring more staff while the region is facing a budget deficit.
- M. O'Hare would like to fill the Systems Administrator and Health Data Analyst positions immediately.
- The Finance Director is operational. The Chief Finance Officer would be responsible for broad strategy, forward- thinking, planning, etc.
- Several board members would prefer not to have 2 high-level finance positions.

- Board members requested an analysis of the different models: sharing positions, contracting out for positions, and having all CMHPSM positions be internal. The analysis should include budgetary impact.

Motion by J. Plas, supported by R. Tillotson, to table new positions discussion until the March meeting
Motion carried

d. Zenith data analytics contract

- The CMHPSM, along with Regions 3, 5, and 10, propose working together in order to realize a cost savings in contracting with a provider for a data analytics contract. If the region were to pursue a data analytics contracts alone, the cost would be 50%-75% more.
- The cost for the remainder of FY 15 will be \$130,000K (set up, implementation and training included), and annually after that \$125,000/yr.
- The state has mandated an analytical data collection process for all regions. Zenith was determined by staff to be the best option for this process.

Motion by J. Plas, supported by B. Spalding, to table the Zenith contract discussion until the March meeting
Motion Denied

Motion by J. Plas, supported by C. Coleman, to authorize the signature of the Managing Director on the contract with Zenith Technology Solutions in collaboration with Region 3, Region 5 and Region 10
Motion carried

Ackley	Absent	Libstorff	Y
Ball	Absent	Londo	N
Bergman	Absent	Plas	N
Berry-Bobovski	Y	Spalding	Y
Biggs	Absent	Tillotson	Y
Coleman	Y	Wilson	Absent
Lane	Y		

e. New Managing Director search committee

Motion by J. Plas, supported by C. Coleman, to form an ad hoc committee to develop a search process for a new PIHP Managing Director
Motion carried

Attachment 1

- Search Committee members:
 - ❖ J. Plas
 - ❖ C. Londo
 - ❖ G. Lane
 - ❖ R. Tillotson

X. MACMHB Information

- All the PIHPs have been invited to join the Association.
- C. Coleman acknowledged J. Plas for his efforts in bringing state information back to this board.
- The Association is going to begin awarding long-term board members. Boards should start looking at their board members in case they want to nominate anyone.

XI. Other

XII. Adjournment

Meeting adjourned at 8:15 p.m.


Lisa Berry-Bobovski, CMHPSM Board Secretary

