

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
September 9, 2015**



**Members Present:** Greg Lane, Jan Plas, Sandra Libstorff, Judy Ackley, Bob Wilson, Dave Neal, Charles Coleman, Lisa Berry-Bobovski, Tom Biggs, Barb Cox

**Members Absent:** Peg Ball, Ralph Tillotson, Charles Londo

**Staff Present:** Connie Conklin, Sandy Keener, Stephannie Weary, Marci Scalera, Marie Irwin, Nicole Phelps, Steve Holda, Shane Ray, James Colaianne, Trish Cortes, Mike Harding

**Others Present:** Verna McDaniels (Washtenaw County Administrator), Diane Heidt (Washtenaw County Deputy Administrator), Kent Martinez-Kratz (Washtenaw BOC member)

I. Call to Order  
Meeting called to order at 6:02 p.m. by Board Chair G. Lane

II. Roll Call

III. Consideration to Adopt the Agenda as Presented

**Motion by T. Biggs, supported by C. Coleman, to approve the agenda  
Motion carried**

IV. Consideration to Approve the Minutes of the August 12, 2015 Regular Meeting and Waive the Reading Thereof

**Motion by S. Libstorff, supported by B. Wilson, to approve the minutes of August 12, 2015 Regular Meeting and waive the reading thereof  
Motion carried**

D. Neal read a statement to the board, which he requested to be reflected as an addition to the August 12, 2015 minutes:

“David Neal did not participate in the scoring and evaluation of the candidates because it occurred in public. He did not believe that was fair to the candidates nor the Board. While the Board’s attorney apparently advised against going into Executive Session for the scoring and evaluation process, other attorneys have indicated that it is permissible. Mr. Neal hopes that this decision can be revisited for the future.”

V. Audience Participation

VI. Communication to the Regional Board

a. Washtenaw County Administrator

- V. McDaniels provided an update on Washtenaw’s progress toward CMH status.
- Staff has presented a balanced budget to the Board of Commissioners (BOC). The BOC did not vote to pass the budget at the Sept. 2 meeting, but will reconsider the budget for

approval on Sept. 16. Most of the BOC's concerns and questions were related to the living wage ordinance.

- If the BOC doesn't allow a waiver for the living wage ordinance for the CMHSP, there will be an impact on the budget of at least \$7-10 million.
- The living wage ordinance takes effect once the WCHO dissolves and the county takes over CMH contracting responsibilities.
- The new CMH board has been appointed.
- Trish Cortes has been named as the interim CMH executive director.
- Taskforce 2.0 has achieved all of its goals. The next step is for the BOC to pass the budget on 9/16.
- The PIHP is required to pass a balanced budget by the start of FY 2016. Washtenaw's allocation will be based on the PIHP's balanced budget.
- The PIHP has the option to extend the WCHO contract for 1 month if the BOC does not pass the budget as submitted by staff.

## VII. PIHP Managing Director Report to the Board

### a. July Finance Report

- Medicaid revenue for July is higher than June revenue received but continues to run under budget.
- Healthy Michigan continues to trend over budget. No retroactive rate adjustments are expected.
- Health Home revenue for Washtenaw continues to be under budget.
- Expenses for Monroe and Washtenaw SUD services continue to run over budget due to higher than expected fee for service claims.
- Expenses for CMHPSM administrative costs are running under budget.

### b. Financial Strategy Update

#### i. WCHO 2015 Budget Status

- Per board request at the August regional board meeting, M. O'Hare and S. Holda met Washtenaw staff to review the status of their budget, and to express the concern that the regional board had regarding increases over the last two months to the deficit in Washtenaw.
- S. Amos O'Neal presented an overview of Washtenaw deficit reduction efforts.
- S. Amos O'Neal thanked the board for their guidance over the last 9 months. This is her last meeting as interim director of the WCHO.
- The balanced budget submitted to the Washtenaw BOC includes 23 position eliminations and several position holds. Staff cuts have been made, and staff who are affected have been notified. Position eliminations take effect on 9/30/15.
- The regional board acknowledged that Washtenaw is going in the right direction.

### c. FY 2016 PIHP Contract

- M. O'Hare has signed and returned signature pages. The contract has been issued.
- In January there is expected to be some amendment items. These items will be brought back for Board discussion.

VIII. Old Business

a. Update on CEO Contract

- Negotiations have started with J. Terwilliger. Peter Cohl from the Cohl Stoker & Toskey law firm has been engaged to assist in the process.
- G. Lane expects to call a special meeting this month to approve an offer.

IX. New Business

a. PIHP Budget and Presentation

i. Regional Board budget discussion

- S. Libstorff requested a report of how much each county actually received last year, as well as how much was spent, which was requested at the August regional board meeting. This information was not available. S. Holda will provide this information to the board.

**Motion by T. Biggs, supported by B. Wilson, to approve the proposed budget and any allocations therein**

**Motion carried**

Ackley	Y	Libstorff	Y
Ball	Absent	Londo	Absent
Berry-Bobovski	Y	Neal	Y
Biggs	Y	Plas	Y
Coleman	Y	Tillotson	Absent
Cox	Y	Wilson	Y
Lane	Y		

b. Staffing Increase Consideration

**Motion by S. Libstorff, supported by J. Plas, to approve up to a 2% merit increase to PIHP staff salaries to be given on each employee anniversary in accordance with the approved budget, acceptable performance and the Managing Director policy for Human Resources**

**Motion carried**

- The motion is for FY 2016 only, and is not for recurring annual raise of 2%.
- The amount of the raise is contingent upon performance.

Ackley	Y	Libstorff	Y
Ball	Absent	Londo	Absent
Berry-Bobovski	Y	Neal	Y
Biggs	Y	Plas	Y

Coleman	Y	Tillotson	Absent
Cox	Y	Wilson	Y
Lane	Y		

c. Nominating Committee/point person for Regional Board Officers

- J. Plas volunteered to serve as the point person who will contact board members to determine who has an interest in serving as a board officer.

X. Adjournment

- This was the last meeting for the WCHO representatives of the regional board: D. Neal, T. Biggs, and P. Ball.
- D. Neal expressed his enjoyment of serving on the regional board.
- G. Lane thanked the WCHO representatives for their service.

Meeting adjourned at 7:55 p.m.



Lisa Berry-Bobovski, CMHPSM Board Secretary