

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES**

March 11, 2015



Members Present: Jan Plas, Barb Spalding, Ralph Tillotson, Greg Lane (phone), Charles Coleman, Sandra Libstorff, Peg Ball, Tom Biggs, Judy Ackley, Bob Wilson

Members Absent: Barbara Levin Bergman, Lisa Berry-Bobovski, Charles Londo

Staff Present: Mary O'Hare, Jane Terwilliger, Connie Conklin, Sandy Keener (phone), Stephannie Weary, Steve Holda, Marci Scalera, Marie Irwin, James Colaianne, Jackie Sproat, Sally Amos O'Neal, Tim Florence

Others Present: Jim Spalding, David Oblak, Dave Neal, Brandie Gillette

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Vice-Chair P. Ball

II. Roll Call

III. Consideration to Adopt the Agenda as Presented

**Motion by R. Tillotson, supported by J. Plas, to approve the agenda
Motion carried**

IV. Consideration to Approve the Minutes of the February 11, 2015 Regular Meeting and Waive the Reading Thereof

**Motion by C. Coleman, supported by J. Plas, to approve the minutes of February 11, 2015 and waive the reading thereof
Motion carried**

V. Audience Participation

VI. Communication to the Regional Board

- Consideration from Oversight Policy Board
 - C. Coleman reported that the OPB is asking for consideration for per diem for attending OPB meetings.
 - The request is for \$40 per diem/meeting, to be voted on by the board later in the meeting.

VII. Managing Director Report to the Board

- a. Progress on Data Analytics project
 - Training was held on Monday, 3/9/15.
 - Those present were very impressed with the system.
 - The Zenith software will go live March 26.
- b. Special Meeting with DCH March 26th
 - March 26th will be a special meeting with Tom Renwick of DCH.
 - Board members are welcome to invite members from their local boards.

- J. Plas requested that the meeting's agenda include a board action as a response to the question and answer session.
- The region's auditors will also be attending.
- c. January Finance report and 2015 Budget Review
 - T. Biggs suggested "favorable/unfavorable" language on the budget, rather than "over/under."
 - J. Plas requested a report of Medicaid expenditures by county for the March 26th special meeting.
 - There is a rate-setting meeting on March 20 at which there will be discussion/review to determine if adjustments need to be made. M. O'Hare will bring information back to the regional board from that meeting.
 - M. O'Hare presented a proposed administration budget amendment.
 - G. Lane noted the need for a tool to bring attention to concerns in the budget such as the overage for WCHO staff support.

VIII. Old Business

a. WCHO Budget Shortfall Analysis

Motion by T. Biggs, supported by J. Plas, to move Old Business item d WCHO Budget Shortfall Analysis up to the first item of Old Business

Motion carried

- T. Biggs and S. Amos O'Neal presented an overview of the status of Washtenaw's budget, the cause of the FY 14 Medicaid shift, and the plan to avoid such shifts in the future.
- S. Libstorff requested a copy of the Washtenaw Behavioral Health taskforce report.
- S. Amos O'Neal will continue as the interim director of WCHO through the end of this fiscal year, Sept. 30, 2015.
- T. Biggs recommended a monthly WCHO status report be added as a regular item on the board meeting agenda.
- The goal is to have the new agency in place by Oct. 1, 2015. Washtenaw County will appoint the board members. As of Oct. 1, 2015, the county takes on the risk for GF and any deficits.
- The monthly reports from Washtenaw will serve as a plan of correction. No further action was required by the board, as long as sufficient improvement continues.

Motion by C. Coleman, supported by B. Wilson, to continue to monitor Washtenaw's progress through the monthly reports, and take further action only if it's deemed necessary

Motion carried, T. Biggs abstained

b. Position Creation

- The 4 CMHSP directors are in favor of the 4 proposed positions. The 4 counties do not have the capacity to absorb the work that needs to be done.

Motion by T. Biggs, supported by J. Ackley, to approve the position creation for the positions: Systems Administrator, Regional Health Data Analyst, PIHP Finance Officer and Information Management Project Manager with the associated salary scales for these positions
Motion carried

Ackley	Y	Libstorff	Y
Ball	Y	Londo	Absent
Bergman	Absent	Plas	Y
Berry-Bobovski	Absent	Spalding	Y
Biggs	Y	Tillotson	Y
Coleman	Y	Wilson	Y
Lane	Y		

c. Search committee report

- The committee has put together a posting for the CEO position. The plan is to post the position nationally, but not to use a search firm initially. If the posting does not prove successful the committee will consider using a search firm.
- In a concurrent effort, the committee is also reviewing salary options, while the search is ongoing.
- The committee is on target for posting in April. The posting and other materials will come to the April board meeting.

IX. New Business

a. 2015 Revised Budget Approval

Motion by T. Biggs, supported by C. Coleman, to approve the revised budget
Motion carried

Ackley	Y	Libstorff	Y
Ball	Y	Londo	Absent
Bergman	Absent	Plas	N
Berry-Bobovski	Absent	Spalding	N
Biggs	Y	Tillotson	Y
Coleman	Y	Wilson	Y
Lane	Y		

b. Oversight Policy Board per Diems

Motion by T. Biggs, supported by J. Ackley, to approve the request by the OPB to establish a per diem allowance of \$40/OPB meeting for OPB members, not otherwise reimbursed by a state funded agency

Motion carried

Ackley	Y	Libstorff	Y
Ball	Y	Londo	Absent
Bergman	Absent	Plas	N
Berry-Bobovski	Absent	Spalding	Y
Biggs	Y	Tillotson	Y
Coleman	Y	Wilson	Y
Lane	N		

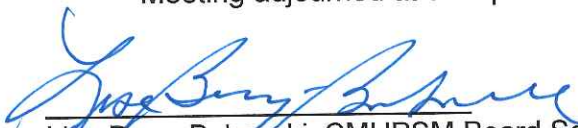
X. MACMHB Information

XI. Other

XII. Adjournment

Motion by T. Biggs, supported by C. Coleman, to adjourn the meeting
Motion carried

Meeting adjourned at 8:35 p.m.


Lisa Berry-Bobovski, CMHPSM Board Secretary