

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
May 13, 2015**



Members Present: Barb Spalding, Ralph Tillotson, Greg Lane, Peg Ball, Lisa Berry-Bobovski, Charles Londo, Dave Neal

Members Absent: Jan Plas, Charles Coleman, Sandra Libstorff, Tom Biggs, Judy Ackley, Bob Wilson (Jan Plas and Bob Wilson tried to connect via telephone but were unsuccessful connecting to the meeting)

Staff Present: Mary O'Hare, Jane Terwilliger, Connie Conklin, Sandy Keener, Stephannie Weary, Marci Scalera, Marie Irwin, James Colaianne, Shane Ray, Nicole Phelps, Kristen Ora, Steve Holda

Others Present: Jim Spalding, Bill Hirschman (Roslund Prestage & Company), Jackie Sproat, Brandie Gillette

I. Call to Order
Meeting called to order at 6:00 p.m. by Board Chair G. Lane

II. Roll Call

III. Consideration to Adopt the Agenda as Presented

**Motion by P. Ball, supported by L. Berry-Bobovski, to approve the agenda
Motion carried**

- QAPIP Plan 2015 moves from New Business to Communication to the Regional Board.
- In New Business, the Four Board meeting will be referred to as the All Board meeting.

IV. Consideration to Approve the Minutes of the April 8, 2015 Regular Meeting and Waive the Reading Thereof

**Motion by P. Ball, supported by R. Tillotson, to approve the minutes of April 8, 2015 Regular Meeting and waive the reading thereof
Motion carried**

V. Audience Participation

VI. Communication to the Regional Board

a. CMHPSM Audit Presentation (Roslund Prestage & Co)

- B. Hirschman, Principle of Roslund Prestage and Co, provided an overview of CMHPSM's audit results.
- The audit performed was for the PIHP, not the CMHSPs, which have their own audits.
- The audit results were good, including a clean report on compliance.

b. QAPIP Plan 2015

- K. Ora presented the QAPIP Plan for 2015.
- There are 2 QAPIP projects, the Admission Discharge Transfer Study and the Medication Labs Study.
- These studies will be evaluated in EQR process.
- Additional data review elements and smaller PI projects were highlighted from the plan.

Motion by R. Tillotson, supported by P. Ball, to approve the annual plan for quality assessment and improvement activities during the calendar year 2015

Motion carried

VII. Managing Director Report to the Board

a. March Finance Report

- S. Holda presented the finance report.
- Per the Investment policy, the PIHP is now investing from the ISF. All investments are insured and local investments are being made when available.

b. Organizational Updates

- Of the 4 positions the board approved, 3 have been filled:
- Regional Finance Officer: Steve Holda
- Information Systems Developer: Matt McDaniels
- Health Data Analyst: Jessica Sahutoglu

c. Financial Strategic Plan

- M. O'Hare provided a year-to-date financial summary in graph form.
- M. O'Hare presented the proposed fiscal strategy and shared governance document.
- If projections hold true through the end of this fiscal year, the PIHP may not have to go into the ISF.

VIII. Old Business

a. Meeting with Washtenaw County Administration

- G. Lane and M. O'Hare met with Verna McDaniel, and shared information about budget planning for FY 15 and FY 16.
- Washtenaw plans to have the new CMH board members selected by July.
- G. Lane also sat in on a Taskforce 2 meeting. He recommends that the regional board offer to provide consultation, but not input on the board member selections. Consultation would include ideas for board member selection criteria and board member education.
- S. Amos O'Neal will represent the CMH perspective on the selection committee for the Washtenaw CMH Executive Director.

b. Update on WCHO Budget

- M. O'Hare presented Washtenaw's BLIP report.
- They are in better shape now than they were, but will still need to identify additional savings.
- Washtenaw has been in conversation with the state about the certification process for becoming a CMHSP.
- Reporting on the timeframe of new CMHSP will be separate from the dissolution of the WCHO which will take longer.
- Washtenaw is on target for what was projected financially for FY 15.

Attachment #1 – June 2015

- G. Lane requested a visual representation of Washtenaw's progress toward its financial targets.

IX. New Business

a. All Board Meeting

- The meeting will include the region's 4 CMH boards, the Regional Board and the SUD Oversight Policy Board.
- The meeting will probably happen on a Wednesday in July. More information will come next month.

b. PIHP CEO Search

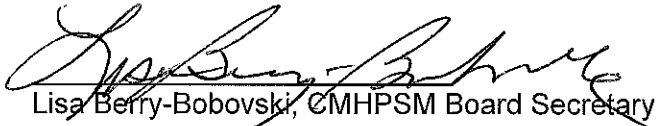
- The position was posted on 4/20/15, and will be up for another 3 weeks. Thus far there has been a limited number of applicants.
- The Selection committee will reconvene this month to consider a back-up plan for recruitment.

X. Adjournment

Motion by P. Ball, supported by L. Berry-Bobovski, to adjourn the meeting

Motion carried

Meeting adjourned at 7:56 p.m.



Lisa Berry-Bobovski, CMHPSM Board Secretary

