



May 17, 2017

CMHPSM Region Network Providers,

The State of Michigan is requiring a transition of unlicensed Community Living Supports encounter reporting from 15 minute H2015 units to per diem H0043 units for most service recipients. The CMHPSM region (Lenawee, Livingston, Monroe and Washtenaw counties) utilizes a unique site based staffing reporting model that reports encounter data as H2015 units. To meet the data requirements of MDHHS, the four CMHSPs will begin reporting services provided during the month of June 2017 on H0043 site plan invoices beginning July 1, 2017. While the CMHSPs will honor all contractual stipulations related to the 60 day claims payment window, we are requesting that providers voluntarily participate in an accelerated payment process for May 2017 site plan invoices.

What this transition means for your provider agency:

- The current H2015 site plan CLS invoice system will be active up until June 16, 2017 for services delivered through the month of May 2017. All May services submitted by June 16, 2017 will be reviewed, adjudicated and approved for payment by June 30, 2017.
- Site Plan CLS invoice services occurring during June 2017 will be reported on a new H0043 site plan CLS invoice.
- The provider reimbursement amount will be the same from the H2015 site plan CLS invoice in comparison to the H0043 site plan CLS invoice. This change is completely revenue neutral to every provider at every site, all that is changing is the encounter data on the back end of the site plan CLS invoice.
- The new site plan CLS invoice template in E.II has been streamlined for easier staffing time and consumer CLS time data entry.
- The most current site plan information and scanned site plan document will be available for provider viewing within the E.II CLS invoice module beginning July 1, 2017. (A much-requested feature, that we're finally able to implement)
- CLS site plan invoices must not be submitted more frequently than monthly beginning on July 1, 2017. (CLS Site Plan services provided between June 1 and June 30, can only have one CLS invoice, which can be submitted no earlier than July 1)
- Home help staffing time will continue to be deducted from total staffing time provided, no changes with home help at this time.

A CLS Guide is being finalized which outlines the three CLS options utilized within the CMHPSM region, including a transition guide from H2015 Site Plan CLS to H0043 Site Plan CLS. This guide will be continually updated so please return to www.cmhpsm.org/cls for the most recent version.



Please contact your local CMHSP contract or billing representative for more information related to this change.

Sincerely,

A handwritten signature in blue ink, appearing to read "James Colaianne".

James Colaianne

colaiannej@cmhpsm.org

CMHPSM COO

Timeline	Significance
June 16, 2017	Deadline for May 2017 CLS Site Plan Invoice submission from providers.
June 17-29, 2017	May 2017 CLS service encounters adjudicated by CMHSPs as H2015 encounters.
June 30, 2017	H0043 Site Plan System Turned On / H2015 Site Plan System Turned Off.
July 1, 2017	June 2017 CLS Site Plan Invoices accepted within the H0043 Site Plan Invoice System.